

**AGENDA**  
**COMMITTEES MEETING**  
**WEDNESDAY, DECEMBER 2, 2009 @ 5:30 P.M.**  
**73 MILLTOWN BLVD., SUITE 112**

**CLOSED COMMITTEE MEETING** – (Following adjournment of Open Committees Meeting).

1. Property Matter – Section 10.2(4)(c) of the *Municipalities Act*.
2. Personnel Matter – Section 10.2(4)(j) of the *Municipalities Act*.

**OPEN COMMITTEES MEETING**

1. RECORDING OF ATTENDANCE
2. APPROVAL OF AGENDA
3. DELEGATIONS/PRESENTATIONS
  - (i) Chocolate Museum Operating Committee Board – Presentation by Committee Chair.
4. ITEMS

**PUBLIC SAFETY & ENVIRONMENT** - Chaired by Deputy Mayor Maxwell

- (i) Report of the NCO, RCMP
- (ii) Report of the Director of Operations
  - (a) New ¾ Ton Plow Truck – Information to follow.
  - (b) Reserve Transfer – Utility Used Truck – Memo from Director of Operations dated November 23, 2009.
- (iii) Report of the Fire Chief
  - (a) Surplus Transfer – Fire Department Truck – Memo from Fire Chief dated November 30, 2009.
- (iv) Report of the Building Inspector
- (v) Report of the By-Law Enforcement Officer
  - (a) Unightly Premises Expenses – Memo from By-Law Enforcement Officer dated November 18, 2009.
  - (b) Animal Control Officer Reporting Form – Memo from By-Law Enforcement Officer dated November 30, 2009.
  - (c) 48 Hill Street: Trailer Setback – Information to follow.
- (vi) Report of Animal Control Officer
- (vii) St. Stephen Substandard Properties Appeal Committee – Memo from CAO dated November 27, 2009 with attached Terms of Reference.

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**FINANCE & ADMINISTRATION** – Chaired by Councillor Williams

- (i) Report of the Treasurer
- (ii) 2010 Annual FCM Conference – Memo from Treasurer dated November 27, 2009.

**COMMUNITY SERVICES** – Chaired by Councillor Toumishey

- (i) Report of the Director, Parks & Recreation
- (ii) FCM Standing Committees: Ottawa - November 18 – 21, 2009 – Councillor Toumishey

**PLANNING & PRIORITIES** – Chaired by Councillor Tinker

- (i) Report of the Development Officer
  - (a) Reserve Transfer – By-Law Enforcement Vehicle – Memo from Development Officer dated November 17, 2009.

5. NEW BUSINESS

6. ADJOURNMENT