

TOWN OF ST. STEPHEN
REGULAR COUNCIL
73 MILLTOWN BLVD., SUITE 112
MONDAY, OCTOBER 22, 2018 @ 7:00 P.M.

1. **MOMENT OF SILENCE**

Mayor MacEachern requested a moment of silence.

2. **RECORDING OF ATTENDANCE**

PRESENT: Mayor Allan MacEachern; Deputy Mayor Jason Carr; Councillors Marg Harding, Ghislaine Wheaton, David Hyslop, Phil Chisholm, and Ken Parker; Chief Administrative Officer Jeff Renaud; and Town Clerk Joan Flewelling.

3. **APPROVAL OF AGENDA**

AGENDA

Moved by Councillor Harding
Seconded by Councillor Hyslop

202/18 **THAT** the Agenda be approved as circulated. **CARRIED**

4. **CONFLICT OF INTEREST**

There were no conflicts of interest declared.

5. **READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS**

There were no petitions/presentations/proclamations.

6. **NOTICES OF MOTIONS**

There were no notices of motions.

7. **APPROVAL OF COUNCIL MINUTES**

REGULAR COUNCIL MEETING

Moved by Councillor Parker
Seconded by Deputy Mayor Carr

203/18 **THAT** the Minutes of the Regular Council meeting held on September 24, 2018 be approved as circulated. **CARRIED**

8. ACCOUNTS

STATEMENTS OF REVENUE AND EXPENDITURE

Moved by Councillor Hyslop

Seconded by Councillor Wheaton

204/18 **THAT** the Statements of Revenue and Expenditure for both the General Operating Fund and Water and Sewerage Operating Fund to July 31, 2018 be received.

CARRIED

PAID BILLS

Moved by Deputy Mayor Carr

Seconded by Councillor Hyslop

205/18 **THAT** the paid bills in the amount of \$746,640.63 (seven hundred and forty-six thousand, six hundred and forty dollars and sixty-three cents) be received.

CARRIED

9. COMMUNICATIONS

COMMUNICATION FOR INFORMATION

No communication for information.

COMMUNICATION FOR ACTION

No communication for action.

10. APPROVAL OF COMMITTEE MINUTES

COMMITTEES MEETING

Moved by Councillor Harding

Seconded by Councillor Parker

206/18 **THAT** the Minutes of the Committees meeting – Finance and Administration; Public Works; Police and Fire; Property, By-Laws and Environment; Parks and Recreation; and Planning, Promotion and Tourism held on October 10, 2018 be approved as circulated. **CARRIED**

COMMITTEE OF COUNCIL MEETING

Moved by Deputy Mayor Carr

Seconded by Councillor Hyslop

207/18 **THAT** the Minutes of the Committee of Council meeting held on October 16, 2018 be approved as circulated. **CARRIED**

11. STAFF REPORTS

STAFF REPORTS

Moved by Councillor Harding
Seconded by Councillor Parker

208/18 **THAT** the following staff reports for the month of September 2018 be adopted: Chief Administrative Officer; Finance Department; Public Works Department; Parks and Recreation Department; Fire Department; By-Laws and Building Inspection Services; and Garcelon Civic Center. **CARRIED**

12. UNFINISHED BUSINESS

No unfinished business.

13. CONSIDERATION OF BY-LAWS

No by-laws considered.

14. NEW BUSINESS

ROYAL CANADIAN MOUNTED POLICE – MONTHLY REPORT

Moved by Councillor Harding
Seconded by Councillor Wheaton

209/18 **THAT** the Royal Canadian Mounted Police September 2018 report for the St. Stephen Municipal Post, District # 1, be received for information and filed.
CARRIED

EASTERN CHARLOTTE WATERWAYS INC. – PARTNERS FOR CLIMATE PROTECTION

Moved by Deputy Mayor Carr
Seconded by Councillor Hyslop

210/18 **WHEREAS** the Council of the Town of St. Stephen, at its Regular Session on May 23, 2017, endorsed the recommendation by Eastern Charlotte Waterways Inc., and the Partners for Climate Protection (PCP) program, of committing to reducing its greenhouse gas emissions from its municipal operations by thirty percent (30%) below 2015 levels (the baseline year) by the year 2030;

AND WHEREAS the Council of the Town of St. Stephen, at the above-noted Regular Session, agreed to continue to partner with Eastern Charlotte Waterways Inc. for the development of the town's Local Action Plan, contingent upon successful funding applications;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of St. Stephen identifies Councillors Ken Parker and David Hyslop to serve on a Steering Committee with Eastern Charlotte Waterways Inc. to assist with the development of a Local Action Plan. Town Administrative support will be provided by the Director of Operations. **CARRIED**

APPOINTMENT – ST. CROIX PUBLIC LIBRARY BOARD

Moved by Councillor Wheaton

Seconded by Councillor Hyslop

211/18 **THAT** Elva Hatt be appointed to the Board of Trustees of the St. Croix Public Library for a two (2) year term effective November 1, 2018 and expiring October 31, 2020.

CARRIED

TENDER: WATERFRONT REVITALIZATION PROJECT – ST. STEPHEN, NB, DILLON PROJECT NO. 18-7081 (SCF PROJECT NO. 6920-2066)

Moved by Councillor Harding

Seconded by Deputy Mayor Carr

212/18 **THAT** based on the results of the tender for waterfront revitalization, Dillon Project No. 18-7081 (SCF Project No. 6920-2066) opened on August 13, 2018, all received bids were in excess of available funding and, therefore, the tender will not be awarded.

AND THAT the Council of the Town of St. Stephen accepts the recommendation of Dillion Consulting Limited to retender in late winter 2019. **CARRIED**

COLLECTIVE AGREEMENT BETWEEN THE TOWN OF ST. STEPHEN AND CANADIAN UNION OF PUBLIC EMPLOYEES (CUPE) LOCAL UNION NO. 770

Moved by Councillor Parker

Seconded by Deputy Mayor Carr

213/18 **THAT** the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to enter into the four (4) year Collective Agreement with CUPE Local Union No. 770 retroactive to January 1, 2018 and expiring on December 31, 2022, as recommended by the negotiating team and in the form presented to Council.

CARRIED

15. **REPORTS OF MAYOR AND COUNCILLORS**

Deputy Mayor Carr

- Attended the Business Improvement Area (BIA) annual general meeting.
- Attended a BIA regular monthly meeting.
- Attended the Beacon Waterfront Apartments' open house.
- Attended an event planning meeting with the Aces.
- Attended the Business Gala hosted by the St. Stephen Area Chamber of Commerce.

- Attended all Town meetings.

Councillor Hyslop

- As a member of the Canada 1st Basketball Committee, attended the reception at 8 King Street to celebrate the 125th anniversary of the first basketball game played in St. Stephen on possibly the oldest court in the world.
- Plans to attend the Charlotte County Museum's annual general meeting on October 24th @ 6:30 p.m.
- Plans to attend a meeting with the Eastern Charlotte Waterways on October 23rd @ 3:00 p.m.
- Attended all Town meetings.

Councillor Parker

- Attended all Town meetings.
- Attended the Chamber of Commerce Business Gala.
- Plans to attend a meeting in the near future with respect to composters.
- Plans to attend a meeting with the Eastern Charlotte Waterways on October 23rd @ 3:00 p.m.

Councillor Wheaton

- Attended all Town meetings.
- Participated in the "Big Bike" Heart and Stroke Foundation annual fundraiser.
- Attended a Chocolate Fest meeting.
- Attended several Southwest NB Transit Authority board meetings.
- As a Planning Committee member, invited Council to attend the Transportation Forum at the W. C. O'Neill Arena in St. Andrews on October 30th from 10:00 a.m. – 2:00 p.m. hosted by Southwest NB Transit Authority.
- Attended the annual Union of Municipalities of New Brunswick annual conference in Fredericton.
- Volunteered at the Charlotte County Hospital Radiothon.
- Attended the "Lunch and Learn – You're Hired, You're Fired" at the Garcelon Civic Center hosted by the St. Stephen Area Chamber of Commerce.
- Attended the reception at 8 King Street to celebrate the 125th anniversary of the first basketball game played in St. Stephen on possibly the oldest court in the world.
- Attended a session on "Culture, Identity and Belonging" presented by the Multicultural Association of Charlotte County.
- Attended the Business Gala hosted by the St. Stephen Area Chamber of Commerce.
- Attended a Christmas Promotion meeting.

Councillor Harding

- Attended all Town meetings.
- Attended the Business Gala hosted by the St. Stephen Area Chamber of Commerce.

Councillor Chisholm

- Attended a budget meeting with the Chief Administrative Officer.
- Attended all Town meetings.

Mayor MacEachern

- Attended the annual Union of Municipalities of New Brunswick annual conference in Fredericton.
- Participated in the Charlotte County Hospital Radiothon.
- Attended the “Lunch and Learn – You’re Hired, You’re Fired” at the Garcelon Civic Center hosted by the St. Stephen Area Chamber of Commerce.
- Toured the world’s largest freezer vessel recently docked at Bayside Port.
- Attended the reception at 8 King Street to celebrate the 125th anniversary of the first basketball game played in St. Stephen on possibly the oldest court in the world.
- Attended the Business Gala hosted by the St. Stephen Area Chamber of Commerce.
- Participated in the “Big Bike” Heart and Stroke Foundation annual fundraiser.

16. QUESTION PERIOD

There were no questions from the public and Krisi Marples, editor of *The Saint Croix Courier* and *Courier Weekend*, had no questions or comments.

17. CLOSED SESSION

CLOSED SESSION

Moved by Councillor Harding

Seconded by Deputy Mayor Carr

214/18

THAT the Council of the Town of St. Stephen agree to move into closed session to discuss one (1) Labour and Employment Matter as per Section 68(1)(j) of the New Brunswick *Local Governance Act*.


The Council came out of closed session at 8:35 p.m.

18. ADJOURNMENT

ADJOURNMENT

Moved by Councillor Chisholm
Seconded by Deputy Mayor Carr

215/18 THAT the meeting adjourn at 8:35 p.m. CARRIED



Mayor



Town Clerk