

TOWN OF ST. STEPHEN
REGULAR COUNCIL
73 MILLTOWN BLVD., SUITE 112
MONDAY, JANUARY 28, 2019 @ 7:00 P.M.

1. MOMENT OF SILENCE

Mayor MacEachern requested a moment of silence.

2. RECORDING OF ATTENDANCE

PRESENT: Mayor Allan MacEachern; Deputy Mayor Jason Carr; Councillors Marg Harding, Ghislaine Wheaton, Phil Chisholm, and Ken Parker; Chief Administrative Officer Jeff Renaud; and Town Clerk Joan Flewelling.

ABSENT: Councillor David Hyslop.

3. APPROVAL OF AGENDA

AGENDA

Moved by Councillor Harding

Seconded by Deputy Mayor Carr

07/19 **THAT** the Agenda be approved as circulated. **CARRIED**

4. CONFLICT OF INTEREST

There were no conflicts of interest declared.

5. READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS

(a) Town Employee Retirement – Mayor MacEachern presented a plaque to Ronnie Kinney recognizing his many years of dedicated service with the Public Works Department.

(b) Mayor MacEachern proclaimed the week of February 11 - 18, 2019 as Heritage Week.

6. NOTICES OF MOTIONS

There were no notices of motions.

7. APPROVAL OF COUNCIL MINUTES

REGULAR COUNCIL MEETING

Moved by Councillor Parker
Seconded by Councillor Wheaton

08/19 **THAT** the Minutes of the Regular Council meeting held on December 17, 2018 be approved as circulated. **CARRIED**

SPECIAL COUNCIL MEETING

Moved by Councillor Harding
Seconded by Deputy Mayor Carr

09/19 **THAT** the Minutes of the Special Council meeting held on January 21, 2019 be approved as circulated. **CARRIED**

8. ACCOUNTS

STATEMENTS OF REVENUE AND EXPENDITURE

Moved by Councillor Wheaton
Seconded by Councillor Parker

10/19 **THAT** the Statements of Revenue and Expenditure for both the General Operating Fund and Water and Sewerage Operating Fund to October 31, 2018 be received. **CARRIED**

PAID BILLS

Moved by Deputy Mayor Carr
Seconded by Councillor Harding

11/19 **THAT** the paid bills in the amount of \$2,855,800.40 (two million, eight hundred and fifty-five thousand, eight hundred dollars and forty cents) be received. **CARRIED**

9. COMMUNICATIONS

COMMUNICATION FOR INFORMATION

No communication for information.

COMMUNICATION FOR ACTION

No communication for action.

10. APPROVAL OF COMMITTEE MINUTES

COMMITTEES MEETING

Moved by Councillor Wheaton
Seconded by Deputy Mayor Carr

- 12/19** **THAT** the Minutes of the Committees meeting – Finance and Administration; Public Works; Police and Fire; Property, By-Laws and Environment; Parks and Recreation; and Planning, Promotion and Tourism held on January 16, 2019 be approved as circulated. **CARRIED**

11. STAFF REPORTS

STAFF REPORTS

Moved by Councillor Harding
Seconded by Councillor Chisholm

- 13/19** **THAT** the following staff reports for the month of December 2018 be adopted: Chief Administrative Officer; Finance Department; Public Works Department; Fire Department; By-Laws and Building Inspection Services; Development / Property Management Office; and Garcelon Civic Center. **CARRIED**

12. UNFINISHED BUSINESS

No unfinished business.

13. CONSIDERATION OF BY-LAWS

No by-laws considered.

14. NEW BUSINESS

ROYAL CANADIAN MOUNTED POLICE – MONTHLY REPORT

Moved by Deputy Mayor Carr
Seconded by Councillor Wheaton

- 14/19** **THAT** the Royal Canadian Mounted Police December 2018 report for the St. Stephen Municipal Post, District # 1, be received for information and filed. **CARRIED**

ST. STEPHEN/COASTAL LINK TRAILS INC. INITIATIVE

Moved by Councillor Chisholm

Seconded by Councillor Parker

- 15/19** **THAT** the Council of the Town of St. Stephen agrees, in principle, that the trail between the Ferry Point Bridge to the former Axe Factory building should be developed to complete the link between the Canadian and American trails network;

AND THAT Council directs the Chief Administrative Officer to ensure public engagement processes are carried out, and a final recommendation report be presented at the March Committees meeting. **CARRIED**

REAPPOINTMENTS– ST. CROIX PUBLIC LIBRARY BOARD

Moved by Councillor Wheaton

Seconded by Councillor Harding

- 16/19** **THAT** Frances Megilley and Yvette Sawyer both be reappointed to the Board of Trustees of the St. Croix Public Library for a three (3) year term effective February 1, 2019 and expiring January 31, 2022. **CARRIED**

15. **REPORTS OF MAYOR AND COUNCILLORS**

Deputy Mayor Carr

- Attended the Mayor's Levee.
- Attended all Town meetings.

Councillor Parker

- Responded to several telephone calls.
- Attended all Town meetings.

Councillor Wheaton

- Attended all Town meetings.
- Attended the Mayor's Levee.
- Participated in interviews for the new manager of The Chocolate Museum.

Councillor Harding

- Met with Sergeant Stubbs.
- Attended all Town meetings.

Councillor Chisholm

- Attended the Mayor's Levee.
- Attended a Wall of Fame meeting at the Garcelon Civic Center.
- Attended all Town meetings.

Mayor MacEachern

- Attended a "round table" meeting with various Mayors of Charlotte County and York County hosted by Karen Ludwig, MP.
- Attended many meetings.
- Attended Duncan and Flo McGeachy's funeral in Fredericton.

16. QUESTION PERIOD


There was no public or media present.

17. ADJOURNMENT


ADJOURNMENT

Moved by Councillor Parker
Seconded by Deputy Mayor Carr

17/19 **THAT** the meeting adjourn at 7:12 p.m. **CARRIED**



Mayor



Town Clerk