

**TOWN OF ST. STEPHEN**  
**REGULAR COUNCIL**  
**73 MILLTOWN BLVD., SUITE 112**  
**MONDAY, JULY 22, 2019 @ 7:00 P.M.**

1. **MOMENT OF SILENCE**

Mayor MacEachern requested a moment of silence.

2. **RECORDING OF ATTENDANCE**

**PRESENT:** Mayor Allan MacEachern; Deputy Mayor Jason Carr; Councillors Marg Harding, Ghislaine Wheaton, David Hyslop, Phil Chisholm, and Ken Parker; Chief Administrative Officer Jeff Renaud; and Town Clerk Joan Flewelling.

3. **APPROVAL OF AGENDA**

**AGENDA**

Moved by Councillor Hyslop  
Seconded by Deputy Mayor Carr

**126/19** **THAT** the Agenda be approved as circulated.

4. **CONFLICT OF INTEREST**

There were no conflicts of interest declared.

5. **READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS**

There were no petitions/presentations/proclamations.

6. **NOTICES OF MOTIONS**

There were no notices of motions.

7. **APPROVAL OF COUNCIL MINUTES**

**REGULAR COUNCIL MEETING**

Moved by Councillor Harding  
Seconded by Councillor Parker

**127/19** **THAT** the Minutes of the Regular Council meeting held on June 24, 2019 be approved as circulated. **CARRIED**

8. ACCOUNTS

**STATEMENTS OF REVENUE AND EXPENDITURE**

Moved by Councillor Wheaton

Seconded by Councillor Chisholm

**128/19** **THAT** the Statements of Revenue and Expenditure for both the General Operating Fund and Water and Sewerage Operating Fund to May 31, 2019 be received.

**CARRIED**

**PAID BILLS**

Moved by Councillor Harding

Seconded by Deputy Mayor Carr

**129/19** **THAT** the paid bills in the amount of \$2,525,673.67 (two million, five hundred and twenty-five thousand, six hundred and seventy-three dollars and sixty-seven cents) be received. **CARRIED**

9. COMMUNICATIONS

COMMUNICATION FOR INFORMATION

**COMMUNICATION FOR INFORMATION FILE**

Moved by Councillor Hyslop

Seconded by Councillor Parker

**130/19** **THAT** Communication for Information, note and file, be adopted. **CARRIED**

COMMUNICATION FOR ACTION

No communication for action.

10. APPROVAL OF COMMITTEE MINUTES

**COMMITTEES MEETING**

Moved by Deputy Mayor Carr

Seconded by Councillor Chisholm

**131/19** **THAT** the Minutes of the Committees meeting – Finance and Administration; Public Works; Police and Fire; Property, By-Laws and Environment; Parks and Recreation; and Planning, Promotion and Tourism held on July 10, 2019 be approved as circulated. **CARRIED**

11. STAFF REPORTS

**STAFF REPORTS**

Moved by Councillor Harding  
Seconded by Councillor Parker

- 132/19 **THAT** the following staff reports for the month of June 2019 be adopted: Chief Administrative Officer; Finance Department; Public Works Department; Fire Department; By-Laws and Building Inspection Services; and Community Services.  
**CARRIED**

12. UNFINISHED BUSINESS

No unfinished business.

13. CONSIDERATION OF BY-LAWS

**BY-LAW NO. W-4 - A BY-LAW TO RESCIND BOTH BY-LAW NO. W-1.1, A BY-LAW TO AMEND BY-LAW NO. W-1, A BY-LAW RESPECTING WATER AND SEWER RATES AND CHARGES AND BY-LAW NO. W-2.1, A BY-LAW TO AMEND BY-LAW NO. W-2, A BY-LAW RELATED TO WATER AND SEWER SYSTEMS” – THIRD AND FINAL READING – SHORT TITLE ONLY**

Moved by Deputy Mayor Carr  
Seconded by Councillor Wheaton

- 133/19 **THAT** By-Law No. W-4 – A By-Law to Rescind both By-Law No. W-1.1, A By-Law to Amend By-Law No. W-1, A By-Law Respecting Water and Sewer Rates and Charges, and By-Law No. W-2.1, A By-Law to Amend By-Law No. W-2, A By-Law Related to Water and Sewer Systems” – be given Third and Final Reading – Short Title Only. **CARRIED**

14. NEW BUSINESS

**ROYAL CANADIAN MOUNTED POLICE – MONTHLY REPORT**

Moved by Councillor Harding  
Seconded by Deputy Mayor Carr

- 134/19 **THAT** the Royal Canadian Mounted Police June 2019 report for the St. Stephen Municipal Post, District # 1, be received for information and filed.  
**CARRIED**

**TRANSFER FROM GENERAL OPERATING RESERVE FUND**

Moved by Councillor Hyslop  
Seconded by Councillor Wheaton

- 135/19 **THAT** the amount of \$20,000.00 (twenty thousand dollars) be transferred from the General Operating Reserve Fund to the General Operating Fund. **CARRIED**

**TRANSFER FROM THE GENERAL CAPITAL RESERVE FUND (SELF-CONTAINED BREATHING APPARATUS)**

Moved by Councillor Harding

Seconded by Councillor Chisholm

- 136/19** **THAT** the amount of \$191,010.15 (one hundred and ninety-one thousand, ten dollars and fifteen cents) be transferred from the General Capital Reserve Fund to the General Capital Fund for the purchase of self-contained breathing apparatus equipment for the St. Stephen Fire Department. **CARRIED**

**TRANSFER FROM THE GENERAL CAPITAL RESERVE FUND (2019 ¾ TON 4 WHEEL DRIVE HD 8' LONG BOX TRUCK)**

Moved by Councillor Wheaton

Seconded by Deputy Mayor Carr

- 137/19** **THAT** the amount of \$51,759.75 (fifty-one thousand, seven hundred and fifty-nine dollars and seventy-five cents) be transferred from the General Capital Reserve Fund to the General Capital Fund for the purchase of a 2019 ¾ ton 4 wheel drive HD 8' long box truck for the St. Stephen Fire Department. **CARRIED**

**REAPPOINTMENTS - CHARLOTTE COUNTY HOSPITAL FOUNDATION INC.**

Moved by Councillor Parker

Seconded by Deputy Mayor Carr

- 138/19** **THAT** Steven Backman, Samantha Kinney, and Fred Peddie be reappointed to the Board of Trustees of the Charlotte County Hospital Foundation Inc. for a three (3) year term retroactive to May 1, 2019 and expiring April 30, 2022. **CARRIED**

**APPROVAL OF EVENT – RALLY IN THE ST. CROIX VALLEY**

Moved by Councillor Hyslop

Seconded by Councillor Harding

- 139/19** **THAT** the Council of the Town of St. Stephen grants permission to Rally in the St. Croix Valley to hold its 8<sup>th</sup> Annual Motorcycle Rally from Friday, August 2 to Sunday, August 4, 2019, and acknowledges receipt of its Certificates of Insurance.

**AND THAT** permission is granted for the following:

- placement of an off-site sign at the corner of Queen Street West and King Street (on the property located at 130 King Street), so placed as to not obstruct traffic, and the sign permit fee shall be waived with the completion of an application;
- vendor licenses for the weekend shall be waived with a full list of vendors submitted to the town; and,
- hold an outdoor music concert in the parking lot of the St. Stephen Legion on Saturday, August 3<sup>rd</sup> from 4:00 p.m. to 9:00 p.m. **CARRIED**

15. REPORTS OF MAYOR AND COUNCILLORS

Deputy Mayor Carr

- Absent from the monthly Committees meeting due to a commitment.
- Quiet month.

Councillor Hyslop

- Attended all Town meetings.
- Attended Canada Day events.
- Attended the Open House at the St. Stephen Legion hosted by NB Power which allowed citizens to address any concerns/questions with respect to the proposed decommissioning of the Milltown Power Station.
- Attended a concert in the park.
- Attended a Charlotte County Museum board meeting.
- Advised that Tom Morrison, Engineer with Heritage Standing Inc., will present at the Charlotte County Museum on Monday, August 12<sup>th</sup> @ 7:00 p.m. on the topic "Bad Things Don't Have to Happen to Old Buildings".

Councillor Parker

- Attended all Town meetings.
- Attended the Open House at the St. Stephen Legion hosted by NB Power which allowed citizens to address any concerns/questions with respect to the proposed decommissioning of the Milltown Power Station.
- Responded to phone calls.

Councillor Wheaton

- Attended Canada Day festivities.
- Attended all Town meetings.
- Attended a Chocolate Fest and Chocolate Museum Operating Committee meeting.
- Attended a "Small Shop Festival" meeting – plans for Festival Day on August 23, same day as the Sea Dogs hockey game.
- Attended a Southwest NB Transit Authority Board Inc. and AGM meetings.
- Attended a transportation information meeting with Future St. Stephen.
- Attended concerts in the park.

Councillor Harding

- Attended all Town meetings.
- Attended the Open House at the St. Stephen Legion hosted by NB Power which allowed citizens to address any concerns/questions with respect to the proposed decommissioning of the Milltown Power Station.
- Met with Richard Fulton, President of Future St. Stephen, on the “Turning the Corner” project.
- Responded to many calls.

Councillor Chisholm

- Attended Canada Day events.
- Attended all Town meetings.
- Continues monthly visits at the Garcelon Civic Center.

Mayor MacEachern

- Attended the Pride opening ceremony.
- Attended Canada Day events and ribbon cutting at the information booth at the Kiosk.
- Attended the Open House at the St. Stephen Legion hosted by NB Power which allowed citizens to address any concerns/questions with respect to the proposed decommissioning of the Milltown Power Station.
- Attended a meeting in Calais with respect to the proposed decommissioning of the Milltown Power Station.
- Attended a Union of Municipalities of New Brunswick (UMNB) zone meeting.
- Attended the James Mullinger event at the amphitheatre in St. Andrews.
- Attended Rocket Day at the Giddens Memorial Airport.
- Attended the Charlotte County Ground Search and Rescue debriefing session.
- Attended the Regional Service Commission monthly meeting.
- Attended numerous other meetings.

16. QUESTION PERIOD

There were no questions from the public.

17. ADJOURNMENT

ADJOURNMENT

Moved by Councillor Harding  
Seconded by Deputy Mayor Carr

140/19 THAT the meeting adjourn at 7:18 p.m. CARRIED



\_\_\_\_\_  
Mayor



\_\_\_\_\_  
Town Clerk