

**TOWN OF ST. STEPHEN**  
**REGULAR COUNCIL**  
**MONDAY, JULY 27, 2020 @ 7:00 P.M.**

**In response to the outbreak of the COVID-19 virus, the public was not permitted to attend the meeting; however, the meeting was broadcast live on the Town's Facebook page.**

1. **MOMENT OF SILENCE**

Mayor MacEachern requested a moment of silence.

2. **RECORDING OF ATTENDANCE**

**PRESENT:** Mayor Allan MacEachern; Councillors Marg Harding, Ghislaine Wheaton, David Hyslop, Phil Chisholm, and Ken Parker; Chief Administrative Officer Jeff Renaud; and Town Clerk Joan Flewelling.

**ABSENT:** Deputy Mayor Jason Carr.

3. **APPROVAL OF AGENDA**

**AGENDA**

Moved by Councillor Harding

Seconded by Councillor Chisholm

**107/20 THAT the Agenda be approved as circulated. CARRIED**

4. **CONFLICT OF INTEREST**

There were no conflicts of interest declared.

5. **READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS**

There were no petitions/presentations/proclamations.

6. **NOTICES OF MOTIONS**

There were no notices of motions.

7. **APPROVAL OF COUNCIL MINUTES**

**REGULAR COUNCIL MEETING**

Moved by Councillor Parker

Seconded by Councillor Wheaton

**108/20 THAT the Minutes of the Regular Council meeting held on June 22, 2020 be approved as circulated. CARRIED**

8. ACCOUNTS

STATEMENTS OF REVENUE AND EXPENDITURE

Moved by Councillor Hyslop  
Seconded by Councillor Harding

109/20 **THAT** the Statements of Revenue and Expenditure for both the General Operating Fund and Water and Sewerage Operating Fund to May 31, 2020 be received.

**CARRIED**

PAID BILLS

Moved by Councillor Wheaton  
Seconded by Councillor Parker

110/20 **THAT** the paid bills in the amount of \$1,579,710.30 (one million, five hundred and seventy-nine thousand, seven hundred and ten dollars and thirty cents) be received.

**CARRIED**

9. COMMUNICATIONS

COMMUNICATION FOR INFORMATION

COMMUNICATION FOR INFORMATION FILE

Moved by Councillor Hyslop  
Seconded by Councillor Chisholm

111/20 **THAT** Communication for Information, note and file, be adopted. **CARRIED**

COMMUNICATION FOR ACTION

No communication for action.

10. APPROVAL OF COMMITTEE MINUTES

COMMITTEES MEETING

Moved by Councillor Wheaton  
Seconded by Councillor Harding

112/20 **THAT** the Minutes of the Committees meeting – Finance and Administration; Public Works; Police and Fire; Property, By-Laws and Environment; Parks and Recreation; and Planning, Promotion and Tourism held on July 15, 2020 be approved as circulated. **CARRIED**

11. STAFF REPORTS

STAFF REPORTS

Moved by Councillor Parker  
Seconded by Councillor Hyslop

113/20 **THAT** the following staff reports for the month of June 2020 be adopted:  
Chief Administrative Officer; Finance Department; Public Works Department; Fire  
Department; By-Laws and Building Inspection Services; and Community Services  
and Events. **CARRIED**

12. UNFINISHED BUSINESS

No unfinished business.

13. CONSIDERATION OF BY-LAWS

No by-laws were considered.

14. NEW BUSINESS

UNSIGHTLY PREMISES – 29 PLEASANT STREET

Moved by Councillor Harding  
Seconded by Councillor Chisholm

114/20 **THAT** the Council of the Town of St. Stephen declares 29 Pleasant Street (PID #  
01312347), St. Stephen, NB, to be unsightly as outlined in the Town of St. Stephen's  
By-Law No. S-12, "A By-Law Respecting Dangerous or Unsightly Premises" and  
directs the Chief Administrative Officer to cause the said premises to be cleaned up  
or repaired in the most cost effective manner, including demolition if necessary, with  
any related costs being recoverable from the property owner. **CARRIED**

AWARDING OF CONTRACTS – TOWN HALL RELOCATION – FURNITURE  
TENDER

Moved by Councillor Wheaton  
Seconded by Councillor Hyslop

115/20 **THAT** the following three (3) contracts be awarded to provide furnishings  
appropriate to the operational requirements of the new space for the Town Hall  
relocation at the Garcelon Civic Center:

Company

Amount

Chandler	\$18,342.41, plus HST
Office Express Inc.	\$12,216.37, plus HST
Grand & Toy Ltd.	\$60,394.24, plus HST

**CARRIED**

**TOWN OF ST. STEPHEN – DESIGNATED HIGHWAYS FIVE YEAR PRIORITIES  
(2021 – 2025) – MUNICIPAL DESIGNATED HIGHWAY PROGRAM**

Moved by Councillor Hyslop

Seconded by Councillor Parker

- 116/20 **THAT** the Council of the Town of St. Stephen approves the Designated Highways Five Year Priorities (2021 - 2025) list as presented at the Committees meeting on July 15, 2020, under the Municipal Designated Highway Program, and submits same to the Department of Transportation and Infrastructure to assist the Department in considering the request in preparation for the budget process. **CARRIED**

**AWARDING OF TENDER: STREET IMPROVEMENTS 2020 – MILLTOWN  
BOULEVARD (BOUNDARY STREET TO HILL STREET) – DILLON PROJECT  
NO. 20-2637 – NBDTI PROJECT NO. 20-D430**

Moved by Councillor Hyslop

Seconded by Councillor Chisholm

- 117/20 **THAT** of the six (6) tenders received, the low tender of \$635,930 (six hundred and thirty-five thousand, nine hundred and thirty dollars), including HST, from Classic Construction (2012) Ltd. of Saint John, NB, for street improvements on Milltown Boulevard between Boundary Street and Hill Street be accepted. **CARRIED**

15. **REPORTS OF MAYOR AND COUNCILLORS**

**Councillor Hyslop**

- Attended all Town meetings.
- Attended a Charlotte County Museum board meeting and stated that the museum is open by appointment only.

**Councillor Wheaton**

- Attended all Town meetings.
- Participated electronically in a Rural Lynx/Southwest NB Transit Authority Inc. board meeting and Annual General Meeting and the board voted to dissolve the corporation.
- Invited to and attended one of the “Meet Your Neighbour” sessions at the McNichol property now owned by the Passamaquoddy Nation which arose out of NB Power’s decision to decommission the Milltown Dam.
- Participated electronically to discuss preparations for Chocolate Fest events.
- Busy working on next year’s St. Stephen’s 150<sup>th</sup> Anniversary Celebrations.

**Councillor Chisholm**

- Attended all Town meetings.
- Had an informal meeting with the Director of Community Services.

Councillor Harding

- Due to the COVID-19 outbreak, it has been a very quiet month.
- Thanked the Mayor for his dedication in attempting to save the decommissioning of the Milltown Dam, and advised that supposedly a consultation process may take place in a few months.

Councillor Parker

- Attended all Town meetings.
- Pleased with the work done on the Turning the Corner project.
- Pleased with the renovations at the St. Croix Public Library.
- Responded to phone calls.

Mayor MacEachern

- Attended all Town meetings.
- Thanked both staff and Council for their work through the COVID-19 pandemic.
- Suggested to the public to get the facts and state their opinions on the potential decommissioning of the Milltown Dam.

16. QUESTION PERIOD

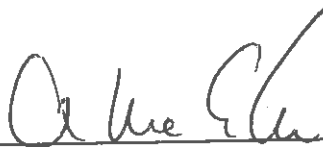
Any questions posted on the Town's Facebook page will be addressed by the Chief Administrative Officer.


17. ADJOURNMENT

**ADJOURNMENT**

Moved by Councillor Hyslop  
Seconded by Councillor Parker

118/20 THAT the meeting adjourn at 7:15 p.m. **CARRIED**

  
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Mayor

  
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Town Clerk