

AGENDA
ST. STEPHEN TOWN COUNCIL
73 MILLTOWN BLVD., SUITE 112
MONDAY, NOVEMBER 24, 2014 @ 7:00 P.M.

1. PRAYER
2. RECORDING OF ATTENDANCE
3. APPROVAL OF AGENDA
4. CONFLICT OF INTEREST
5. READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS
6. NOTICES OF MOTIONS
7. APPROVAL OF COUNCIL MINUTES
 - (a) Regular Council Meeting – October 27, 2014
 - (b) Special Council Meeting – November 3, 2014
8. ACCOUNTS
 - (a) Statements of Revenue and Expenditure
 - (b) Paid Bills
9. COMMUNICATIONS

COMMUNICATION FOR INFORMATION

 - (a) Thank you card from the members of the Charlotte County Fall Fair Committee.

COMMUNICATION FOR ACTION
10. APPROVAL OF COMMITTEE MINUTES
 - (a) Committee of Council Meeting – October 27, 2014
 - (b) Committee of Council Meeting – November 3, 2014
 - (c) Committees Meeting – Police and Fire; Property, By-Laws and Environment; Parks and Recreation; Finance and Administration; Planning, Promotion and Tourism; and Public Works – November 12, 2014

11. STAFF REPORTS

- (a) Finance Department
- (b) Public Works Department
- (c) Parks and Recreation Department
- (d) Fire Department
- (e) By-Laws and Building Inspection Services
- (f) Property Management Services
- (g) Development Office
- (h) Office of the Garcelon Civic Center Manager

12. UNFINISHED BUSINESS

13. CONSIDERATION OF BY-LAWS

- (a) By-law No. A-10 – “A By-law Respecting the Duties and Powers of the Chief Administrative Officer” – Third and Final Reading – Short Title Only
- (b) By-Law No. A-7.9 – A By-Law to Amend By-Law No. A-7 “A By-Law to Impose a Special Business Improvement Levy” – Second Reading – Reading in its Entirety

14. NEW BUSINESS

- (a) Royal Canadian Mounted Police – Monthly Report
- (b) Employment Contract – Chief Administrative Officer
- (c) Handicapped Parking Space
- (d) Fire Emergency Dispatch Rates – Increase
- (e) Firefighter Job Recommendation
- (f) Fire Department – Job Recommendation
- (g) Fire Department – Job Recommendation
- (h) Garcelon Civic Center Project – Plumbing Services for Pool
- (i) Garcelon Civic Center Project – Lower Canteen Plumbing Services
- (j) Garcelon Civic Center – Casual Lifeguard – Job Recommendation
- (k) Garcelon Civic Center – Beverage Supply and Equipment
- (l) Grant – Charlotte County Hockey Club Inc.
- (m) Sale of Surplus 2010 ¾ Ton Truck Body
- (n) Amended: Street Light Installation – Center Street
- (o) Pizza Delight Lease Extension Agreement
- (p) Awarding of Tender: Paving 2014 - West Street, Dow Street and Garcelon Civic Center, St. Stephen, NB – Project No. 14-1182
- (q) Request for Proposals – The Old Town Hall

15. REPORTS OF MAYOR AND COUNCILLORS

16. QUESTION PERIOD

17. ADJOURNMENT

RESOLUTION NO.: _____

DATE: November 24, 2014

MOVED BY: _____

SECONDED BY: _____

AGENDA

THAT the Agenda be approved as circulated.

RESOLUTION NO.: _____

DATE: November 24, 2014

MOVED BY: _____

SECONDED BY: _____

REGULAR COUNCIL MEETING

THAT the Minutes of the Regular Council meeting held on October 27, 2014 be approved as circulated.

TOWN OF ST. STEPHEN
REGULAR COUNCIL
73 MILLTOWN BLVD., SUITE 112
MONDAY, OCTOBER 27, 2014 @ 7:00 P.M.

1. PRAYER
2. RECORDING OF ATTENDANCE

PRESENT: Mayor John Quartermain; Deputy Mayor Allan MacEachern; Councillors Marg Harding, Mike Booth, Debbie MacDonald and Jim Maxwell; and Town Clerk Joan Flewelling.

3. APPROVAL OF AGENDA

AGENDA

Moved by Councillor Harding

Seconded by Councillor Maxwell

302/14

THAT the Agenda be unanimously approved with two (2) additions: Jeffrey Irving, Susan Irving and Pauline Thompson v. The Town of St. Stephen, Court File No. S/M/36/11 – Memorandum of Agreement; and The Town of St. Stephen’s Garcelon Civic Center – Change Order Amendment to Design-Build Stipulated Price Contract with DORA Construction Limited – Adjustment of Contract Completion Date and Contract Price Adjustment be added as 14. (u) and (v), respectively, under NEW BUSINESS. CARRIED

4. CONFLICT OF INTEREST

There were no conflicts of interest declared.

5. READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS

- (a) Town Employee Retirement – Mayor Quartermain, along with Councillor Maxwell as Chair of the Public Works Committee, presented a plaque to retired Town employee, David Richardson, recognizing his 19 years of dedicated service with the Public Works Department.
- (b) MADD Canada Project Red Ribbon Day – Proclamation

Mayor Quartermain proclaimed November 1st, 2014 as “Red Ribbon Campaign Day”:

Whereas:

The effects of impaired driving is the cause of widespread suffering and death in our communities.

Whereas:

MADD is taking positive action to reduce disabilities and deaths caused by impaired driving by

- (1) Providing our multimedia presentation to each high school in Charlotte County to educate our youth
- (2) Providing and informing citizens of consequences of impaired driving
- (3) Help within the community by saving lives and supporting victims

Whereas:

MADD Annual Red Ribbon Campaign from November 1st 2014 – January 5th, 2015 to bring extra awareness of impaired driving during the Christmas festivities by planning ahead and having a safe drive home.

Now Therefore:

I, John Quartermain, Mayor of the Town of St. Stephen hereby proclaims November 1st, 2014 as "Red Ribbon Campaign Day" and urges all citizens to cooperate and become involved with this worthy campaign.

6. NOTICES OF MOTIONS

No notices of motions.

7. APPROVAL OF COUNCIL MINUTES

REGULAR COUNCIL MEETING

Moved by Councillor Booth

Seconded by Councillor Maxwell

303/14 THAT the Minutes of the Regular Council meeting held on September 15, 2014 be approved as circulated. **CARRIED**

SPECIAL COUNCIL MEETING

Moved by Councillor Harding

Seconded by Councillor Booth

304/14 THAT the Minutes of the Special Council meeting held on October 2, 2014 be approved as circulated. **CARRIED**

**MINUTES
REGULAR COUNCIL
OCTOBER 27, 2014**

3.

SPECIAL COUNCIL MEETING

Moved by Councillor MacDonald

Seconded by Councillor Harding

- 305/14** THAT the Minutes of the Special Council meeting held on October 10, 2014 be approved as circulated. **CARRIED**

8. **ACCOUNTS**

STATEMENTS OF REVENUE AND EXPENDITURE

Moved by Councillor Booth

Seconded by Deputy Mayor MacEachern

- 306/14** THAT the Statements of Revenue and Expenditure for both the General Operating Fund and Water and Sewerage Operating Fund to August 31, 2014 be received. **CARRIED**

PAID BILLS

Moved by Deputy Mayor MacEachern

Seconded by Councillor Harding

- 307/14** THAT the paid bills in the amount of \$893,315.81 (eight hundred and ninety-three thousand, three hundred and fifteen dollars and eighty-one cents) be received. **CARRIED**

9. **COMMUNICATIONS**

COMMUNICATION FOR INFORMATION FILE

Moved by Councillor Booth

Seconded by Deputy Mayor MacEachern

- 308/14** THAT Communication for Information, note and file, be adopted. **CARRIED**

COMMUNICATION FOR ACTION

No communication for action.

10. **APPROVAL OF COMMITTEE MINUTES**

COMMITTEE OF COUNCIL MEETING

Moved by Councillor Maxwell

Seconded by Councillor Harding

- 309/14** THAT the Minutes of the Committee of Council meeting held on September 14, 2014 be approved as circulated. **CARRIED**

COMMITTEES MEETING

Moved by Councillor Booth
Seconded by Councillor Maxwell

- 310/14 **THAT** the Minutes of the Committees meeting – Police and Fire; Property, By-Laws and Environment; Parks and Recreation; Finance and Administration; Planning, Promotion and Tourism; and Public Works held on October 15, 2014 be approved as circulated. **CARRIED**

COMMITTEE OF COUNCIL MEETING

Moved by Councillor Harding
Seconded by Councillor MacDonald

- 311/14 **THAT** the Minutes of the Committee of Council meeting held on October 17, 2014 be approved as circulated. **CARRIED**

11. **STAFF REPORTS**

STAFF REPORTS

Moved by Councillor Maxwell
Seconded by Councillor Booth

- 312/14 **THAT** the following staff reports for the month of September 2014 be adopted: Finance Department; Public Works Department; Parks and Recreation Department; Fire Department; By-Laws and Building Inspection Services; Property Management Services; Development Office; and Office of the Garcelon Civic Center Manager. **CARRIED**

12. **UNFINISHED BUSINESS**

No unfinished business.

13. **CONSIDERATION OF BY-LAWS**

BY-LAW NO. A-10 - "A BY-LAW RESPECTING THE DUTIES AND POWERS OF THE CHIEF ADMINISTRATIVE OFFICER" – SECOND READING – SECTION NUMBERS ONLY

Moved by Councillor Booth
Seconded by Councillor Harding

- 31314 **THAT** By-law No. A-10 – "A By-law Respecting the Duties and Powers of the Chief Administrative Officer" – be given Second Reading – Section Numbers Only. **CARRIED**

BY-LAW NO. A-7.9 - A BY-LAW TO AMEND BY-LAW NO. A-7 "A BY-LAW TO IMPOSE A SPECIAL BUSINESS IMPROVEMENT LEVY" – FIRST READING – SHORT TITLE ONLY

Moved by Councillor MacDonald
Seconded by Deputy Mayor MacEachern

- 314/14 **THAT** leave now be given to introduce a by-law entitled By-law No. A-7.9 – “A By-law to Amend By-law No. A-7 a By-law to Impose a Special Business Improvement Levy” - for First Reading – Short Title Only. **CARRIED**

14. **NEW BUSINESS**

ROYAL CANADIAN MOUNTED POLICE – MONTHLY REPORT

Moved by Deputy Mayor MacEachern
Seconded by Councillor Harding

- 315/14 **THAT** the Royal Canadian Mounted Police (RCMP) September 2014 report for the St. Stephen Municipal Post, District # 1, be received for information and filed. **CARRIED**

APPROVAL OF EVENT – LINK TO LIFE CAMPAIGN

Moved by Councillor Booth
Seconded by Councillor Maxwell

- 316/14 **THAT** the Council of the Town of St. Stephen grants permission to the Charlotte County Suicide Prevention Committee to hang a banner across King Street in the vicinity of the current Aces Welcome banner, for the month of February 2015, Suicide Prevention Month, to promote the Link to Life Campaign. **CARRIED**

NEW BRUNSWICK MUNICIPAL EMPLOYEES PENSION PLAN COMMITTEE

Moved by Councillor Harding
Seconded by Councillor Maxwell

- 317/14 **THAT** the Council of the Town of St. Stephen appoints Town Treasurer Tim Tozer to act as the “employer representative”, and Greg Pomeroy or his designate of Canadian Union of Public Employees (CUPE) Local 770 to act as the “employee representative” on the New Brunswick Municipal Employees Pension Plan Committee. **CARRIED**

DONATION – MADD CHARLOTTE COUNTY

Moved by Deputy Mayor MacEachern
Seconded by Councillor Booth

- 318/14 **THAT** the Council of the Town of St. Stephen authorizes an unbudgeted donation of \$150.00 (one hundred and fifty dollars) to MADD Charlotte County as a donation to its Red Ribbon Campaign kickoff fundraiser, which proceeds assist with education to communities within Charlotte County. **CARRIED**

APPROVAL OF EVENT – SANTA CLAUS PARADE

Moved by Councillor MacDonald

Seconded by Councillor Harding

- 319/14** THAT the Council of the Town of St. Stephen grants permission to the St. Stephen Business Improvement Area Inc. to hold the Santa Claus Parade, which includes music, on Friday, November 14, 2014, commencing at 6:30 p.m. from the Charlotte Mall and Ganong Bros. Limited parking lots, down King Street to Milltown Boulevard and up Main Street to St. Stephen's University. **CARRIED**

FLOOD LIGHT INSTALLATION – CENTER STREET

Moved by Councillor Booth

Seconded by Councillor Maxwell

- 320/14** THAT the Council of the Town of St. Stephen approves the installation of one (1) flood light, with a Plexiglas covering, on Pole # F1C/s435 located on Center Street, near The Knights of Pythias International Lodge # 61 hall. **CARRIED**

LICENCE AGREEMENT – KITCHEN, CANTEEN AND CATERING SERVICES

Moved by Councillor MacDonald

Seconded by Councillor Harding

- 321/14** WHEREAS the Garcelon Civic Center manager and Lisa Cobham have negotiated a Licence Agreement which provides a licence from The Town of St. Stephen to a company to be incorporated by Lisa Cobham to provide Kitchen, Canteen and Catering Services in the Garcelon Civic Center (the "Licence Agreement");

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to execute the Licence Agreement between The Town of St. Stephen and a company which will be incorporated and owned by Lisa Cobham, providing a licence for such party to provide Kitchen, Canteen and Catering Services in the Garcelon Civic Center on the terms and as more particularly set out in the form of Licence Agreement presented to Council.

CARRIED

LICENCE AGREEMENT – PRO-SHOP SERVICES

Moved by Councillor Harding

Seconded by Councillor Maxwell

- 322/14** **WHEREAS** the Garcelon Civic Center manager and Robert Dougherty have negotiated a Licence Agreement which provides a licence from The Town of St. Stephen to Robert Dougherty to provide Pro-Shop Services in the Garcelon Civic Center (the "Licence Agreement");

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to execute the Licence Agreement between The Town of St. Stephen and Robert Dougherty, providing a licence for Robert Dougherty to provide Pro-Shop Services in the Garcelon Civic Center on the terms and as more particularly set out in the form of Licence Agreement presented to Council. **CARRIED**

Councillor Harding voting in favour of the motion.

Councillor Booth voting in favour of the motion.

Councillor MacDonald voting in favour of the motion.

Councillor Maxwell voting in favour of the motion.

Deputy Mayor MacEachern voting against the motion.

GARCELON CIVIC CENTER – CASUAL LIFEGUARD - JOB RECOMMENDATION

Moved by Councillor Booth

Seconded by Councillor Harding

- 323/14** **THAT** Julie Lord be offered the position of Casual Lifeguard for The Town of St. Stephen's Garcelon Civic Center effective October 28, 2014 contingent on successful completion of a National Lifesaving Society Course, a Standard First Aid Course, and a Criminal Record Check by November 24, 2014, with applicable wages and benefits as outlined in the Canadian Union of Public Employees (CUPE) Local Union No. 770 Collective Agreement. **CARRIED**

GARCELON CIVIC CENTER – CASUAL LIFEGUARD - JOB RECOMMENDATION

Moved by Councillor MacDonald

Seconded by Councillor Booth

- 324/14** **THAT** Carrie Thibideau be offered the position of Casual Lifeguard for The Town of St. Stephen's Garcelon Civic Center effective October 28, 2014 contingent on successful completion of a National Lifesaving Society Course, a Standard First Aid Course, and a Criminal Record Check by November 24, 2014, with applicable wages and benefits as outlined in the Canadian Union of Public Employees (CUPE) Local Union No. 770 Collective Agreement. **CARRIED**

OUT-OF-PROVINCE TRAVEL: GARCELON CIVIC CENTER MANAGER AND AQUATIC SUPERVISOR

Moved by Deputy Mayor MacEachern
Seconded by Councillor Maxwell

- 325/14** **THAT** the Council of the Town of St. Stephen approves the Garcelon Civic Center Manager and Aquatic Supervisor to attend an Aquatic Management Training Course at the CARI Complex in Charlottetown, PEI retroactive to October 24, 2014.
CARRIED

GARCELON CIVIC CENTER – ADDITIONAL ELECTRICAL – TELEPHONES – DATA COMMUNICATIONS WORK

Moved by Councillor Booth
Seconded by Councillor Harding

- 326/14** **WHEREAS** the Council of the Town of St. Stephen approved an unbudgeted expenditure up to a maximum amount of \$10,000.00 (ten thousand dollars), including HST, from Security Electrical Ltd. of Quispamsis, NB, for additional electrical – telephones – data communications work at the Garcelon Civic Center at its Regular Session on September 15, 2014 with payment from the Garcelon Civic Center project bank account.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of St. Stephen approves an additional unbudgeted expenditure up to a maximum amount of \$2,000.00 (two thousand dollars), including HST, from Security Electrical Ltd. of Quispamsis, NB, for additional electrical – telephones – data communications work at the Garcelon Civic Center.

NOW THEREFORE BE IT FURTHER RESOLVED THAT the Council of the Town of St. Stephen authorizes the payment from the Garcelon Civic Center project bank account. **CARRIED**

GARCELON CIVIC CENTER POOL – ADDITIONAL PROGRAMMING AND WIRING

Moved by Councillor Harding
Seconded by Councillor MacDonald

- 327/14** **THAT** the Council of the Town of St. Stephen approves the combined unbudgeted expenditure up to a maximum amount of \$16,000.00 (sixteen thousand dollars), including HST, from Security Electrical Ltd. of Quispamsis, NB; Controls & Equipment Ltd. of Saint John, NB; and Orr Electrical & Alarm Ltd. of St. Stephen, NB, for additional programming and wiring to complete the Garcelon Civic Center pool.

AND FURTHER THAT Council authorizes the payment from the Garcelon Civic Center project bank account. **CARRIED**

AWARDING OF BID: SOLID WASTE AND COLLECTION AND DISPOSAL SERVICES – RESIDENTIAL HOMES – ZONE 3 (TOSS14-08)

Moved by Councillor Booth

Seconded by Councillor Maxwell

- 328/14** THAT the Council of the Town of St. Stephen hereby awards the bid of \$7.35 (seven dollars and thirty-five cents) per household, per month, including HST for Zone 3, as defined in the tender, being the low bid of the two (2) bids received, as well as the highest score of the proposal evaluations, to Southern Sanitation Ltd. of Oak Bay, NB, for the provision of services for solid waste collection and disposal – residential homes – Zone 3 for the period November 1, 2014 to October 31, 2017.

AND FURTHER THAT the awarding of this bid is subject to the execution of a solid waste collection agreement substantially in the form of existing agreements and in compliance with the Town's By-Law No. S-7, "A By-Law To Regulate The Collection And Disposal Of Garbage And Other Material", and any applicable amendments or other applicable laws, and subject to the terms and conditions of the proposal as tendered. **CARRIED**

DEMOLITION – 458 MILLTOWN BOULEVARD

Moved by Councillor Harding

Seconded by Councillor Booth

- 329/14** THAT the Council of the Town of St. Stephen declares 458 Milltown Boulevard (PID # 01311265), Town of St. Stephen, to be unsightly as outlined in The Town of St. Stephen's By-Law No. S-12, "A By-Law Respecting Dangerous or Unsightly Premises", and authorizes the engagement of Disher Homes Ltd. of Dufferin, NB, to demolish the building in the unbudgeted amount of \$6,970.00 (six thousand, nine hundred and seventy dollars), plus HST, being the low quote of two (2) quotes obtained. **CARRIED**

SALE OF SURPLUS HOMEMADE FLAT TRUCK BODY

Moved by Councillor Booth

Seconded by Councillor Harding

- 330/14** THAT the Council of the Town of St. Stephen authorizes the sale of the surplus homemade flat truck body to George MacVicar in the amount of \$150.00 (one hundred and fifty dollars), plus HST. **CARRIED**

Councillor Harding voting in favour of the motion.

Councillor Booth voting in favour of the motion.

Councillor MacDonald voting in favour of the motion.

Councillor Maxwell voting in favour of the motion.

Deputy Mayor MacEachern voting against the motion.

MEETING ROOM RENTAL POLICY – 199 UNION STREET

Moved by Councillor Maxwell

Seconded by Councillor Harding

- 331/14** THAT the Council of the Town of St. Stephen approves the Meeting Room Rental Policy No. 46 - A (copy attached) for 199 Union Street. **CARRIED**

EXECUTION OF LEASE – JOHN B. AMES, MEMBER OF THE LEGISLATIVE ASSEMBLY FOR THE PROVINCE OF NEW BRUNSWICK

Moved by Deputy Mayor MacEachern

Seconded by Councillor MacDonald

- 332/14** THAT the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to execute a lease, in the form presented to Council, between the Town and John B. Ames, Member of the Legislative Assembly for the Province of New Brunswick, for an initial term of three (3) years beginning November 1, 2014 and terminating October 31, 2017, plus one three (3) year renewal, for the office space located at 78 Milltown Blvd., at the rental rate set out in the lease and on the terms and as more particularly described in such lease agreement. **CARRIED**

CONFIDENTIALITY AGREEMENT – JAMIE WHITE

Moved by Councillor Booth

Seconded by Deputy Mayor MacEachern

- 333/14** THAT the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to execute a Confidentiality Agreement, in the form presented to Council, between The Town of St. Stephen and Jamie White of Cox Electronics & Communications commencing October 28, 2014 as a result of his involvement with confidential files. **CARRIED**

TOWN OF ST. STEPHEN - FIVE-YEAR CAPITAL INVESTMENT PLAN RESPECTING THE "GTF ADMINISTRATIVE AGREEMENT"

Moved by Councillor Maxwell

Seconded by Councillor Harding

- 334/14** THAT the document entitled "Five-Year Capital Investment Plan for the GTF Administrative Agreement (Town of St. Stephen) 2014-2018" (copy attached) be adopted. **CARRIED**

JEFFREY IRVING, SUSAN IRVING and PAULINE THOMPSON v. THE TOWN OF ST. STEPHEN, COURT FILE NO. S/M/36/11 – MEMORANDUM OF AGREEMENT

Moved by Councillor MacDonald

Seconded by Councillor Harding

- 335/14** THAT the Council of the Town of St. Stephen approves a Memorandum of Agreement providing for the settlement of the application for determination of compensation payable arising out of the Town's expropriation of an easement over the property of the Applicants, Jeffrey Irving, Susan Irving and Pauline Thompson, Court File No. S/M/36/11, wherein the Town agrees to pay the following amounts:

**MINUTES
REGULAR COUNCIL
OCTOBER 27, 2014**

11

1. An amount of \$12,608.00 for the provision of security fencing;
2. An amount of \$117,289.79 in full and final settlement of the owners expenses relating to the expropriation;
3. An amount of \$150,000.00 in full and final settlement of the owner's claim for injurious affection to the lands of the owner arising out of the construction of a raised roadway crossing the property; and
4. An amount of \$65,000.00 all-inclusive of costs, damages, interest and other amounts claimed by the Applicants as a result of the expropriation.

AND FURTHER THAT the Council of The Town of St. Stephen authorizes the Mayor and the Town Clerk to execute the above described Memorandum of Agreement on behalf of the Town of St. Stephen, in the form presented to Council.
CARRIED

COUNCIL MEETING RECESSED

Moved by Deputy Mayor MacEachern
Seconded by Councillor Harding

- 336/14** THAT the Council of the Town of St. Stephen agrees that the meeting stands recessed at 7:35 p.m. for ten (10) minutes. **CARRIED**

COUNCIL MEETING RECESSED

Moved by Councillor Booth
Seconded by Councillor Harding

- 337/14** THAT the Council of the Town of St. Stephen agrees to extend the recess at 7:45 p.m. for an additional fifteen (15) minutes. **CARRIED**

COUNCIL MEETING RECONVENES

Moved by Councillor Booth
Seconded by Councillor Harding

- 338/14** THAT the Council of the Town of St. Stephen agrees that the meeting immediately reconvene at 7:45 p.m. to continue with Item 15. **REPORTS OF MAYOR AND COUNCILLORS. CARRIED**

15. REPORTS OF MAYOR AND COUNCILLORS

Deputy Mayor MacEachern

- Attended Garcelon Civic Center meetings.
- Attended the annual Union of Municipalities of New Brunswick (UMNB) Conference.
- Attended a public meeting at the St. Stephen Legion with respect to the old Town Hall.
- Attended a public meeting at the Vineyard with respect to the old Town Hall.

Councillor Harding

- Attended all Town meetings.
- As Chair of the Police and Fire Committee, pleased to meet with the Mayor and Acting Sergeant Scott MacKenzie every Monday morning at 9:00.
- Congratulated the RCMP on its recent drug bust.

Councillor Booth

- Attended all Town meetings.
- Attended a Development St. Stephen board meeting.
- Attended a public meeting at the Vineyard with respect to the old Town Hall.
- Busy making wreaths with the Christmas season approaching.

Councillor MacDonald

- Attended a Garcelon Civic Center Advising Commission meeting.
- Attended all Town meetings.
- Attended Garcelon Civic Center Opening Events Planning Committee meetings.
- Attended a meeting with members of the Charlotte County Aces executive.

Councillor Maxwell

- Brought greetings from the Town during the Fall Fair at the Border Arena.
- Attended a public meeting at the St. Stephen Legion with respect to the old Town Hall.
- Attended the Baseball Hall of Fame Induction Ceremony which inducted Jon Lindsay.
- Attended a Chocolate Museum Operating Committee meeting.
- Attended all Town meetings.
- Participated in interviews for casual positions with the Public Works Department.

COUNCIL MEETING RECESSED

Moved by Councillor Booth

Seconded by Councillor Harding

339/14 THAT the Council of the Town of St. Stephen agrees that the meeting, once again, stands recessed at 7:55 p.m. for fifteen (15) minutes. **CARRIED**

COUNCIL MEETING RECESSED

Moved by Councillor Booth

Seconded by Councillor Harding

- 340/14 THAT the Council of the Town of St. Stephen agrees to extend the recess at 8:10 p.m. for an additional ten (10) minutes. **CARRIED**

COUNCIL MEETING RECONVENES

Moved by Councillor Booth

Seconded by Councillor MacDonald

- 341/14 THAT the Council of the Town of St. Stephen agrees that the meeting reconvene at 8:20 p.m. to consider the following motion which was added to the agenda as 14. (v) under **NEW BUSINESS**. **CARRIED**

THE TOWN OF ST. STEPHEN'S GARCELON CIVIC CENTER - CHANGE ORDER AMENDMENT TO DESIGN-BUILD STIPULATED PRICE CONTRACT WITH DORA CONSTRUCTION LIMITED- ADJUSTMENT OF CONTRACT COMPLETION DATE AND CONTRACT PRICE ADJUSTMENT

Moved by Councillor Booth

Seconded by Councillor Harding

- 342/14 THAT the Council of the Town of St. Stephen approves completion of a change order for a cost of \$1,485,000.00 (One Million Four Hundred Eighty-Five Thousand Dollars and Zero Cents) to the Design-Build Stipulated Price Contract between the Town of St. Stephen and DORA Construction Limited dated May 3, 2012, with such approval subject to the terms and conditions of the Change Order and, among other things, to provide for the adjustment of the Contract Completion Date to September 5, 2014 and to agree to a Contract Price Adjustment for the cost of completion of the work, inclusive of all cash allowances, related to the contract to be set at \$1,485,000.00 (One Million Four Hundred Eighty- Five Thousand Dollars and Zero Cents) subject to Municipal Capital Borrowing Board approval to secure available funding as necessary to fund such payment.

AND FURTHER THAT the Council of The Town of St. Stephen authorizes the Mayor and the Town Clerk to execute the above described change order amendment on behalf of the Town of St. Stephen, in the form presented to Council. **CARRIED**

16. **QUESTION PERIOD**

A resident, along with Kathy Bockus, reporter with *The Saint Croix Courier*, asked for clarification on the above-noted change order for a cost of \$1,485,000 to which Mayor Quartermain, as well as Frank Godsoe, the Garcelon Civic Center Project Accountant responded.

**MINUTES
REGULAR COUNCIL
OCTOBER 27, 2014**

A resident questioned the date for the opening of the Garcelon Civic Center pool and gym to which Councillor MacDonald responded that it is hopeful they will open by mid November.

A resident questioned how the Town will pay for the Irving expropriation settlement to which the Mayor advised that it will be covered through the Utility budget; and then further questioned whether or not utility rates will increase to which the Mayor, in summary, stated that he hopes will not be the case.

17. ADJOURNMENT

ADJOURNMENT

Moved by Councillor Booth

Seconded by Councillor Maxwell

343/14 THAT the meeting adjourn at 8:40 p.m. CARRIED

Mayor

Town Clerk

AGENDA
ST. STEPHEN TOWN COUNCIL
73 MILLTOWN BLVD., SUITE 112
MONDAY, OCTOBER 27, 2014 @ 7:00 P.M.

1. PRAYER
2. RECORDING OF ATTENDANCE
3. APPROVAL OF AGENDA
4. CONFLICT OF INTEREST
5. READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS
 - (a) Town Employee Retirement – Presentation of plaque to David Richardson
 - (b) MADD Canada “Red Ribbon Campaign Day” - Proclamation
6. NOTICES OF MOTIONS
7. APPROVAL OF COUNCIL MINUTES
 - (a) Regular Council Meeting – September 15, 2014
 - (b) Special Council Meeting – October 2, 2014
 - (c) Special Council Meeting – October 10, 2014
8. ACCOUNTS
 - (a) Statements of Revenue and Expenditure
 - (b) Paid Bills
9. COMMUNICATIONS

COMMUNICATION FOR INFORMATION

 - (a) Thank you card from the family of Richard Hatt.
 - (b) Thank you letter from Oversight Manager, Chocolate Festival, dated September 18, 2014.
 - (c) Thank you card from the St. Croix International Quilters.
 - (d) Thank you letter from the President, Juno Beach Centre Association dated August 15, 2014.

COMMUNICATION FOR ACTION

10. APPROVAL OF COMMITTEE MINUTES

- (a) Committee of Council Meeting – September 14, 2014
- (b) Committees Meeting – Police and Fire; Property, By-Laws and Environment; Parks and Recreation; Finance and Administration; Planning, Promotion and Tourism; and Public Works – October 15, 2014
- (c) Committee of Council Meeting – October 17, 2014

11. STAFF REPORTS

- (a) Finance Department
- (b) Public Works Department
- (c) Parks and Recreation Department
- (d) Fire Department
- (e) By-Laws and Building Inspection Services
- (f) Property Management Services
- (g) Development Office
- (h) Office of the Garcelon Civic Center Manager

12. UNFINISHED BUSINESS

13. CONSIDERATION OF BY-LAWS

- (a) By-law No. A-10 – “A By-law Respecting the Duties and Powers of the Chief Administrative Officer” – Second Reading – Section Numbers Only
- (b) By-Law No. A-7.9 – A By-Law to Amend By-Law No. A-7 “A By-Law to Impose a Special Business Improvement Levy” – First Reading – Short Title Only

14. NEW BUSINESS

- (a) Royal Canadian Mounted Police – Monthly Report
- (b) Approval of Event – Link to Life Campaign
- (c) New Brunswick Municipal Employees Pension Plan Committee
- (d) Donation – MADD Charlotte County
- (e) Approval of Event – Santa Claus Parade
- (f) Flood Light Installation – Center Street
- (g) Licence Agreement – Kitchen, Canteen and Catering Services
- (h) Licence Agreement – Pro-Shop Services
- (i) Garcelon Civic Center – Casual Lifeguard – Job Recommendation
- (j) Garcelon Civic Center – Casual Lifeguard – Job Recommendation

- (k) Out-of-Province Travel: Garcelon Civic Center Manager and Aquatic Supervisor
- (l) Garcelon Civic Center – Additional Electrical – Telephones – Data Communications Work
- (m) Garcelon Civic Center Pool – Additional Programming and Wiring
- (n) Awarding of Bid: Solid Waste and Collection and Disposal Services – Residential Homes – Zone 3 (TOSS14-08)
- (o) Demolition – 458 Milltown Boulevard
- (p) Sale of Surplus Homemade Flat Truck Body
- (q) Meeting Room Rental Policy – 199 Union Street
- (r) Execution of Lease – John B. Ames, Member of the Legislative Assembly for the Province of New Brunswick
- (s) Confidentiality Agreement – Jamie White
- (t) Town of St. Stephen – Five-Year Capital Investment Plan Respecting the “GTF Administrative Agreement”

15. REPORTS OF MAYOR AND COUNCILLORS

16. QUESTION PERIOD

17. ADJOURNMENT

RESOLUTION NO.: _____

DATE: November 24, 2014

MOVED BY: _____

SECONDED BY: _____

SPECIAL COUNCIL MEETING

THAT the Minutes of the Special Council meeting held on November 3, 2014 be approved as circulated.

SPECIAL MEETING
ST. STEPHEN TOWN COUNCIL
73 MILLTOWN BLVD., SUITE 112
MONDAY, NOVEMBER 3 , 2014 @ 5:00 P.M.

1. **RECORDING OF ATTENDANCE**

PRESENT: Deputy Mayor Allan MacEachern (Acting Mayor); Councillors Marg Harding, Mike Booth, Debbie MacDonald and Jim Maxwell; Town Treasurer Tim Tozer; and Town Clerk Joan Flewelling.

ALSO PRESENT: Garcelon Civic Center Project Accountant Frank Godsoe.

ABSENT: Mayor John Quartermain.

2. **APPROVAL OF AGENDA**

AGENDA

Moved by Councillor Booth

Seconded by Councillor Maxwell

344/14 **THAT** the Agenda be unanimously approved with one (1) addition: **Change of Purpose – Ministerial Approval Number 11-0075** be added as 4.(vi) under **NEW BUSINESS**. **CARRIED**

3. **CONFLICT OF INTEREST**

There were no conflicts of interest declared.

4. **NEW BUSINESS**

PUBLIC WORKS DEPARTMENT CASUAL EMPLOYEE - JOB RECOMMENDATION

Moved by Councillor Harding

Seconded by Councillor Maxwell

345/14 **THAT** Ron Cleghorn be offered the position of casual employee for the St. Stephen Public Works Department effective November 21, 2014, with applicable wages and benefits as outlined in the Canadian Union of Public Employees (CUPE) Local Union No. 770 Collective Agreement. **CARRIED**

**PUBLIC WORKS DEPARTMENT CASUAL EMPLOYEE - JOB
RECOMMENDATION**

Moved by Councillor Booth
Seconded by Councillor MacDonald

- 346/14** **THAT** Jamie Linton be offered the position of casual employee for the St. Stephen Public Works Department effective November 28, 2014, with applicable wages and benefits as outlined in the Canadian Union of Public Employees (CUPE) Local Union No. 770 Collective Agreement. **CARRIED**

**THE TOWN OF ST. STEPHEN'S GARCELON CIVIC CENTER – DORA
CONSTRUCTION LIMITED – CHANGE REQUEST NUMBER 35**

Moved by Councillor Harding
Seconded by Councillor Booth

- 347/14** **THAT** the Council of the Town of St. Stephen hereby approves, for The Town of St. Stephen's Garcelon Civic Center project, Change Request Number 35 in the amount of a credit of \$35,000.00 (thirty-five thousand dollars), plus HST, dated October 30, 2014, as recommended by the Project Manager and under the terms of the Contract Agreement, with DORA Construction Limited, Section 6.

AND THAT the purpose of the Change Request is to provide credit for construction damage to roofing and siding panels. **CARRIED**

**GARCELON CIVIC CENTER – GENERAL OPERATING FUND - REDIRECTION
OF FUNDS**

Moved by Councillor Maxwell
Seconded by Councillor MacDonald

- 348/14** **THAT** the Council of the Town of St. Stephen authorizes the payment of capital expenses totaling \$400,000 (four hundred thousand dollars) for The Town of St. Stephen's Garcelon Civic Center from the General Operating Fund.

AND THAT \$300,000 (three hundred thousand dollars) will be from the redirection of funds budgeted in 2014 as a transfer to the General Capital Reserve Fund.

AND FURTHER THAT \$100,000 (one hundred thousand dollars) will be an unbudgeted expense in 2014. **CARRIED**

**APPLICATION TO THE MUNICIPAL CAPITAL BORROWING BOARD –
RECREATION AND CULTURAL SERVICE**

Moved by Councillor Harding
Seconded by Councillor Booth

- 349/14** THAT the Municipality of the Town of St. Stephen submits to the Municipal Capital Borrowing Board an application for authorization to borrow for a capital expense for the following term and amount:

<u>Purpose</u>	<u>Amount</u>	<u>Term</u>
<u>Recreation and Cultural Services</u> Additional construction costs of a new multi-purpose recreation, cultural and meeting facility for subgrade footings and other facility construction costs	\$1,000,000	20 Years
<u>CARRIED</u>		

CHANGE OF PURPOSE-MINISTERIAL APPROVAL NUMBER 11-0075

Moved by Councillor MacDonald
Seconded by Councillor Booth

- 350/14** THAT the Council of the Town of St. Stephen authorizes the following "Change of Purpose" under Ministerial Approval Number 11-0075:

<u>From Purpose</u>	<u>Amount</u>	<u>Term</u>
<u>Recreation and Cultural Services</u> Design, site preparation and construction of a new multi-purpose recreation, cultural and meeting facility -Future Fundraising Amounts	\$700,000	20 Years
<u>To Purpose</u> Design, site preparation and construction of a new multi-purpose recreation, cultural and meeting facility -Town Commitment	\$700,000	20 Years
<u>CARRIED</u>		

5. ADJOURNMENT

ADJOURNMENT

Moved by Councillor Maxwell

Seconded by Councillor Harding

351/14 THAT the meeting adjourn at 5:10 p.m. CARRIED

Mayor

Town Clerk

AGENDA
SPECIAL MEETING
ST. STEPHEN TOWN COUNCIL
73 MILLTOWN BLVD., SUITE 112
MONDAY, NOVEMBER 3, 2014 @ 5:00 P.M.

1. RECORDING OF ATTENDANCE

2. APPROVAL OF AGENDA

3. CONFLICT OF INTEREST

4. NEW BUSINESS

- (i) Public Works Department Casual Employee – Job Recommendation
- (ii) Public Works Department Casual Employee – Job Recommendation
- (iii) Garcelon Civic Center – DORA Construction Limited – Change Request Number 35
- (iv) Garcelon Civic Center – General Operating Fund – Redirection of Funds
- (v) Application to the Municipal Capital Borrowing Board – Recreation and Cultural Services

5. ADJOURNMENT

RESOLUTION NO.: _____

DATE: November 24, 2014

MOVED BY: _____

SECONDED BY: _____

STATEMENTS OF REVENUE AND EXPENDITURE

THAT the Statements of Revenue and Expenditure for both the General Operating Fund and Water and Sewerage Operating Fund to September 30, 2014 be received.

**Town of St. Stephen
General Operating Fund
Statement of Revenue and Expenditure
(Unaudited)**

	Actual To Date For the Nine Months Ending September 30, 2014	Budget For the Year Ending December 31, 2014	Remaining	Percentage Used
Revenue				
Taxes	4,172,200	5,562,934	\$1,390,734	75%
Services Provided to Other Governments	135,763	193,199	57,436	70%
Sale of Services	39,458	395,414	355,956	10%
Other Revenue From Own Sources	264,630	189,498	(75,132)	140%
Unconditional Grants	786,676	1,048,900	262,224	75%
Unconditional Transfers	11,105	22,980	11,875	48%
Conditional Transfers	6,754	4,000	(2,754)	169%
Other Transfers	937,813	1,090,911	153,098	86%
Total Revenue	6,354,399	8,507,836	2,153,437	75%
Expenditure				
General Government Services	721,533	916,120	194,587	79%
Protective Services	1,464,489	2,137,940	673,451	69%
Transportation Services	1,296,995	1,798,421	501,426	72%
Environmental Health Services	186,615	265,550	78,935	70%
Environmental Development Services	301,483	249,838	(51,645)	121%
Recreational and Cultural Services	727,709	1,536,164	808,455	47%
Fiscal Services	1,105,923	1,595,803	489,880	69%
Other	11,506	8,000	(3,506)	144%
Total Expenditures	5,816,253	8,507,836	2,691,583	68%
Surplus (Deficit)	\$538,146	\$0		

**Town of St. Stephen
Water and Sewerage Operating Fund
Statement of Revenue and Expenditure
(Unaudited)**

	<u>Actual To Date For the Nine Months Ending September 30, 2014</u>	<u>Budget For the Year Ending December 31, 2014</u>	<u>Remaining</u>	<u>Percentage Used</u>
Revenue				
Sale of Service	\$1,511,268	\$2,034,783	\$523,515	74%
Other Revenue From Own Service	144,526	178,464	33,938	81%
Other Transfers	788	1,051	263	75%
Total Revenue	<u>1,656,582</u>	<u>2,214,298</u>	<u>557,453</u>	<u>75%</u>
Expenditures				
Water Supply	610,427	1,014,201	403,774	60%
Sewerage Collection and Disposal	466,219	681,953	215,734	68%
Fiscal Services	384,041	518,144	134,103	74%
Total Expenditures	<u>1,460,687</u>	<u>2,214,298</u>	<u>753,611</u>	<u>66%</u>
Surplus (Deficit)	<u>\$195,895</u>	<u>\$0</u>		

RESOLUTION NO.: _____

DATE: November 24, 2014

MOVED BY: _____

SECONDED BY: _____

PAID BILLS

THAT the paid bills in the amount of \$1,189,264.76 (one million, one hundred and eighty-nine thousand, two hundred and sixty-four dollars and seventy-six cents) be received.

Town of St. Stephen
 BNK1 - General Bank Account
 Cheques from 000001 to 015143 dated between 10/01/2014 and 10/31/2014

CHEQUE REGISTER

Printed: 4:20:26PM 11/10/2014

Page 1 of 12

Number	Issued	Amount	SC	Status	Status Date
014396	10/01/2014 HERITAGE COURT HOLDINGS LIMITED LEASE OCT/14 GG-TOWNHALL-LEASE OCT 2014	5,323.40 5,323.40	A/P	OUT-STD	10/01/2014
014909	10/02/2014 MINISTER OF FINANCE SEPTEMBER/14** EMPLOYEE DEDUCTIONS-SEP/14	724.00 724.00	A/P	OUT-STD	10/02/2014
014910	10/02/2014 PAYROLL TRANSFER WEEK40/14 GG-TRANSFER-SEP19-OCT02/14	50,599.00 50,599.00	A/P	OUT-STD	10/02/2014
014911	10/02/2014 RECEIVER GENERAL FOR CANADA WEEK40/14 GG-REMITTANCE-SEP19-OCT02/14	26,799.97 26,799.97	A/P	OUT-STD	10/02/2014
014912	10/07/2014 AIR LIQUIDE CANADA 56799883 TS-SHOP-CYLINDER GAS	18.92 18.92	A/P	OUT-STD	10/07/2014
014913	10/07/2014 BAYVIEW TRUCKS AND EQUIPMENT LTD. S122454 TS-#20-INV #121958 S122315 TS-#6-OIL FILTER, FILTER S122366 TS-#5-BRAKE SAFES S122583 RC-#303-PIN LIFT ARM,NUTS,RING	235.83 -41.13 63.37 120.21 93.38	A/P	OUT-STD	10/07/2014
014914	10/07/2014 BRIGGS PLUMBING INC 108657 PM-LIBRARY-KITCHEN TAP REPAIR	97.10 97.10	A/P	OUT-STD	10/07/2014
014915	10/07/2014 BRUNSWICK NEWS INC 1467090 PS-FIRE-BUCKET SIT 1468070 CC-BUILDING-HOURS&SCHEDULE	725.58 119.90 605.68	A/P	OUT-STD	10/07/2014
014919	10/07/2014 CANADIAN TIRE N15427795 RC-PARKS-PADLOCK 20023200016101 TS-#12-4-WHL ALIGNMENT JULY 4, 2014 TS-AIRPORT-FLAGS JULY10/14 RC-PARKS-AXE N15427704 RC-HORT-BUG SPRAY,SPRINKLER N15427706 PS-FIRE-TOTES N15427708 RC-PARKS-PAINT, BRUSH N15427734 RC-PARKS-KEYS N15427766 PS-FIRE-PROPANE N15427769 PS-FIRE-MOTHERS POWER B,PAINT N15427778 RC-PARKS-NGK PLUG N15427781 RC-PARKS-BLADES,TIES,SPRAY PA N15427782 TS-SHOP-TAPE TEFLN N15427786 RC-PARKS-PAINT N15427796 TS-SHOP-SCREWDRIVER SET N15427797 TS-SHOP-PAINT BRUSH N15427800 RC-MILLPOOL-TEST STRIPS N15490802 PS-FIRE-EXTENSION CORDS N15490804 RC-MILLPOOL-SUB PUMP N15490805 RC-PARKS-UTLTY PUMP N15490813 TS-SHOP-LOCK,BATTERIES,RECIPR N15490819 RC-PARKS-KEYS,PAINT N15490831 RC PARKS-AXE N15490835 RC-MILLPOOL-CLEANING SUPPLIES N15490842 RC-HORT-SHOP VAC N15490843 RC-HORT-SHOP VAC BAGS N15490849 RC-PARKS-3 PIECE FUNNEL FLAT B N15490850 RC-PARKS-BATTERIES N15490852 RC-PARKS-TRIM LINE N15490853 TS-SHOP-WELD ST, CHAIN PROOF N15490874 PS-FIRE-SHOWER CURTAIN	1,987.02 9.03 67.79 170.32 -23.73 34.32 22.00 55.90 8.44 51.98 59.00 5.64 12.46 9.62 32.49 24.86 14.64 24.84 140.12 451.98 169.49 189.57 19.55 27.67 47.39 79.09 11.29 13.88 32.52 3.94 39.52 20.10	A/P	OUT-STD	10/07/2014

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CHEQUE REGISTER

Printed 4:20:26PM 11/10/2014

Page 2 of 12

Number	Issued	Amount	SC	Status	Status Date
	N15490875	RC PARKS-GARBAGE CAN			
	N15490899	RC-PARKS-WALL SCRAPPER			
	N15490904	TS-SHOP-CLAMPS			
	N15490906	RC-PARKS-DUCT TAPE			
	N15490908	RC-PARKS-TAPE			
	N15490913	TS-SHOP-PAD LOCKS			
	N15490932	RC-PARKS-SCREWS			
	N15490936	TS-SHOP-GAS CANS			
	N15490939	RC-MILLPOOL-CLEANING SUPPLIES			
014920	10/07/2014 CANADIAN SPRINGS	30.27	A/P	OUT-STD	10/07/2014
	1111290595	GG-TOWN HALL-WATER			
	9912904783	PS-FIRE-WATER			
014921	10/07/2014 CHAR CO CHEVROLET PONTIAC BUICK GMC LTD.	124.37	A/P	OUT-STD	10/07/2014
	39442	RC-#306-ARM KIT			
014922	10/07/2014 CHARLOTTE COUNTY JANITORIAL	468.95	A/P	OUT-STD	10/07/2014
	2897	PS-FIRE-COUNCIL CHAMBERS,BATH			
	2902	PS-FIRE-REWAXED FLOORS			
014923	10/07/2014 COASTAL ASPHALT (2002) LTD	1,192.94	A/P	OUT-STD	10/07/2014
	14-005	TS-STS-ASPHALT			
014924	10/07/2014 COX ELECTRONICS & COMMUNICATIONS	98.59	A/P	OUT-STD	10/07/2014
	2-1709267	CC-RINK-CABLES			
014926	10/07/2014 CREIGHTON-CARTER LTD.	1,267.86	A/P	OUT-STD	10/07/2014
	961-352287	TS-SHOP-FLUIDFILM,AEROSOL LUB			
	961-352368	PS-FIRE-BATTERY CABLE,COPPER			
	961-352387	TS-SHOP-VISIONPLUS SUMMER			
	961-352429	TS-SHOP-THREADLOCKER OIL			
	961-352454	TS-#13-HYDRAULIC HOSES			
	961-352584	TS-SHOP-IDO UNIVERSAL,OIL,RIVE			
	961-352798	TS-#5-GAT FITTING			
	961-352839	TS-SHOP-GAT HYDRAULIC			
	961-352900	TS-SHOP-GAT FITTING			
	961-353073	TS-SHOP-S D DRILL 7 8			
	961-353350	TS-SHOP-5 15 GASKET MAKER			
	961-353365	TS-#10-OIL FILTERS			
	961-353396	TS-SHOP-CUT-OFF WHL, MANDREL			
	961-353457	TS-#10-MINI STROBE AMBER			
	961-353512	TS-SHOP-6 PIN SWITCH			
	961-353527	TS-SHOP-ROLOC 3 36			
	961-353710	TS-SHOP-S D DRILL 5 8			
	961-353870	TS-#23-FILTERS,OIL			
	961-353872	TS-#10-SEMI-LOADED CALIPER			
	961-354097	RC-#2-BALL JOINTS,U-JOINT			
	961-354201*	TS-SHOP-INJECTION NEEDLES, 4 P			
	961-354233	TS-#23-5W20 OIL, OIL STABILIZER			
	961-354396	TS-SHOP-HAMMER			
	961-354443	CC-RINK-T-SHIRT WIPES			
014927	10/07/2014 CUMING'S FIRE & SAFETY EQUIPMENT LTD.	3,589.95	A/P	OUT-STD	10/07/2014
	79124	PS-FIRE-SCBA MASK BAGS, GLOVE			
014928	10/07/2014 DAVE DINSMORE WEB DESIGN & HOSTING	180.75	A/P	OUT-STD	10/07/2014
	0308	CC-PROMOTIONAL-WEB HOSTING F			
014929	10/07/2014 DAVIDSON FOOD EQUIPMENT & SUPPLIES	988.81	A/P	OUT-STD	10/07/2014
	45875	CC-KITCHEN-EXTRA DINNERWARE			
014930	10/07/2014 FRANK G GODSOE CHARTERED ACCOUNTANT	1,437.36	A/P	OUT-STD	10/07/2014

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CHEQUE REGISTER

Printed: 4:20:26PM 11/10/2014

Page 3 of 12

Number	Issued		Amount	SC	Status	Status Date
	595	GG-ACCOUNTING-SUPPORT	1,437.36			
014931	10/07/2014	IRVING ENERGY DISTRIBUTION AND MARKETING	6,288.09	A/P	OUT-STD	10/07/2014
	230233	TS-STG-GAS	5,355.22			
	936020	TS-STG-DIESEL	932.87			
014934	10/07/2014	KENT BUILDING SUPPLIES	2,494.68	A/P	OUT-STD	10/07/2014
	10046103	RC-PARKS-CARRIAGE BOLTS	-177.12			
	720177	RC-HORT-FLOWERS	11.12			
	728221	RC-MILLPOOL-STONES	18.42			
	728357	RC-PARKS-PAVER STONES	4.60			
	729242	RC-MILLPOOL-BARBECUE	1,062.19			
	730889	RC-PARKS-PAVER STONES	33.00			
	731014	RC-HORT-FLOWERS	50.39			
	731376	RC-MILLPOOL-PROPANE	65.53			
	732662	PM-TOURISTBUREAU-TACKLESS ST	22.79			
	732665	RC-PARKS-PAVER STONES	34.53			
	732794	RC-PARKS-BOLT CUTTERS	43.61			
	732934	RC-PARKS-PAVER STONES	4.60			
	733784	RC-PARKS-GX-08 GUN, REVERSIBLE	162.87			
	733824	RC-PARKS-KEYS	11.31			
	734952	RC-PARKS-PLYWOOD	56.65			
	737573	PS-RCMP-GLUE, CAULK GUN, SIGHS	40.02			
	738433	RC-HORT-SHAKEFEED, LIQUAFEED	127.00			
	742333	RC-PARKS-HAND SAW, SCREWS	78.67			
	742727	RC-PARKS-SCREWS	2.41			
	757759	TS-WHARF-CLAMPS, CABLE	127.67			
	757795	TS-WHARF-NAILS	113.49			
	762705	TS-WHARF-ELECTRICAL TAPE CLAM	5.31			
	763225	TS-WHARF-PAINT	42.02			
	771830	CC-BUILDING-PRO LAMP ROLLER, B	22.04			
	773109	CC-RINK-BIT, OIL, SCREWS	236.36			
	775396	RC-PARKS-KEYS	11.31			
	775561	CC-BUILDING-DRYWALL, SCREWS, C	49.74			
	776147	PS-FIRE-SCREWS, BULLS EYE, PRIM	73.12			
	776435	CC-BUILDING-WHEELBARROW	105.08			
	776651	CC-BUILDING-CABLETIES	13.96			
	778028	RC-PARKS-PAINT, AEROSOL PAINT	41.99			
014935	10/07/2014	KEY INDUSTRIES	584.71	A/P	OUT-STD	10/07/2014
	7219	CC-PROMOTIONAL-DRAWSTRING, B	584.71			
014936	10/07/2014	L.E. WHITTAKER CO., LTD.	318.49	A/P	OUT-STD	10/07/2014
	34603	PS-FIRE-EXTINGUISHER TESTING	318.49			
014937	10/07/2014	LASTING LEGACY CARPENTRY	339.00	A/P	OUT-STD	10/07/2014
	323738	TS-WHARF-LABOUR FOR REPAIR	339.00			
014938	10/07/2014	LIFESAVING SOCIETY - NB Branch	927.55	A/P	OUT-STD	10/07/2014
	2014-392	CC-POOL-SWIMMER CRESTS, BADC	927.55			
014939	10/07/2014	MARITIME COFFEE SERVICE	60.50	A/P	OUT-STD	10/07/2014
	IN00249700	PS-FIRE-C.F. COLUMBIAN 42x1.5	60.50			
014940	10/07/2014	MCINNES COOPER	4,740.35	A/P	OUT-STD	10/07/2014
	2014018242	GG-LEGAL-REQUEST	1,017.00			
	2014018247	CC-BUILDING-WIFI & INTERNET	954.85			
	2014018250	CC-ADMIN-AGREEMENTS	1,695.00			
	2014020782	GG-LEGAL-REQUEST	1,073.50			
014941	10/07/2014	MINISTER OF FINANCE	55.00	A/P	OUT-STD	10/07/2014
	PETROLICENSE	TS-AIRPORT-2014 PETRO LICENSE	55.00			

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CHEQUE REGISTER

Printed 4:20:26PM 11/10/2014

Page 4 of 12

Number	Issued	Amount	SC	Status	Status Date
014942	10/07/2014 MINISTER OF FINANCE WEEK41/14 EMPLOYEE DEDUCTIONS-OCT 11-1	209.30 209.30	A/P	OUT-STD	10/07/2014
014943	10/07/2014 MSC INDUSTRIAL SUPPLY ULC 6818971001 TS-SHOP-WASHERS, LOCK NUTS, CA	486.70 486.70	A/P	OUT-STD	10/07/2014
014944	10/07/2014 NEW SYSTEM LAUNDRY & CLEANERS LTD. 310422 PM-RCMP-FLOOR MATS 311331 PM-RCMP-FLOOR MATS 313138 PM-RCMP-FLOOR MATS	137.76 45.92 45.92 45.92	A/P	OUT-STD	10/07/2014
014945	10/07/2014 OK TIRE & AUTO SERVICE IN028818 PS-FIRE-TIRES IN028965 PS-FIRE-TIRE CHANGE	634.16 585.34 48.82	A/P	OUT-STD	10/07/2014
014946	10/07/2014 RECEPTION NEW BRUNSWICK 2014-203 CC-KBAILEY-MAOI COURSE	531.04 531.04	A/P	OUT-STD	10/07/2014
014947	10/07/2014 RICHWIL TRUCK CENTRE LTD. 107332 TS-#5-CHAMBERS 107333 TS-#5-SEAL SET 107403 TS-#20-PUMP 107409 TS-#6-REMAN SH 107432 TS-#20-GASKET, SEAL	886.48 203.72 45.13 207.19 185.14 265.30	A/P	OUT-STD	10/07/2014
014948	10/07/2014 SAMEDAY WORLDWIDE 5471043** TS-#6-TO VALLEY EQUIPMENT	54.70 54.70	A/P	OUT-STD	10/07/2014
014949	10/07/2014 SARAH HEBB SEPTEMBER23/14 CC-POOL-AQUASIZE INSTRUCT CR	735.87 735.87	A/P	OUT-STD	10/07/2014
014950	10/07/2014 SHANNON MICHAEL 657237 PS-ANMLCNTRL-KENNELFEES-SEP WEEK41/14 PS-ANMLCNTRL-WEEKLY FEE WEEK41/14* PS-ANMLCNTRL-WKLY VEH ALLOW	568.84 203.40 167.69 197.75	A/P	OUT-STD	10/07/2014
014951	10/07/2014 SOJOURN ENTERPRISES LIMITED 42500 CC-RINK-WHEELCHAIR ACCESS SIC	295.17 295.17	A/P	OUT-STD	10/07/2014
014952	10/07/2014 SOURCE ONE SUPPLIES 6839 CC-BUILDING-HAMMER DRILL DRILL	45.15 45.15	A/P	OUT-STD	10/07/2014
014953	10/07/2014 SOURCE ATLANTIC 1911016 TS-SHOP-PART E ALUM,PUNCH LOF 1911019 TS-ST5-GLASSES	71.81 58.31 13.50	A/P	OUT-STD	10/07/2014
014954	10/07/2014 SOUTHWEST ELECTRIC & SECURITY INC 12582 PM-RCMP-CENTRAL VAC REPAIR	180.80 180.80	A/P	OUT-STD	10/07/2014
014955	10/07/2014 ST CROIX PRINTING & PUBLISHING COMPANY LIMI 088874 CC-EMPLOYMENT-CUSTODIAL 088895 CC-TENDER-CANTEEN SERVICE 088898* GG-TOWN HALL-PUBLIC MTG. TOWI 088900* GG-TOWN HALL-EMPLOYMENT 088930 CC-TENDER-CANTEEN SERVICE 088950* GG-TOWN HALL-PUBLIC MTG. TOWI 20958 CC-ARENA-HOME & VISITORS SIGN 20982 CC-OFFICE-RECEIPTS	1,181.22 116.01 93.34 42.57 102.67 104.41 52.21 324.31 345.60	A/P	OUT-STD	10/07/2014
014956	10/07/2014 ST. CROIX PUBLIC LIBRARY OCT-DEC/14GRAN GG-CIVIC-OCT-DEC/14 GRANT	6,035.50 6,035.50	A/P	OUT-STD	10/07/2014
014957	10/07/2014 ST STEPHEN DEVELOPEMENT BOARD OCT-DEC/14GRAN GG-CIVIC-OCT-DEC/14 GRANT	33,568.25 33,568.25	A/P	OUT-STD	10/07/2014
014958	10/07/2014 TAC INDUSTRIES LTD. 2761 TS-#16-HOSE FITTINGS	58.31 58.31	A/P	OUT-STD	10/07/2014
014959	10/07/2014 ZEE MEDICAL CANADA CORP.	84.94	A/P	OUT-STD	10/07/2014

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Town of St. Stephen
 BNK1 - General Bank Account
 Cheques from 000001 to 015143 dated between 10/01/2014 and 10/31/2014

CHEQUE REGISTER

Printed: 4.20:26PM 11/10/2014

Page 5 of 12

Number	Issued		Amount	SC	Status	Status Date
	G032291102	PS-FIRE-REPLACEMENT VALVES	84.94			
014960	10/07/2014 JOHN QUARTERMAIN		532.59	A/P	OUT-STD	10/07/2014
	SEPTEMBER25/14	GG-MAYOR-VARIOUS MEETINGS	532.59			
014961	10/07/2014 UNION OF MUNICIPALITIES OF NEW BRUNSWICK		375.00	A/P	OUT-STD	10/07/2014
	2014CONFERENCE	GG-COUNCILLOR-UMNB CONFEREN	375.00			
014962	10/16/2014 ALLAN MACEACHERN		260.85	A/P	OUT-STD	10/16/2014
	OCTOBER06/14	GG-COUNCIL-UMNB CONFERENCE	260.85			
014963	10/16/2014 A ONE PUMPING SERVICE LTD		98.05	A/P	OUT-STD	10/16/2014
	4341	PS-FIRE-PORTABLE TOILET	98.05			
014964	10/16/2014 BELL ALIANT		129.17	A/P	OUT-STD	10/16/2014
	06336721SEP14	TS-AIRPORT-TELEPHONE	129.17			
014965	10/16/2014 BRUNSWICK NEWS INC		175.15	A/P	OUT-STD	10/16/2014
	1471340	PS-FIRE-BUCKET SIT THANKS	175.15			
014968	10/16/2014 CANADIAN TIRE		675.68	A/P	OUT-STD	10/16/2014
	N15427726	TS-SHOP-BATTERY.FUEL LINE	63.89			
	N15490446	TS-SHOP-BRUSH STAIN	86.92			
	N15490447	RC-PARKS-TRIM LINE	3.94			
	N15490449	PS-FIRE-CABLE CLAMPS	22.06			
	N15490452	RC-PARKS-TOILET AUGER	22.59			
	N15490454	TS-SHOP-PAINT STRAINERS,ALUMII	24.83			
	N15490485	RC-PARKS-QUICK LINK	2.81			
	N15490510	RC-PARKS-TWINE	5.41			
	N15490515	RC-PARKS-CLAMPS,COUPLINGS,AC	88.04			
	N15490861	RC-PARKS-PROPANE	25.99			
	N15490920	RC-PARKS-HEAVY 4PK RATCH	25.99			
	N15490924	TS-STG-GRASS SEED	45.19			
	N15490978	RC-PARKS-HORNET AND WASP SPF	29.23			
	N15490982	RC-MILLPOOL-CLEANING SUPPLIES	30.15			
	N15490991	RC-HORT-PAINT SUPPLIES	79.48			
	N15490998	RC-HORT-HOSE SHUT OFF,HOSE W	19.16			
014969	10/16/2014 CANADIAN SPRINGS		5.46	A/P	OUT-STD	10/16/2014
	9912865497	RC-MILLPOOL-WATER	5.46			
014970	10/16/2014 CHARLOTTE COUNTY FALL FAIR		1,000.00	A/P	OUT-STD	10/16/2014
	GRANT 2014	GG-CIVIC-2014 GRANT	1,000.00			
014971	10/16/2014 CLASSIC ASPHALT LTD.		1,217.35	A/P	OUT-STD	10/16/2014
	14-121	TS-STG-SEAL	1,217.35			
014972	10/16/2014 COASTAL ASPHALT (2002) LTD.		2,402.15	A/P	OUT-STD	10/16/2014
	14-008	TS-STG-SEAL	2,402.15			
014973	10/16/2014 DAVE DINSMORE WEB DESIGN & HOSTING		339.00	A/P	OUT-STD	10/16/2014
	0324	GG-COUNCIL-PAPERLESS COUNCIL	339.00			
014974	10/16/2014 DEMPSEY'S PLUMBING & HEATING		576.19	A/P	OUT-STD	10/16/2014
	636	RC-MILLPOOL-WINTERIZED WASHR	576.19			
014975	10/16/2014 EAST COAST INTERNATIONAL TRUCKS		592.67	A/P	OUT-STD	10/16/2014
	3-242600014	TS-SHOP-RUST INHIBITOR	592.67			
014976	10/16/2014 FERO WASTE & RECYCLING INC.		4,917.50	A/P	OUT-STD	10/16/2014
	918428	GG-TOWN-GARBAGE COLLECTION	4,917.50			
014977	10/16/2014 FRANK G GODSOE CHARTERED ACCOUNTANT		2,908.63	A/P	OUT-STD	10/16/2014
	572	GG-TREASURY-ACCOUNTING SUPP	192.87			
	573	GG-TREASURY-ACCOUNTING SUPP	758.23			
	576	GG-TREASURY-ACCOUNTING SUPP	310.75			
	581	GG-TREASURY-ACCOUNTING SUPP	1,081.41			
	584	GG-TREASURY-ACCOUNTING SUPP	155.38			

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Town of St. Stephen
 BNK1 - General Bank Account
 Cheques from 000001 to 015143 dated between 10/01/2014 and 10/31/2014

CHEQUE REGISTER

Printed: 4:20:26PM 11/10/2014

Page 6 of 12

Number	Issued	Amount	SC	Status	Status Date
	590 GG-TREASURY-ACCOUNTING SUPP	410.19			
014978	10/16/2014 FUNDY BUILDING INSPECTION & DRAFTING SERVIC 14-152 PS-BUILDINSPECT-SEP21-OCT14 FEE	1,179.72 1,179.72	A/P	OUT-STD	10/16/2014
014979	10/16/2014 GUY R. DAY & SON LTD 54454 GG-TOWN-AMENDED LIABILITY	1,236.46 1,236.46	A/P	OUT-STD	10/16/2014
014980	10/16/2014 JODI ST PETER OCTOBER09/14 PS-FIRE-SSES/MES FIRE PREVENTI	867.96 867.96	A/P	OUT-STD	10/16/2014
014981	10/16/2014 KEITH'S BUILDING SUPPLIES 135286 PS-FIRE-DOOR SWEEPS	15.81 15.81	A/P	OUT-STD	10/16/2014
014982	10/16/2014 KEM CANADA MFG 99376 TS-SHOP-HAND CLEANSER	423.46 423.46	A/P	OUT-STD	10/16/2014
014983	10/16/2014 KENT BUILDING SUPPLIES 10046231 RC-PARKS-STAIN BRUSHES 786352 RC-PARKS-GLOVES 788447 PS-FIRE-LUMBER	62.83 -23.10 19.96 65.97	A/P	OUT-STD	10/16/2014
014984	10/16/2014 KONICA MINOLTA 5265525 GG-TOWN HALL-COPIER LEASE NO'	142.33 142.33	A/P	OUT-STD	10/16/2014
014985	10/16/2014 LINDE CANADA LTEE, M2193 50462218 PS-FIRE-ACETYLENE	37.63 37.63	A/P	OUT-STD	10/16/2014
014986	10/16/2014 MILLTOWN MACHINE & FABRICATION LTD. 17050 TS-#24-1/4 X 2 FLAT BAR	23.96 23.96	A/P	OUT-STD	10/16/2014
014987	10/16/2014 MINISTER OF FINANCE WEEK42/14 EMPLOYEE DEDUCTIONS-OCT 18-2	209.30 209.30	A/P	OUT-STD	10/16/2014
014988	10/16/2014 MISS D'S 83233 RC-PARKS-ICE 83235 RC-PARKS-ICE 83236 RC-PARKS-ICE 83237 RC-PARKS-ICE 83238 RC-PARKS-TOWN OF SS-ICE 83239 RC-PARKS-TOWN OF SS-ICE	15.00 2.50 2.50 2.50 2.50 2.50 2.50	A/P	OUT-STD	10/16/2014
014990	10/16/2014 N. B. ELECTRIC POWER 17915909OCT14 RC-POOL-SCHOOL ST 17935200OCT14 TS-KING/UNIONST-TRAFFIC LIGHTS 18169205OCT14 RC-POOL-MILL LANE 18988703OCT14 TS/PS-199UNIONST-ELECTRICITY 50660140OCT14 RC-PARKS-ROTARY CHANGING RO 54187672OCT14 TS-KING/QUEEN-TRAFFIC LIGHTS 55160607OCT14 RC-COTTONMILL-LIGHTS 55471834OCT14 TS/PS-220UNIONST-ELECTRICITY 55917471OCT14 TS-ST5-WATERFRONT LIGHTS 57579341OCT14 CB-EMPTYSTORE/HAIRDRESSER-E 57955765OCT14 CB-ACTHEAT/HOUSE-ELECTRICITY 57955773OCT14 CB-PHARMACY/BIGAREA-ELECTRIC 57955791OCT14 CB-UPSTAIRSOFFICE-ELECTRICITY 57955808OCT14 CB-ACUNIT&HOUSE-ELECTRICITY 57955826OCT14 CB-SELFCONTAINEDLIGHT-ELECTR 71315207OCT14 PS-RCMP-ELECTRICITY 72924306OCT14 RC-PARKS-BANDSTAND 73006038OCT14 RC-LIBRARY-ELECTRICITY 82122207OCT14 RC-PARKS-BASKETBALL COURT 83278804OCT14 TS-ST5-PARKS SHED 84960501OCT14 RC-PARKS-RIVERSIDE DR LIGHTS	5,324.16 70.16 36.78 406.48 1,084.88 24.22 36.92 52.86 157.91 115.19 365.80 218.30 180.43 85.09 74.42 99.20 1,033.90 43.25 1,121.59 48.40 24.42 24.16	A/P	OUT-STD	10/16/2014
014991	10/16/2014 O'CONNELL MIKE	172.04	A/P	OUT-STD	10/16/2014

* - Name on Check was modified

Town of St. Stephen
 BNK1 - General Bank Account
 Cheques from 000001 to 015143 dated between 10/01/2014 and 10/31/2014

CHEQUE REGISTER

Printed: 4 20:26PM 11/10/2014

Page 7 of 12

Number	Issued	Amount	SC	Status	Status Date
	OCTOBER08/14 RC-RECDIR-MILEAGE-AUG/14	172.04			
014992	10/16/2014 OK TIRE & AUTO SERVICE	330.38	A/P	OUT-STD	10/16/2014
	IN029025 TS-#22-TIRES	314.14			
	IN029030 TS-#22-VALVE STEMS	16.24			
014994	10/16/2014 PRINCESS AUTO	480.23	A/P	OUT-STD	10/16/2014
	2403275 TS-STG-GUN PAINT SPRAY,HYDRAL	480.23			
014995	10/16/2014 RECEPTION NEW BRUNSWICK	56.50	A/P	OUT-STD	10/16/2014
	2014-254 RC-REC DIV-RNB CONFERENCE 20*	56.50			
014996	10/16/2014 RICHARDSON JEFF	283.59	A/P	OUT-STD	10/16/2014
	OCTOBER08/14 PS-FIRE-FIRE PREVENT WEEK, EAR	283.59			
014997	10/16/2014 RICHWIL TRUCK CENTRE LTD.	2,004.33	A/P	OUT-STD	10/16/2014
	107734 TS-#5-VALVE	978.00			
	107740 TS-#5-KT, PUMP	310.95			
	107770 TS-#5-THROTTLE KIT	780.47			
	CM107409 TS-#5-CORE RETURN	-65.09			
014998	10/16/2014 ROYAL CANADIAN LEGION #48	90.00	A/P	OUT-STD	10/16/2014
	NOV11/14 GG-CIVIC-MAYOR TO LAY WREATH	45.00			
	NOV11/14 WREATH PS-FIRE-REMEMBRANCE DAY WRE.	45.00			
014999	10/16/2014 SHANNON MICHAEL	366.44	A/P	OUT-STD	10/16/2014
	WEEK42/14 PS-ANMLCNTRL-WEEKLY FEE	167.69			
	WEEK42/14* PS-ANMLCNTRL-WEEKLY VEH ALLC	197.75			
015000	10/16/2014 SOJOURN ENTERPRISES LIMITED	505.63	A/P	OUT-STD	10/16/2014
	42834 TS-STG-STREET SIGNS	505.63			
015001	10/16/2014 SOURCE ONE SUPPLIES	217.47	A/P	OUT-STD	10/16/2014
	6858 PS-FIRE-COLD DRINK CUPS	217.47			
015002	10/16/2014 SOURCE ATLANTIC	334.60	A/P	OUT-STD	10/16/2014
	1924968 TS-SHOP-SUCTION HOSES,SHANKA	334.60			
015003	10/16/2014 ST CROIX PRINTING & PUBLISHING COMPANY LIM	509.90	A/P	OUT-STD	10/16/2014
	088982 GG-CIVIC-BYLAW OFFICER TENDER	114.85			
	089046 GG-CIVIC-COUNCIL MTG. CHANGE	41.76			
	089060 GG-CIVIC-PUBLIC MTG. OLD TOWN	52.21			
	089178 GG-CIVIC-EMPLOYMENT OPPORTUI	83.53			
	21132 GG-TREASURY-GENERAL FUND RE	217.55			
015004	10/16/2014 THE MINISTER OF FINANCE	254,654.25	A/P	OUT-STD	10/16/2014
	5527 PS-RCMP-JUL-SEPT SERVICES	254,654.25			
015005	10/16/2014 TIM TOZER	116.20	A/P	OUT-STD	10/16/2014
	OCTOBER07/14 GG-TREASURER-CC MEETING, PNB	116.20			
015006	10/16/2014 UNIQUELY YOURS	45.20	A/P	OUT-STD	10/16/2014
	3317 GG-CIVIC-RETIREMENT PLAQUE	45.20			
015007	10/16/2014 WURTH CANADA LIMITED	420.21	A/P	OUT-STD	10/16/2014
	21700475 TS-SHOP-PIPE SEALANT,CUSTOM F	420.21			
015008	10/16/2014 YELLOW PAGES GROUP	9.32	A/P	OUT-STD	10/16/2014
	14-8929214 GG-CIVIC-911 LISTING-SEP	9.32			
015010	10/16/2014 PAYROLL TRANSFER	51,323.00	A/P	OUT-STD	10/16/2014
	WEEK42/14 GG-TRANSFER-OCT 3-18/14	51,323.00			
015011	10/16/2014 RECEIVER GENERAL FOR CANADA	23,969.01	A/P	OUT-STD	10/16/2014
	WEEK42/14 GG-REMITTANCE-OCT 3-18/14	23,969.01			
015013	10/16/2014 CNH CAPITAL T4112	434.87	A/P	OUT-STD	10/16/2014
	IN4722 TS-#11-ARM	434.87			
015014	10/16/2014 EMCO CORPORATION	121.84	A/P	OUT-STD	10/16/2014
	2816293-00 TS-STG-COUPPLINGS	121.84			
015015	10/16/2014 BORDER INVESTIGATIONS & SECURITY INC.	1,266.60	A/P	OUT-STD	10/16/2014

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Town of St. Stephen
 BNK1 - General Bank Account
 Cheques from 000001 to 015143 dated between 10/01/2014 and 10/31/2014

CHEQUE REGISTER

Printed: 4:20:26PM 11/10/2014

Page 8 of 12

Number	Issued	Amount	SC	Status	Status Date
	13961 PS-BYLAW-SEP 19-26 FEE	1,265.60			
015016	10/24/2014 BRIGGS PLUMBING INC. 108750 PM-TOURIST BUREAU-TOILET HAN	235.49 235.49	A/P	OUT-STD	10/24/2014
015017	10/24/2014 BRUNSWICK NEWS INC 1473490 PS-FIRE-FALL RENOS	341.26 341.26	A/P	OUT-STD	10/24/2014
015018	10/24/2014 CANADIAN ASSOCIATION OF MUNICIPAL CAMA-785 GG-CIVIC-JOB POSTING CAO	452.00 452.00	A/P	OUT-STD	10/24/2014
015019	10/24/2014 CHARLOTTE COUNTY JANITORIAL 2882 PM-RCMP-JANITORIAL-JUL 2912 PS-FIRE-JANITORIAL-SEPT	1,435.12 1,265.62 189.50	A/P	OUT-STD	10/24/2014
015020	10/24/2014 CHEER ATLANTIC SEPT22,2014 RC-JUMPSTART-DONATION	250.00 250.00	A/P	OUT-STD	10/24/2014
015021	10/24/2014 CONLEY'S MARTIAL ARTS SEPTEMBER22/14 RC-JUMPSTART-DONATION	1,350.00 1,350.00	A/P	OUT-STD	10/24/2014
015022	10/24/2014 COX ELECTRONICS & COMMUNICATIONS 2-171600 PS-FIRE-MAINTENANCE CONTRACT	1,444.14 1,444.14	A/P	OUT-STD	10/24/2014
015023	10/24/2014 DISHER HOMES LTD. RECEIPT #7200 PS-BUILDINGPERMIT-REFUND	747.50 747.50	A/P	OUT-STD	10/24/2014
015024	10/24/2014 FIRE MARSHALL'S PUBLIC FIRE SAFETY COUNCIL IN003034 PS-FIRE-2014/15 MEMBERSHIP	100.00 100.00	A/P	OUT-STD	10/24/2014
015025	10/24/2014 FOUR SEASONS SPORTS LTD. 11366 TS-ST5-STREET MARKINGS	11,755.55 11,755.55	A/P	OUT-STD	10/24/2014
015026	10/24/2014 FRANK G GODSOE CHARTERED ACCOUNTANT 563 CC-BUILDING-TENDER #TOSS14-02 574 GG-TREASURY-ACCOUNTING SUPP 577 CC-TREASURY-ACCOUNTING SUPP 579 GG-TREASURY-ACCOUNTING SUPP 583 GG-TREASURY-ACCOUNTING SUPP 585 GG-TREASURY-ACCOUNTING SUPP 591 CC-TREASURY-ACCOUNTING SUPP	6,196.37 2,082.03 981.97 55.94 1,081.41 62.15 1,852.07 80.80	A/P	OUT-STD	10/24/2014
015027	10/24/2014 FUNDY BUILDING INSPECTION & DRAFTING SERVI 14-161 PS-BUILDINSPECT-OCT 5-18 FEE	1,301.76 1,301.76	A/P	OUT-STD	10/24/2014
015028	10/24/2014 FUNDY MINOR FOOTBALL ASSOCIATION SEPT22,2014 RC-JUMPSTART-DONATION SEPTEMBER22/14 RC-JUMPSTART-DONATION	400.00 150.00 250.00	A/P	OUT-STD	10/24/2014
015029	10/24/2014 GULLISON'S COURIER SERVICE 523838 TS-SHOP-TO TOWN FR/A TO Z 523851 TS-SHOP-TO TOWN FR/RICHWIL 523873 TS-SHOP-TO TOWN FR/RICHWIL 535733 TS-SHOP-TO TOWN FR/RICHWIL 535739 TS-SHOP-TO RICHWIL FR/ TOWN	169.50 56.50 28.25 28.25 26.25 28.25	A/P	OUT-STD	10/24/2014
015030	10/24/2014 JULIA'S SCHOOL OF DANCE SEPT22,2014 RC-JUMPSTART-DONATION	250.00 250.00	A/P	OUT-STD	10/24/2014
015031	10/24/2014 KATRINA'S DANCEWORKS SEPT22,2014 RC-JUMPSTART-DONATION	200.00 200.00	A/P	OUT-STD	10/24/2014
015032	10/24/2014 KENT BUILDING SUPPLIES 10043500 PM-LIBRARY-CEILING TILES 10046548 CC-BUILDING-HEAVY DUTY GUN 730810 PM-LIBRARY-HOSE SWIVEL, CONNE 736767 PM-OLD TOWN HALL-BOLT CUTTER 741424 RC-LIBRARY-TAPE FOR WALL REPA	32.86 -22.26 -32.05 16.79 49.38 21.00	A/P	OUT-STD	10/24/2014
015033	10/24/2014 MCINNES COOPER	9,217.98	A/P	OUT-STD	10/24/2014

* - Name on Check was modified

Town of St. Stephen
 BNK1 - General Bank Account
 Cheques from: 000001 to 015143 dated between 10/01/2014 and 10/31/2014

CHEQUE REGISTER

Printed: 4:20:26PM 11/10/2014

Page 9 of 12

Number	Issued		Amount	SC	Status	Status Date
	2014020771	CC-BUILDING-WIFI USE	423.75			
	2014020778	GG-LEGAL-CONTRACT	7,807.73			
	2014020781	CB-LEGAL-LEASES	1,186.50			
015034	10/24/2014	MEDAVIE BLUE CROSS	13,297.73	A/P	OUT-STD	10/24/2014
	NOV01/14	GG-NOVHEALTH&DENTAL-MANAGE	5,633.76			
	NOV01/14*	GG-NOVHEALTH&DENTAL-UNION	7,663.97			
015035	10/24/2014	MICMAC FIRE & SAFETY SOURCE LTD.	4,018.17	A/P	OUT-STD	10/24/2014
	NS-00821455	PS-FIRE-SPITFIRE CLASS A FOAM	3,876.92			
	NS-00821571	PS-FIRE-XENON LAMP ASSEMBLYS	50.85			
	NS-00821729	PS-FIRE-LED MODULE ASSEMBLYS	90.40			
015036	10/24/2014	MINISTER OF FINANCE	209.30	A/P	OUT-STD	10/24/2014
	WEEK43/14	EMPLOYEE DEDUCTIONS-OCT 25-3	209.30			
015037	10/24/2014	MINISTER OF FINANCE	2,973.84	A/P	OUT-STD	10/24/2014
	11388891SEP14	GG/CC-TOWNHALL-TELEPHONES	1,284.24			
	INV6215575	PS/TS-199 UNION ST-TELEPHONE	358.39			
	INV6215582	TS/PS-199 UNION ST- TELEPHONES	896.05			
	INV6226805	RC-REC/POOLS-TELEPHONES	347.25			
	INV6236790	RC-PARKS-CHOC PARK CAMERAS	77.91			
015038	10/24/2014	N. B ELECTRIC POWER	11,017.08	A/P	OUT-STD	10/24/2014
	10126106OCT14	TS-KINGSTSCHOOL-XING LIGHTS	24.17			
	19051703OCT14	TS-AIRPORT-ELECTRICITY	160.91			
	19051801OCT14*	TS-AIRPORT-ELECTRICITY	48.88			
	216030308OCT14	TS-ST5-AREA LIGHTS	10,727.03			
	54653258OCT14	TS-KING/SUPERSTORE-TRAFFIC LIC	56.09			
015039	10/24/2014	NOVA FIRE EQUIPMENT LTD.	6,895.25	A/P	OUT-STD	10/24/2014
	14430	PS-FIRE-TURNOUT GEAR	6,895.25			
015040	10/24/2014	ORR ELECTRIC & ALARM LTD.	360.99	A/P	OUT-STD	10/24/2014
	1508	PM-LIBRARY-100W, MED BASE CLR	245.16			
	1529*	TS-ST5-TRAFFIC LIGHT FLASH TIM	73.45			
	1557	RC-COTTONMILL-175W MED BASE	42.38			
015041	10/24/2014	PETTY CASH	38.07	A/P	OUT-STD	10/24/2014
	SEPT04/14	GG-CIVIC-"IN MEMORY OF" DONATI	20.00			
	SEPTEMBER04/14	GG-CIVIC-SYMPATHY CARD	1.13			
	SEPTEMBER06/14	GG-TOWN-HR/OM OFFICE FAN	16.94			
015043	10/24/2014	ROYAL CANADIAN LEGION #9	113.00	A/P	OUT-STD	10/24/2014
	3SEPTEMBER24/14	GG-CIVIC-OLD TOWN HALL FUTURE	113.00			
015044	10/24/2014	SHANNON MICHAEL	365.44	A/P	OUT-STD	10/24/2014
	WEEK43/14	PS-ANMLCNTRL-WEEKLY FEE	187.69			
	WEEK43/14*	PS-ANMLCNTRL-WKLY VEH ALLOW	197.75			
015045	10/24/2014	SOURCE ONE SUPPLIES	64.95	A/P	OUT-STD	10/24/2014
	7204	RC-PARKS-GLOVES	64.95			
015046	10/24/2014	SOUTHERN SANITATION LTD.	32.21	A/P	OUT-STD	10/24/2014
	151685	TS-AIRPORT-GARBAGE COLLECTIO	32.21			
015047	10/24/2014	SPEEDY ST-STEPHEN 8768	51.98	A/P	OUT-STD	10/24/2014
	8768-156211	RC-MILL MONUMENT-CLEAR SAFET	51.98			
015048	10/24/2014	ST. CROIX PRINTING & PUBLISHING COMPANY LIMI	236.62	A/P	OUT-STD	10/24/2014
	089194	PS-FIRE-FIREFIGHTER AD	83.28			
	089301	PS-FIRE-FALL HOME IMPROVEMEN	173.34			
015049	10/24/2014	ST. STEPHEN PRESCRIPTION CENTRE	10.17	A/P	OUT-STD	10/24/2014
	OCT08,2014	RC-PARKS-GLOVES	10.17			
015050	10/24/2014	ST STEPHEN MINOR HOCKEY	820.00	A/P	OUT-STD	10/24/2014
	SEPT22,2014	RC-JUMPSTART-DONATION	820.00			

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Town of St. Stephen
 BNK1 - General Bank Account
 Cheques from 000001 to 015143 dated between 10/01/2014 and 10/31/2014

CHEQUE REGISTER

Printed 4:20:26PM 11/10/2014

Page 10 of 12

Number	Issued	Amount	SC	Status	Status Date
015051	10/24/2014 ST. STEPHEN HIGH SCHOOL RUGBY SEPT22,2014 RC-JUMPSTART-DONATION	300.00 300.00	A/P	OUT-STD	10/24/2014
015052	10/24/2014 STARLIGHT GYMNASSTICS CLUB SEPT22,2014 RC-JUMPSTART-DONATION	125.00 125.00	A/P	OUT-STD	10/24/2014
015053	10/24/2014 WATSON'S HEATING AND VENTILATION 6925 PS-FIRE-FURNACE REPAIR	998.86 998.86	A/P	OUT-STD	10/24/2014
015054	10/24/2014 RAINY DAY GUTTER SYSTEMS 720534 RC-LIBRARY-INSTALL GUTTER & RE	649.75 649.75	A/P	OUT-STD	10/24/2014
015055	10/24/2014 SOUTHWEST NEW BRUNSWICK SERVICE COMMIS 160203-160973 GG-TOWN-REGIONAL LANDFILL CO	10,377.75 10,377.75	A/P	OUT-STD	10/24/2014
015056	10/24/2014 GREAT-WEST LIFE ASSURANCE COMPANY OCTOBER16/14 GG-PREMIUMS-OCT24-NOV23-DIV 1	1,759.03 1,759.03	A/P	OUT-STD	10/24/2014
015057	10/24/2014 GREAT-WEST LIFE ASSURANCE COMPANY OCT16/14 GG-PREMIUMS-OCT 24-NOV23-DIV ; OCT16/14* GG-PREMIUMS-OCT 24-NOV 23-DIV;	1,141.55 1,152.35 -10.80	A/P	OUT-STD	10/24/2014
015058	10/30/2014 AIR LIQUIDE CANADA 57137413 TS-SHOP-CYLINDER	123.15 123.15	A/P	OUT-STD	10/30/2014
015059	10/30/2014 BRUNSWICK NEWS INC 1470359 GG CIVIC-CAO JOB POSTING	782.19 782.19	A/P	OUT-STD	10/30/2014
015060	10/30/2014 CHARLOTTE COUNTY JANITORIAL 2891 PM-RCMP-JANITORIAL-AUG	1,073.50 1,073.50	A/P	OUT-STD	10/30/2014
015061	10/30/2014 FERRO WASTE & RECYCLING INC 931936 GG-TOWN-GARBAGE COLLECTION	4,917.50 4,917.50	A/P	OUT-STD	10/30/2014
015063	10/30/2014 FRANK G GODSOE CHARTERED ACCOUNTANT 598 GG-TREASURY-ACCOUNTING SUPP	633.93 633.93	A/P	OUT-STD	10/30/2014
015064	10/30/2014 JILL LITTLE DESIGN 998 CC-BUILDING-FLOOR PLAN DIAGRA	1,700.65 1,700.65	A/P	OUT-STD	10/30/2014
015065	10/30/2014 KONICA MINOLTA BUSINESS SOLUTIONS (CANADA 230870145 GG-TOWNHALL-COPIER CHARGES-	200.83 200.83	A/P	OUT-STD	10/30/2014
015066	10/30/2014 LIFESAVING SOCIETY - NB Branch 2014-422 CC-STAFF-FIRST AID MANUAL 2014-429 CC-STAFF-WORKPLACE FIRST AID	704.40 638.40 66.00	A/P	OUT-STD	10/30/2014
015067	10/30/2014 LINDE CANADA LTEE, M2193 50655654 TS-SHOP-ACETYLENE	24.52 24.52	A/P	OUT-STD	10/30/2014
015068	10/30/2014 MAXIMUM SOLUTIONS, INC. 16111 CC-SOFTWARE-TRAINING	2,665.96 2,665.96	A/P	OUT-STD	10/30/2014
015069	10/30/2014 MICHELLE ANDERSON 500601 CC-RINK-ACE PHOTO	75.00 75.00	A/P	OUT-STD	10/30/2014
015070	10/30/2014 NATALIE REID OCTOBER27/14 CC-GYM-KETTLEBELLS, POSTERS OCTOBER28/14 CC-GYM-YOGA BLOCKS	265.32 197.40 67.92	A/P	OUT-STD	10/30/2014
015072	10/30/2014 ORR ELECTRIC & ALARM LTD. 1445 GG-NEWTOWNHALL-SECURITY SYS 1498 TS-STREETLIGHT-REPAIRED SS SIC 1524 PM-TOURIST BUREAU-HEAT PUMP I 1539 PM-RCMP-CHANGED BALLAST AND	684.25 118.31 234.69 83.98 267.27	A/P	OUT-STD	10/30/2014
015074	10/30/2014 SOURCE ATLANTIC 1930022 TS-STS-GLOVES	141.30 141.30	A/P	OUT-STD	10/30/2014
015075	10/30/2014 SOUTHERN SANITATION LTD. 151750 CB-BUILDING-GARBAGE COLLECTIO 151844 GG-TOWN-GARBAGE COLLECTION	9,129.63 270.52 8,859.01	A/P	OUT-STD	10/30/2014

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Town of St. Stephen
BNK1 - General Bank Account
 Cheques from 000001 to 015143 dated between 10/01/2014 and 10/31/2014

CHEQUE REGISTER

Printed: 4:20:26PM 11/10/2014

Page 11 of 12

Number	Issued	Amount	SC	Status	Status Date
015076	10/30/2014 SOUTHWEST ELECTRIC & SECURITY INC. 12644 PM-RCMP-ADDING EXTERIOR HORN	760.69 760.69	A/P	OUT-STD	10/30/2014
015077	10/30/2014 WORLDLYNX 13048IN21899 RC-REC-DIV-DATA TRANSFER SERV 13048IN23064 TS-DIV OF APS-HANDSET PROGRAM 13048IN23724 TS-DIV OF APS-HANDSET PROGRAM	91.41 32.77 29.32 29.32	A/P	OUT-STD	10/30/2014
015078	10/30/2014 ZEE MEDICAL CANADA CORP 0160040601 TS-SHOP-FIRST AID SUPPLIES 0160247590 TS-SHOP-FIRST AID SUPPLIES 32291C01 PS-FIRE-POCKET MASKS, VALVES 32326901 CC-BUILDING-FIRST AID SUPPLIES G032104C01 CC-FIRSTAID-EYEWASH STATION G032326902 CC-BUILDING-FIRST AID SUPPLIES	458.31 152.40 276.72 -476.60 1 107.67 -659.86 57.98	A/P	OUT-STD	10/30/2014
015079	10/30/2014 CANADIAN SPRINGS 9913138679 RC-MILLPOOL-WATER	3.39 3.39	A/P	OUT-STD	10/30/2014
015080	10/30/2014 FITNESS NEW BRUNSWICK 116271 CC-GYM-FITNESS EQUIP USE 116345 CC-GYM-INSTRUCTOR FEES	2,232.80 1,238.53 994.27	A/P	OUT-STD	10/30/2014
015081	10/30/2014 KENT BUILDING SUPPLIES 728070 PM-TOURIST BUREAU-BASEMENT V 752303 CC-RINK-PANEL ACCESS 769*832 CC-RINK-SUPPLIES FOR ICE 776262 CC-RINK-9V, FLASHLIGHT, BATTERY 776595 CC-RINK-CUT HOLES FOR DATA CA 785184 CC-BUILDING-GUN/QRT HEAVY DUT 785200 CC-BUILDING-GUN/CAULK 9" 786806 CC-BUILDING-SCREWS, STUD 791685 RC-PARKS-KEYS 791796 RC-PARKS-LYSOL WIPES, SHOP VAC 798157 RC-PARKS-30X38 BK 20/CS	804.58 46.52 84.03 324.10 39.83 49.18 103.46 7.35 53.04 2.83 89.52 4.72	A/P	OUT-STD	10/30/2014
015082	10/30/2014 KONICA MINOLTA 5294077 GG-TOWN-COPIER LEASE-NOV	90.57 90.57	A/P	OUT-STD	10/30/2014
015083	10/30/2014 MAYFIELD GARDENS & LANDSCAPE 6339 RC-HORT-MULCH, PLANTS, GRASS E	523.83 523.83	A/P	OUT-STD	10/30/2014
015084	10/30/2014 MINISTER OF FINANCE WEEK44/14 EMPLOYEE DEDUCTIONS-NOV 1-7	208.30 208.30	A/P	OUT-STD	10/30/2014
015085	10/30/2014 NEW SYSTEM LAUNDRY & CLEANERS LTD. 314029 PM-RCMP-FLOOR MATS 315377 GG-TOWN HALL-FLOOR MATS	139.62 45.92 93.70	A/P	OUT-STD	10/30/2014
015086	10/30/2014 OFFICE INTERIORS 432997 CC-BUILDING-SET OF KEYS	39.10 39.10	A/P	OUT-STD	10/30/2014
015087	10/30/2014 SHANNON MICHAEL WEEK44/14 PS-ANMLCNTRL-WEEKLY FEE WEEK44/14* PS-ANMLCNTRL-WKLY VEH ALLOW	365.44 167.69 197.75	A/P	OUT-STD	10/30/2014
015088	10/30/2014 SOURCE ONE SUPPLIES 6744 PM-TOURIST BUREAU-JANITORIAL 7102 CC-BUILDING-JANITORIAL SUPPLIE 7156 CC-BUILDING-JANITORIAL SUPPLIE 7206 CC-BUILDING-WASTE RECEPTACLE	1,592.80 68.44 597.85 264.15 662.36	A/P	OUT-STD	10/30/2014
015089	10/30/2014 ST CROIX PRINTING & PUBLISHING COMPANY LIMI 089019 CC-BUILDING-SCHEDULE 089067 CC-BUILDING-SCHEDULE 20975 CC-ACES-ROAD BANNER	3,462.04 482.03 656.30 1,014.74	A/P	OUT-STD	10/30/2014

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Town of St. Stephen
 BNK1 - General Bank Account
 Cheques from 000001 to 015143 dated between 10/01/2014 and 10/31/2014

CHEQUE REGISTER

Printed: 4:20:28PM 11/10/2014

Page 12 of 12

Number	Issued		Amount	SC	Status	Status Date
	20997	CC-OFFICE-INVOICES 37 INVOICE	422.38			
	21001	CC-RINK-BLEACHER DECALS	605.68			
	21092	GG-BYLAWS-TICKET BOOKS	206.08			
	21131	GG-BYLAWS-BUSINESS CARDS	87.01			
	21133	GG-BYLAWS-ID CARD	7.82			
015090	10/30/2014	POMEROY, GREG	251.20	A/P	OUT-STD	10/30/2014
	OCTOBER24/14	GG-PENSION-NBMEPP MEETING	251.20			
015092	10/30/2014	PAYROLL TRANSFER	51,211.00	A/P	OUT-STD	10/30/2014
	WFEK44/14	GG-TRANSFER-OCT17-OCT30/14	51,211.00			
015093	10/30/2014	RECEIVER GENERAL FOR CANADA	24,110.47	A/P	OUT-STD	10/30/2014
	WEEK44/14	GG-REMITTANCE-OCT17-OCT30/14	24,110.47			
015094	10/31/2014	ACCT #903240047015	310.00	A/P	OUT-STD	10/31/2014
	OCTOBER/14	VOL FIREMEMBERSHIP DUES-OCT/	310.00			
015095	10/31/2014	ACCT 8025-280	1,396.17	A/P	OUT-STD	10/31/2014
	OCTOBER/14	LOCAL 770 UNION DUES-OCT/13	1,396.17			
015096	10/31/2014	CIBC MELLON GLOBAL SECURITIES NBMF0216002	27,045.25	A/P	OUT-STD	10/31/2014
	OCTOBER/14	GG-MUNICIPALPLAN-OCT/14	27,045.25			
015097	10/31/2014	GREAT WEST LIFE	553.86	A/P	OUT-STD	10/31/2014
	OCTOBER/14	EMPLOYEE DEDUCTIONS-OCT/14	553.86			
015098	10/31/2014	MINISTER OF FINANCE	362.00	A/P	OUT-STD	10/31/2014
	OCTOBER/14	EMPLOYEE DEDUCTIONS-OCT/14	362.00			
015099	10/31/2014	POMEROY, GREG	810.00	A/P	OUT-STD	10/31/2014
	OCTOBER/14	EMPLOYEE DEDUCTIONS-OCT/14	810.00			
015100	10/31/2014	ST. STEPHEN UTILITY DEPT.	90.00	A/P	OUT-STD	10/31/2014
	OCTOBER/14	EMPLOYEE DEDUCTIONS-OCT/14	90.00			
015101	10/31/2014	MINISTER OF FINANCE	1,086.00	A/P	OUT-STD	10/31/2014
	OCTOBER/14*	EMPLOYEE DEDUCTIONS-OCT/14	1,086.00			
Cheque Totals Issued:			753,474.83			
Void:			0.00			
Total Cheques Generated:			753,474.83			
Total # of Cheques Listed:			177			

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Town of St. Stephen
 BNK2 - Utility Bank Account
 Cheques from 000001 to 004849 dated between 10/01/2014 and 10/31/2014

CHEQUE REGISTER

Printed: 4.21:57PM 11/10/2014

Page 1 of 4

Number	Issued	Amount	SC	Status	Status Date
004763	10/07/2014 BAYVIEW TRUCKS AND EQUIPMENT LTD. SI22519 WS-TRANS&DIST-PIPE-EXHAUST	83.87 83.87	A/P	OUT-STD	10/07/2014
004765	10/07/2014 CANADIAN TIRE N15427701 WS-SOURCE-GLOVES N15427764 WS-TRANS&DIST-BATTERIES DRILL N15427772 WS-TRANS&DIST-OFFICE CHAIR N15427777 WS-TRANS&DIST-BOOTS N15427783 SCD-DISPOSAL-CASTERS,THREAD N15427787 SCD-DISPOSAL-SCREWS,SHEET ME N15427798 WS-SOURCE-BATTERIES,1500 LBS I N15490803 SCD-DISPOSAL-TAPE N15490806 WS-TRANS&DIST-BALLCOCK,HOOV N15490807 WS-TRANS&DIST-TANK FLOAT BALL N15490808 WS-TRANS&DIST-BALLCOCK,AMST, N15490818 SCD-DISPOSAL-BAR 8 OUT 3 TRN N15490839 SCD-DISPOSAL-RV PLUMBING,FUNI N15490889 WS-TRANS&DIST-1/2"FEMALE FND, N15490912 WS-TRANS&DIST-GRASS SEED N15490941 WS-TRANS&DIST-MOP, CLEANER	738.88 14.66 155.92 79.09 90.39 74.75 79.87 74.55 8.42 11.29 7.33 43.60 13.55 27.20 37.81 5.65 16.80	A/P	OUT-STD	10/07/2014
004766	10/07/2014 CARQUEST 14838-9402 WS-#105-3.5 VOC MIX B.MASKING	98.42 98.42	A/P	OUT-STD	10/07/2014
004768	10/07/2014 CREIGHTON-CARTER LTD. 961-352386 WS-#305,#102-WIPER BLADES 961-352546 WS-TRANS&DIST-RAT PIPE CUT 961-352758 WS-TRANS&DIST-RAT PIPE CUT 961-353125 WS-#102-TIE ROD ENDS,BALL JOIN 961-353133 WS-#102-BRAKE PADS,CALIPER HA 961-353165 WS-#102-TIE ROD END,SWAY BAR L 961-353279 WS-#102-ROCKER PANEL CAB COR 961-353422 WS-#102-PARKING BRAKE SHOES,B 961-353565 WS-#102-STABILIZER 961-353789 WS-#102-UNIVERSAL JOINTS 961-353791 WS-#102-REAR SHOCKS 961-353948 WS-#102-UNION COUPLING TUBE 961-353953 WS-#102-ANTIFREEZE,HOSE LOCK 961-353973 WS-#102-BRAKE LINE FITTINGS 961-353979 WS-#102-STIKIT DISCS,ABRASIVE 961-353993 WS-#102-AIR FILTER 961-353994 WS-#102-SANDBLAST BLOCK,SAND 961-354031 WS-#102-VINYL INSUL. STEEL CL 961-354198 WS-#102-OIL SEAL 961-354285 WS-#102-ETCH PRIMER,ABRASIVE 961-354337 WS-#102-MASKING TAPE 961-354459 WS-#102-QUICK N EASY CLEARCOA	1,815.23 49.77 41.80 41.80 383.27 76.58 138.01 298.94 89.95 53.75 42.40 166.52 17.10 14.33 5.18 131.74 45.48 43.90 5.73 54.17 47.90 13.35 53.56	A/P	OUT-STD	10/07/2014
004769	10/07/2014 MCINNES COOPER 2014020769 WS-LEGAL-EASEMENT	564.44 564.44	A/P	OUT-STD	10/07/2014
004770	10/07/2014 MINISTER OF FINANCE 16297 WS-SOURCE-DRINKING WATER TES 10001829 WS-SOURCE-DRINKING WATER TES 10001984 WS-SOURCE-DRINKING WATER TES	2,836.43 808.19 1,203.04 827.20	A/P	OUT-STD	10/07/2014
004771	10/07/2014 PUROLATOR COURIER LTD. 425232837 WS-SOURCE-TO SCOTIA TECH	36.92 36.92	A/P	OUT-STD	10/07/2014

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Town of St. Stephen
 BNK2 - Utility Bank Account
 Cheques from 000001 to 004849 dated between 10/01/2014 and 10/31/2014

CHEQUE REGISTER

Printed 4:21:57PM 11/10/2014

Page 2 of 4

Number	Issued	Amount	SC	Status	Status Date
004772	10/07/2014 SOURCE ATLANTIC 1911017 WS-TRANS&DIST-TRAFFIC SASH BE	103.53 103.53	A/P	OUT-STD	10/07/2014
004773	10/07/2014 TAC INDUSTRIES LTD. 27608 SCD-#9-FITTING,WIRE	281.48 281.48	A/P	OUT-STD	10/07/2014
004774	10/16/2014 ALL GAS TANKS 78125 WS-SOURCE-CHISEL BLADES	51.87 51.87	A/P	OUT-STD	10/16/2014
004775	10/16/2014 A ONE PUMPING SERVICE LTD. 4312 SCD-DISPOSAL-PUMP LIFT STATION	291.54 291.54	A/P	OUT-STD	10/16/2014
004776	10/16/2014 BRENNTAG CANADA INC. 40478423 WS-SOURCE-INV#40473637 40481480 SCD-DISPOSAL-CHLORINE 40483550 SCD-DISPOSAL-INV# 40481480 40487660 WS-SOURCE-CHLORINE	3,836.83 -3,616.00 4,291.21 -2,712.00 5,872.62	A/P	OUT-STD	10/16/2014
004778	10/16/2014 CARQUEST 14838-9426 WS-#105-NOR 49834 NOR 49840	92.37 92.37	A/P	OUT-STD	10/16/2014
004779	10/16/2014 CHAR CO CHEVROLET PONTIAC BUICK GMC LTD. 128468 WS-#102-REPLACE TRANS WIRING 131385 WS-#102-MOUNT AND BALANCE 1 131383 WS-#102-MOUNT AND BALANCE 1 131399 WS-#102-MOUNT AND BALANCE 1 N 131450 WS-#102-MOUNT AND BALANCE 1	3,812.53 2,958.24 278.36 278.36 278.36 19.21	A/P	OUT-STD	10/16/2014
004780	10/16/2014 COLE-PARMER CANADA INC. 00508414 WS-SOURCE-PROBE PH	496.82 496.82	A/P	OUT-STD	10/16/2014
004781	10/16/2014 GUY R DAY & SON LTD 54454* WS/SCD-TOWN-ADMENED LIABILITY	252.54 252.54	A/P	OUT-STD	10/16/2014
004782	10/16/2014 JAMER MATERIALS LTD 2740 WS-TRANS&DIST-BASE	165.15 165.15	A/P	OUT-STD	10/16/2014
004783	10/16/2014 KEITH'S BUILDING SUPPLIES 135136 WS-TRANS&DIST-WOOD HANDLE	12.42 12.42	A/P	OUT-STD	10/16/2014
004784	10/16/2014 KENT BUILDING SUPPLIES 788471 SCD-DISPOSAL-WOOD	58.42 58.42	A/P	OUT-STD	10/16/2014
004785	10/16/2014 MCLAUGHLIN, DONALD SEPT 15, 2014 WS-#105-TOWN SIGNS APPLIED	67.80 67.80	A/P	OUT-STD	10/16/2014
004786	10/16/2014 MISS D'S 83234 WS-TRANS&DIST-WATER	10.36 10.36	A/P	OUT-STD	10/16/2014
004787	10/16/2014 N. B ELECTRIC POWER 53123617OCT14 SCD-STS-DECHLORINATION CHAME 53158875OCT14 WS-STS-BUDD AVE LIFT STATION 54807440OCT14 WS-STS-158A MILLTOWN BLVD LIFT 56358048OCT14 SCD-STS-18 RIVERSIDE DR LIFT S 61224002OCT14 WS-STS-358A MILLTOWN BLVD LIFT 61236008OCT14 WS-STS-BUDD AVE LIST STATION 76139807OCT14 SCD-STS-54 RIVERSIDE DR LIFT S 84934908OCT14 SCD-STS-658A RIVERSIDE DR LIFT 84943406OCT14 WS-STS-TODD HILL RESERVOIR	3,885.66 98.13 2,387.27 28.37 28.37 795.99 255.70 45.05 103.55 143.23	A/P	OUT-STD	10/16/2014
004788	10/16/2014 PRINCESS AUTO 205780 WS-TRANS&DIST-GENERATOR,S&H 207642 WS-TRANS&DIST-GENERATOR	4,053.18 1,858.19 2,194.99	A/P	OUT-STD	10/16/2014
004789	10/16/2014 RICHARD PIERCE LTD SEPT 12, 2014 WS-SOURCE-REPLACING PRESSUF	209.97 209.97	A/P	OUT-STD	10/16/2014
004790	10/16/2014 RICHWIL TRUCK CENTRE LTD. 107849 WS-#8-BELT,GASKET,STUD,NUT	2,925.21 2,925.21	A/P	OUT-STD	10/16/2014

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Town of St. Stephen
 BNK2 - Utility Bank Account
 Cheques from 000001 to 004849 dated between 10/01/2014 and 10/31/2014

CHEQUE REGISTER

Printed 4.21:57PM 11/10/2014

Page 3 of 4

Number	Issued	Amount	SC	Status	Status Date
004791	10/16/2014 SERVICE NEW BRUNSWICK 716150 WS/SCD-UTILITY-FEES	824.58 824.58	A/P	OUT-STD	10/16/2014
004792	10/16/2014 SOUTHWEST CONCRETE & CONS LTD 8-71-14 WS-TRANS&DIST-COBBLE ROCK,LIH	2,046.43 2,046.43	A/P	OUT-STD	10/16/2014
004793	10/16/2014 THE PANEL SHOP 746-89-661 SCD-DISPOSAL-TROUBLESHOOTING	656.53 656.53	A/P	OUT-STD	10/16/2014
004794	10/16/2014 WOLSELEY MECHANICAL GROUP 5961445 TS-STS-HYDRANTS 5966652 WS-TRANS&DIST-COUPLINGS	7,972.74 6,729.74 1,243.00	A/P	OUT-STD	10/16/2014
004795	10/16/2014 XYLEM CANADA COMPANY 35580212323 SCD-DISPOSAL-LIGHT STATION PUI	1,117.48 1,117.48	A/P	OUT-STD	10/16/2014
004796	10/16/2014 EMCO CORPORATION 2815906-00 SCD-DISPOSAL-PVC PIPE 2816163-00 WS-TRANS&DIST-PIPE LUBE F/GSK 2816164-00 WS-TRANS&DIST-SERV BOX COMB 2816294-00 WS-TRANS&DIST-SERV TUBE GLD C 2816670-00 WS-TRANS&DIST-COUPLINGS 2816820-00 WS-TRANS&DIST-COUPLINGS	7,562.39 1,681.44 1,787.75 141.25 220.98 428.22 3,302.75	A/P	OUT-STD	10/16/2014
004797	10/16/2014 EAST COAST INTERNATIONAL TRUCKS 3-242650001 WS-#8-SWITCH FLUID LEVEL SEN	30.01 30.01	A/P	OUT-STD	10/16/2014
004798	10/16/2014 CANADIAN TIRE N15490450 WS-TRANS&DIST-DOOR NOB, SCRE N15490492 WS-SOURCE-BATTERIES N15490544 WS-SOURCE-SZ EZ GRIP,INVIS GLA N15490863 SCD-DISPOSAL-CAR WASH N15490921 WS-TRANS&DIST-TOOLS N15490949 WS-SOURCE-BATTERIES,SOLDERING N15490980 WS-TRANS&DIST-GRASS SEED N15490987 WS-SOURCE-PRMR BRUSH,200 SHC N15490988 WS-TRANS&DIST-PAINT SUPPLIES N15490989 SCD-DISPOSAL-HEAT SHRINK	447.83 27.44 14.45 69.04 7.90 58.74 42.84 31.63 72.66 117.49 5.64	A/P	OUT-STD	10/16/2014
004799	10/24/2014 GULLISON'S COURIER SERVICE 258007 WS-SOURCE-TO DOE FR/TOWN 258008 WS-SOURCE-TO RPC FR/ TOWN 523757 WS-SOURCE-TO RPC FR/TOWN 523797 WS-SOURCE-TO DOE FR/ TOWN 523858 WS-SOURCE-TO DOE LAB FR/TOWN 535703 WS-SOURCE-TO DOE LAB FR/TOWN 535704 WS-SOURCE-TO RPC FR/TOWN 535727 WS-SOURCE-TO RPC FR/ TOWN 923739 WS-SOURCE-TO DOE LAB FR/TOWN	305.10 33.90 33.90 33.90 33.90 33.90 33.90 33.90 33.90 33.90	A/P	OUT-STD	10/24/2014
004800	10/24/2014 MCINNES COOPER 2014023969 WS/SCD-LEGAL-WATERLINE EXPRC	13,388.00 13,388.00	A/P	OUT-STD	10/24/2014
004801	10/24/2014 MINISTER OF FINANCE 73382014/2015 WS-SOURCE-PETRO STORAGE LIC	56.00 55.00	A/P	OUT-STD	10/24/2014
004802	10/24/2014 MINISTER OF FINANCE INV6215572 WS-SOURCE-PUMP STATION INV6215579 WS-TRANS&DIST-BUDD AVE INV6230934 SCD-DISPOSAL-OLD BAY WWTP	281.19 134.03 1.41 145.75	A/P	OUT-STD	10/24/2014
004803	10/24/2014 N B. ELECTRIC POWER 10126106JUL09 TS-KINGSTSCHOOX-XING LIGHT 17935200JUL09 TS-KING/UNIONST-TRAFFIC LIGHTS 36889807OCT14 WS-3119MAXWELLXING-BUILDING	14,318.48 22.96 35.28 787.16	A/P	OUT-STD	10/24/2014

* - Name on Check was modified

Town of St. Stephen
 BNK2 - Utility Bank Account
 Cheques from 000001 to 004849 dated between 10/01/2014 and 10/31/2014

CHEQUE REGISTER

Printed: 4:21:57PM 11/10/2014

Page 4 of 4

Number	Issued		Amount	SC	Status	Status Date
	50228902OCT14	WS-MAXWELLX'ING-PUMPS	659.72			
	50660140JUL09	RC-PARKS-ROTARY CHANGING RO	23.36			
	52557428OCT14	SCD-218OLDBAYRD-WWTP	10,610.32			
	53473043OCT14	WS-SOURCE-CHLORINE RESIDUAL	25.23			
	54187672JUL09	TS-QUEEN/KINGST-TRAFFIC LIGHTS	34.49			
	54253127JUL09	RC-PARKS-MILLTOWN RINK LIGHTS	22.96			
	54653258JUL09	TS-KING/SUPERSTORE-TRAFFIC LIK	58.32			
	55160607JUL09	RC-PARKS-COTTONMILL SITE LIGHT	71.30			
	55917471JUL09	TS-ST5-WATERFRONT LIGHTS	28.40			
	61204006OCT14	SCD-ST5-2-216KING ST LIFT STA	137.87			
	61230004OCT14	WS-MAXWELLXING-PUMPS	1,864.85			
	72924306JUL09	RC-PARKS-BANDSTAND	30.91			
	82122207JUL09	RC-PARKS-BASKETBALL COURT	37.00			
	82291006OCT14	WS-SOURCE-RESERVOIR	233.33			
	84980501JUL09	RC-PARKS-RIVERSIDE DR LIGHTS	60.17			
004804	10/30/2014	ALL GAS TANKS	152.31	A/P	OUT-STD	10/30/2014
	78351	WS-SOURCE-FLASHLIGHT WORK G	152.31			
004805	10/30/2014	CHAR CO CHEVROLET PONTIAC BUICK GMC LTD.	50.85	A/P	OUT-STD	10/30/2014
	40008	WS-#102-ROAD HAZARD INSU	50.85			
004806	10/30/2014	COLE-PARMER CANADA INC.	502.99	A/P	OUT-STD	10/30/2014
	00509520	WS-SOURCE-CHLOROSENSE SENS	502.99			
004807	10/30/2014	DONALD NIXON	75.94	A/P	OUT-STD	10/30/2014
	500837	WS-MIDDLELAKEDAM-LUMBER	75.94			
004808	10/30/2014	ENTRETIEN CHLORATECH INC	1,447.55	A/P	OUT-STD	10/30/2014
	101886	WS-SOURCE-VACUUM REGULATOR	1,447.55			
004809	10/30/2014	KENT BUILDING SUPPLIES	27.10	A/P	OUT-STD	10/30/2014
	789772	WS-SOURCE-SCREWS,UTLITY KNIF	27.10			
004810	10/30/2014	MCINNES COOPER "IN TRUST"	344,897.79	A/P	OUT-STD	10/30/2014
	SETTLEMENT*	GG-LEGAL-SETTLEMENT	344,897.79			
004811	10/30/2014	MILLTOWN MACHINE & FABRICATION LTD.	348.20	A/P	OUT-STD	10/30/2014
	17063	WS-TRANS&DIST-FABERICATE FOU	348.20			
004812	10/30/2014	MINISTER OF FINANCE	827.20	A/P	OUT-STD	10/30/2014
	10092106	WS-SOURCE-DRINKING WATER TES	827.20			
004813	10/30/2014	PUROLATOR COURIER LTD	128.41	A/P	OUT-STD	10/30/2014
	425167058	WS/SCD-SOURCE-FR SCOTIA TECH	128.41			
004814	10/30/2014	RESEARCH & PRODUCTIVITY COUNCIL	636.56	A/P	OUT-STD	10/30/2014
	157645	WS-SOURCE-HALOACETIC ACIDS IP	636.56			
004815	10/30/2014	SCP DISTRIBUTORS INC CANADA	1,030.56	A/P	OUT-STD	10/30/2014
	FE010060	WS-SOURCE-CHLORINE	1,030.56			
004816	10/30/2014	SERVICE NEW BRUNSWICK	118.14	A/P	OUT-STD	10/30/2014
	724017	WS/SCD-UTILITY PAYMENT-FEES	118.14			
004817	10/30/2014	SOUTHERN SANITATION I.TD.	115.94	A/P	OUT-STD	10/30/2014
	151712	WS-BUDD AVE-GARBAGE COLLECT	115.94			
004818	10/30/2014	XYLEM CANADA COMPANY	9,663.76	A/P	OUT-STD	10/30/2014
	35580213219	SCD-DISPOSAL-LIGHT STATION PUI	9,663.76			
Cheque Totals Issued:			435,789.93			
Void:			0.00			
Total Cheques Generated:			435,789.93			
Total # of Cheques Listed:			53			

* - Name on Check was modified

RESOLUTION NO.: _____

DATE: November 24, 2014

MOVED BY: _____

SECONDED BY: _____

COMMUNICATION FOR INFORMATION FILE
THAT Communication for Information, note and file, be adopted.

RESOLUTION NO.: _____

DATE: November 24, 2014

MOVED BY: _____

SECONDED BY: _____

COMMITTEE OF COUNCIL MEETING

THAT the Minutes of the Committee of Council meeting held on October 27, 2014 be approved as circulated.

COMMITTEE MEETING
MONDAY, OCTOBER 27, 2014 @ 6:00 P.M.
73 MILLTOWN BLVD., SUITE 112
ST. STEPHEN, NB

1. **RECORDING OF ATTENDANCE**

PRESENT: Mayor John Quartermain; Deputy Mayor Allan MacEachern; Councillors Marg Harding, Mike Booth, Debbie MacDonald and Jim Maxwell; and Town Clerk Joan Flewelling.

ALSO PRESENT: Garcelon Civic Center Project Accountant Frank Godsoe; Garcelon Civic Center Project Manager Kingsley Bailey; Garcelon Civic Center Manager Natalie Reid; and Town Solicitor James Mosher.

2. **APPROVAL OF AGENDA**

It was **MOVED** by Councillor Booth and **SECONDED** by Councillor MacDonald that the agenda be approved as circulated. **CARRIED**

3. **ITEMS**

Motion to move into closed session as per:

- (i) **Financial Matter** - Section 10.2(4)(c) of the New Brunswick *Municipalities Act* – two (2) items

It was **MOVED** by Councillor Harding and **SECONDED** by Councillor Maxwell that the above-noted items be moved into closed session as per Section 10.2(4)(c) of the New Brunswick *Municipalities Act*. **CARRIED**

4. **ADJOURNMENT**

Council came out of closed session at 6:50 p.m., at which time it was **MOVED** by Deputy Mayor MacEachern and **SECONDED** by Councillor MacDonald that the meeting adjourn at 6:50 p.m. **CARRIED**

Joan Flewelling
Town Clerk

Dated

AGENDA
COMMITTEE MEETING
MONDAY, OCTOBER 27, 2014 @ 6:00 P.M.
73 MILLTOWN BLVD., SUITE 112
ST. STEPHEN, NB

1. RECORDING OF ATTENDANCE

2. APPROVAL OF AGENDA

3. ITEMS

Motion to move into closed session as per:

- (i) Financial Matter – Section 10.2(4)(c) of the New Brunswick *Municipalities Act* – two (2) items

4. ADJOURNMENT

RESOLUTION NO.: _____

DATE: November 24, 2014

MOVED BY: _____

SECONDED BY: _____

COMMITTEE OF COUNCIL MEETING

THAT the Minutes of the Committee of Council meeting held on November 3, 2014 be approved as circulated.

COMMITTEE MEETING
MONDAY, NOVEMBER 3, 2014 @ 4:00 P.M.
73 MILLTOWN BLVD., SUITE 112
ST. STEPHEN, NB

1. **RECORDING OF ATTENDANCE**

PRESENT: Deputy Mayor Allan MacEachern (Acting Mayor); Councillors Marg Harding, Mike Booth, Debbie MacDonald and Jim Maxwell; Town Treasurer Tim Tozer; and Town Clerk Joan Flewelling.

ALSO PRESENT: Garcelon Civic Center Project Accountant Frank Godsoe.

ABSENT: Mayor John Quartermain.

2. **APPROVAL OF AGENDA**

It was **MOVED** by Councillor Booth and **SECONDED** by Councillor Harding that the agenda be approved with the addition of one (1) Financial Matter. **CARRIED**

3. **ITEMS**

Motion to move into closed session as per:

(i) **Financial Matter** - Section 10.2(4)(c) of the New Brunswick *Municipalities Act* – three (3) items

(ii) **Labour and Employment Matter** – Section 10.2(4)(j) of the New Brunswick *Municipalities Act* – one (1) item

It was **MOVED** by Councillor Maxwell and **SECONDED** by Councillor MacDonald that the above-noted items be moved into closed session as per Section 10.2(4) (c) and (j), respectively, of the New Brunswick *Municipalities Act*, along with one (1) additional Financial Matter. **CARRIED**

4. **ADJOURNMENT**

Council came out of closed session at 4:35 p.m., at which time it was **MOVED** by Councillor MacDonald and **SECONDED** by Councillor Harding that the meeting adjourn at 4:35 p.m. **CARRIED**

Joan Flewelling
Town Clerk

Dated

AGENDA
COMMITTEE MEETING
MONDAY, NOVEMBER 3, 2014 @ 4:00 P.M.
73 MILLTOWN BLVD., SUITE 112
ST. STEPHEN, NB

1. RECORDING OF ATTENDANCE

2. APPROVAL OF AGENDA

3. ITEMS

Motion to move into closed session as per:

- (i) Financial Matter – Section 10.2(4)(c) of the New Brunswick *Municipalities Act* – three (3) items
- (ii) Labour and Employment Matter – Section 10.2(4)(j) of the New Brunswick *Municipalities Act* – one (1) item

4. ADJOURNMENT

RESOLUTION NO.: _____

DATE: November 24, 2014

MOVED BY: _____

SECONDED BY: _____

COMMITTEES MEETING

THAT the Minutes of the Committees meeting – Police and Fire; Property, By-Laws and Environment; Parks and Recreation; Finance and Administration; Planning, Promotion and Tourism; and Public Works held on November 12, 2014 be approved as circulated.

COMMITTEES MEETING
WEDNESDAY, NOVEMBER 12, 2014 @ 5:00 P.M.
73 MILLTOWN BLVD., SUITE 112
ST. STEPHEN, NB

CLOSED COMMITTEE MEETING – (Following Open Committees Meeting).

1. Financial Matter – Section 10.2(4)(c) of the New Brunswick *Municipalities Act* – seven (7) items
2. Labour and Employment Matter – Section 10.2(4)(j) of the New Brunswick *Municipalities Act* – three (3) items

It was MOVED by Councillor Harding and SECONDED by Councillor Maxwell that the above-noted ten (10) items, along with two (2) additional Financial Matters be moved into closed session following the Open Committees Meeting, as per Section 10.2(4) of the New Brunswick *Municipalities Act*. CARRIED

OPEN COMMITTEES MEETING

1. RECORDING OF ATTENDANCE

PRESENT: Mayor John Quartermain; Deputy Mayor Allan MacEachern; Councillors Marg Harding, Mike Booth, Debbie MacDonald, and Jim Maxwell; Acting CAO Lee Johnson (arrived at 5:20 p.m.); Town Treasurer Tim Tozer; and Town Clerk Joan Flewelling.

2. APPROVAL OF AGENDA

It was MOVED by Councillor MacEachern and SECONDED by Councillor Booth that the agenda be approved as circulated. CARRIED

3. CONFLICT OF INTEREST

There were no conflicts of interest declared.

4. ITEMS

POLICE AND FIRE - Chaired by Councillor Harding

- (i) Report of the NCO, RCMP – The report of the NCO, RCMP was received and reviewed.

- (ii) Report of the Fire Department – The report of the Fire Department was received and reviewed.
- (iii) Report of the By-Laws Office – The report of the By-Law Enforcement Officer was received and reviewed.

PROPERTY, BY-LAWS AND ENVIRONMENT – Chaired by Councillor Booth

- (i) Report of the Building Inspection Office – The report of the Building Inspection Office was received and reviewed.
- (ii) Report of the Development Office – The report of the Development Office was received and reviewed.
- (iii) Animal Control Report – The Animal Control Report was received and reviewed.
- (iv) Request for Handicapped Parking Space - The memo from the By-Law Enforcement Officer with attached letter from Bone Physiotherapy & Wellness dated October 15, 2014 requesting a handicapped parking space in front of her clinic on Milltown Boulevard was received and reviewed.

Committee agreed with the By-Law Enforcement Officer's recommendation to dedicate a handicapped parking space at the rear of the building, rather than on Milltown Boulevard due to size restrictions, with it being a provincial highway, and a motion will be considered at the next Regular Session of Council on Monday, November 24, 2014.

- (v) Report of the Property Management Office – The report of the Property Management Office was received and reviewed.

PARKS AND RECREATION - Chaired by Councillor MacDonald

- (i) Report of the Parks and Recreation Office - The report of the Parks and Recreation Office was received and reviewed.

As noted in the Director's report, the lights in the John E. "Jake" Donahue Memorial Park are not working and if the Director cannot find a reasonable solution, it will be brought back to next month's Committee meeting.

- (ii) Report of the Garcelon Civic Center Manager – The report of the Garcelon Civic Center Manager was received and reviewed.

In addition to her report, the Civic Center Manager spoke on the upcoming two events to mark the opening of the facility: Media Event @ 1:00 p.m.

on Friday, November 14, 2014 and Open House from 11:00 a.m. – 4:00 p.m. on Saturday, November 15, 2014.

The Civic Center Manager further advised that the Aquatic and Fitness Center is scheduled to open part-time on Monday, November 17, 2014, and will open full-time upon completion of training and orientation.

- (iii) Garcelon Civic Center – The Work Progress Update for the month of October 2014 from Kingsley Bailey, Project Manager, was received and reviewed.

FINANCE AND ADMINISTRATION – Chaired by Councillor MacEachern

- (i) Report of the Finance Department - The report of the Finance Department was received and reviewed.
- (ii) Cheque Register for month of October 2014 – The cheque register was received and reviewed, and a motion will be considered at the next Regular Session of Council on Monday, November 24, 2014.
- (iii) Change of Date: December 2014 Regular Town Council Meeting – The memo from the Town Clerk dated November 6, 2014 was received and reviewed.

Committee agreed to change the date of the Regular Session of Council in December from the fourth Monday, December 22, 2014 @ 7:00 p.m. to the third Tuesday, December 16, 2014, rather than the third Monday, in order to accommodate Councillor Maxwell, and a motion will be considered at the next Regular Session of Council on Monday, November 24, 2014.

PLANNING, PROMOTION AND TOURISM – Chaired by Mayor Quartermain due to the Councillor vacancy

No items this month.

PUBLIC WORKS – Chaired by Councillor Maxwell

- (i) Report of the Public Works Department – The report of the Public Works Department was received and reviewed.

In addition to his report, the Acting CAO/Director of Operations advised that paving in front of the Civic Center is scheduled for next week.

- (ii) Additional Snow Plowing for Garcelon Civic Center Parking – Mayor Quartermain stated that Tom McFarlane, President of Spur Line Properties Inc., granted permission for the Town to plow the future Best Western Plus site in order to allow ongoing parking for the Garcelon Civic Center, until such time as construction begins which is not anticipated before January 2015.

5. DELEGATIONS/PRESENTATIONS

- (i) Charlotte Coastal Region Tourism Association (CCRTA) - David Whittingham, Chair of the CCRTA board of directors and Mitchell Haskins, Treasurer, presented to Council the history of the CCRTA, and asked the Town for a grant of \$16,000.00 in order to continue to market the region. Carol Baker, Administrator of the CCRTA, was also in attendance.

Mayor Quartermain thanked Messrs. Whittingham and Haskins for their presentation and the financial request will be reviewed by Council during the 2015 budget process.

6. NEW BUSINESS

No new business.

7. ADJOURNMENT

The meeting moved into closed session at 6:15 p.m. and returned to open session at 7:55 p.m., at which time it was **MOVED** by Councillor Booth and **SECONDED** by Councillor Maxwell that the meeting adjourn at 7:55 p.m.

Joan M. Flewelling
Town Clerk

Dated

AGENDA
COMMITTEES MEETING
WEDNESDAY, NOVEMBER 12, 2014 @ 5:00 P.M.
73 MILLTOWN BLVD., SUITE 112
ST. STEPHEN, NB

CLOSED COMMITTEE MEETING – (Following Open Committees Meeting).

1. Financial Matter – Section 10.2(4)(c) of the New Brunswick *Municipalities Act* – seven (7) items
2. Labour and Employment Matter – Section 10.2(4)(j) of the New Brunswick *Municipalities Act* – three (3) items

OPEN COMMITTEES MEETING

1. RECORDING OF ATTENDANCE
2. APPROVAL OF AGENDA
3. CONFLICT OF INTEREST
4. ITEMS

POLICE AND FIRE - Chaired by Councillor Harding

- (i) Report of the NCO, RCMP
- (ii) Report of the Fire Department
- (iii) Report of the By-Laws Office

PROPERTY, BY-LAWS AND ENVIRONMENT – Chaired by Councillor Booth

- (i) Report of Building Inspection Office
- (ii) Report of the Development Office
- (iii) Animal Control Report
- (iv) Request for Handicapped Parking Space – Memo from By-Law Enforcement Officer with attachments:
 - Sections 1106.2.2; 1106.2.2.1 and 1106.2.10 of the *Motor Vehicle Act*
 - Letter from Bone Physiotherapy & Wellness dated October 15, 2014
- (v) Report of the Property Management Office

**AGENDA
COMMITTEES
NOVEMBER 12, 2014**

2

PARKS AND RECREATION – Chaired by Councillor MacDonald

- (i) Report of the Parks and Recreation Office
- (ii) Report of the Garcelon Civic Center Manager
- (iii) Garcelon Civic Center – Work Progress Update for month of October 2014 from Kingsley Bailey, Project Manager.

FINANCE AND ADMINISTRATION – Chaired by Deputy Mayor MacEachern

- (i) Report of the Finance Department
- (ii) Cheque Register for month of October 2014 – Information to follow.
- (iii) Change of Date: December 2014 Regular Town Council Meeting – Memo from Town Clerk dated November 6, 2014.

PLANNING, PROMOTION AND TOURISM – Chaired by Mayor Quartermain due to the Councillor Vacancy

No items this month.

PUBLIC WORKS – Chaired by Councillor Maxwell

- (i) Report of the Public Works Department
- (ii) Additional Snow Plowing for Garcelon Civic Center Parking – Mayor Quartermain will speak to it.

5. **DELEGATIONS/PRESENTATIONS**

- (i) Charlotte Coastal Region Tourism Association (CCRTA) – Presentation by David Whittingham, Chair of the Board of Directors, CCRTA.

6. **NEW BUSINESS**

7. **ADJOURNMENT**

RESOLUTION NO.: _____

DATE: November 24, 2014

MOVED BY: _____

SECONDED BY: _____

STAFF REPORTS

THAT the following staff reports for the month of October 2014 be adopted: Finance Department; Public Works Department; Parks and Recreation Department, Fire Department; By-Laws and Building Inspection Services; Property Management Services; Development Office; and Office of the Garcelon Civic Center Manager.

Memo

To: Lee Johnson, CAO

From: Tim Tozer, Treasurer

Date: 07 November 2014

Subject: Finance Department Report

Staff Activity since last report:

- 1) Monthly accounting procedures:
 - A) Accounts Receivable processing (Daily payment processing, deposits, monthly and quarterly invoicing and collection for both the Utility and General Fund).
 - B) Accounts Payable processing (Verification and daily input of invoices, and payment of amounts owed by the Town).
-Includes additional items related to new Civic Center, old Arena, and former Clark Building.
 - C) Payroll processing (Bi-weekly).
 - D) General Ledger reconciliation's and analysis of accounts of all funds (Monthly closing of accounting records for eight funds).
-Month end completed to February 28, 2014.
-Staff currently working extended hours to for completion of budget and month end procedures.
- 2) Statements of Revenue and Expenditures to August 31, 2014.
- 3) Preparation and review of departmental information for Committee and Council packages.
- 4) Computer server maintenance.
- 5) Meetings:
 - A) Special Council meeting-October 10, 2014.
 - B) Closed meeting labor and employment-October 15, 2014.
 - C) Monthly Committee meeting-October 15, 2014.
 - D) Special Committee and Council meeting-November 3, 2014.

6) Projects:

- A) Capital Projects-Analysis, MCBB application and projection, monitoring, approval and processing of progress payments, grant remittance forms and debenture application:
 - 1) Combined Sanitary and Storm Sewer Separation.
 - 2) Gas Tax Project-Environmental Risk Assessment (CCME).
 - 3) Gas Tax Project-West and Dow Streets.
 - 4) 2011 and 2012 Sidewalks and Streets Rehabilitation.
 - 5) Civic Center.
 - Includes preparation of capital budget.
 - Includes two new application related to Civic Center interim financing and long term financing.

- B) 2013 gas tax audit.-Complete.

- C) 2014 HST audit for Revenue Canada.-In Progress.

- D) 2015 Budget-In Progress.

- E) Gas Tax application-Third Round-Submitted.

- F) Upgrade of accounting software.-In Progress.

- G) Civic Center financial controls.-In Progress.

- H) Storage space for accounting files from old Town Hall.-In Progress.

Tim Tozer, CPA, CMA
Treasurer
Town of St. Stephen

Public Works Report for October 2014

FROM: Lee Johnson Director of Operations

DATE: Nov. 05, 2014

1:Water system:

- a) Repaired 4 Water Services.
- b) Installed 5 new water meters.
- c) Flushed Water Mains.
- d) Repaired 1 Water Main.

2:Streets:

- a) Patched Streets .
- b) Hauled Cold Patch.
- c) Cleaned Catch Basins.
- d) Fall Equipment Maintenance.

3: Waste Water:

- a) Lift station and Lagoon maintenance.
- b) 5 Sewer Laterals were videoed.
- c) 3 Sewer Laterals were Rodded.
- d) 2 Sewer Laterals were repaired.
- e) 1 Sewer Lateral was flushed.

**Report of the Parks
and Recreation Office
November 2014**

Parks

- Reviewed the Cotton Mill Monument site, work scheduled for next Spring
- Mowing is all finished for season, last of the Fall clean-up will be done prior to Remembrance Day.
- Garbage cans, picnic tables are all being stored inside the Arena.
- Lights aren't working at the Jake Donahue Park, I am looking at solutions to fix this.
- Had some volunteers from NBCC help clean-up at the Salmon Falls Park.

Recreation

- Working on 2015 budget.
- Working on 5 year Capital budget.
- I will be attending Sport NB's Sport Summit November 21st and 22nd, as a Board member.
- Continue to work on Recreation NB's 2015 Annual Conference which will be held in Saint Andrews/St Stephen
- Assisting the BIA with parade.

Pool

- The pool and building are finally winterized.
- I have started the repair work to the Milltown pool building.
- I met with Natalie and Sarah on scheduling for next summer.

Arena

- Receiving a lot of interest on the Border Arena, still sorting through the proposals.

Meetings

- FRPA
- Sport NB
- RNB
- Dept Head
- Health and Safety
- Bill Eagan

Michael O'Connell
Director Parks & Recreation

be in St. George for 3 days so as to be able to do Log Book Signoff for Firefighter 1 students as well as for all firefighters to practice their skills. Three Instructors and 3 students from this department participated.

For November

1. Budget
2. 8 shifts of leave to be covered
3. Hosting the Fundy Firefighters Christmas meeting
4. Remembrance Day
5. Santa Claus Parade

TOWN of ST. STEPHEN

By-Law Enforcement

73 Milltown Blvd. St. Stephen NB. E3L-1G5

OTOBER REPORT

2014

To: CAO – Town of St. Stephen

Please find enclosed my report for October. By-Law –Enforcement.

We handled 19 calls

1 application for taxi license, Issued

1 application for Taxi Operator for Easy Travel, License issued

5 parking occurrences

1 Ticket issued for 2 hr. Parking violation, Ticket has been paid

1 Parking permit application for Bone Physiotherapy (See Attached)

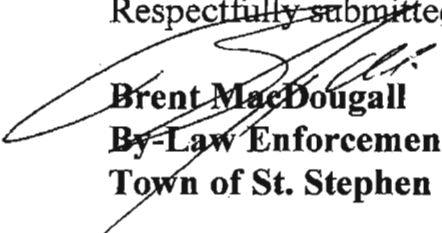
3 assist other dept.

4 Complaints of refuse being thrown out of buildings

2 Peddlers license inquires

1 Complaint of unsightly premise

Respectfully submitted


Brent MacDougall
By-Law Enforcement Officer
Town of St. Stephen

TOWN of ST. STEPHEN

Building Inspection Services

73 Milltown Blvd. St. Stephen NB. E3L-1G5

OCTOBER REPORT 2014

BUILDING INSPECTION

The month of October brought in a total of 17 (seventeen) permits which represents \$257,800.00 in building costs and an additional \$ 96,970.00 in demolition costs this is for a total of \$354,770.00

We issued no Stop Work Orders in the month October. This office has 4 (four) current properties we are dealing with under the Unsightly By-Law.

Our office dealt with and has filed 1 (one) Occurrences report and filed 5 (Five) Building Inspection reports. 5 (five) electrical waivers were issued.

It should be noted that prior to issue of a building permit a pre-site inspection is conducted to determine if a building permit is needed. All permits are based on the individual pre-inspection of the proposed work. If needed a plan review is conducted, (many instances do not warrant a permit as the work may be deemed maintenance only), and ongoing inspections are conducted throughout the construction period.

Respectively Submitted

**Manzer Young
Building Inspector
Town of St. Stephen**

Town of St. Stephen
Property Management Report

October 31, 2014

Report on Town Buildings

A. OLD TOWN HALL

- Working to relocate paperwork from the old Town Hall to a secured location and this will be ongoing for the next three weeks.

B. RCMP BUILDING

- Obtaining prices for replacement of all window vertical blinds at the RCMP building.

C. VISITOR INFORMATION CENTRE

- The building has been winterized and shut down for the season.

D. LIBRARY

- Working on repairs to back door locks as they do not function properly.

Other Work

Town Wharf - The unfinished timbers required to complete all the repairs could not be purchased from our supplier in sufficient time to complete the work prior to winter; therefore, this will be completed in the spring of 2015.

Airport – The club house roof at the Giddens Memorial Airport has been replaced.

Respectfully submitted,
Kingsley Bailey, Property Manager

Town of St. Stephen
Development Office Report
October 31, 2014

- Checked on complaints from concerned citizens on unsafe buildings.
- Sculpture on waterfront is now mounted on concrete base.
- Ongoing work with Building Inspector and By-law Enforcement Officer.
- Ongoing work on the health and safety manual for the Town of St. Stephen

Meetings

Health and Safety

Department Heads

Respectfully submitted,

Kingsley Bailey, Development Officer

Garcelon Civic Center Manager
Monthly Report
October 2014

Administration:

- Staff have been conducting in house training sessions to get more familiar with the system and are in the process of uploading customers and inputting the scheduling details so that we can transition to the system by mid-November.
- Payment processing and front desk controls are coming along with the addition of debit machines in mid-October and credit card and online payment processes are planned for mid-November.
- The pro shop agreement was drafted and approved by Council. The pro shop opened on November 1st. A press release was issued.
- The canteen and catering agreement was drafted and approved by Council. The operator is expected to start in mid-November. A press release was issued.
- The Marketing and Business plan for the facility continues to be fine-tuned with more research being done on the sport tourism and events sector with the support of the GCC Task Force Group.
- All staff have been undergoing orientation and training through the month as we prepare for the full facility to open.
- Various social media updates were completed throughout the month. The Facebook page now has 1621 likes. The site has been very active and is a great tool for Staff to share updates.
- Internal front desk and financial controls are being developed and finalized.
- The Opening Event(s) Planning Committee continues to meet and plan for our open house and donor recognition event.
- The regular arena schedule started in October with regular ice users and public skating opportunities.
- Pre-membership sales continue to be offered during the evenings and on the weekends.
- The walking and jogging track continues to be a big hit with many community members utilizing the track several times a day. The track hours over the course of the month of were 7:30am-10:30pm Monday-Sunday. The hours will be extended again once the full facility opens.
- Interior signage for the facility is being fabricated and is expected to be completed by mid-November.

Construction/Operations:

- The installation of a variety of items took place over the course of the month which included but not limited to audio visual and communication, telephone and data lines, first aid provisions.

Meetings:

- Weekly Staff Meetings: October 7, 15, & 21
- Advising Commission Meeting: October 14
- Committees Meeting: October 15, 27
- Event Planning Meeting: October 1,
- Business & Marketing Plan: October 2, 7, 9, & 15
- MaxGalaxy: October 7, & 8
- Presentation: October 1
- Union Meeting: October 21

Respectfully Submitted by,

Natalie Reid

Garcelon Civic Center Manager

RESOLUTION NO.: _____

DATE: November 24, 2014

MOVED BY: _____

SECONDED BY: _____

BY-LAW NO. A-10 - "A BY-LAW RESPECTING THE DUTIES AND POWERS OF THE CHIEF ADMINISTRATIVE OFFICER" – THIRD AND FINAL READING – SHORT TITLE ONLY

THAT By-law No. A-10 – "A By-law Respecting the Duties and Powers of the Chief Administrative Officer" – be given Third and Final Reading – Short Title Only.

THE TOWN OF ST. STEPHEN

BY-LAW NO. A-10

**A BY-LAW RESPECTING THE DUTIES AND
POWERS OF THE CHIEF ADMINISTRATIVE OFFICER**

WHEREAS The Town of St. Stephen was incorporated by the Acts of the Legislative Assembly of the Province of New Brunswick, being Chapter XX, 34 Victoria A.D. 1871 and continues under, and is subject to, the *Municipalities Act*, R.S.N.B. 1973, Chapter M-22;

AND WHEREAS the governance of the town is the responsibility of the elected council, including the mayor, who is the chief elected officer;

AND WHEREAS by the authority of sections 74 and 75 of the *Municipalities Act* the council may appoint a chief administrative officer who has such duties and powers as the council prescribes by by-law or resolution;

AND WHEREAS the council has deemed it in the best interest of the town to appoint a chief administrative officer and prescribe duties and powers by by-law that shall confirm the role of the chief administrative officer as the chief administrator of the town and who shall be responsible for the implementation of such policies as formulated by the council;

NOW, THEREFORE, the council of The Town of St. Stephen enacts as follows:

Definitions

1 The following definitions apply in this by-law.

“Act” means the *Municipalities Act*, R.S.N.B. 1973, Chapter M-22.

“chief administrative officer” means the chief administrative officer appointed by the council pursuant to subsection 74(1) of the Act.

“ council” means the mayor and councillors of The Town of St. Stephen.

“mayor” means the mayor of The Town of St. Stephen and is the chief elected officer of the town.

“town” means The Town of St. Stephen.

Appointment

2(1) The council shall appoint a chief administrative officer for the town and the duties and powers of the chief administrative officer are prescribed by this by-law with such additions as may be approved by a resolution of the council from time to time.

2(2) The chief administrative officer is appointed under subsection 74(1) of the Act and is employed on a full-time basis.

2(3) Pursuant to subsection 74(5) of the Act, the chief administrative officer is entitled to hold office until retirement, death, resignation, or dismissal for cause by the affirmative vote of at least two-thirds of the whole council.

2(4) Notwithstanding subsection (3) hereof, and subsection 74(5) of the Act, the chief administrative officer may be dismissed or otherwise disciplined in accordance with the terms of a written contract of employment in force between the town and the chief administrative officer.

2(5) Upon hiring, the council and the chief administrative officer may agree to a limited duration of the term and other conditions of employment.

Full time appointment

3(1) Unless prevented by ill health or other sufficient cause, all of the chief administrative officer's time and attention shall be devoted to the business of the town as required by this by-law and the council.

3(2) Notwithstanding subsection (1), the chief administrative officer may engage in another business if the chief administrative officer has

(a) complied with the conflict of interest requirements of section 90.1 of the Act,

(b) advised the council in writing that an interest in another business has been acquired, or is held, and outlines the nature of the business and its name and any property or business in which that business has a pecuniary interest,

(c) established that any such business does not engage in the sale of, or otherwise deal in, any product or service to or with the town; and

(d) received authorization from the council.

Council and chief administrative officer relationship

4(1) The chief administrative officer is the head of the administrative branch of the government of the town and is responsible to the council for the proper administration of the affairs of the town in accordance with applicable legislation, the by-laws of the town and the policies and resolutions adopted by the council.

4(2) The chief administrative officer shall keep the council informed concerning the affairs of the town, and shall recommend to the council such actions as may be necessary or expedient for the welfare of the town, or as required by the *Municipalities Act* and other applicable legislation.

4(3) The members of the council may communicate directly with employees of the town to obtain or provide information.

4(4) The council shall provide direction on the administration, plans, policies and programs of the town to the chief administrative officer.

4(5) No member of the council, committee or member of a committee established by the council shall instruct or give direction to, either publicly or privately, an employee of the town.

4(6) The chief administrative officer shall obtain permission from the mayor for absences from the town in excess of three (3) days.

Responsibilities of chief administrative officer

5(1) The chief administrative officer shall

(a) coordinate and direct the preparation of plans and programs to be submitted to the council for the construction, rehabilitation and maintenance of all town property and facilities;

(b) ensure that the annual budget is prepared and submitted to the council;

(c) be responsible for the administration of the budget after adoption;

(d) review the drafts of all proposed by-laws and policies and make recommendations to the council with respect to them;

(e) oversee the publication of all notices, ordinances or other documents required by law to be published and prepare, or approve, all reports which the town or any of the officers thereof are required by law to prepare.

5(2) The chief administrative officer shall

- (a) attend all meetings of the council and any board, committee, commission or corporation of the town, or delegate this obligation to employees of the town and at such meetings the chief administrative officer, or the designated employee, may make observations and suggestions on any subject under discussion;
- (b) recommend to the council the appointment, employment, suspension or dismissal of any employee and, in situations where considered prudent and necessary by the chief administrative officer, take action to employ or suspend an employee without seeking prior approval of the council, but such action shall be reported to the council as soon as practical, and if two-thirds of the whole council vote in favor, the council may review and take such action as it deems appropriate;
- (c) when appropriate, but not exclusively, communicate and liaise with senior government departments and employees on behalf of the town;
- (d) subject to policies adopted by the council,
 - (i) make or authorize expenditures, and, subject to subsection 5(2) of the Act, enter into contracts on behalf of the town, for anything required for the town where the amount of the expenditure is budgeted or within the amount determined by the council by policy, and may delegate this authority to employees of the town,
 - (ii) establish departments of the town administration,
 - (iii) recommend to the council a system of classification of positions of town officers and employees and specify offices that may not be filled by the same person,
- (e) authorize, in the name of the town, and subject to applicable legislation and the common law, the commencement or defence of a legal action or proceedings before a court, board or tribunal, including reporting the commencement of the legal action, defence or proceeding to the council at the next meeting and may, if the council so provides by policy, delegate this authority to employees of the town but the council may by resolution limit this authority to the extent deemed appropriate from time to time; and
- (f) where the council so provides by policy, settle a legal action or proceeding in accordance with the policy.

5(3) In the event of temporary absence or disability, the chief administrative officer may designate a senior employee of the town to perform the duties of the chief administrative officer during that absence, and shall file a letter with the mayor indicating that such action has been taken.

RESOLUTION NO.: _____

DATE: November 24, 2014

MOVED BY: _____

SECONDED BY: _____

BY-LAW NO. A-7.9 - A BY-LAW TO AMEND BY-LAW NO. A-7 "A BY-LAW TO IMPOSE A SPECIAL BUSINESS IMPROVEMENT LEVY" – SECOND READING – READING IN ITS ENTIRETY

THAT By-Law No. A-7.9 – A By-Law to Amend By-Law No. A-7 – “A By-Law to Impose a Special Business Improvement Levy” - be given Second Reading – Reading in its Entirety.

BY-LAW NO. A-7.9

A BY-LAW TO AMEND BY-LAW NO. A-7 "A BY-LAW TO IMPOSE A SPECIAL BUSINESS IMPROVEMENT LEVY"

Pursuant to Section 3(1) of the *Business Improvement Areas Act*, BE IT ENACTED BY the Town Council of the Town of St. Stephen as follows:

THAT a Business Improvement Levy be imposed on all non residential property within the Business Improvement Area of the municipality that is liable to taxation under the *Assessment Act*. The Levy shall be in the amount of \$26,986 at the rate of \$0.18 per \$100 of property assessment and the Council hereby directs and orders the Minister to Levy said amount pursuant to the provisions of the *Business Improvement Area Act*.

IN WITNESS WHEREOF the Town of St. Stephen has caused the corporate seal of the said Town to be affixed to this By-Law the day of , 2014.

FIRST READING:

October 27, 2014

SECOND READING:

THIRD READING AND ENACTED:

John Quartermain, Mayor

Joan M. Flewelling, Town Clerk

RESOLUTION NO.: _____

DATE: November 24, 2014

MOVED BY: _____

SECONDED BY: _____

ROYAL CANADIAN MOUNTED POLICE – MONTHLY REPORT

THAT the Royal Canadian Mounted Police (RCMP) October 2014 report for the St. Stephen Municipal Post, District # 1, be received for information and filed.



**Royal Canadian Mounted Police
St. Stephen Municipal Post
West District**

**POLICE REPORT
October 2014**

Council / Mayor's Report:

This report for St. Stephen RCMP covers the period of **October 1, 2014 to October 31, 2014 inclusive**. During this time period, the RCMP responded to 236 calls for service within the municipality of St. Stephen.

TRAFFIC DETAIL:

Other moving traffic	2
Tickets issued	4
Traffic Collision	8
Warnings issued	22
Moving traffic	0
Fail to stop or remain	1
Check stop	4

PROVINCIAL STATUTES:

False Abandoned 911	5
Mental Health Act	2
Liquor Act	1
Trespass Act	2
Family Relations Act	1
False alarms	3
Off-Road Vehicle Act	1
Dangerous Driving	1

CRIMINAL CODE:

Assault	7
Break & Enter Business	2
Break and Enter Residence	2
Break & Enter Other	0
Unauthorized possession of a firearm	0
Disturbing the peace/Causing a disturbance	5
Fail to comply with probation	1
Impaired operation of motor vehicle	4
Mischief damage to and/or Obstruct Enjoyment of Property	13
Other theft under \$5000	6
Uttering threats against person	4
Breach of Recognizance	1
Criminal Harassment	6
Driving while disqualified	1
Fraudulent/misleading	1
Assault w/ weapon	1
Arson	1
Identity Fraud	1

OTHER FEDERAL STATUTES:

Possession schedule VIII – cannabis	0
Importation/Exportation – schedule II – cannabis	0
Trafficking – Schedule I – other CDSA	0

OTHER INVESTIGATIONS:

Assistance to Canadian Police Non-RCMP	1
Assistance to Canadian Provincial Department	2
Assistance to General Public	5
Assistance to Canadian Federal Department	0

OTHER INVESTIGATIONS:

Crime Prevention	4
Items/lost found	3
Police Certificates	98
Suspicious person	6
Municipal Bylaws	2
Person Reported Missing	1
Abandoned vehicles	1

(Scott MacKenzie), A/Sgt.
Operations NCO i/c St. Stephen Post
Royal Canadian Mounted Police

RESOLUTION NO.: _____

DATE: November 24, 2014

MOVED BY: _____

SECONDED BY: _____

EMPLOYMENT CONTRACT - CHIEF ADMINISTRATIVE OFFICER

THAT the Council of the Town of St. Stephen directs the Town Solicitor to prepare a contract between the Town of St. Stephen and Derek O'Brien of St. Stephen for the role of Chief Administrative Officer of the Town, commencing January 5, 2015, for review by both parties.

RESOLUTION NO.: _____

DATE: November 24, 2014

MOVED BY: _____

SECONDED BY: _____

HANDICAPPED PARKING SPACE

THAT the Council of the Town of St. Stephen agrees to provide a designated handicapped parking space for Bone Physiotherapy & Wellness of 166 Milltown Boulevard to be located at the rear of the building.

RESOLUTION NO.: _____

DATE: November 24, 2014

MOVED BY: _____

SECONDED BY: _____

FIRE EMERGENCY DISPATCH RATES – INCREASE

THAT the Council of the Town of St. Stephen approves an increase to the “Rates for Provision of Services” contained in the Fire Emergency Dispatch and Administrative Calls Dispatch Agreements pursuant to which the Town provides dispatch services for other municipalities and local service districts by an amount equal to ten percent (10%) of the current rate beginning January 1, 2015 and , on each of January 1, 2016 and January 1, 2017 such rate shall increase by an additional five percent (5%) of the rate immediately prior to such increase, subject to the exception that due to the fact that the Towns of St. George and St. Andrews have just recently entered into agreements with the Town of St. Stephen, the rate increase for January 1, 2015 shall not apply to their agreements.

AND THAT the Fire Chief will arrange for and have prepared appropriate amendments to the existing agreements incorporating the rate changes which will be brought back to a future meeting to authorize the execution of same.

RESOLUTION NO.: _____

DATE: November 24, 2014

MOVED BY: _____

SECONDED BY: _____

FIREFIGHTER JOB RECOMMENDATION

THAT Joseph Richardson be appointed to the position of Firefighter for the St. Stephen Fire Department effective December 5, 2014, with applicable wages and benefits as outlined in the Canadian Union of Public Employees (CUPE) Local Union No. 770 Collective Agreement.

RESOLUTION NO.: _____

DATE: November 24, 2014

MOVED BY: _____

SECONDED BY: _____

FIRE DEPARTMENT - JOB RECOMMENDATION

THAT Lieutenant Joseph Richardson be promoted to the position of Captain for the St. Stephen Fire Department effective December 1, 2014.

RESOLUTION NO.: _____

DATE: November 24, 2014

MOVED BY: _____

SECONDED BY: _____

FIRE DEPARTMENT - JOB RECOMMENDATION

THAT Lieutenant Jason St. Peter be promoted to the position of Captain for the St. Stephen Fire Department effective December 1, 2014.

RESOLUTION NO.: _____

DATE: November 24, 2014

MOVED BY: _____

SECONDED BY: _____

GARCELON CIVIC CENTER PROJECT – PLUMBING SERVICES FOR POOL

THAT the Council of the Town of St. Stephen approves for payment invoices for unbudgeted capital expenditures totaling \$6,778.10 (six thousand, seven hundred and seventy-eight dollars and ten cents), including HST, for items as recommended by the Project Manager, and as presented to Council at its Closed Session on November 12, 2014, as per Section 10.2(4)(c) of the New Brunswick *Municipalities Act*.

AND THAT the invoices being paid are for materials and labour to install sensors for pool level controllers.

RESOLUTION NO.: _____

DATE: November 24, 2014

MOVED BY: _____

SECONDED BY: _____

GARCELON CIVIC CENTER PROJECT – LOWER CANTEEN PLUMBING SERVICES

THAT the Council of the Town of St. Stephen approves for payment invoices for unbudgeted capital expenditures totaling \$4,822.22 (four thousand, eight hundred and twenty-two dollars and twenty-two cents), including HST, for items as recommended by the Project Manager, and as presented to Council at its Closed Session on November 12, 2014, as per Section 10.2(4)(c) of the New Brunswick *Municipalities Act*.

AND THAT the invoices being paid are for materials and labour to install a kitchen sink and water lines to the lower canteen.

RESOLUTION NO.: _____

DATE: November 24, 2014

MOVED BY: _____

SECONDED BY: _____

GARCELON CIVIC CENTER – CASUAL LIFEGUARD - JOB RECOMMENDATION

THAT Kara Helpert be offered the position of Casual Lifeguard for The Town of St. Stephen's Garcelon Civic Center effective November 25, 2014 contingent on successful completion of a National Lifesaving Society Certification, a Standard First Aid Course, and a Criminal Record Check by February 28, 2015, with applicable wages and benefits as outlined in the Canadian Union of Public Employees (CUPE) Local Union No. 770 Collective Agreement.

RESOLUTION NO.: _____

DATE: November 24, 2014

MOVED BY: _____

SECONDED BY: _____

GARCELON CIVIC CENTER - BEVERAGE SUPPLY AND EQUIPMENT

THAT of the two (2) proposals received, the proposal from Coca-Cola Refreshments Canada Company (CCRC) for beverage supply and equipment at the Garcelon Civic Center be accepted.

AND THAT the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to execute an agreement between the Town of St. Stephen (Garcelon Civic Center) and CCRC in the form of agreement presented to Council at its closed session on November 12, 2014 as per Section 10.2(4)(c) of the New Brunswick *Municipalities Act*.

RESOLUTION NO.: _____

DATE: November 24, 2014

MOVED BY: _____

SECONDED BY: _____

GRANT – CHARLOTTE COUNTY HOCKEY CLUB INC.

THAT the Council of the Town of St. Stephen authorizes an unbudgeted grant in the amount of \$6,000.00 (six thousand dollars) to the Charlotte County Hockey Club Inc. for ice rental at the W. C. O'Neill Arena Complex in Saint Andrews, NB, prior to the opening of the Garcelon Civic Center.

RESOLUTION NO.: _____

DATE: November 24, 2014

MOVED BY: _____

SECONDED BY: _____

SALE OF SURPLUS 2010 ¾ TON TRUCK BODY

THAT the Council of the Town of St. Stephen authorizes the sale of the 2010 ¾ ton truck body to Carson Gullison in the amount of \$600.00 (six hundred dollars), plus HST.

RESOLUTION NO.: _____

DATE: November 24, 2014

MOVED BY: _____

SECONDED BY: _____

AMENDED

STREET LIGHT INSTALLATION – CENTER STREET

THAT Resolution # 320/14 as stated in the Minutes of October 27, 2014, which reads

THAT the Council of the Town of St. Stephen approves the installation of one (1) flood light, with a Plexiglas covering, on Pole # F1C/s435 located on Center Street, near The Knights of Pythias International Lodge # 61 hall.

shall be amended by changing the words “one (1) flood light, with a Plexiglas covering” to “one (1) street light”.

RESOLUTION NO.: _____

DATE: November 24, 2014

MOVED BY: _____

SECONDED BY: _____

PIZZA DELIGHT LEASE EXTENSION AGREEMENT

THAT the Council of the Town of St. Stephen authorizes a one (1) year Lease Extension Agreement from January 1, 2016 to December 31, 2016, plus an option for one (1) ten (10) year renewal, with 600633 NB LTD (Pizza Delight).

AND THAT the Council of the Town of St. Stephen directs the Town Solicitor to prepare a Lease Extension Agreement on such terms for review by both parties.

RESOLUTION NO.: _____

DATE: November 24, 2014

MOVED BY: _____

SECONDED BY: _____

**AWARDING OF TENDER: PAVING 2014 - WEST STREET, DOW STREET AND
GARCELON CIVIC CENTER, ST. STEPHEN, NB – PROJECT NO. 14-1182**

THAT of the two (2) tenders received, the low tender of \$93,885.75 (ninety-three thousand, eight hundred and eighty-five dollars and seventy-five cents), including HST, from Classic Construction (2012) Ltd. of Saint John, NB, for the paving on West Street, Dow Street, and at the Garcelon Civic Center be accepted.

RESOLUTION NO.: _____

DATE: November 24, 2014

MOVED BY: _____

SECONDED BY: _____

REQUEST FOR PROPOSALS – THE OLD TOWN HALL

WHEREAS at the regular meeting of Council dated July 28, 2014 the Council for the Town of St. Stephen established the Old Town Hall Restoration Committee to investigate funding for the potential restoration and repurposing of the building known as the Old Town Hall Building (the “Old Town Hall”);

AND WHEREAS the Town has received inquiries from certain parties indicating interest in purchasing and repurposing the Old Town Hall;

NOW THEREFORE BE IT RESOLVED as follows:

THAT the Council of the Town of St. Stephen authorizes and directs the Chief Administrative Officer to direct staff to proceed with the preparation of a Request for Proposals which shall provide an opportunity for any interested party to submit a proposal to the Town for the restoration and repurposing of the Old Town Hall.

RESOLUTION NO.: _____

DATE: November 24, 2014

MOVED BY: _____

SECONDED BY: _____

ADJOURNMENT
THAT the meeting adjourn.