

SPECIAL MEETING
ST. STEPHEN TOWN COUNCIL
73 MILLTOWN BLVD., SUITE 112
MONDAY, NOVEMBER 3 , 2014 @ 5:00 P.M.

1. **RECORDING OF ATTENDANCE**

PRESENT: Deputy Mayor Allan MacEachern (Acting Mayor); Councillors Marg Harding, Mike Booth, Debbie MacDonald and Jim Maxwell; Town Treasurer Tim Tozer; and Town Clerk Joan Flewelling.

ALSO PRESENT: Garcelon Civic Center Project Accountant Frank Godsoe.

ABSENT: Mayor John Quartermain.

2. **APPROVAL OF AGENDA**

AGENDA

Moved by Councillor Booth

Seconded by Councillor Maxwell

344/14 **THAT** the Agenda be unanimously approved with one (1) addition: Change of Purpose – Ministerial Approval Number 11-0075 be added as 4.(vi) under **NEW BUSINESS**. **CARRIED**

3. **CONFLICT OF INTEREST**

There were no conflicts of interest declared.

4. **NEW BUSINESS**

PUBLIC WORKS DEPARTMENT CASUAL EMPLOYEE - JOB RECOMMENDATION

Moved by Councillor Harding

Seconded by Councillor Maxwell

345/14 **THAT** Ron Cleghorn be offered the position of casual employee for the St. Stephen Public Works Department effective November 21, 2014, with applicable wages and benefits as outlined in the Canadian Union of Public Employees (CUPE) Local Union No. 770 Collective Agreement. **CARRIED**

PUBLIC WORKS DEPARTMENT CASUAL EMPLOYEE - JOB RECOMMENDATION

Moved by Councillor Booth

Seconded by Councillor MacDonald

- 346/14** **THAT** Jamie Linton be offered the position of casual employee for the St. Stephen Public Works Department effective November 28, 2014, with applicable wages and benefits as outlined in the Canadian Union of Public Employees (CUPE) Local Union No. 770 Collective Agreement. **CARRIED**

THE TOWN OF ST. STEPHEN'S GARCELON CIVIC CENTER – DORA CONSTRUCTION LIMITED – CHANGE REQUEST NUMBER 35

Moved by Councillor Harding

Seconded by Councillor Booth

- 347/14** **THAT** the Council of the Town of St. Stephen hereby approves, for The Town of St. Stephen's Garcelon Civic Center project, Change Request Number 35 in the amount of a credit of \$35,000.00 (thirty-five thousand dollars), plus HST, dated October 30, 2014, as recommended by the Project Manager and under the terms of the Contract Agreement, with DORA Construction Limited, Section 6.

AND THAT the purpose of the Change Request is to provide credit for construction damage to roofing and siding panels. **CARRIED**

GARCELON CIVIC CENTER – GENERAL OPERATING FUND - REDIRECTION OF FUNDS

Moved by Councillor Maxwell

Seconded by Councillor MacDonald

- 348/14** **THAT** the Council of the Town of St. Stephen authorizes the payment of capital expenses totaling \$400,000 (four hundred thousand dollars) for The Town of St. Stephen's Garcelon Civic Center from the General Operating Fund.

AND THAT \$300,000 (three hundred thousand dollars) will be from the redirection of funds budgeted in 2014 as a transfer to the General Capital Reserve Fund.

AND FURTHER THAT \$100,000 (one hundred thousand dollars) will be an unbudgeted expense in 2014. **CARRIED**

**APPLICATION TO THE MUNICIPAL CAPITAL BORROWING BOARD –
RECREATION AND CULTURAL SERVICE**

Moved by Councillor Harding
Seconded by Councillor Booth

349/14 THAT the Municipality of the Town of St. Stephen submits to the Municipal Capital Borrowing Board an application for authorization to borrow for a capital expense for the following term and amount:

<u>Purpose</u>	<u>Amount</u>	<u>Term</u>
<u>Recreation and Cultural Services</u> Additional construction costs of a new multi-purpose recreation, cultural and meeting facility for subgrade footings and other facility construction costs	\$1,000,000	20 Years
<u>CARRIED</u>		

CHANGE OF PURPOSE-MINISTERIAL APPROVAL NUMBER 11-0075

Moved by Councillor MacDonald
Seconded by Councillor Booth

350/14 THAT the Council of the Town of St. Stephen authorizes the following "Change of Purpose" under Ministerial Approval Number 11-0075:


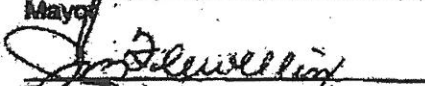
<u>From Purpose</u>	<u>Amount</u>	<u>Term</u>
<u>Recreation and Cultural Services</u> Design, site preparation and construction of a new multi-purpose recreation, cultural and meeting facility -Future Fundraising Amounts	\$700,000	20 Years
<u>To Purpose</u> Design, site preparation and construction of a new multi-purpose recreation, cultural and meeting facility -Town Commitment	\$700,000	20 Years
<u>CARRIED</u>		

5. ADJOURNMENT

ADJOURNMENT

Moved by Councillor Maxwell
Seconded by Councillor Harding

351/14 THAT the meeting adjourn at 5:10 p.m. CARRIED


Mayor

Town Clerk