

AGENDA
ST. STEPHEN TOWN COUNCIL
73 MILLTOWN BLVD., SUITE 112
APRIL 16, 2012
7:00 P.M. – 9:00 P.M.

1. PRAYER
2. RECORDING OF ATTENDANCE
3. APPROVAL OF AGENDA
4. CONFLICT OF INTEREST
5. READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS
 - (a) Teed Saunders Doyle & Co. - 2011 Financial Statements
 - (b) Disability Awareness Week – Proclamation
 - (c) Community Pride Month - Proclamation
6. NOTICES OF MOTIONS
7. APPROVAL OF COUNCIL MINUTES
 - (a) Regular Council Meeting – March 19, 2012
8. ACCOUNTS
9. COMMUNICATIONS
COMMUNICATION FOR INFORMATION
 - (a) Letter from Detachment Commander, Regional Cadet Support Unit Atlantic, to the Mayor dated February 29, 2012.
 - (b) Letter from Mayor to Captain Douthwright dated March 8, 2012.
 - (c) Letter from Town Clerk to Secretary of The Charlotte County Hospital Foundation, Inc. dated March 20, 2012.
 - (d) Letter and attached certificate from the Minister, Wellness, Culture and Sport to the Mayor dated March 22, 2012.
 - (e) Letter from Student Life Coordinator, NBCC St. Andrews Campus to Mayor and Council dated March 28, 2012.
COMMUNICATION FOR ACTION

10. APPROVAL OF COMMITTEE MINUTES

- (a) Committees Meeting – Public Safety & Environment; Planning & Priorities; Community Services; and Finance & Administration – April 4, 2012
- (b) Committee of Council Meeting – April 10, 2012
- (c) Committee of Council Meeting – April 11, 2012

11. STAFF REPORTS

- (a) Treasury Department
- (b) Public Works Department
- (c) Department of Parks, Recreation and Property Management
- (d) Fire Department
- (e) Department of By-laws and Building Inspection
- (f) Development Office

12. UNFINISHED BUSINESS

13. CONSIDERATION OF BY-LAWS

- (a) By-Law No. L-4 – Town of St. Stephen Subdivision By-Law – be given Second Reading – Section Numbers Only
- (b) By-Law No. L-4 – Town of St. Stephen Subdivision By-Law – be given Third and Final Reading – Short Title Only
- (c) By-Law No. L-6 – Town of St. Stephen Building By-Law - be given Second Reading – Section Numbers Only
- (d) By-Law No. L-6 – Town of St. Stephen Building By-Law - be given Third and Final Reading – Short Title Only

14. NEW BUSINESS

- (a) 2011 Audit
- (b) Fundraising Road Toll – St. Stephen-Milltown Lions Club
- (c) Approval of Business Improvement Area (BIA) Events
- (d) Approval of Development St. Stephen Event – St. Stephen Community Market
- (e) Approval of Event – Chocolate Fest
- (f) Boys & Girls Club of Charlotte County – Grant
- (g) 2012 Budget Transfer – Chief Administrative Officer/Development Officer Training
- (h) Change of Date: May Regular Town Council Meeting

15. REPORTS OF MAYOR AND COUNCILLORS

16. QUESTION PERIOD

17. ADJOURNMENT