

TOWN OF ST. STEPHEN
REGULAR COUNCIL
73 MILLTOWN BLVD., SUITE 112
APRIL 16, 2012 @ 7:00 P.M.

Before the commencement of the Council meeting, Mayor Purcell announced to Council and the public that he had hoped to receive the Design Build Contract today, but that did not happen and the Town is still finalizing negotiations with DORA Construction Limited.

Mayor Purcell then left Council Chambers for a seven – 10 day vacation.

1. PRAYER
2. RECORDING OF ATTENDANCE

PRESENT: Deputy Mayor Jim Maxwell (Acting Mayor); Councillors Ralph Williams, Jeremy Copeland, Gavin Toumishey, Barb Donovan and Robert Tinker; Town Treasurer Tim Tozer; and, Town Clerk Joan Flewelling.

ABSENT: Mayor Jed Purcell and Chief Administrative Officer/Development Officer John Ferguson.

3. APPROVAL OF AGENDA

AGENDA

Moved by Councillor Tinker

Seconded by Councillor Copeland

53/12 **THAT** the Agenda be approved as circulated. **CARRIED**

4. CONFLICT OF INTEREST

No conflicts were declared.

5. READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS

(a) Teed Saunders Doyle & Co. – Peter Logan, Auditor, presented the 2011 financial statements. He commended the Treasurer and staff for their preparation and the Deputy Mayor thanked Mr. Logan for a job well done.

(b) Disability Awareness Week

Deputy Mayor Maxwell proclaimed May 27 – June 2, 2012 as “Disability Awareness Week”:

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WHEREAS, the municipality of St. Stephen, New Brunswick, is committed to assisting citizens with disabilities to participate fully in our community; and

WHEREAS, many persons living with disabilities face barriers in the areas of employment, access to information, transportation, housing, education, recreation, and other disability-related supports; and

WHEREAS, we believe that more citizens with disabilities should have the chance to access disability related supports to improve their opportunities in New Brunswick; and

WHEREAS, we support the theme

“Ready and Able to Work”;

NOW THEREFORE BE IT KNOWN THAT I, James Michael Maxwell, Deputy Mayor of the Town of St. Stephen, do hereby request the citizens of St. Stephen to join with our Council in recognizing persons with disabilities and their role in our community by the observance of Disability Awareness Week, May 27th to June 2nd, 2012.

(c) Community Pride Month

Deputy Mayor Maxwell proclaimed the month of May 2012 to be Community Pride Month:

WHEREAS St. Stephen was settled by hardy people and developed by enterprising business men and women, and

WHEREAS, from the earliest days the St. Croix River defined St. Stephen as a border community with Calais, Maine and is now the busiest border crossing in Atlantic Canada, and

WHEREAS the Town, incorporated in 1871, is an historic community with spacious homes and tree lined streets, museums and fine shops, flower adorned parks and spectacular views of the St. Croix River, and

WHEREAS the residents and businesses of the Town of St. Stephen are known for their hospitality and friendliness, and are proud of the Town’s rich heritage, and

WHEREAS the Town Pride Campaign will do much to enhance the appearance of our Town by incorporating our local Townspeople, businesses and groups to volunteer their time to participate in various projects such as

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litter pickup, painting, repair and general cleanup of all the community including Town parks, and

WHEREAS the dedication and commitment of our Townspeople in keeping St. Stephen a vital, picturesque, progressive community exemplifies the true spirit of our Town,

THEREFORE, I, James Michael Maxwell, Deputy Mayor of the Town of St. Stephen, do hereby proclaim the month of May 2012 to be Community Pride Month.

6. NOTICES OF MOTIONS

No notices of motions.

7. APPROVAL OF COUNCIL MINUTES

REGULAR COUNCIL MEETING

Moved by Councillor Tinker

Seconded by Councillor Williams

54/12 **THAT** the Minutes of the Regular Council meeting held on March 19, 2012 be approved as circulated. **CARRIED**

8. ACCOUNTS

No accounts.

9. COMMUNICATIONS

COMMUNICATION FOR INFORMATION FILE

Moved by Councillor Williams

Seconded by Councillor Donovan

55/12 **THAT** Communication for Information, note and file, be adopted. **CARRIED**

COMMUNICATION FOR ACTION

No communication for action.

10. APPROVAL OF COMMITTEE MINUTES

COMMITTEES MEETING

Moved by Councillor Tinker

Seconded by Councillor Williams

56/12 **THAT** the Minutes of the Committees meeting – Public Safety & Environment; Planning & Priorities; Community Services; and Finance & Administration held on April 4, 2012 be approved as circulated. **CARRIED**

COMMITTEE OF COUNCIL MEETING

Moved by Councillor Tinker
Seconded by Councillor Copeland

- 57/12 **THAT** the Minutes of the Committee of Council meeting held on April 10, 2012 be approved as circulated. **CARRIED**

COMMITTEE OF COUNCIL MEETING

Moved by Councillor Williams
Seconded by Councillor Tinker

- 58/12 **THAT** the Minutes of the Committee of Council meeting held on April 11, 2012 be approved as circulated. **CARRIED**

11. **STAFF REPORTS**

STAFF REPORTS

Moved by Councillor Tinker
Seconded by Councillor Toumishey

- 59/12 **THAT** the following staff reports for the month of March 2012 be adopted: Treasury Department; Public Works Department; Department of Parks, Recreation and Property Management; Fire Department; Department of By-Laws and Building Inspection; and Development Office. **CARRIED**

12. **UNFINISHED BUSINESS**

No unfinished business.

13. **CONSIDERATION OF BY-LAWS**

BY-LAW NO. L-4 – SUBDIVISION BY-LAW – SECOND READING – SECTION NUMBERS ONLY

Moved by Councillor Tinker
Seconded by Councillor Williams

- 60/12 **THAT** By-Law No. L-4, being the “Town of St. Stephen Subdivision By-Law” which will repeal the existing By-Law No. L-4, being the “Town of St. Stephen Subdivision By-Law” – be given Second Reading – Section Numbers Only. **CARRIED**

BY-LAW NO. L-4 – SUBDIVISION BY-LAW – THIRD AND FINAL READING – SHORT TITLE ONLY

Moved by Councillor Williams
Seconded by Councillor Copeland

- 61/12 **THAT** By-Law No. L-4, being the “Town of St. Stephen Subdivision By-Law” which will repeal the existing By-Law No. L-4, being the “Town of St. Stephen Subdivision By-Law” – be given Third and Final Reading – Short Title Only. **CARRIED**

BY-LAW NO. L-6 – BUILDING BY-LAW – SECOND READING – SECTION NUMBERS ONLY

Moved by Councillor Tinker

Seconded by Councillor Williams

- 62/12 **THAT** By-Law No. L-6, being the “Town of St. Stephen Building By-Law” which will repeal the existing By-Law No. L-6, being the “Town of St. Stephen Building By-Law” – be given Second Reading – Section Numbers Only. **CARRIED**

Councillor Toumishey voting in favour of the motion.

Councillor Williams voting in favour of the motion.

Councillor Tinker voting in favour of the motion.

Councillor Copeland voting in favour of the motion.

Councillor Donovan voting against the motion.

BY-LAW NO. L-6 – BUILDING BY-LAW – THIRD AND FINAL READING – SHORT TITLE ONLY

Moved by Councillor Tinker

Seconded by Councillor Williams

- 63/12 **THAT** By-Law No. L-6, being the “Town of St. Stephen Building By-Law” which will repeal the existing By-Law No. L-6, being the “Town of St. Stephen Building By-Law” – be given Third and Final Reading – Short Title Only. **CARRIED**

Councillor Toumishey voting in favour of the motion.

Councillor Williams voting in favour of the motion.

Councillor Tinker voting in favour of the motion.

Councillor Copeland voting in favour of the motion.

Councillor Donovan voting against the motion.

14. **NEW BUSINESS**

2011 AUDIT

Moved by Councillor Tinker

Seconded by Councillor Toumishey

- 64/12 **THAT** the 2011 Audit as presented by the Town of St. Stephen’s Auditors, Teed Saunders Doyle & Co. be approved. **CARRIED**

FUNDRAISING ROAD TOLL – ST. STEPHEN-MILLTOWN LIONS CLUB

Moved by Councillor Tinker

Seconded by Councillor Williams

- 65/12 **THAT** the Council of the Town of St. Stephen approves the request from the St. Stephen-Milltown Lions Club to hold a fundraising road toll in the vicinity of 70 Prince William Street on Saturday, September 15, 2012 between the hours of 8:00 a.m. and 5:00 p.m., with an alternate date of Saturday, September 22, 2012 between the hours of 8:00 a.m. and 5:00 p.m. **CARRIED**

APPROVAL OF BUSINESS IMPROVEMENT AREA (BIA) EVENTS

Moved by Councillor Tinker

Seconded by Councillor Williams

66/12 **THAT** the Council of the Town of St. Stephen grants permission to the Business Improvement Area (BIA) to hold the following three (3) events:

- Community Clean-Up for Pride Month: Thursday, May 10, 2012 from 8:30 a.m. – 1:00 p.m. - “Home Base” at the St. Croix Courier parking lot.
- Summer Concert Series: Thursday evenings (July 12 – August 16, 2012) from 6:30 p.m. – 8:30 p.m. at the David Alison Ganong Chocolate Park, with the grand finale on August 23, 2012 from 6:30 p.m. – 9:00 p.m.
- Canada Day Celebrations: Sunday, July 1, 2012 from 11:00 a.m. – 3:00 p.m. at the Town Square and the waterfront up to and including the first Visitor Information Centre driveway. **CARRIED**

APPROVAL OF DEVELOPMENT ST. STEPHEN EVENT – ST. STEPHEN COMMUNITY MARKET

Moved by Councillor Williams

Seconded by Councillor Copeland

67/12 **THAT** the Council of the Town of St. Stephen grants permission to Development St. Stephen to hold the St. Stephen Community Market at the Border Area Community Arena parking lot from 9:00 a.m. to 2:00 p.m. every Friday between May 4th and October 26th, 2012, with additional “special event” market days from 9:00 a.m. to 2:00 p.m. on Monday, May 21st; Sunday, July 1st; Monday, August 6th; Saturday, August 11th; and Monday, September 3rd, all of which may feature community musicians. **CARRIED**

APPROVAL OF EVENT – CHOCOLATE FEST

Moved by Councillor Tinker

Seconded by Councillor Williams

68/12 **THAT** the Council of the Town of St. Stephen grants permission to Chocolate Fest to hold its festival from Monday, August 6 to Sunday, August 12, 2012 as outlined in its brochure. **CARRIED**

BOYS & GIRLS CLUB OF CHARLOTTE COUNTY – GRANT

Moved by Councillor Williams

Seconded by Councillor Tinker

69/12 **THAT** the Council of the Town of St. Stephen approves, in principle, and directs the Chief Administrative Officer to establish a \$5,000.00 (five thousand dollars) grant line item for the 2013 budget, and to continue, not exceeding 10 (ten) years, subject to the submission of an acceptable business case by the Boys & Girls Club of Charlotte County outlining the requirement of the funding request and the benefit to the St. Stephen residents.

AND FURTHER THAT the business case must be reviewed and approved by the Chief Administrative Officer prior to September 1, 2012. **CARRIED**

**2012 BUDGET TRANSFER – CHIEF ADMINISTRATIVE
OFFICER/DEVELOPMENT OFFICER TRAINING**

Moved by Councillor Tinker

Seconded by Councillor Williams

- 70/12 **THAT** the Council of the Town of St. Stephen approves the transfer of \$15,000.00 (fifteen thousand dollars) from amounts budgeted in 2012 for Transfer to General Operating Reserve to the 2012 budget for Chief Administrative Officer/Development Officer Training, with expenditures from the transfer subject to education leave approved by the Mayor. **CARRIED**

CHANGE OF DATE: MAY REGULAR TOWN COUNCIL MEETING

Moved by Councillor Williams

Seconded by Councillor Tinker

- 71/12 **THAT** the Council of the Town of St. Stephen changes the date of the May Regular Town Council Meeting from the third (3rd) Monday, 21st day of May, 2012 at 7:00 p.m., to Tuesday, 22nd day of May, 2012 at 7:00 p.m. as outlined in Section 9.01(1) of By-Law No. A-2, "A By-Law Respecting Procedures of the Town Council and Town Administration". **CARRIED**

15. **REPORTS OF MAYOR AND COUNCILLORS**

Councillor Copeland

- Attended various Town meetings.
- Wished all candidates good luck in the upcoming Municipal Election.

Councillor Tinker

- Attended various Town meetings.
- Attended meetings for "Rally in the St. Croix Valley" (Border Bikerfest) which is scheduled during the first week of July.
- Wished all candidates good luck in the upcoming Municipal Election.

Councillor Williams

- Stated that he missed April's Committees meeting as he was away on vacation – the first meeting missed in many years.
- Stated he has started his door to door campaigning and welcomed all the candidates with enthusiasm and noted the list is the largest number ever.

Councillor Donovan

- Wished all candidates good luck in the upcoming Municipal Election.
- Stated that hopefully she will be re-elected.

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Councillor Toumishey

- Wished all candidates good luck in the upcoming Municipal Election.
- Stated that of the four years on Council he has never seen such enthusiastic citizens as in the past few weeks, and hopes the new Council will harness that energy from the community.

Deputy Mayor Maxwell (Acting Mayor)

- Enjoyed Acting Mayor at this evening's meeting.
- Wished all candidates good luck in the upcoming Municipal Election and stated that he will support whoever forms the new Council.

16. QUESTION PERIOD

John Quartermain, Mayoral Candidate, asked for clarification on a couple of items in the financial statements.

June Greenlaw, Councillor Candidate, stated how pleased she is with the enthusiasm shown by citizens towards the upcoming Municipal Election.

Ken Parker, Mayoral Candidate, asked for clarification on the resolution for the Chief Administrative Officer's training.

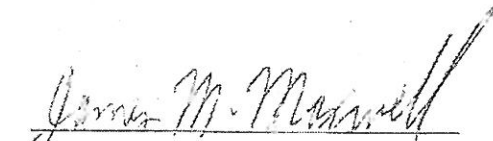
17. ADJOURNMENT

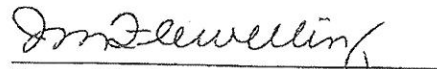
ADJOURNMENT

Moved by Councillor Donovan
Seconded by Councillor Tinker

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THAT the meeting adjourn at 7:50 p.m.. CARRIED


Deputy Mayor (Acting Mayor)


Town Clerk