

TOWN OF ST. STEPHEN
REGULAR COUNCIL
73 MILLTOWN BLVD., SUITE 112
MONDAY, APRIL 27, 2015 @ 7:00 P.M.

1. RECORDING OF ATTENDANCE

PRESENT: Deputy Mayor Allan MacEachern (Acting Mayor); Councillors Marg Harding, Mike Booth, Debbie MacDonald, Jim Maxwell and Abby Pond; Chief Administrative Officer Derek O'Brien; and Town Clerk Joan Flewelling.

ABSENT: Mayor John Quartermain.

2. APPROVAL OF AGENDA

AGENDA

Moved by Councillor MacDonald

Seconded by Councillor Pond

84/15

THAT the Agenda be approved with one deletion of 13. (n) Transient Trader's License – Saint John Nissan under NEW BUSINESS. **CARRIED**

3. CONFLICT OF INTEREST

There were no conflicts of interest declared.

4. READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS

(a) Community Pride Month (May 2015) – Proclamation

Acting Mayor MacEachern proclaimed the month of May 2015 as Community Pride Month:

WHEREAS St. Stephen was settled by hardy people and developed by enterprising business men and women, and

WHEREAS, from the earliest days the St. Croix River defined St. Stephen as a border community with Calais, Maine and is now the busiest border crossing in Atlantic Canada, and

WHEREAS the Town, incorporated in 1871, is an historic community with spacious homes and tree lined streets, museums and fine shops, flower adorned parks and spectacular views of the St. Croix River, and

WHEREAS the residents and businesses of the Town of St. Stephen are known for their hospitality and friendliness, and are proud of the Town's rich heritage, and

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WHEREAS the Town Pride Campaign will do much to enhance the appearance of our Town by incorporating our local Townspeople, businesses and groups to volunteer their time to participate in various projects such as litter pickup, painting, repair and general cleanup of all the community including Town parks, and

WHEREAS the dedication and commitment of our Townspeople in keeping St. Stephen a vital, picturesque, progressive community exemplifies the true spirit of our Town,

THEREFORE, I, Allan MacEachern, Acting Mayor of the Town of St. Stephen, do hereby proclaim the month of May 2015 to be Community Pride Month.

(b) National Immunization Awareness Week (April 25 – May 2, 2015) – Proclamation

Acting Mayor MacEachern proclaimed the week of April 25 – May 2, 2015 as National Immunization Awareness Week:

WHEREAS

Immunize Canada, composed of:
Association of Medical Microbiology and Infectious Disease Canada
Asthma Society of Canada
Canadian Center for Vaccinology
Canadian Diabetes Association
Canadian Geriatrics Society
Canadian Gerontological Nursing Association
Canadian Institute of Child Health
Canadian Lung Association
Canadian Medical Association
Canadian Nurses Association
Canadian Nursing Coalition for Immunization
Canadian Paediatric Society
Canadian Pharmacists Association
Canadian Public Health Association
College of Family Physicians of Canada
Council of Chief Medical Officers of Canada
Heart and Stroke Foundation of Canada
Infection Prevention and Control Canada
Meningitis Research Foundation of Canada
Neighbourhood Pharmacy Association of Canada
Post-Polio Canada
Society of Obstetricians and Gynaecologists of Canada
Victorian Order of Nurses
Public Health Agency of Canada
Public Health Ontario

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First Nations and Inuit Health Branch – Health Canada has identified immunization in Canada as an important public health measure for all Canadians;

AND WHEREAS Parents and health care providers in every community have a responsibility to ensure that children are immunized on time and receive the full schedule of vaccinations required to protect them from serious diseases;

AND WHEREAS A week profiling the importance of immunization in Canada would increase public awareness that many diseases are effectively and safely controlled by immunization, thereby reducing the burden of illness in our communities;

AND WHEREAS Immunization is considered to be the most cost-beneficial health intervention and one of the few that systematically demonstrates far more benefits than costs;

AND WHEREAS Canada is joining other countries around the world to encourage childhood immunization around World Immunization Week, sponsored by the World Health Organization.

NOW I, Allan MacEachern, Acting Mayor of the Town of St. Stephen, New Brunswick, do hereby proclaim the week of April 25 – May 2, 2015 National Immunization Awareness Week.

5. NOTICES OF MOTIONS

No notices of motions.

6. APPROVAL OF COUNCIL MINUTES

REGULAR COUNCIL MEETING

Moved by Councillor Booth

Seconded by Councillor Harding

85/15 **THAT** the Minutes of the Regular Council meeting held on March 23, 2015 be approved as circulated. **CARRIED**

7. ACCOUNTS

STATEMENTS OF REVENUE AND EXPENDITURE

Moved by Councillor MacDonald

Seconded by Councillor Harding

86/15 **THAT** the Statements of Revenue and Expenditure for both the General Operating Fund and Water and Sewerage Operating Fund to March 31, 2015 be received. **CARRIED**

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4

PAID BILLS

Moved by Councillor Maxwell
Seconded by Councillor MacDonald

87/15 **THAT** the paid bills in the amount of \$827,305.57 (eight hundred and twenty-seven thousand, three hundred and five dollars and fifty-seven cents) be received.

CARRIED

8. **COMMUNICATIONS**

COMMUNICATION FOR INFORMATION FILE

Moved by Councillor MacDonald
Seconded by Councillor Booth

88/15 **THAT** Communication for Information, note and file, be adopted. **CARRIED**

COMMUNICATION FOR ACTION

No communication for action.

9. **APPROVAL OF COMMITTEE MINUTES**

COMMITTEES MEETING

Moved by Councillor Maxwell
Seconded by Councillor MacDonald

89/15 **THAT** the Minutes of the Committees meeting – Finance and Administration; Public Works; Police and Fire; Property, By-Laws and Environment; Parks and Recreation; and Planning, Promotion and Tourism held on April 15, 2015 be approved as circulated. **CARRIED**

COMMITTEE OF COUNCIL MEETING

Moved by Councillor Booth
Seconded by Councillor Harding

90/15 **THAT** the Minutes of the Committee of Council meeting held on April 23, 2015 be approved as circulated. **CARRIED**

10. **STAFF REPORTS**

STAFF REPORTS

Moved by Councillor Booth
Seconded by Councillor Harding

91/15 **THAT** the following staff reports for the month of March 2015 be adopted: Finance Department; Public Works Department; Parks and Recreation Department; Fire Department; By-Laws and Building Inspection Services; Property Management Services; Development Office; and Office of the Garcelon Civic Center Manager. **CARRIED**

11. UNFINISHED BUSINESS

No unfinished business.

12. CONSIDERATION OF BY-LAWS

BY-LAW NO. M-1.2 - "A BY-LAW TO AMEND BY-LAW NO. M-1, BEING THE TOWN OF ST. STEPHEN MUNICIPAL PLAN BY-LAW" – FIRST READING – SHORT TITLE ONLY

Moved by Councillor Harding

Seconded by Councillor Maxwell

92/15 **THAT** leave now be given to introduce a by-law entitled By-Law No. M-1.2 – "A By-Law to Amend By-Law No. M-1, being the Town of St. Stephen Municipal Plan By-Law" – for First Reading – Short Title Only. **CARRIED**

BY-LAW NO. Z-1.3 - "A BY-LAW TO AMEND BY-LAW NO. Z-1, BEING THE TOWN OF ST. STEPHEN ZONING BY-LAW" – FIRST READING – SHORT TITLE ONLY

Moved by Councillor Booth

Seconded by Councillor MacDonald

93/15 **THAT** leave now be given to introduce a by-law entitled By-Law No. Z-1.3 – "A By-Law to Amend By-Law No. Z-1, being the Town of St. Stephen Zoning By-Law" – for First Reading – Short Title Only. **CARRIED**

13. NEW BUSINESS

ROYAL CANADIAN MOUNTED POLICE – MONTHLY REPORT

Moved by Councillor Harding

Seconded by Councillor Pond

94/15 **THAT** the Royal Canadian Mounted Police March 2015 report for the St. Stephen Municipal Post, District # 1, be received for information and filed. **CARRIED**

WRITTEN VIEWS – PLANNING ADVISORY COMMITTEE – PROPOSED REZONING OF 217 UNION STREET

Moved by Councillor Booth

Seconded by Councillor Maxwell

95/15 **THAT** the Council of the Town of St. Stephen receives the attached written views of the Planning Advisory Committee (PAC) dated April 2, 2015 as requested by a resolution of Council dated March 23, 2015 with respect to proposed By-Law No. M-1.2, "A By-Law to Amend By-Law No. M-1, being the Town of St. Stephen Municipal Plan By-Law", and By-Law No. Z-1.3, "A By-Law to Amend By-Law No. Z-1, being the Town of St. Stephen Zoning By-Law". **CARRIED**

**SETTING DATE FOR PUBLIC HEARING OF OBJECTIONS/SUPPORT –
PROPOSED REZONING OF 217 UNION STREET**

Moved by Councillor Harding

Seconded by Councillor MacDonald

- 96/15 **THAT** Wednesday, May 20, 2015 at 5:00 p.m. in Council Chambers, 73 Milltown Blvd., Suite 112 (entrance at back corner of building), St. Stephen, NB be set as the date, time and place for a Public Hearing of Objections/Support of proposed By-Law No. M-1.2, "A By-Law to Amend By-Law No. M-1, being the Town of St. Stephen Municipal Plan By-Law", and proposed By-Law No. Z-1.3, "A By-Law to Amend By-Law No. Z-1, being the Town of St. Stephen Zoning By-Law" which would see the consideration of the property known as 217 Union Street (PID # 01298181) rezoned from Single & Two Family Residential (R-1) to Neighbourhood Commercial (NC) to allow for the operation of a canine recreational and boarding facility. **CARRIED**

OUT-OF-PROVINCE TRAVEL: FIREFIGHTERS

Moved by Councillor Booth

Seconded by Councillor Maxwell

- 97/15 **THAT** the Council of the Town of St. Stephen approves the out-of-province travel for three (3) firefighters: (i) Captain Jason St. Peter; (ii) Captain Joe Richardson; and (iii) Firefighter Bill Euloth to attend a Fire Department Information Conference at Acadia University in Wolfville, NS from June 5 – 7, 2015, inclusively. **CARRIED**

VOLUNTEER FIREFIGHTER POSITIONS

Moved by Councillor MacDonald

Seconded by Councillor Harding

- 98/15 **THAT** the Fire Chief's recommendation to recruit Marion Jamer as the Fire Department Chaplain/volunteer firefighter subject to the appropriate medical and records background check and a three (3) month probationary period be accepted, and stipends and wages to be paid for this position in accordance to that of a regular volunteer.

AND THAT the Fire Chief's recommendation to recruit Anthony Hatt as a volunteer firefighter subject to the appropriate medical and records background check and a three (3) month probationary period be accepted. **CARRIED**

RADIO TOWER REPAIRS – 199 UNION STREET

Moved by Councillor Pond

Seconded by Councillor Booth

- 99/15 **THAT** the Council of the Town of St. Stephen approves repairs to the radio tower located at 199 Union Street, and the estimated quote in the amount of \$7,819.64 (seven thousand, eight hundred and nineteen dollars and sixty-four cents), including HST, retroactive to April 16, 2015 from the Department of Transportation and Infrastructure (Province of New Brunswick) Radio Communications.

AND THAT Council authorizes the payment from the redirection of funds budgeted in 2015 as a transfer to the General Capital Reserve Fund. **CARRIED**

PLACEMENT OF BISTRO TABLE AND CHAIRS

Moved by Councillor Pond
Seconded by Councillor Booth

- 100/15 **THAT** the Council of the Town of St. Stephen grants permission to *Something's Brewing Café* located at 140 Milltown Boulevard for the placement of one (1) bistro style table and two (2) chairs on the sidewalk in front of the business. **CARRIED**

EXECUTION OF LEASE – WANDA SCOTT

Moved by Councillor Harding
Seconded by Councillor MacDonald

- 101/15 **THAT** the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to execute the lease, in the form presented to Council, between the Town and Wanda Scott, doing business as "The Talk of the Town", for a period of one (1) year retroactive to March 1, 2015 and terminating February 29, 2016, plus one (1) year optional renewal, for the lease of property located at 78 Milltown Blvd., St. Stephen, NB. **CARRIED**

Councillor Harding voting in favour of the motion.
Councillor Booth voting in favour of the motion.
Councillor Maxwell voting in favour of the motion.
Councillor MacDonald voting in favour of the motion.
Councillor Pond voting against the motion.

W. T. BOOTH COMMUNITY POOL FEES

Moved by Councillor Booth
Seconded by Councillor MacDonald

- 102/15 **THAT** the Council of the Town of St. Stephen approves the following fee structure, including HST, for the W. T. Booth Community Pool commencing on opening day of 2015:

- Daily Pass - \$ 2.00
- Season Pass - \$35.00
- Family Pass - \$70.00

AND THAT the Council authorizes the Chief Administrative Officer, or his designate, to work closely with schools and community groups/organizations to develop a list and provide free passes to families who require same. **CARRIED**

Councillor Booth voting in favour of the motion.
Councillor Maxwell voting in favour of the motion.
Councillor MacDonald voting in favour of the motion.
Councillor Pond voting in favour of the motion.
Councillor Harding voting against the motion.

**AWARDING OF TENDER # TOSS15-02 - TURF MAINTENANCE –
PLAYING FIELDS**

Moved by Councillor Maxwell

Seconded by Councillor Harding

- 103/15** **THAT** of the four (4) tenders received, the low tender of \$153,000.00 (one hundred and fifty-three thousand dollars), plus HST, representing the total cost for a three (3) year term effective May 1, 2015, from Sharpe's Lawn Care, Mayfield, NB, be approved for the Turf Maintenance - Playing Fields – Tender # TOSS15-02. **CARRIED**

**AWARDING OF QUOTE: USED TRUCK – PARKS AND RECREATION
DEPARTMENT**

Moved by Councillor MacDonald

Seconded by Councillor Maxwell

- 104/15** **THAT** of the five (5) quotes received, the quote in the amount of \$12,700.00 (twelve thousand, seven hundred dollars), plus applicable fees and HST, from Downey Ford Sales Ltd. of St. Stephen, NB, for a 2011 F150 4 x 2 ½ ton truck be accepted.

AND THAT Council authorizes the payment from the redirection of funds budgeted in 2015 as a transfer to the General Capital Reserve Fund. **CARRIED**

**AWARDING OF QUOTE: USED TRUCK – PARKS AND RECREATION
DEPARTMENT**

Moved by Councillor Booth

Seconded by Councillor MacDonald

- 105/15** **THAT** of the five (5) quotes received, the quote in the amount of \$9,000.00 (nine thousand dollars), plus applicable fees and HST, from Charlotte County Chevrolet Buick GMC Ltd. of St. Stephen, NB, for a 2008 Chevrolet Colorado LT extended cab 4 x 2 ¼ ton truck be accepted.

AND THAT Council authorizes the payment from the redirection of funds budgeted in 2015 as a transfer to the General Capital Reserve Fund. **CARRIED**

**AWARDING OF QUOTE: RIDE ON MOWER – PARKS AND RECREATION
DEPARTMENT**

Moved by Councillor Maxwell

Seconded by Councillor MacDonald

- 106/15** **THAT** of the three (3) quotes received, the lowest quote in the amount of \$6,977.00 (six thousand, nine hundred and seventy-seven dollars), plus HST, from Hall Bros. Enterprises Ltd. of Norton, NB, for a ride on mower be accepted. **CARRIED**

**GARCELON CIVIC CENTER – FULL-TIME LIFEGUARD - JOB
RECOMMENDATION**

Moved by Councillor Maxwell
Seconded by Councillor Harding

- 107/15** **THAT** Julie Lord be offered the position of Full-time Lifeguard for The Town of St. Stephen's Garcelon Civic Center effective April 28, 2015 with applicable wages and benefits as outlined in the Canadian Union of Public Employees (CUPE) Local Union No. 770 Collective Agreement. **CARRIED**

**APPROVAL OF EVENT: CARNIVAL - ST. STEPHEN-MILLTOWN ROTARY
CLUB**

Moved by Councillor Booth
Seconded by Councillor MacDonald

- 108/15** **THAT** the Council of the Town of St. Stephen approves the request from the St. Stephen-Milltown Rotary Club (the Club) to host the East Coast Amusements Carnival on the grounds of the Border Area Community Arena from Wednesday, July 8, 2015 to Sunday, July 12, 2015 as a fundraiser which enables the Club to continue to support the organizations and people in the community requiring assistance, contingent on receipt by the Town of the Club's Certificate of Insurance. **CARRIED**

**APPROVAL OF EVENT – RALLY IN THE ST. CROIX VALLEY – 4th ANNUAL
INTERNATIONAL MOTORCYCLE FESTIVAL**

Moved by Councillor MacDonald
Seconded by Councillor Harding

- 109/15** **THAT** the Council of the Town of St. Stephen grants permission to Rally in the St. Croix Valley to hold its 4th Annual International Motorcycle Festival from Friday, July 3 to Sunday, July 5, 2015, and acknowledges receipt of its Certificate of Insurance.

AND THAT permission is granted for the placement of an off-site sign at Tim Hortons, so placed as to not obstruct traffic; hold outdoor concerts and DJ music in the rear parking lot of the St. Stephen Legion on Friday, July 3 and Saturday, July 4 from 2:00 p.m. to 11:00 p.m., at which time all musical events will move inside the Legion; and vendor licenses for the weekend shall be waived. **CARRIED**

DEMOLITION – 21 PLEASANT STREET

Moved by Councillor Booth
Seconded by Councillor Harding

- 110/15** **THAT** the Council of the Town of St. Stephen declares 21 Pleasant Street (PID # 01311356), Town of St. Stephen, to be unsightly as outlined in The Town of St. Stephen's By-Law No. S-12, "A By-Law Respecting Dangerous or Unsightly Premises", and authorizes the engagement of Disher Homes Ltd. of Dufferin, NB, to demolish the building in the unbudgeted amount of \$7,350.00 (seven thousand, three hundred and fifty dollars), plus HST, being the low quote of three (3) quotes obtained. **CARRIED**

DEMOLITION – 148 MILLTOWN BOULEVARD

Moved by Councillor Maxwell
Seconded by Councillor Booth

- 111/15 **THAT** the Council of the Town of St. Stephen declares 148 Milltown Boulevard (PID # 01306034), Town of St. Stephen, to be unsightly as outlined in The Town of St. Stephen's By-Law No. S-12, "A By-Law Respecting Dangerous or Unsightly Premises", and authorizes the engagement of A. Downey & Son Construction of Valley Road, NB, to demolish the building in the unbudgeted amount of \$1,200.00 (one thousand, two hundred dollars), plus HST, being the low quote of three (3) quotes obtained. **CARRIED**

RESIGNATION OF KINGSLEY BAILEY – GARCELON CIVIC CENTER PHYSICAL OPERATIONS MANAGER AND SUPERVISOR AND THE TOWN'S PROPERTY MANAGER

Moved by Councillor Booth
Seconded by Councillor MacDonald

- 112/15 **THAT** the Council of the Town of St. Stephen accepts the resignation of Kingsley Bailey, Manager and Supervisor of the physical operations of the Garcelon Civic Center and the Town of St. Stephen's Property Manager, effective May 20, 2015 and authorizes the Chief Administrative Officer to cause all obligations and payments required by the Town of St. Stephen as outlined in the Term Agreement executed on January 21, 2015 and the Amendment thereto executed on January 29, 2015 to be completed and paid in accordance with the terms of such agreements. **CARRIED**

TERM AGREEMENT – THE TOWN AND BARBARA TUCKER

Moved by Councillor Harding
Seconded by Councillor MacDonald

- 113/15 **WHEREAS** the Council of the Town of St. Stephen and Barbara Tucker have negotiated a Term Agreement in the form presented to Council;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to execute a Term Agreement between The Town of St. Stephen and Barbara Tucker of Dufferin, NB for the position of Administrative and Accounting Clerk Coordinator of the Garcelon Civic Center for a one (1) year term commencing April 28, 2015 and in the form of agreement presented to Council. **CARRIED**

**GARCELON CIVIC CENTER PROJECT – CANTEEN AND UPPER KITCHEN -
PLUMBING SERVICES**

Moved by Councillor MacDonald

Seconded by Councillor Booth

- 114/15** **THAT** the Council of the Town of St. Stephen approves for payment an invoice from Seldon Smith & Sons Ltd. for an expenditure in the amount of \$20,293.36 (twenty thousand, two hundred and ninety-three dollars and thirty-six cents), including HST, for items as recommended by the Project Manager to complete the plumbing for the canteen and upper kitchen at the Garcelon Civic Center.

AND THAT Council authorizes the payment from the redirection of funds budgeted in 2015 as a transfer to the General Capital Reserve Fund. **CARRIED**

GARCELON CIVIC CENTER PROJECT – KITCHEN VENTILATION

Moved by Councillor MacDonald

Seconded by Councillor Harding

- 115/15** **THAT** the Council of the Town of St. Stephen approves the expenditure in the amount of \$4,950.00 (four thousand, nine hundred and fifty dollars), plus HST, from Flynn Canada Ltd., Dieppe, NB, to cut three (3) holes in the roof, install curbs, and caps in preparation for the ventilation work in order to complete the upper kitchen at the Garcelon Civic Center.

AND THAT Council authorizes the payment from the redirection of funds budgeted in 2015 as a transfer to the General Capital Reserve Fund. **CARRIED**

**AWARDING OF TENDER # TOSS15-03 – GARCELON CIVIC CENTER –
KITCHEN EQUIPMENT, INSTALLATION AND SERVICE**

Moved by Councillor Booth

Seconded by Councillor Maxwell

- 116/15** **THAT** of the two (2) tenders received, the low tender of \$73,000.00 (seventy-three thousand dollars), plus HST, from MC Ventilation Ltd., Saint John, NB, to provide kitchen equipment, installation and service at the Garcelon Civic Center be approved.

AND THAT Council authorizes the payment from the redirection of funds budgeted in 2015 as a transfer to the General Capital Reserve Fund.

CARRIED

14. REPORTS OF MAYOR AND COUNCILLORS

Councillor Harding

- Attended all Town meetings.
- Ongoing participation every Monday morning in meetings with the RCMP Acting Sergeant and the Mayor.
- Stated there is still concern over the dog situation on the Hannah Road/Todd's Point area in which two dogs killed a donkey and a goat on a farm, and one of the dogs is still at large.
- Attended a roundtable hosted by John Williamson, MLA for New Brunswick Southwest, with discussions on proposed legislation which would increase the time hardened criminals are incarcerated, as well as a brief overview of Bill C-51, the *Anti-Terrorism Act*.
- Attended an event in St. Andrews organized by the Charlotte County Abuse Prevention Network which was devoted to cyber bullying and child exploitation, with Leah Parsons as guest speaker, mother of Rehtaeh Parsons of Nova Scotia, who committed suicide after being raped and bullied.
- Thanked Kingsley Bailey on his work for the Town and wished him well in the future.
- Congratulated Barb Tucker on being the successful candidate for the Administrative and Accounting Clerk Coordinator position at the Garcelon Civic Center.

Councillor Booth

- Attended all Town meetings.

Councillor MacDonald

- Attended a meeting with the CAO to discuss various Parks and Recreation items.
- Participated in the interviews for the Administrative and Accounting Clerk Coordinator position at the Garcelon Civic Center, and congratulated Barb Tucker on being the successful candidate.
- Attended all Town meetings.

Councillor Maxwell

- Attended all Town meetings.
- Attended a Chocolate Museum Operating Committee meeting.
- Attended the Chamber After Hours event at Stationery Plus and enjoyed the slide presentation in celebration of its 25th anniversary.

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- Attended the staff appreciation breakfast hosted by the men's group at St. Patrick's hall.
- Congratulated Barb Tucker on being the successful candidate for the Administrative and Accounting Clerk Coordinator position at the Garcelon Civic Center.
- Thanked Kingsley Bailey on his work for the Town and wished him well in the future.

Councillor Pond

- Attended a meeting with the CAO to discuss various Planning, Promotion and Tourism items.
- Attended two Tourism and Promotion Action Committee meetings, and the Sports Tourism Coordinator from the City of Fredericton presented at one of the meetings and provided exciting ideas as we work toward filling a similar position in St. Stephen.
- Unable to attend the monthly Business Improvement Area (BIA) meeting but was updated with information from the BIA Coordinator.
- The BIA hosted an urban planner who provided ideas on the downtown core.
- Have heard many positive comments on the Town's new website.
- Enjoyed cake at Stationery Plus in celebration of its 25th anniversary.
- Attended the IWK carnival.
- Welcomed Barb Tucker in her new position as Administrative and Accounting Clerk Coordinator at the Garcelon Civic Center.

Acting Mayor MacEachern

- Stated that Mayor Quartermain's absence was due to his attending a Regional Service Commission meeting at the Garcelon Civic Center with the Minister of Environment and Local Government being the guest speaker.
- Attended for part of the above-noted meeting tonight at the Garcelon Civic Center.
- Attended MLA John Williamson's round table.
- Congratulated Barb Tucker on being the successful candidate for the Administrative and Accounting Clerk Coordinator position at the Garcelon Civic Center.
- Wished Kingsley Bailey well in his future endeavors.

15. QUESTION PERIOD

A resident questioned whether or not the plumbing services to complete the canteen and upper kitchen at the Garcelon Civic Center were tendered out, understanding that Seldon Smith & Sons Ltd. was the subcontractor for the project, and the Chief Administrative Officer advised that the services were not as they were all part of the plumbing necessary for completion.

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The resident further questioned who initiated and paid for the recent brochure received in the mail, and the Chief Administrative Officer advised that it was a marketing initiative by the St. Stephen Development Board which Council accepted and approved by a resolution last year.

Questions from Kathy Bockus, reporter with *The Saint Croix Courier*, were addressed. In particular, the questions referred to the following:

- Deletion of the prayer from the Agenda.
- As a result of two used trucks purchased, asked for clarification on trucks purchased last year.
- Clarification on stipends and wages for the new Chaplain/volunteer firefighter position opposed to a regular volunteer firefighter.

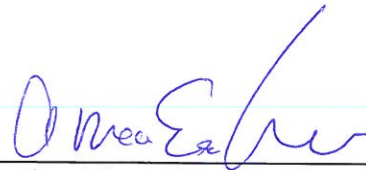
16. ADJOURNMENT

ADJOURNMENT

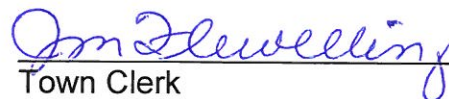
Moved by Councillor Booth

Seconded by Councillor Harding

117/15 **THAT** the meeting adjourn at 7:45 p.m. **CARRIED**



Acting Mayor



Town Clerk



TOWN OF ST. STEPHEN

Incorporated 1871

"Canada's Chocolate Town"

Planning Advisory Committee
Town of St. Stephen

April 2, 2015

Mayor and Councillors
Town of St. Stephen, NB

Re: Proposed Rezoning of 217 Union Street

Further to the following resolution which was unanimously passed at a Regular Session of Council on March 23, 2015,

**COUNCIL REQUEST – PLANNING ADVISORY COMMITTEE –
PROPOSED REZONING OF 217 UNION STREET**

THAT the Council of the Town of St. Stephen request in writing the written views of the Planning Advisory Committee (PAC) on the proposed by-laws to amend the Municipal Plan By-Law and the Zoning By-Law whereby the use designation on the Generalized Future Land Use Map of the Municipal Plan, and the Zoning Map of the Zoning By-Law, for PID # 01298181, 217 Union Street, be changed from Single & Two Family Residential (R-1) to Neighbourhood Commercial (NC) to allow for the operation of a canine recreational and boarding facility.

the Planning Advisory Committee (PAC) met on April 1, 2015 to review the proposed Municipal Plan By-Law and Zoning By-Law amendments and the following two (2) resolutions were unanimously passed:

It was moved by Allan Gillmor and seconded by Mike Booth THAT PAC RECOMMEND TO COUNCIL TO AMEND BY-LAW NO. M-1.2 AS REQUESTED IN THIS APPLICATION. Carried.

It was moved by Marg Harding and seconded by Geoff Knight THAT PAC RECOMMEND TO COUNCIL TO AMEND BY-LAW No. Z-1.3 IN ORDER TO RE-ZONE THE PROPERTY AT 217 UNION STREET AS REQUESTED IN THIS APPLICATION TO ACCOMMODATE THE BUSINESS NOTED IN THE APPLICATION. Carried.

Yours truly,

Derek O'Brien, Secretary
Planning Advisory Committee