

SPECIAL MEETING
ST. STEPHEN TOWN COUNCIL
73 MILLTOWN BLVD., SUITE 112
WEDNESDAY, AUGUST 20, 2014 @ 6:00 P.M.

1. **RECORDING OF ATTENDANCE**

PRESENT: Mayor John Quartermain; Deputy Mayor John Ames; Councillors Allan MacEachern, Mike Booth, Debbie MacDonald, and Jim Maxwell; and Town Clerk Joan Flewelling.

ALSO PRESENT: Garcelon Civic Center Manager Natalie Reid.

ABSENT: Councillor Marg Harding.

2. **APPROVAL OF AGENDA**

AGENDA

Moved by Deputy Mayor Ames

Seconded by Councillor Booth

218/14 **THAT** the Agenda be approved unanimously for the addition of one (1) Labour and Employment Matter, along with one (1) Financial Matter as per Section 10.2(4)(j) and (c), respectively, of the New Brunswick *Municipalities Act*.

CARRIED

3. **CONFLICT OF INTEREST**

There were no conflicts of interest declared.

4. **NEW BUSINESS**

CLOSED SESSION

Moved by Councillor MacEachern

Seconded by Councillor MacDonald

219/14 **THAT** the Council of the Town of St. Stephen agree to move into closed session to discuss two (2) Labour and Employment Matters, as well as one (1) Financial Matter as per Section 10.2(4)(j) and (c), respectively, of the New Brunswick *Municipalities Act*. **CARRIED**

The Council came out of closed session at 6:45 p.m.

**GARCELON CIVIC CENTER – STUDENT CUSTOMER SERVICE ATTENDANT
- JOB RECOMMENDATION**

Moved by Councillor Booth

Seconded by Councillor Maxwell

- 220/14** **THAT** Jacob Bartlett be offered the position of Student Customer Service Attendant for The Town of St. Stephen's Garcelon Civic Center effective August 21, 2014 and as outlined in the letter of offer in the form presented to Council at its Special Council meeting on August 20, 2014.

AND FURTHER THAT the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to execute the letter of offer between The Town of St. Stephen and Jacob Bartlett. **CARRIED**

**GARCELON CIVIC CENTER – STUDENT CUSTOMER SERVICE ATTENDANT
- JOB RECOMMENDATION**

Moved by Councillor MacDonald

Seconded by Councillor MacEachern

- 221/14** **THAT** Kathleen Hart be offered the position of Student Customer Service Attendant for The Town of St. Stephen's Garcelon Civic Center effective August 21, 2014 and as outlined in the letter of offer in the form presented to Council at its Special Council meeting on August 20, 2014.

AND FURTHER THAT the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to execute the letter of offer between The Town of St. Stephen and Kathleen Hart. **CARRIED**

**GARCELON CIVIC CENTER – STUDENT CUSTOMER SERVICE ATTENDANT
- JOB RECOMMENDATION**

Moved by Councillor Booth

Seconded by Councillor MacDonald

- 222/14** **THAT** Lauren Richardson be offered the position of Student Customer Service Attendant for The Town of St. Stephen's Garcelon Civic Center effective August 21, 2014 and as outlined in the letter of offer in the form presented to Council at its Special Council meeting on August 20, 2014.

AND FURTHER THAT the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to execute the letter of offer between The Town of St. Stephen and Lauren Richardson. **CARRIED**

**GARCELON CIVIC CENTER – STUDENT CUSTOMER SERVICE ATTENDANT
- JOB RECOMMENDATION**

Moved by Councillor MacDonald

Seconded by Councillor MacEachern

- 223/14** **THAT** Rachelle Snelgrove be offered the position of Student Customer Service Attendant for The Town of St. Stephen's Garcelon Civic Center effective August 21, 2014 and as outlined in the letter of offer in the form presented to Council at its Special Council meeting on August 20, 2014.

AND FURTHER THAT the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to execute the letter of offer between The Town of St. Stephen and Rachelle Snelgrove. **CARRIED**

**GARCELON CIVIC CENTER – STUDENT CUSTOMER SERVICE ATTENDANT
- JOB RECOMMENDATION**

Moved by Deputy Mayor Ames

Seconded by Councillor Maxwell

- 224/14** **THAT** Jacob Turner be offered the position of Student Customer Service Attendant for The Town of St. Stephen's Garcelon Civic Center effective August 21, 2014 and as outlined in the letter of offer in the form presented to Council at its Special Council meeting on August 20, 2014.

AND FURTHER THAT the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to execute the letter of offer between The Town of St. Stephen and Jacob Turner. **CARRIED**

**GARCELON CIVIC CENTER - MAINTENANCE/CUSTODIAL LABOURER -
JOB RECOMMENDATION**

Moved by Councillor MacEachern

Seconded by Councillor Maxwell

- 225/14** **THAT** Robert Dougherty be offered the position of Maintenance/Custodial Labourer for The Town of St. Stephen's Garcelon Civic Center effective August 21, 2014 with applicable wages and benefits as outlined in the Canadian Union of Public Employees (CUPE) Local Union No. 770 Collective Agreement.

CARRIED

**GARCELON CIVIC CENTER - MAINTENANCE/CUSTODIAL LABOURER -
JOB RECOMMENDATION**

Moved by Councillor MacEachern
Seconded by Councillor MacDonald

- 226/14** THAT Charles Fairweather be offered the position of Maintenance/Custodial Labourer for The Town of St. Stephen's Garcelon Civic Center effective August 21, 2014 with applicable wages and benefits as outlined in the Canadian Union of Public Employees (CUPE) Local Union No. 770 Collective Agreement. **CARRIED**

**PUBLIC WORKS DEPARTMENT - SUPERVISOR II POSITION - JOB
RECOMMENDATION**

Moved by Councillor Maxwell
Seconded by Councillor MacEachern

- 227/14** THAT David Beach be appointed to the position of Supervisor II for the Public Works Department effective August 22, 2014, with applicable wages and benefits as outlined in the Canadian Union of Public Employees (CUPE) Local Union No. 770 Collective Agreement. **CARRIED**

5. **ADJOURNMENT**

ADJOURNMENT

Moved by Councillor Booth
Seconded by Deputy Mayor Ames

- 228/14** THAT the meeting adjourn at 6:55 p.m. **CARRIED**



Mayor



Town Clerk