

AGENDA
ST. STEPHEN TOWN COUNCIL
73 MILLTOWN BLVD., SUITE 112
MONDAY, MAY 25, 2015 @ 7:00 P.M.

1. PRAYER
2. RECORDING OF ATTENDANCE
3. APPROVAL OF AGENDA
4. CONFLICT OF INTEREST
5. READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS
 - (a) Disability Awareness Week (May 31 – June 6, 2015) – Proclamation
6. NOTICES OF MOTIONS
7. APPROVAL OF COUNCIL MINUTES
 - (a) Regular Council Meeting – April 27, 2015
 - (b) Special Council Meeting – May 20, 2015
 - (c) Public Hearing of Objections/Support (217 Union Street) – May 20, 2015
8. ACCOUNTS
 - (a) Paid Bills
9. COMMUNICATIONS

COMMUNICATION FOR INFORMATION
 - (a) Thank you card from St. Stephen High School Guidance Counsellor dated April 2015.
 - (b) Thank you letter from the Royal Canadian Legion, St. Croix Branch No. 9 dated April 28, 2015.
 - (c) Thank you card from Acting Sergeant Jayson Hansen, RCMP St. Stephen Post.
10. APPROVAL OF COMMITTEE MINUTES
 - (a) Committees Meeting – Finance and Administration; Public Works; Police and Fire; Property, By-Laws and Environment; Parks and Recreation; and Planning, Promotion and Tourism – May 13, 2015

11. STAFF REPORTS

- (a) Finance Department
- (b) Public Works Department
- (c) Parks and Recreation Department
- (d) Fire Department
- (e) By-Laws and Building Inspection Services
- (f) Property Management Services
- (g) Development Office
- (h) Office of the Garcelon Civic Center Manager

12. UNFINISHED BUSINESS

13. CONSIDERATION OF BY-LAWS

- (a) By-Law No. M-1.2 – “A By-Law to Amend By-Law No. M-1, being the Town of St. Stephen Municipal Plan By-Law” – Second Reading – Reading in its Entirety
- (b) By-Law No. Z-1.3 – “A By-Law to Amend By-Law No. Z-1, being the Town of St. Stephen Zoning By-Law – Second Reading – Reading in its Entirety
- (c) By-Law No. Z-1.4 – “A By-Law to Amend By-Law No. Z-1, being the Town of St. Stephen Zoning By-Law – Second Reading – Reading in its Entirety

14. NEW BUSINESS

- (a) Royal Canadian Mounted Police – Monthly Report
- (b) Town of St. Stephen – Commercial Credit Application
- (c) Increased Kennel Fees – Animal Control Officer
- (d) Re-appointment – Charlotte County Hospital Foundation, Inc.
- (e) Approval of Event – St. Croix Bandfest
- (f) Public Works Department – Assistant Treatment Plant Operator Position – Job Recommendation
- (g) “In Kind Services” – Maria F. Ganong Seniors’ Residence (Lonicera Hall)

15. REPORTS OF MAYOR AND COUNCILLORS

16. QUESTION PERIOD

17. ADJOURNMENT

RESOLUTION NO.: _____

DATE: May 25, 2015

MOVED BY: _____

SECONDED BY: _____

AGENDA
THAT the Agenda be approved as circulated.

PROCLAMATION
DISABILITY AWARENESS WEEK
MAY 31 TO JUNE 6, 2015
“INDEPENDENCE THROUGH EMPLOYMENT”

WHEREAS, the municipality of St. Stephen, New Brunswick, is committed to assisting citizens with disabilities to participate fully in our community; and

WHEREAS, many persons living with disabilities face barriers in the areas of employment, access to information, transportation, housing, education, recreation, and other disability-related supports; and

WHEREAS, we believe that more citizens with disabilities should have the chance to access disability related supports to improve their opportunities in New Brunswick; and

WHEREAS, we support the theme

“Independence Through Employment”;

NOW THEREFORE BE IT KNOWN THAT I, John Quartermain, Mayor of the Town of St. Stephen, do hereby request the citizens of St. Stephen to join with our Council in recognizing persons with disabilities and their role in our community by the observance of Disability Awareness Week, May 31st to June 6th, 2015.

RESOLUTION NO.: _____

DATE: May 25, 2015

MOVED BY: _____

SECONDED BY: _____

REGULAR COUNCIL MEETING

THAT the Minutes of the Regular Council meeting held on April 27, 2015 be approved as circulated.

TOWN OF ST. STEPHEN
REGULAR COUNCIL
73 MILLTOWN BLVD., SUITE 112
MONDAY, APRIL 27, 2015 @ 7:00 P.M.

1. **RECORDING OF ATTENDANCE**

PRESENT: Deputy Mayor Allan MacEachern (Acting Mayor); Councillors Marg Harding, Mike Booth, Debbie MacDonald, Jim Maxwell and Abby Pond; Chief Administrative Officer Derek O'Brien; and Town Clerk Joan Flewelling.

ABSENT: Mayor John Quartermain.

2. **APPROVAL OF AGENDA**

AGENDA

Moved by Councillor MacDonald

Seconded by Councillor Pond

84/15

THAT the Agenda be approved with one deletion of 13. (n) Transient Trader's License – Saint John Nissan under NEW BUSINESS. CARRIED

3. **CONFLICT OF INTEREST**

There were no conflicts of interest declared.

4. **READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS**

(a) **Community Pride Month (May 2015) – Proclamation**

Acting Mayor MacEachern proclaimed the month of May 2015 as Community Pride Month:

WHEREAS St. Stephen was settled by hardy people and developed by enterprising business men and women, and

WHEREAS, from the earliest days the St. Croix River defined St. Stephen as a border community with Calais, Maine and is now the busiest border crossing in Atlantic Canada, and

WHEREAS the Town, incorporated in 1871, is an historic community with spacious homes and tree lined streets, museums and fine shops, flower adorned parks and spectacular views of the St. Croix River, and

WHEREAS the residents and businesses of the Town of St. Stephen are known for their hospitality and friendliness, and are proud of the Town's rich heritage, and

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WHEREAS the Town Pride Campaign will do much to enhance the appearance of our Town by incorporating our local Townspeople, businesses and groups to volunteer their time to participate in various projects such as litter pickup, painting, repair and general cleanup of all the community including Town parks, and

WHEREAS the dedication and commitment of our Townspeople in keeping St. Stephen a vital, picturesque, progressive community exemplifies the true spirit of our Town,

THEREFORE, I, Allan MacEachern, Acting Mayor of the Town of St. Stephen, do hereby proclaim the month of May 2015 to be Community Pride Month.

(b) National Immunization Awareness Week (April 25 – May 2, 2015) – Proclamation

Acting Mayor MacEachern proclaimed the week of April 25 – May 2, 2015 as National Immunization Awareness Week:

WHEREAS

Immunize Canada, composed of:

Association of Medical Microbiology and Infectious Disease Canada

Asthma Society of Canada

Canadian Center for Vaccinology

Canadian Diabetes Association

Canadian Geriatrics Society

Canadian Gerontological Nursing Association

Canadian Institute of Child Health

Canadian Lung Association

Canadian Medical Association

Canadian Nurses Association

Canadian Nursing Coalition for Immunization

Canadian Paediatric Society

Canadian Pharmacists Association

Canadian Public Health Association

College of Family Physicians of Canada

Council of Chief Medical Officers of Canada

Heart and Stroke Foundation of Canada

Infection Prevention and Control Canada

Meningitis Research Foundation of Canada

Neighbourhood Pharmacy Association of Canada

Post-Polio Canada

Society of Obstetricians and Gynaecologists of Canada

Victorian Order of Nurses

Public Health Agency of Canada

Public Health Ontario

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First Nations and Inuit Health Branch – Health Canada has identified immunization in Canada as an important public health measure for all Canadians;

AND WHEREAS Parents and health care providers in every community have a responsibility to ensure that children are immunized on time and receive the full schedule of vaccinations required to protect them from serious diseases;

AND WHEREAS A week profiling the importance of immunization in Canada would increase public awareness that many diseases are effectively and safely controlled by immunization, thereby reducing the burden of illness in our communities;

AND WHEREAS Immunization is considered to be the most cost-beneficial health intervention and one of the few that systematically demonstrates far more benefits than costs;

AND WHEREAS Canada is joining other countries around the world to encourage childhood immunization around World Immunization Week, sponsored by the World Health Organization.

NOW I, Allan MacEachern, Acting Mayor of the Town of St. Stephen, New Brunswick, do hereby proclaim the week of April 25 – May 2, 2015 National Immunization Awareness Week.

5. NOTICES OF MOTIONS

No notices of motions.

6. APPROVAL OF COUNCIL MINUTES

REGULAR COUNCIL MEETING

Moved by Councillor Booth

Seconded by Councillor Harding

85/15 **THAT** the Minutes of the Regular Council meeting held on March 23, 2015 be approved as circulated. **CARRIED**

7. ACCOUNTS

STATEMENTS OF REVENUE AND EXPENDITURE

Moved by Councillor MacDonald

Seconded by Councillor Harding

86/15 **THAT** the Statements of Revenue and Expenditure for both the General Operating Fund and Water and Sewerage Operating Fund to March 31, 2015 be received. **CARRIED**

PAID BILLS

Moved by Councillor Maxwell

Seconded by Councillor MacDonald

87/15 **THAT** the paid bills in the amount of \$827,305.57 (eight hundred and twenty-seven thousand, three hundred and five dollars and fifty-seven cents) be received.

CARRIED

8. COMMUNICATIONS

COMMUNICATION FOR INFORMATION FILE

Moved by Councillor MacDonald

Seconded by Councillor Booth

88/15 **THAT** Communication for Information, note and file, be adopted. **CARRIED**

COMMUNICATION FOR ACTION

No communication for action.

9. APPROVAL OF COMMITTEE MINUTES

COMMITTEES MEETING

Moved by Councillor Maxwell

Seconded by Councillor MacDonald

89/15 **THAT** the Minutes of the Committees meeting – Finance and Administration; Public Works; Police and Fire; Property, By-Laws and Environment; Parks and Recreation; and Planning, Promotion and Tourism held on April 15, 2015 be approved as circulated. **CARRIED**

COMMITTEE OF COUNCIL MEETING

Moved by Councillor Booth

Seconded by Councillor Harding

90/15 **THAT** the Minutes of the Committee of Council meeting held on April 23, 2015 be approved as circulated. **CARRIED**

10. STAFF REPORTS

STAFF REPORTS

Moved by Councillor Booth

Seconded by Councillor Harding

91/15 **THAT** the following staff reports for the month of March 2015 be adopted: Finance Department; Public Works Department; Parks and Recreation Department; Fire Department; By-Laws and Building Inspection Services; Property Management Services; Development Office; and Office of the Garcelon Civic Center Manager. **CARRIED**

11. UNFINISHED BUSINESS

No unfinished business.

12. CONSIDERATION OF BY-LAWS

BY-LAW NO. M-1.2 - "A BY-LAW TO AMEND BY-LAW NO. M-1, BEING THE TOWN OF ST. STEPHEN MUNICIPAL PLAN BY-LAW" – FIRST READING – SHORT TITLE ONLY

Moved by Councillor Harding
Seconded by Councillor Maxwell

92/15 THAT leave now be given to introduce a by-law entitled By-Law No. M-1.2 – "A By-Law to Amend By-Law No. M-1, being the Town of St. Stephen Municipal Plan By-Law" – for First Reading – Short Title Only. **CARRIED**

BY-LAW NO. Z-1.3 - "A BY-LAW TO AMEND BY-LAW NO. Z-1, BEING THE TOWN OF ST. STEPHEN ZONING BY-LAW" – FIRST READING – SHORT TITLE ONLY

Moved by Councillor Booth
Seconded by Councillor MacDonald

93/15 THAT leave now be given to introduce a by-law entitled By-Law No. Z-1.3 – "A By-Law to Amend By-Law No. Z-1, being the Town of St. Stephen Zoning By-Law" – for First Reading – Short Title Only. **CARRIED**

13. NEW BUSINESS

ROYAL CANADIAN MOUNTED POLICE – MONTHLY REPORT

Moved by Councillor Harding
Seconded by Councillor Pond

94/15 THAT the Royal Canadian Mounted Police March 2015 report for the St. Stephen Municipal Post, District # 1, be received for information and filed. **CARRIED**

WRITTEN VIEWS – PLANNING ADVISORY COMMITTEE – PROPOSED REZONING OF 217 UNION STREET

Moved by Councillor Booth
Seconded by Councillor Maxwell

95/15 THAT the Council of the Town of St. Stephen receives the attached written views of the Planning Advisory Committee (PAC) dated April 2, 2015 as requested by a resolution of Council dated March 23, 2015 with respect to proposed By-Law No. M-1.2, "A By-Law to Amend By-Law No. M-1, being the Town of St. Stephen Municipal Plan By-Law", and By-Law No. Z-1.3, "A By-Law to Amend By-Law No. Z-1, being the Town of St. Stephen Zoning By-Law". **CARRIED**

**SETTING DATE FOR PUBLIC HEARING OF OBJECTIONS/SUPPORT –
PROPOSED REZONING OF 217 UNION STREET**

Moved by Councillor Harding

Seconded by Councillor MacDonald

- 96/15** THAT Wednesday, May 20, 2015 at 5:00 p.m. in Council Chambers, 73 Milltown Blvd., Suite 112 (entrance at back corner of building), St. Stephen, NB be set as the date, time and place for a Public Hearing of Objections/Support of proposed By-Law No. M-1.2, "A By-Law to Amend By-Law No. M-1, being the Town of St. Stephen Municipal Plan By-Law", and proposed By-Law No. Z-1.3, "A By-Law to Amend By-Law No. Z-1, being the Town of St. Stephen Zoning By-Law" which would see the consideration of the property known as 217 Union Street (PID # 01298181) rezoned from Single & Two Family Residential (R-1) to Neighbourhood Commercial (NC) to allow for the operation of a canine recreational and boarding facility. **CARRIED**

OUT-OF-PROVINCE TRAVEL: FIREFIGHTERS

Moved by Councillor Booth

Seconded by Councillor Maxwell

- 97/15** THAT the Council of the Town of St. Stephen approves the out-of-province travel for three (3) firefighters: (i) Captain Jason St. Peter; (ii) Captain Joe Richardson; and (iii) Firefighter Bill Euloth to attend a Fire Department Information Conference at Acadia University in Wolfville, NS from June 5 – 7, 2015, inclusively. **CARRIED**

VOLUNTEER FIREFIGHTER POSITIONS

Moved by Councillor MacDonald

Seconded by Councillor Harding

- 98/15** THAT the Fire Chief's recommendation to recruit Marion Jamer as the Fire Department Chaplain/volunteer firefighter subject to the appropriate medical and records background check and a three (3) month probationary period be accepted, and stipends and wages to be paid for this position in accordance to that of a regular volunteer.

AND THAT the Fire Chief's recommendation to recruit Anthony Hatt as a volunteer firefighter subject to the appropriate medical and records background check and a three (3) month probationary period be accepted. **CARRIED**

RADIO TOWER REPAIRS – 199 UNION STREET

Moved by Councillor Pond

Seconded by Councillor Booth

- 99/15** THAT the Council of the Town of St. Stephen approves repairs to the radio tower located at 199 Union Street, and the estimated quote in the amount of \$7,819.64 (seven thousand, eight hundred and nineteen dollars and sixty-four cents), including HST, retroactive to April 16, 2015 from the Department of Transportation and Infrastructure (Province of New Brunswick) Radio Communications.

AND THAT Council authorizes the payment from the redirection of funds budgeted in 2015 as a transfer to the General Capital Reserve Fund. **CARRIED**

PLACEMENT OF BISTRO TABLE AND CHAIRS

Moved by Councillor Pond

Seconded by Councillor Booth

- 100/15** THAT the Council of the Town of St. Stephen grants permission to *Something's Brewing Café* located at 140 Milltown Boulevard for the placement of one (1) bistro style table and two (2) chairs on the sidewalk in front of the business. **CARRIED**

EXECUTION OF LEASE – WANDA SCOTT

Moved by Councillor Harding

Seconded by Councillor MacDonald

- 101/15** THAT the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to execute the lease, in the form presented to Council, between the Town and Wanda Scott, doing business as "The Talk of the Town", for a period of one (1) year retroactive to March 1, 2015 and terminating February 29, 2016, plus one (1) year optional renewal, for the lease of property located at 78 Milltown Blvd., St. Stephen, NB. **CARRIED**

Councillor Harding voting in favour of the motion.

Councillor Booth voting in favour of the motion.

Councillor Maxwell voting in favour of the motion.

Councillor MacDonald voting in favour of the motion.

Councillor Pond voting against the motion.

W. T. BOOTH COMMUNITY POOL FEES

Moved by Councillor Booth

Seconded by Councillor MacDonald

- 102/15** THAT the Council of the Town of St. Stephen approves the following fee structure, including HST, for the W. T. Booth Community Pool commencing on opening day of 2015:

- Daily Pass - \$ 2.00
- Season Pass - \$35.00
- Family Pass - \$70.00

AND THAT the Council authorizes the Chief Administrative Officer, or his designate, to work closely with schools and community groups/organizations to develop a list and provide free passes to families who require same. **CARRIED**

Councillor Booth voting in favour of the motion.

Councillor Maxwell voting in favour of the motion.

Councillor MacDonald voting in favour of the motion.

Councillor Pond voting in favour of the motion.

Councillor Harding voting against the motion.

**AWARDING OF TENDER # TOSS15-02 - TURF MAINTENANCE –
PLAYING FIELDS**

Moved by Councillor Maxwell

Seconded by Councillor Harding

- 103/15** THAT of the four (4) tenders received, the low tender of \$153,000.00 (one hundred and fifty-three thousand dollars), plus HST, representing the total cost for a three (3) year term effective May 1, 2015, from Sharpe's Lawn Care, Mayfield, NB, be approved for the Turf Maintenance - Playing Fields – Tender # TOSS15-02. **CARRIED**

**AWARDING OF QUOTE: USED TRUCK – PARKS AND RECREATION
DEPARTMENT**

Moved by Councillor MacDonald

Seconded by Councillor Maxwell

- 104/15** THAT of the five (5) quotes received, the quote in the amount of \$12,700.00 (twelve thousand, seven hundred dollars), plus applicable fees and HST, from Downey Ford Sales Ltd. of St. Stephen, NB, for a 2011 F150 4 x 2 ½ ton truck be accepted.

AND THAT Council authorizes the payment from the redirection of funds budgeted in 2015 as a transfer to the General Capital Reserve Fund. **CARRIED**

**AWARDING OF QUOTE: USED TRUCK – PARKS AND RECREATION
DEPARTMENT**

Moved by Councillor Booth

Seconded by Councillor MacDonald

- 105/15** THAT of the five (5) quotes received, the quote in the amount of \$9,000.00 (nine thousand dollars), plus applicable fees and HST, from Charlotte County Chevrolet Buick GMC Ltd. of St. Stephen, NB, for a 2008 Chevrolet Colorado LT extended cab 4 x 2 ¼ ton truck be accepted.

AND THAT Council authorizes the payment from the redirection of funds budgeted in 2015 as a transfer to the General Capital Reserve Fund. **CARRIED**

**AWARDING OF QUOTE: RIDE ON MOWER – PARKS AND RECREATION
DEPARTMENT**

Moved by Councillor Maxwell

Seconded by Councillor MacDonald

- 106/15** THAT of the three (3) quotes received, the lowest quote in the amount of \$6,977.00 (six thousand, nine hundred and seventy-seven dollars), plus HST, from Hall Bros. Enterprises Ltd. of Norton, NB, for a ride on mower be accepted. **CARRIED**

**GARCELON CIVIC CENTER – FULL-TIME LIFEGUARD - JOB
RECOMMENDATION**

Moved by Councillor Maxwell

Seconded by Councillor Harding

- 107/15 **THAT** Julie Lord be offered the position of Full-time Lifeguard for The Town of St. Stephen's Garcelon Civic Center effective April 28, 2015 with applicable wages and benefits as outlined in the Canadian Union of Public Employees (CUPE) Local Union No. 770 Collective Agreement. **CARRIED**

**APPROVAL OF EVENT: CARNIVAL - ST. STEPHEN-MILLTOWN ROTARY
CLUB**

Moved by Councillor Booth

Seconded by Councillor MacDonald

- 108/15 **THAT** the Council of the Town of St. Stephen approves the request from the St. Stephen-Milltown Rotary Club (the Club) to host the East Coast Amusements Carnival on the grounds of the Border Area Community Arena from Wednesday, July 8, 2015 to Sunday, July 12, 2015 as a fundraiser which enables the Club to continue to support the organizations and people in the community requiring assistance, contingent on receipt by the Town of the Club's Certificate of Insurance. **CARRIED**

**APPROVAL OF EVENT – RALLY IN THE ST. CROIX VALLEY – 4th ANNUAL
INTERNATIONAL MOTORCYCLE FESTIVAL**

Moved by Councillor MacDonald

Seconded by Councillor Harding

- 109/15 **THAT** the Council of the Town of St. Stephen grants permission to Rally in the St. Croix Valley to hold its 4th Annual International Motorcycle Festival from Friday, July 3 to Sunday, July 5, 2015, and acknowledges receipt of its Certificate of Insurance.

AND THAT permission is granted for the placement of an off-site sign at Tim Hortons, so placed as to not obstruct traffic; hold outdoor concerts and DJ music in the rear parking lot of the St. Stephen Legion on Friday, July 3 and Saturday, July 4 from 2:00 p.m. to 11:00 p.m., at which time all musical events will move inside the Legion; and vendor licenses for the weekend shall be waived. **CARRIED**

DEMOLITION – 21 PLEASANT STREET

Moved by Councillor Booth

Seconded by Councillor Harding

- 110/15 **THAT** the Council of the Town of St. Stephen declares 21 Pleasant Street (PID # 01311356), Town of St. Stephen, to be unsightly as outlined in The Town of St. Stephen's By-Law No. S-12, "A By-Law Respecting Dangerous or Unsightly Premises", and authorizes the engagement of Disher Homes Ltd. of Dufferin, NB, to demolish the building in the unbudgeted amount of \$7,350.00 (seven thousand, three hundred and fifty dollars), plus HST, being the low quote of three (3) quotes obtained. **CARRIED**

DEMOLITION – 148 MILLTOWN BOULEVARD

Moved by Councillor Maxwell

Seconded by Councillor Booth

- 111/15** **THAT** the Council of the Town of St. Stephen declares 148 Milltown Boulevard (PID # 01306034), Town of St. Stephen, to be unsightly as outlined in The Town of St. Stephen's By-Law No. S-12, "A By-Law Respecting Dangerous or Unsightly Premises", and authorizes the engagement of A. Downey & Son Construction of Valley Road, NB, to demolish the building in the unbudgeted amount of \$1,200.00 (one thousand, two hundred dollars), plus HST, being the low quote of three (3) quotes obtained. **CARRIED**

RESIGNATION OF KINGSLEY BAILEY – GARCELON CIVIC CENTER PHYSICAL OPERATIONS MANAGER AND SUPERVISOR AND THE TOWN'S PROPERTY MANAGER

Moved by Councillor Booth

Seconded by Councillor MacDonald

- 112/15** **THAT** the Council of the Town of St. Stephen accepts the resignation of Kingsley Bailey, Manager and Supervisor of the physical operations of the Garcelon Civic Center and the Town of St. Stephen's Property Manager, effective May 20, 2015 and authorizes the Chief Administrative Officer to cause all obligations and payments required by the Town of St. Stephen as outlined in the Term Agreement executed on January 21, 2015 and the Amendment thereto executed on January 29, 2015 to be completed and paid in accordance with the terms of such agreements. **CARRIED**

TERM AGREEMENT – THE TOWN AND BARBARA TUCKER

Moved by Councillor Harding

Seconded by Councillor MacDonald

- 113/15** **WHEREAS** the Council of the Town of St. Stephen and Barbara Tucker have negotiated a Term Agreement in the form presented to Council;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to execute a Term Agreement between The Town of St. Stephen and Barbara Tucker of Dufferin, NB for the position of Administrative and Accounting Clerk Coordinator of the Garcelon Civic Center for a one (1) year term commencing April 28, 2015 and in the form of agreement presented to Council. **CARRIED**

**GARCELON CIVIC CENTER PROJECT – CANTEEN AND UPPER KITCHEN -
PLUMBING SERVICES**

Moved by Councillor MacDonald

Seconded by Councillor Booth

- 114/15** THAT the Council of the Town of St. Stephen approves for payment an invoice from Seldon Smith & Sons Ltd. for an expenditure in the amount of \$20,293.36 (twenty thousand, two hundred and ninety-three dollars and thirty-six cents), including HST, for items as recommended by the Project Manager to complete the plumbing for the canteen and upper kitchen at the Garcelon Civic Center.

AND THAT Council authorizes the payment from the redirection of funds budgeted in 2015 as a transfer to the General Capital Reserve Fund. **CARRIED**

GARCELON CIVIC CENTER PROJECT – KITCHEN VENTILATION

Moved by Councillor MacDonald

Seconded by Councillor Harding

- 115/15** THAT the Council of the Town of St. Stephen approves the expenditure in the amount of \$4,950.00 (four thousand, nine hundred and fifty dollars), plus HST, from Flynn Canada Ltd., Dieppe, NB, to cut three (3) holes in the roof, install curbs, and caps in preparation for the ventilation work in order to complete the upper kitchen at the Garcelon Civic Center.

AND THAT Council authorizes the payment from the redirection of funds budgeted in 2015 as a transfer to the General Capital Reserve Fund. **CARRIED**

**AWARDING OF TENDER # TOSS15-03 – GARCELON CIVIC CENTER –
KITCHEN EQUIPMENT, INSTALLATION AND SERVICE**

Moved by Councillor Booth

Seconded by Councillor Maxwell

- 116/15** THAT of the two (2) tenders received, the low tender of \$73,000.00 (seventy-three thousand dollars), plus HST, from MC Ventilation Ltd., Saint John, NB, to provide kitchen equipment, installation and service at the Garcelon Civic Center be approved.

AND THAT Council authorizes the payment from the redirection of funds budgeted in 2015 as a transfer to the General Capital Reserve Fund.
CARRIED

14. REPORTS OF MAYOR AND COUNCILLORS

Councillor Harding

- Attended all Town meetings.
- Ongoing participation every Monday morning in meetings with the RCMP Acting Sergeant and the Mayor.
- Stated there is still concern over the dog situation on the Hannah Road/Todd's Point area in which two dogs killed a donkey and a goat on a farm, and one of the dogs is still at large.
- Attended a roundtable hosted by John Williamson, MLA for New Brunswick Southwest, with discussions on proposed legislation which would increase the time hardened criminals are incarcerated, as well as a brief overview of Bill C-51, the *Anti-Terrorism Act*.
- Attended an event in St. Andrews organized by the Charlotte County Abuse Prevention Network which was devoted to cyber bullying and child exploitation, with Leah Parsons as guest speaker, mother of Rehtaeh Parsons of Nova Scotia, who committed suicide after being raped and bullied.
- Thanked Kingsley Bailey on his work for the Town and wished him well in the future.
- Congratulated Barb Tucker on being the successful candidate for the Administrative and Accounting Clerk Coordinator position at the Garcelon Civic Center.

Councillor Booth

- Attended all Town meetings.

Councillor MacDonald

- Attended a meeting with the CAO to discuss various Parks and Recreation items.
- Participated in the interviews for the Administrative and Accounting Clerk Coordinator position at the Garcelon Civic Center, and congratulated Barb Tucker on being the successful candidate.
- Attended all Town meetings.

Councillor Maxwell

- Attended all Town meetings.
- Attended a Chocolate Museum Operating Committee meeting.
- Attended the Chamber After Hours event at Stationery Plus and enjoyed the slide presentation in celebration of its 25th anniversary.

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- Attended the staff appreciation breakfast hosted by the men's group at St. Patrick's hall.
- Congratulated Barb Tucker on being the successful candidate for the Administrative and Accounting Clerk Coordinator position at the Garcelon Civic Center.
- Thanked Kingsley Bailey on his work for the Town and wished him well in the future.

Councillor Pond

- Attended a meeting with the CAO to discuss various Planning, Promotion and Tourism items.
- Attended two Tourism and Promotion Action Committee meetings, and the Sports Tourism Coordinator from the City of Fredericton presented at one of the meetings and provided exciting ideas as we work toward filling a similar position in St. Stephen.
- Unable to attend the monthly Business Improvement Area (BIA) meeting but was updated with information from the BIA Coordinator.
- The BIA hosted an urban planner who provided ideas on the downtown core.
- Have heard many positive comments on the Town's new website.
- Enjoyed cake at Stationery Plus in celebration of its 25th anniversary.
- Attended the IWK carnival.
- Welcomed Barb Tucker in her new position as Administrative and Accounting Clerk Coordinator at the Garcelon Civic Center.

Acting Mayor MacEachern

- Stated that Mayor Quartermain's absence was due to his attending a Regional Service Commission meeting at the Garcelon Civic Center with the Minister of Environment and Local Government being the guest speaker.
- Attended for part of the above-noted meeting tonight at the Garcelon Civic Center.
- Attended MLA John Williamson's round table.
- Congratulated Barb Tucker on being the successful candidate for the Administrative and Accounting Clerk Coordinator position at the Garcelon Civic Center.
- Wished Kingsley Bailey well in his future endeavors.

15. QUESTION PERIOD

A resident questioned whether or not the plumbing services to complete the canteen and upper kitchen at the Garcelon Civic Center were tendered out, understanding that Seldon Smith & Sons Ltd. was the subcontractor for the project, and the Chief Administrative Officer advised that the services were not as they were all part of the plumbing necessary for completion.

The resident further questioned who initiated and paid for the recent brochure received in the mail, and the Chief Administrative Officer advised that it was a marketing initiative by the St. Stephen Development Board which Council accepted and approved by a resolution last year.

Questions from Kathy Bockus, reporter with *The Saint Croix Courier*, were addressed. In particular, the questions referred to the following:

- Deletion of the prayer from the Agenda.
- As a result of two used trucks purchased, asked for clarification on trucks purchased last year.
- Clarification on stipends and wages for the new Chaplain/volunteer firefighter position opposed to a regular volunteer firefighter.

16. ADJOURNMENT

ADJOURNMENT

Moved by Councillor Booth

Seconded by Councillor Harding

117/15 **THAT** the meeting adjourn at 7:45 p.m. CARRIED

Acting Mayor

Town Clerk

AGENDA
ST. STEPHEN TOWN COUNCIL
73 MILLTOWN BLVD., SUITE 112
MONDAY, APRIL 27, 2015 @ 7:00 P.M.

1. RECORDING OF ATTENDANCE
2. APPROVAL OF AGENDA
3. CONFLICT OF INTEREST
4. READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS
 - (a) Community Pride Month (May 2015) – Proclamation
 - (b) National Immunization Awareness Week (April 25 – May 2, 2015) - Proclamation
5. NOTICES OF MOTIONS
6. APPROVAL OF COUNCIL MINUTES
 - (a) Regular Council Meeting – March 23, 2015
7. ACCOUNTS
 - (a) Statements of Revenue and Expenditure
 - (b) Paid Bills
8. COMMUNICATIONS

COMMUNICATION FOR INFORMATION

 - (a) Thank you card from St. Stephen High School Guidance Counsellor.
 - (b) Thank you card from the family of Rod Wilson.

COMMUNICATION FOR ACTION
9. APPROVAL OF COMMITTEE MINUTES
 - (a) Committees Meeting – Finance and Administration; Public Works; Police and Fire; Property, By-Laws and Environment; Parks and Recreation; and Planning, Promotion and Tourism – April 15, 2015
 - (b) Committee of Council Meeting – April 23, 2015

10. STAFF REPORTS

- (a) Finance Department
- (b) Public Works Department
- (c) Parks and Recreation Department
- (d) Fire Department
- (e) By-Laws and Building Inspection Services
- (f) Property Management Services
- (g) Development Office
- (h) Office of the Garcelon Civic Center Manager

11. UNFINISHED BUSINESS

12. CONSIDERATION OF BY-LAWS

- (a) By-Law No. M-1.2 – “A By-Law to Amend By-Law No. M-1, being the Town of St. Stephen Municipal Plan By-Law” – First Reading – Short Title Only
- (b) By-Law No. Z-1.3 – “A By-Law to Amend By-Law No. Z-1, being the Town of St. Stephen Zoning By-Law – First Reading – Short Title Only

13. NEW BUSINESS

- (a) Royal Canadian Mounted Police – Monthly Report
- (b) Written Views – Planning Advisory Committee – Proposed Rezoning of 217 Union Street
- (c) Setting Date for Public Hearing of Objections/Support – Proposed Rezoning of 217 Union Street
- (d) Out-of-Province Travel: Firefighters
- (e) Volunteer Firefighter Positions
- (f) Radio Tower Repairs – 199 Union Street
- (g) Placement of Bistro Table and Chairs
- (h) Execution of Lease – Wanda Scott
- (i) W. T. Booth Community Pool Fees
- (j) Awarding of Tender # TOSS15-02 – Turf Maintenance – Playing Fields
- (k) Awarding of Quote: Used Truck – Parks and Recreation Department
- (l) Awarding of Quote: Used Truck – Parks and Recreation Department
- (m) Awarding of Quote: Ride on Mower – Parks and Recreation Department
- (n) Transient Trader’s License – Saint John Nissan
- (o) Garcelon Civic Center – Full-time Lifeguard – Job Recommendation
- (p) Approval of Event: Carnival – St. Stephen-Milltown Rotary Club
- (q) Approval of Event: Rally in the St. Croix Valley – 4th Annual International Motorcycle Festival
- (r) Demolition – 21 Pleasant Street

- (s) Demolition – 148 Milltown Boulevard
- (t) Resignation of Kingsley Bailey – Garcelon Civic Center Physical Operations Manager and Supervisor and the Town's Property Manager
- (u) Term Agreement – The Town and Barbara Tucker
- (v) Garcelon Civic Center Project – Canteen and Upper Kitchen – Plumbing Services
- (w) Garcelon Civic Center Project – Kitchen Ventilation
- (x) Awarding of Tender # TOSS15-03 – Garcelon Civic Center – Kitchen Equipment, Installation and Service

14. REPORTS OF MAYOR AND COUNCILLORS

15. QUESTION PERIOD

16. ADJOURNMENT

RESOLUTION NO.: _____

DATE: May 25, 2015

MOVED BY: _____

SECONDED BY: _____

SPECIAL COUNCIL MEETING

THAT the Minutes of the Special Council meeting held on May 20, 2015 be approved as circulated.

SPECIAL MEETING
ST. STEPHEN TOWN COUNCIL
73 MILLTOWN BLVD., SUITE 112
WEDNESDAY, MAY 20, 2015 @ 5:30 P.M.

1. **RECORDING OF ATTENDANCE**

PRESENT: Mayor John Quartermain; Deputy Mayor Allan MacEachern; Councillors Marg Harding, Mike Booth, Debbie MacDonald, Jim Maxwell and Abby Pond; Chief Administrative Officer Derek O'Brien; and Town Clerk Joan Flewelling.

2. **APPROVAL OF AGENDA**

AGENDA

Moved by Councillor Maxwell
Seconded by Councillor MacDonald

118/15 **THAT** the Agenda be approved as circulated. **CARRIED**

3. **CONFLICT OF INTEREST**

There were no conflicts of interest declared.

4. **NEW BUSINESS**

RESIGNATION OF NATALIE REID – GARCELON CIVIC CENTER MANAGER

Moved by Councillor Harding
Seconded by Councillor MacDonald

119/15 **THAT** the Council of the Town of St. Stephen accepts the resignation of Natalie Reid, as Manager of the Garcelon Civic Center for the Town of St. Stephen effective May 15, 2015 and authorizes the Mayor and Town Clerk to execute and deliver a confidential Separation Agreement setting out the terms of the cessation of Natalie Reid's employment with the Town of St. Stephen in the form submitted to Council and the Council further authorizes and directs the Mayor and Town Clerk to cause all obligations and payments required by the Town of St. Stephen under such agreement to be completed and paid in accordance with the terms of such agreement. **CARRIED**

**TERM AGREEMENT – THE TOWN AND THE GARCELON CIVIC CENTER
AQUATIC AND FITNESS COORDINATOR**

Moved by Councillor Booth

Seconded by Councillor Maxwell

- 120/15** **WHEREAS** the Council of the Town of St. Stephen and Tara-Lee Scott have negotiated a Term Agreement in the form presented to Council;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to execute a Term Agreement between The Town of St. Stephen and Tara-Lee Scott of St. Stephen, NB for the position of Aquatic and Fitness Coordinator of the Garcelon Civic Center for a one (1) year term commencing June 5, 2015 and in the form of agreement presented to Council. **CARRIED**

**DILLON CONSULTING LIMITED – CLIENT AUTHORIZATION TO PROCEED –
TAN HOUSE BROOK CULVERTS (MILLTOWN BOULEVARD)**

Moved by Deputy Mayor MacEachern

Seconded by Councillor Harding

- 121/15** **THAT** the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to execute an agreement which in turn authorizes Dillon Consulting Limited of Fredericton, NB to provide consulting engineering services, in the amount of \$38,000 (thirty-eight thousand dollars), plus HST, for design, tender and construction administration phase services for the proposed new culvert installations at Milltown Boulevard and on private property at Civic #333 Milltown Boulevard. **CARRIED**

5. **ADJOURNMENT**

ADJOURNMENT

Moved by Councillor Maxwell

Seconded by Councillor Pond

- 122/15** **THAT** the meeting adjourn at 5:35 p.m. **CARRIED**

Mayor

Town Clerk

AGENDA
SPECIAL MEETING
ST. STEPHEN TOWN COUNCIL
73 MILLTOWN BLVD., SUITE 112
WEDNESDAY, MAY 20, 2015 @ 5:30 P.M.

1. **RECORDING OF ATTENDANCE**

2. **APPROVAL OF AGENDA**

3. **CONFLICT OF INTEREST**

4. **NEW BUSINESS**

- (i) Resignation of Natalie Reid – Garcelon Civic Center Manager
- (ii) Term Agreement – The Town and the Garcelon Civic Center Aquatic and Fitness Coordinator
- (iii) Dillon Consulting Limited – Client Authorization to Proceed – Tan House Brook Culverts (Milltown Boulevard)

5. **ADJOURNMENT**

RESOLUTION NO.: _____

DATE: May 25, 2015

MOVED BY: _____

SECONDED BY: _____

PUBLIC HEARING OF OBJECTIONS/SUPPORT – 217 UNION STREET

THAT the Minutes of the Public Hearing of Objections/Support with respect to the property known as PID # 01298181 (217 Union Street) held on May 20, 2015 be approved as circulated.

PUBLIC HEARING OF OBJECTIONS/SUPPORT
WEDNESDAY, MAY 20, 2015 @ 5:00 P.M.
73 MILLTOWN BLVD., SUITE 112, ST. STEPHEN, NB

HEARING OF PUBLIC OBJECTIONS/SUPPORT TO:

Proposed amendment to By-Law No. M-1, being the Town of St. Stephen Municipal Plan By-Law, whereby the Generalized Future Land Use Map that forms part of said By-Law would be amended to change the use designation of the property known as PID # 01298181 (217 Union Street) from Residential (Single & Two Family) (R-1) to Commercial (Neighbourhood) (NC) to allow for the operation of a canine recreational and boarding facility.

- and -

Proposed amendment to By-Law No. Z-1, being the Town of St. Stephen Zoning By-Law, whereby the Zoning Map that forms part of said By-Law would be amended to change the zoning from Single & Two Family Residential (R-1) to Neighbourhood Commercial (NC) to allow for the operation of a canine recreational and boarding facility.

1. Welcome and Call to Order

Mayor John Quartermain called the meeting to order and it was MOVED by Deputy Mayor MacEachern and SECONDED by Councillor Pond that the agenda be approved as circulated. CARRIED

2. Recording of Attendance

Present: Mayor John Quartermain; Deputy Mayor Allan MacEachern; Councillors Marg Harding, Mike Booth, Debbie MacDonald, Jim Maxwell, and Abby Pond; Chief Administrative Officer/Development Officer Derek O'Brien; and Town Clerk Joan Flewelling.

3. Conflict of Interest

No conflicts of interest were declared.

4. Introduction

The Mayor introduced Chief Administrative Officer/Development Officer Derek O'Brien and asked him to address Council.

5. Overview of the Procedures

The Chief Administrative Officer/Development Officer presented a brief overview of the procedures for rezoning as outlined in the *Community Planning Act*, and noted that the Public Presentation held on April 15, 2015 falls under Section 25 of the *Act*, and the Public Hearing of Objections/Support Section 68 of the *Act*, and confirmed that all requirements have been complied with.

The Chief Administrative Officer/Development Officer advised that Second Reading of both by-laws will be considered at the next Regular Session of Council on Monday, May 25, 2015.

6. Hearing of Written and Oral Objections/Support

The Chief Administrative Officer/Development Officer advised that no written or oral objections were received and the Mayor called three times for any objections/support, to which there were none.

The Chief Administrative Officer/Development Officer further advised that letters were sent to neighbours within a 100 metre radius of the property and that two positive responses were received from the three property owners.

7. Adjournment

It was **MOVED** by Councillor Harding and **SECONDED** by Councillor Maxwell that the public hearing of objections/support adjourn at 5:05 p.m.

Mayor

Town Clerk

AGENDA
PUBLIC HEARING OF OBJECTIONS/SUPPORT
WEDNESDAY, MAY 20, 2015 @ 5:00 P.M.
73 MILLTOWN BLVD., SUITE 112

Proposed amendment to By-Law No. M-1, being the Town of St. Stephen Municipal Plan By-Law, whereby the Generalized Future Land Use Map that forms part of said By-Law would be amended to change the use designation of the property known as PID # 01298181 (217 Union Street) from Residential (Single & Two Family) (R-1) to Commercial (Neighbourhood) (NC) to allow for the operation of a canine recreational and boarding facility.

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Proposed amendment to By-Law No. Z-1, being the Town of St. Stephen Zoning By-Law, whereby the Zoning Map that forms part of said By-Law would be amended to change the zoning from Single & Two Family Residential (R-1) to Neighbourhood Commercial (NC) to allow for the operation of a canine recreational and boarding facility.

1. Welcome and Call to Order
2. Recording of Attendance
3. Conflict of Interest
4. Introduction
5. Overview of the Procedures
6. Hearing of Written and Oral Objections/Support
7. Adjournment

RESOLUTION NO.: _____

DATE: May 25, 2015

MOVED BY: _____

SECONDED BY: _____

PAID BILLS

THAT the paid bills in the amount of \$893,511.29 (eight hundred and ninety-three thousand, five hundred and eleven dollars and twenty-nine cents) be received.

Town of St. Stephen
 BNK1 - General Bank Account
 Cheques from 000001 to 016182 dated between 04/01/2015 and 04/30/2015

CHEQUE REGISTER

Printed: 11:10:58AM 05/11/2015

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Number	Issued	Amount	SC	Status	Status Date
015548	04/01/2015 HERITAGE COURT HOLDINGS LIMITED APRILLEASE2015 GG-TOWNHALLLEASE-APRIL2015	5,323.40 5,323.40	A/P	OUT-STD	04/01/2015
015982	04/01/2015 ACCT #903240047015 MARCH2015 VOL FIRE MEMBERSHIP DUES - MAI	290.00 290.00	A/P	OUT-STD	04/01/2015
015983	04/01/2015 ACCT 8025-280 MARCH2015 LOCAL 770 UNION DUES - MAR/15	1,024.28 1,024.28	A/P	OUT-STD	04/01/2015
015984	04/01/2015 BORDER INVESTIGATIONS & SECURITY INC. 14019A PS-BYLAW-MAR 8 - 27/15 FEE	2,531.20 2,531.20	A/P	OUT-STD	04/01/2015
015985	04/01/2015 CASH FLOAT 1 CASH FLOAT GG-ADMIN-1 CASH FLOAT 5 CASH FLOATS GG-ADMIN-5 CASH FLOATS (\$200 E/	1,200.00 200.00 1,000.00	A/P	OUT-STD	04/01/2015
015986	04/01/2015 GREAT WEST LIFE MARCH2015 EMPLOYEE DEDUCTIONS-MAR/15	55.38 55.38	A/P	OUT-STD	04/01/2015
015988	04/01/2015 SHANNON MICHAEL 857248 PS-ANIMALCONTROL-KENNELFEE-M WEEK142015 PS-ANIMALCONTROL-WEEKLY FEE WEEK142015* PS-ANIMALCONTROL-WEEKLY VEH	659.24 293.80 167.89 197.75	A/P	OUT-STD	04/01/2015
015989	04/01/2015 ST. STEPHEN UTILITY DEPT. MARCH2015 EMPLOYEE DEDUCTIONS-MAR/15	80.00 80.00	A/P	OUT-STD	04/01/2015
015990	04/01/2015 MINISTER OF FINANCE WEEK142015 EMPLOYEE DEDUCTIONS-APR 4-10/	209.30 209.30	A/P	OUT-STD	04/01/2015
015991	04/02/2015 CHOCOLATE MUSEUM 2015 GRANT GG-CVIC-2015 GRANT	13,300.00 13,300.00	A/P	OUT-STD	04/02/2015
015992	04/02/2015 CIBC MELLON GLOBAL SECURITIES NBMF0216002 MARCH2015 GG-MUNCIPALPLAN-MAR/15	18,975.02 18,975.02	A/P	OUT-STD	04/02/2015
015993	04/02/2015 FUNDY BUILDING INSPECTION & DRAFTING SERV 15-129 PS-BUILDINGINSPECTOR-MAR 8-21/	1,827.20 1,827.20	A/P	OUT-STD	04/02/2015
015994	04/02/2015 MINISTER OF FINANCE MARCH2015* EMPLOYEE DEDUCTIONS - MAR/15	1,086.00 1,086.00	A/P	OUT-STD	04/02/2015
015995	04/02/2015 PAYROLL TRANSFER WEEK142015 GG-TRANSFER-MAR 20 - APR 2/15	59,772.13 59,772.13	A/P	OUT-STD	04/02/2015
015996	04/02/2015 RECEIVER GENERAL FOR CANADA WEEK142015 GG-REMITTANCE-MAR 20 - APR 2/15	32,395.10 32,395.10	A/P	OUT-STD	04/02/2015
015997	04/02/2015 Town of St. Stephen MARCH FUND TRANSFER FUND TRANSFER	314.16 314.16	A/P	OUT-STD	04/02/2015
015998	04/03/2015 ACADIA UNIVERSITY FDIC ATLANTIC 2015 PS-FIRE-FIRE DEPT INFORMATION (920.00 920.00	A/P	OUT-STD	04/03/2015
015999	04/08/2015 ARSENEAULT, CLARISSA MARCH182015 CC-BUILDING-CHRISTMAS DECORA	51.13 51.13	A/P	OUT-STD	04/08/2015
016000	04/08/2015 BELL MOBILITY INC. 523888487MAR15 RC/CC/PS/TS/GG-CELL PHONES, TA	1,011.21 1,011.21	A/P	OUT-STD	04/08/2015
016001	04/08/2015 BERNARD MCFARLANE 18 TS-SHOP-HOIST REPAIR	593.87 593.87	A/P	OUT-STD	04/08/2015
016002	04/08/2015 BLAKNEY'S EXCAVATING & TRUCKING 93045572 TS-STs-ROAD SALT DELIVERY	1,286.87 1,286.87	A/P	OUT-STD	04/08/2015
016003	04/08/2015 CARGILL LIMITED 2902143803 TS-STs-ROAD SALT	4,315.93 4,315.93	A/P	OUT-STD	04/08/2015
016004	04/08/2015 CNH CAPITAL IN78172 TS-#11- U JOINTS, RETAINERS, SCR	369.19 369.19	A/P	OUT-STD	04/08/2015
016005	04/08/2015 IRVING ENERGY DISTRIBUTION AND MARKETING	22,383.90	A/P	OUT-STD	04/08/2015

* - Name on Check was modified

Town of St. Stephen
 BNK1 - General Bank Account
 Cheques from 000001 to 016182 dated between 04/01/2015 and 04/30/2015

CHEQUE REGISTER

Printed 11:10:59AM 05/11/2015

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Number	Issued		Amount	SC	Status	Status Date
	352018	TS-ST5-DIESEL	7,001.60			
	437044	TS-ST5-DIESEL	3,139.67			
	44589	TS-ST5-DIESEL	6,571.29			
	740517	TS-ST5-DIESEL	3,781.74			
	946086	TS-ST5-DIESEL	1,889.60			
016006	04/08/2015	LISA COBHAM	468.87	A/P	OUT-STD	04/08/2015
	18	GG-CIVIC-MAYOR'S LEVEE	468.87			
016007	04/08/2015	MCINNES COOPER	904.00	A/P	OUT-STD	04/08/2015
	2015001618	GG-LEGAL-GENERAL	904.00			
016008	04/08/2015	NATALIE REID	47.74	A/P	OUT-STD	04/08/2015
	MARCH182015	CC-BUILDING-ST. PATRICK'S DAY D	47.74			
016009	04/08/2015	RECEIVER GENERAL FOR CANADA	2,179.00	A/P	OUT-STD	04/08/2015
	5056588	PS/TS- FIRE/STS- PORTABLE RADIC	2,179.00			
016010	04/08/2015	RICHARDSON JEFF	281.83	A/P	OUT-STD	04/08/2015
	MARCH272015	PS-FIRE-COMPUTERS MAINTENANC	120.00			
	MARCH312015	PS-FIRE-GROCERIES, GAS	161.83			
016011	04/08/2015	RICHARDSON JOSEPH	218.85	A/P	OUT-STD	04/08/2015
	MARCH312015	PS-FIRE-CLOTHING ALLOWANCE	218.85			
016012	04/08/2015	SOUTHWEST CONCRETE & CONS LTD	24,350.37	A/P	OUT-STD	04/08/2015
	2-219-15	TS-ST5-EQUIP RENTAL, SNOW HAU	24,350.37			
016013	04/08/2015	ST. CROIX PUBLIC LIBRARY	6,000.00	A/P	OUT-STD	04/08/2015
	APR-JUN 2015	GG-CIVIC-APRIL-JUNE 2015 GRANT	6,000.00			
016014	04/08/2015	ST. STEPHEN DEVELOPEMENT BOARD	32,870.60	A/P	OUT-STD	04/08/2015
	APR-JUN 2015	GG-GRANT-APRIL - JUNE 2015 GRAI	32,870.60			
016016	04/08/2015	MINISTER OF FINANCE	209.30	A/P	OUT-STD	04/08/2015
	WEEK152015	EMPLOYEE DEDUCTIONS-APR 11-1'	209.30			
016017	04/08/2015	SHANNON MICHAEL	365.44	A/P	OUT-STD	04/08/2015
	WEEK152015	PS-ANIMALCONTROL-WEEKLY FEE	167.69			
	WEEK152015*	PS-ANIMALCONTROL-WEEKLY VEH:	197.75			
016018	04/16/2015	AIR LIQUIDE CANADA	34.18	A/P	OUT-STD	04/16/2015
	59083764	TS-SHOP- CYLINDER GAS	17.09			
	59093765	TS-SHOP-CYLINDER GAS	17.09			
016019	04/16/2015	AKRAN MARKETING	858.48	A/P	OUT-STD	04/16/2015
	11784	PS-FIRE- TACTICAL FLASHLIGHTS	376.81			
	11888	PS-FIRE- PENS	481.67			
016020	04/16/2015	ARMSTRONG'S COMMUNICATION LTD.	94.92	A/P	OUT-STD	04/16/2015
	283718	RC-MILLPOOL- ALARM MONITORING	94.92			
016021	04/16/2015	ATLANTIC TRACTORS & EQUIPMENT LTD.	592.91	A/P	OUT-STD	04/16/2015
	9100224500	PS-#205- ADJUST IDLE	592.91			
016022	04/16/2015	BERNADETTE CUNNINGHAM	120.00	A/P	OUT-STD	04/16/2015
	MARCH 29, 2015	CC-EVENTS- BERNIE BOOTCAMP	120.00			
016023	04/16/2015	BROOKSIDE EQUIPMENT RENTALS LTD.	2,034.00	A/P	OUT-STD	04/16/2015
	0438	TS- AIRPORT- SNOW BLOWING AT C	2,034.00			
016024	04/16/2015	BRUNSWICK NEWS INC	178.54	A/P	OUT-STD	04/16/2015
	1517253	PS-FIRE-SPRING AHEAD	178.54			
016025	04/16/2015	CANADIAN TIRE	785.12	A/P	OUT-STD	04/16/2015
	N15356367	TS-#5- BELTS	165.51			
	N15856851	CC-STAFF- CLOTHING ALLOWANCE	179.66			
	N15856856	TS-#11- SILICONE	15.80			
	N15856670	TS-#21- LUCAS OIL	48.58			
	N15856677	PS-FIRE- RECIP BLADES	67.74			
	N15856691	CC-POOL- AQUA CHEK, TAPE TEFL	14.67			

* - Name on Check was modified

Town of St. Stephen
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CHEQUE REGISTER

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Number	Issued		Amount	SC	Status	Status Date
	N15858689*	CC- ARENA-PHONE CORD	28.77			
	N15858702	CC-ARENA- MISC.	18.85			
	N15858956	TS-#21- LUCAS OIL	85.52			
	N15858957	TS-SHOP- CONNECTOR, PLUG	88.50			
	N15858960	PS- FIRE- LADDER, ANT TRAPS	91.52			
016026	04/16/2015	CANADIAN SPRINGS	86.41	A/P	OUT-STD	04/16/2015
	9914438842	GG-TOWN HALL-WATER	83.02			
	9914438843	TS-SHOP-WATER	3.39			
016027	04/16/2015	CARGILL LIMITED	4,348.42	A/P	OUT-STD	04/16/2015
	2902207885	TS-ST5-ROAD SALT	4,348.42			
016028	04/16/2015	CARQUEST	85.59	A/P	OUT-STD	04/16/2015
	14838-16654	TS-#21-REMAN ALTERNATOR	85.59			
016029	04/16/2015	COX ELECTRONICS & COMMUNICATIONS	112.89	A/P	OUT-STD	04/16/2015
	2-1729388	PS-FIRE- 2 MINITOR V CHARGER	112.89			
016031	04/16/2015	CREIGHTON-CARTER LTD.	618.89	A/P	OUT-STD	04/16/2015
	961-368534	TS-SHOP- TIP CLEANER KITS	20.54			
	961-368539	TS-SHOP- ROUGHSERVICE LAMP	11.18			
	961-368561	TS-ST5-AIRLINE KIT	-632.80			
	961-368588	TS-#24,#23,#12- WIPER BLADES	123.40			
	961-368724	TS-#20- FUEL CONDITIONER	8.52			
	961-368759	TS-SHOP- FUEL CONDITIONER	102.24			
	961-368892	TS-#21- LUBE FILTERS, FILTERS	38.29			
	961-367038	TS-#6- DIESEL EXHAUST FLUID	29.56			
	961-367140	TS-SHOP- TRUVIEW BULBS, FLUID	93.71			
	961-367173	TS-SHOP- OIL ABSORBANT	41.70			
	961-367307	TS-SHOP- DAUL FOOT CHUK	27.27			
	961-367309	TS-#21- UNIVERSAL JOINTS	48.00			
	961-367331	PS-FIRE- WRENCHS	98.83			
	961-367445	TS-#11- UNIVERSAL JOINTS	53.79			
	961-367589	TS-SHOP- COB PIVOTING ROTATING	20.33			
	961-367590	TS-SHOP- DRILL	38.97			
	961-367630	TS-SHOP- STARTING FLUID	11.97			
	961-367689	TS-#5- COUPLINGS, HYD FITTINGS,	117.17			
	961-367724	TS-SHOP- WELDING GLOVE	35.81			
	961-367776	TS-#2- BRAKE PADS	118.86			
	961-367779	TS-#23- OIL FILTER, SYNTEC 5W20	97.36			
	961-367794	TS-#12- HALOGEN CAPSULES	34.47			
	961-367913	TS-#12- ANTIFREEZE	7.89			
	961-367955	TS-SHOP-SNAP STRAPS	38.88			
	961-368182	TS-#8- HYDRAULIC HOSES, INST FIT	34.27			
016032	04/18/2015	CRITERION PICTURES	1,073.50	A/P	OUT-STD	04/18/2015
	400853	RC-REC- MOVIE LICENSE	1,073.50			
016033	04/18/2015	DAVIS FUELS LTD.	2,585.76	A/P	OUT-STD	04/18/2015
	153487	TS/PS- 199 UNION ST- HEATING FUE	924.31			
	340742	TS-SHOP-HYDRAULIK AW 32 205L D	611.56			
	340776	TS-SHOP-FLUID	212.17			
	340788	TS-SHOP- TOTAL TRANSMISSION TI	275.87			
	340789	TS-SHOP-TOTAL EQUIVIS ZS 32 19L	471.48			
	340824	PS-FIRE-CLASSIC SNGF5 12 X 946M	100.57			
016034	04/18/2015	EAST COAST INTERNATIONAL TRUCKS	344.87	A/P	OUT-STD	04/18/2015
	3-250220007	TS-SHOP-ROTELLA T 15W40	130.31			
	3-250340026	TS-#5- CENTER BEARING KIT	81.33			
	3-250390003	TS-#8- IDS REC55126AIR	64.41			

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Number	Issued		Amount	SC	Status	Status Date
	3-250440009	TS-#7- TUBLESS TIRE VALVES	29.27			
	3-250550008	TS-SHOP- 25LB RAGS	39.55			
016035	04/16/2015	GULLISON'S COURIER SERVICE	576.30	A/P	OUT-STD	04/16/2015
	531361	TS-STS-TO TOWN FR/ RICHWIL	28.25			
	531373	GG-OFFICE- TO MARYSVILLE PLACI	28.25			
	531379	TS-SHOP-TO TOWN FR/ RICHWIL	39.55			
	542119	TS-#11- TO TOWN FR/ CASE EQUIP	28.25			
	542143	TS-#22- TO TOWN FR/ SAUNDERS	28.25			
	542150	TS-#21- TO TOWN FR/ SAUNDERS	33.90			
	542162	TS-#21-TO TOWN FR/ LSW	141.25			
	542171	TS-#21- TO TOWN FR/ SAUNDERS	56.50			
	542190	TS-#7- TO TOWN FR/ RICHWIL	28.25			
	542201	TS-#11- TO TOWN FR/ CASE EQUIP	39.55			
	542303	TS-#5- TO TOWN FR/ RICHWIL	58.50			
	542330	TS-#16- TO TOWN FR/ CASE EQUIP	39.55			
	750776	TS-#13- TO TOWN FR/ CASE EQUIP	28.25			
016036	04/16/2015	IMAGEWEAR A DIVISION OF MARK'S	78.94	A/P	OUT-STD	04/16/2015
	7081647	TS-STS-CLOTHING ALLOWANCE	78.94			
016037	04/16/2015	IRVING ENERGY DISTRIBUTION AND MARKETING	5,860.06	A/P	OUT-STD	04/16/2015
	143603	TS-STS-DIESEL	5,367.33			
	DEC,MAR2015	CC-GAS-DECEMBER, MARCH/15 INT	38.36			
	FEB,MAR,APR2015	TS-STS-FEB, MAR, APR INTEREST	454.37			
016038	04/16/2015	IRVING OIL LTD.	211.56	A/P	OUT-STD	04/16/2015
	537453	TS-#24-GAS	31.19			
	537467	TS-#4-GAS	74.02			
	538344	TS-#24- GAS	106.35			
016039	04/16/2015	KEM CANADA MFG	539.22	A/P	OUT-STD	04/16/2015
	102117	TS-SHOP-DONOSURF 122 @ 20L, KE	539.22			
016040	04/16/2015	KEY INDUSTRIES	642.87	A/P	OUT-STD	04/16/2015
	8358	CC-ARENA- CLOTHING ALLOWANCE	454.28			
	8528	CC-POOL- CLOTHING ALLOWANCE	188.61			
016041	04/16/2015	KONICA MINOLTA	129.56	A/P	OUT-STD	04/16/2015
	5517113	CC-ADMIN- PHOTOCOPIER LEASE	129.56			
016042	04/16/2015	L.E.WHITTAKER CO., LTD.	51.92	A/P	OUT-STD	04/16/2015
	35172	PS-FIRE- FIRE EXTINGUISHER HYDI	51.92			
016043	04/16/2015	LINDE CANADA LTEE, M2183	25.20	A/P	OUT-STD	04/16/2015
	51587239	TS-SHOP-ACETYLENE	25.20			
016044	04/16/2015	LSW WEAR PARTS LTD.	2,036.89	A/P	OUT-STD	04/16/2015
	40981	TS-#16- FDB EDGES, NUTS & BOLTS	1,678.81			
	41014	TS-#13- LOADER EDGES, NUTS & BK	357.08			
016045	04/16/2015	MARITIME FIRE CHIEFS ASSOCIATION	100.00	A/P	OUT-STD	04/16/2015
	1077	PS-FIRE- CHEIF 2015 MEMBERSHIP	50.00			
	861	PS-FIRE- ASST DEPUTY 2015 MEMB	50.00			
016046	04/16/2015	MARITIME COFFEE SERVICE	474.60	A/P	OUT-STD	04/16/2015
	RC00029057	PS-FIRE-KITCHEN SUPPLIES	474.60			
016047	04/16/2015	MARK DOWNEY	150.00	A/P	OUT-STD	04/16/2015
	22358	CC-EVENT- COSMIC SKATING LIGHT	150.00			
016048	04/16/2015	MAYFIELD GARDENS & LANDSCAPE	803.96	A/P	OUT-STD	04/16/2015
	6646	CC-POOL- CHEMICALS	246.84			
	6849	CC-POOL- CHEMICALS	557.12			
016049	04/16/2015	MEGA-LAB MANUFACTURING CO. LTD.	247.47	A/P	OUT-STD	04/16/2015
	136138	TS-SHOP-MEGALUBE WP GREASE	247.47			

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Number	Issued	Amount	SC	Status	Status Date
016050	04/16/2015 MICMAC FIRE & SAFETY SOURCE NS-00825154 PS-FIRE- BATTERIES	136.73 136.73	A/P	OUT-STD	04/16/2015
016051	04/16/2015 MIDLAND COURIER 09448148 TS-SHOP- TO SOURCE ATLANTIC	66.09 66.09	A/P	OUT-STD	04/16/2015
016052	04/16/2015 MILLTOWN MACHINE & FABRICATION LTD. 17302 TS-#22- COLD ROLLRD ROUND BAR 17388 TS-#16- LABOUR & MATERIAL TO FA	450.46 112.55 337.91	A/P	OUT-STD	04/16/2015
016053	04/16/2015 MINISTER OF FINANCE 11358891MAR15 GG-TOWNHALL-LANDLINE PHONES 11378668MAR15 PS/TS-199UNIONST-LANDLINE PHO 11395944MAR15 TS/PS-199UNIONST-LANDLINE PHO 15772865MAR15 RC-REC/POOL-LANDLINE PHONES 46435731MAR15 RC-PARKS-CHOCOLATE PARK CAM	2,936.70 1,324.71 347.26 896.30 286.13 81.30	A/P	OUT-STD	04/16/2015
016054	04/16/2015 MSC INDUSTRIAL SUPPLY ULC 7302428001 TS-SHOP-FUSE TAPPER, SCREWS, '	341.15 341.15	A/P	OUT-STD	04/16/2015
016055	04/16/2015 N.B.A.O.F.P.O. MARCH 25, 2015 PS-FIRE-2015 NBAFPO SEMINAR	200.00 200.00	A/P	OUT-STD	04/16/2015
016056	04/16/2015 N. B. ELECTRIC POWER 18988703 TS/PS-199UNIONST-ELECTRICITY 19051703APR15 TS-AIRPORT-ELECTRICITY 19051801APR15 TS-AIRPORT-ELECTRICITY 216000030308APR15 TS-ST5-AREA LIGHTS 55471834APR15 TS/PS-220UNIONST-ELECTRICITY 57955826APR15 CB-SELFCONTAINEDLIGHT-ELECTR 71315207APR15 PM-RCMP-ELECTRICITY 83278804APR15 TS-ST5-PARKS SHED	14,626.38 1,441.57 299.97 56.40 10,967.26 487.42 101.16 1,223.55 69.03	A/P	OUT-STD	04/16/2015
016057	04/16/2015 NEW SYSTEM LAUNDRY & CLEANERS LTD. 327908* PM-RCMP- FLOOR MATS 328493 GG-TOWN HALL-FLOOR MATS	139.62 45.92 93.70	A/P	OUT-STD	04/16/2015
016058	04/16/2015 OK TIRE & AUTO SERVICE IN030688 TS-#11- BKT SKID POWER	325.86 325.86	A/P	OUT-STD	04/16/2015
016059	04/16/2015 ORKIN CANADA CORPORATION IN-8078446 PS-FIRE- PEST CONTROL	117.62 117.52	A/P	OUT-STD	04/16/2015
016060	04/16/2015 ORR ELECTRIC & ALARM LTD. 1707 PM-CLARK BUILDING- WATER TANK	79.10 79.10	A/P	OUT-STD	04/16/2015
016061	04/16/2015 PRINCESS AUTO 280466 PS-FIRE- JACK DROP LEG	252.26 252.26	A/P	OUT-STD	04/16/2015
016062	04/16/2015 PROVINCIAL BANDAG TIRES 120747 TS-#13-BACK TIRE 120752 TS-#13- BACK TIRE	1,682.00 791.00 791.00	A/P	OUT-STD	04/16/2015
016063	04/16/2015 R.E.M TRANSPORT GARAGE 49599 TS-#6- BAD SWITCH REPAIR	56.60 56.50	A/P	OUT-STD	04/16/2015
016064	04/16/2015 RICHARD PIERCE LTD. FEBRUARY032015 PM-RCMP/LIBRARY/TOURISTBUREA	135.60 135.60	A/P	OUT-STD	04/16/2015
016065	04/16/2015 RICHWIL TRUCK CENTRE LTD. 109303 TS-#20- GAUGE, FILTERS 109307 TS-#5- FILTER KIT, KIT 109329 TS-#7- SENSOR KIT, FILTERS 109430 TS-#7- THRMOSTA 109458 TS-#5- REMAN, OIL SEAL 109530 TS-#7-ROTELLA 109607 TS-#7- BOWL PRESCS, STRAINERS	4,475.37 153.39 134.76 300.16 84.26 284.40 228.83 130.74	A/P	OUT-STD	04/16/2015

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	109643	TS-#7- KT THERMO, KT PUMP	2,731.76			
	109969	TS-#7- PUMP HAND	121.97			
	109734	TS-#8, #5- ROTELLA	305.10			
016066	04/16/2015	SAINT JOHN SPRING WORKS LTD	84.75	A/P	OUT-STD	04/16/2015
	93690	TS-#12- TIMBREN RUBBER	84.75			
016067	04/16/2015	SAUNDERS EQUIPMENT LTD.	2,076.38	A/P	OUT-STD	04/16/2015
	56236	TS-#22- 50AMP KLIXON CIRC/BREAK	396.63			
	56297	TS-#21- YOKE TYPE 1 & TYPE 2	359.34			
	56455	TS-#21- QUICK DISCONNECT YOKE,	629.41			
	56846	TS-#33- CROSS SHAFT- 70" BLOWEF	691.00			
016068	04/16/2015	SERVICE NEW BRUNSWICK (WORKSAFE NB)	18,630.00	A/P	OUT-STD	04/16/2015
	200882015	PS-FIREFIIGHTERS ASSESSMENT N	18,630.00			
016069	04/16/2015	SHANNON MICHAEL	365.44	A/P	OUT-STD	04/16/2015
	WEEK162015	PS-ANMLCNTRL-WEEKLY FEE	167.69			
	WEEK162015*	PS-ANMLCNTRL-WKLY VEH ALLOW	197.75			
016070	04/16/2015	SOURCE ONE SUPPLIES	540.77	A/P	OUT-STD	04/16/2015
	8006	CC-POOL- CHANGING ROOM SUPPL	354.55			
	8233	PS-FIRE- PERFORMANCE FLOOR FI	186.22			
016071	04/16/2015	SOURCE ATLANTIC	224.68	A/P	OUT-STD	04/16/2015
	2033544	TS-SHOP-WELDSKILL, NOZZLE	26.42			
	2040420	TS-SHOP-PLASMA TORCH TIP	66.73			
	2041217	TS-#16- HHCS GR8 PLTD BOLT, STC	98.31			
	2041218	TS-SHOP-SPRAY NOZZLE ASSY, SP	33.22			
016072	04/16/2015	SOUTHERN SANITATION LTD.	904.00	A/P	OUT-STD	04/16/2015
	152467	CC-BUILDING- GARBAGE COLLECTI	452.00			
	152468	CC-BUILDING- GARBAGE COLLECTI	452.00			
016073	04/16/2015	SOUTH WEST COURIER	84.52	A/P	OUT-STD	04/16/2015
	14677	TS-SHOP-TO TOWN FR/ LOCKHART	84.52			
016074	04/16/2015	SPEEDY ST-STEPHEN 8768	8,069.33	A/P	OUT-STD	04/16/2015
	8768-185441	CC-ARENA- RINK GLASS REPAIR	2,904.10			
	8768-188191	CC-ARENA- RINK GLASS REPAIR	1,497.25			
	8768-166741	CC-ARENA- RINK GLASS REPAIR	3,069.08			
	8768-168131	PM-PIZZA DELIGHT- FRONT DOOR F	429.40			
	8768-166371	CC-RINK-TEMPERED GLASS	-3,069.08			
	8768-168381	CC-ARENA- RINK GLASS	1,139.04			
	8768-168391	CC-ARENA- RINK GLASS	1,830.04			
	8768-169331	PM-CLARK BUILDING- DOOR CLOSE	169.50			
016075	04/16/2015	ST. CROIX PRINTING & PUBLISHING COMPANY LIM	732.13	A/P	OUT-STD	04/16/2015
	21932	CC-CIVIC- MARCH BREAK SCHEDUL	180.80			
	21942	CC-BUILDING- WAYFINDING SIGN	231.65			
	21943	CC-MANAGER- BUSINESS CARDS	92.66			
	22004	GG- TOWN HALL- P.O BOOKS	227.02			
016077	04/16/2015	STATIONERY PLUS	1,782.30	A/P	OUT-STD	04/16/2015
	346914	GG- TOWN HALL- WALL POCKET, BI	32.85			
	346921	GG-TOWN HALL- PAPER	0.81			
	346954	GG-TOWN HALL- PAPER	20.34			
	346996	GG-TOWN HALL- PAPER	103.73			
	347140	GG-TOWN HALL- REPORT COVERS	0.85			
	347197	GG-TOWN HALL- LABEL WRITER, AI	118.08			
	347223	CC-ADMIN- PAPER, FILE FOLDERS,	69.62			
	347297	CC-ADMIN- TONER CART	81.91			
	347320	CC-ADMIN- DIVIDER, BINDER, PAPE	127.11			
	347325	GG-TOWN HALL- PENS, TONER	71.86			

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	347352	RC-REC DIV- ADMISSION TICKETS	28.44			
	347377	CC-ADMIN- PHONE STAND, SIGN HC	177.09			
	347424	GG-TOWN HALL- FILE BOXES, REINI	73.08			
	347567	PS-FIRE- PEN, WALL POCK	44.05			
	347619	GG-TOWN HALL- TONER, FOLD BAC	184.51			
	347642	GG-TOWN HALL- BINDING CASES	52.77			
	347678	CC-ADMIN- TENSION BARS, REPOR	8.23			
	347680	RC-REC DIV- NOTEBOOK, INDEX CA	28.97			
	347689	GG-TOWN HALL- TONER CARTRIDG	163.83			
	347710	GG-TOWN HALL- TONER	180.78			
	347826	GG- TOWN HALL- FILE FOLDERS, P/	82.76			
	347832	WS/SCD-TOWN HALL- LABELS	11.70			
	347893	CC-ADMIN- TAB FLEX, HANG FOLDE	87.88			
	347955	GG- TOWN HALL- TELEPHONE MES:	3.32			
	347984	GG- TOWN HALL- P.O BOOKS	9.14			
	348009	CC-ADMIN- HANG FOLDS	20.91			
016078	04/16/2015	VITALAIRE	178.08	A/P	OUT-STD	04/16/2015
	3471382	PS-FIRE-MEDICAL OXYGEN	88.03			
	3487145	PS-FIRE- MEDICAL OXYGEN	88.03			
016079	04/16/2015	WURTH CANADA LIMITED	474.73	A/P	OUT-STD	04/16/2015
	21840259	TS-SHOP- HEX NUTS, HEX BOLTS	308.76			
	21859725	TS-SHOP- WIPER BLADES, ELECTRI	167.97			
016080	04/16/2015	YELLOW PAGES GROUP	9.32	A/P	OUT-STD	04/16/2015
	15-1279831	GG- TOWN HALL- 911 LISTING	9.32			
016081	04/16/2015	ZEE MEDICAL CANADA CORP.	109.58	A/P	OUT-STD	04/16/2015
	0160089028	CC-BUILDING-FIRST AID SUPPLIES	-290.19			
	0160089103	PS-FIRE-FIRST AID SUPPLIES	20.22			
	0160089104	TS-SHOP- FIRST AID SUPPLIES	74.34			
	0160093831	GG- TOWN- FIRST AID SUPPLIES	285.55			
	32482701	PS-FIRE- FIRST AID SUPPLIES	39.66			
016082	04/17/2015	BELL ALIANT	132.55	A/P	OUT-STD	04/17/2015
	06336721MAR15	TS-AIRPORT-LANDLINE PHONE	132.55			
016083	04/17/2015	MINISTER OF FINANCE	209.30	A/P	OUT-STD	04/17/2015
	WEEK162015	EMPLOYEE DEDUCTIONS-APR 18-21	209.30			
016084	04/17/2015	SERVICE NEW BRUNSWICK (GiorA Jade NB)	43,667.93	A/P	OUT-STD	04/17/2015
	2328432015	GG-SUB-CONTRACTOR ESTIMATED	689.01			
	2328432015*	GG-ESTIMATE OF YEARLY WAGES	52,585.98			
	2328432015**	GG-ESTIMATE OF YEARLY SUB-CO	3,161.38			
	2328432015GRE	GG-WAGES ESTIMATED REVERSAL	-12,768.40			
016085	04/22/2015	ANDREW BROWN	180.00	A/P	OUT-STD	04/22/2015
	MARCH 1, 2015	PM-LIBRARY- SNOW SHOVELING	180.00			
016086	04/22/2015	BILL EULOTH	40.00	A/P	OUT-STD	04/22/2015
	APRIL152015	PS-FIRE-WATER RESCUE SEMINAR	40.00			
016087	04/22/2015	BOBBY DESPRES	101.60	A/P	OUT-STD	04/22/2015
	APRIL202015	GG-CVIC-TOURISM AND PROMOTIC	101.60			
016088	04/22/2015	CODE 4 FIRE & RESCUE INC.	33,713.55	A/P	OUT-STD	04/22/2015
	202918	PS-FIRE-WINDSHIELD CUTTER, SPF	33,713.55			
016089	04/22/2015	ENBRIDGE GAS NEW BRUNSWICK	3,803.20	A/P	OUT-STD	04/22/2015
	2015032501008-1016227-0	CC-BUILDING-NATURAL GAS	3,803.20			
	00					
016090	04/22/2015	FERO WASTE & RECYCLING INC.	9,835.00	A/P	OUT-STD	04/22/2015
	988167	GG-TOWN- GARBAGE COLLECTION	4,917.50			
	999608	GG-TOWN-GARBAGE COLLECTION	4,917.50			

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016091	04/22/2015 GREAT-WEST LIFE ASSURANCE COMPANY APR162015 GG-PREMIUMS-APR 24-MAY 23/15-D	1,793.42 1,793.42	A/P	OUT-STD	04/22/2015
016092	04/22/2015 IRVING ENERGY DISTRIBUTION AND MARKETING 440323 TS-STG-DIESEL 526230 TS-STG-GAS 836184 TS-STG-DIESEL	8,847.67 1,559.05 4,881.55 2,597.07	A/P	OUT-STD	04/22/2015
016094	04/22/2015 KONICA MINOLTA 5528283 GG-TOWN HALL- COPIER <i>lease</i>	122.40 122.40	A/P	OUT-STD	04/22/2015
016095	04/22/2015 LISA COBHAM 19 GG-CIVIC- CANADA GAMES ATHLET	77.97 77.97	A/P	OUT-STD	04/22/2015
016096	04/22/2015 MINISTER OF FINANCE WEEK172015 EMPLOYEE DEDUCTIONS-APR 26-M	209.30 209.30	A/P	OUT-STD	04/22/2015
016097	04/22/2015 PAYROLL TRANSFER WEEK162015 GG-TRANSFER-APR 3-16/15	61,495.00 61,495.00	A/P	OUT-STD	04/22/2015
016098	04/22/2015 RECEIVER GENERAL FOR CANADA WEEK162015 GG-REMITTANCE-APR 3-16/15	31,892.59 31,892.59	A/P	OUT-STD	04/22/2015
016099	04/22/2015 RICHARDSON JOSEPH APRIL142015 PS-FIRE-FIRE RESCUE SEMINAR	40.00 40.00	A/P	OUT-STD	04/22/2015
016100	04/22/2015 SHANNON MICHAEL WEEK172015 PS-ANIMALCONTROL-WEEKLY FEE WEEK172015* PS-ANIMALCONTROL-WEEKLY VEHI	365.44 187.89 197.75	A/P	OUT-STD	04/22/2015
016101	04/22/2015 UNIQUELY YOURS 3389 GG-CIVIC- 3 PLAQUES	50.68 50.68	A/P	OUT-STD	04/22/2015
016102	04/22/2015 GREAT-WEST LIFE ASSURANCE COMPANY APR162015* GG-PREMIUMS-APR 24-MAY 23/15-D	1,928.15 1,928.15	A/P	OUT-STD	04/22/2015
016104	04/22/2015 N. B. ELECTRIC POWER 10126106APR15 TS-KINGLIGHTS-KING STREET 17915809APR15 RC-POOL-SCHOOL STREET 17935200APR15 TS-KING/UNIONST-TRAFFIC LIGHTS 18188205APR15 RC-POOL-MILL LANE 50680140APR15 RC-PARKS-ROTARY CHANGING RO 54187672APR15 TS-KING/QUEENST-TRAFFIC LIGHTS 54253127APR15 CC-BUILDING-ELECTRICITY 54653268APR15 TS-KING/SUPERSTORE-TRAFFIC LIK 55180807APR15 RC-COTTONMILL-LIGHTS 55917471APR15 TS-STG-WATERFRONT LIGHTS 57579341APR15 CB-EMPTYSTORE/HAIRDRESSER-E 57955756APR15 CB-ACTHEAT/HOUSE-ELECTRICITY 57955773APR15 CB-PHARMACY/BIGAREA-ELECTRIC 57955791APR15 CB-UPSTAIRSOFFICE-ELECTRICITY 57955808APR15 CB-ACUNIT&HOUSE-ELECTRICITY 72924306APR15 RC-PARKS-BANDSTAND 73008038APR15 RC-LIBRARY-ELECTRICITY 82122207APR15 RC-PARKS-BASKETBALL COURT 84980501APR15 RC-PARKS-RIVERSIDE DR LIGHTS	23,970.16 24.81 72.72 46.81 250.93 24.81 49.60 18,135.48 72.01 35.97 103.80 813.87 218.59 842.14 344.68 688.84 59.95 2,013.35 50.01 24.61	A/P	OUT-STD	04/22/2015
016105	04/29/2015 SELDON SMITH & SONS LIMITED 11899 CC-CANTEEN&UPPERKITCHEN-PLU	20,293.36 20,293.36	A/P	OUT-STD	04/29/2015
016106	04/30/2015 A"PLUS" AUTO GLASS & UPHOLSTERY 20089 TS-#6- RECOVER SEAT, REPAIR FO. 20090 TS-#22-SUPPLY & INSTALL MIRROR 20114 TS-#21-SUPPLY MIRRORS	452.00 197.75 56.60 197.75	A/P	OUT-STD	04/30/2015
016107	04/30/2015 AQUAM	543.70	A/P	OUT-STD	04/30/2015

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	216684	CC-POOL- VEST, INSULATED POLE,	543.70			
016108	04/30/2015	ATLANTIC TRACTORS & EQUIPMENT LTD.	583.61	A/P	OUT-STD	04/30/2015
	9010793912	TS-#13-CYLINDER AS	343.68			
	9010804300	TS-#13-SEALS, O-RINGS	173.87			
	9010805210	TS-#13-SEALS, O-RINGS	66.26			
016109	04/30/2015	BLAKNEY'S EXCAVATING & TRUCKING	2,585.73	A/P	OUT-STD	04/30/2015
	93045611	TS-STS-ROAD SALT	1,301.67			
	93045612	TS-STS-ROAD SALT	1,294.06			
016110	04/30/2015	BRIGGS PLUMBING INC.	1,219.65	A/P	OUT-STD	04/30/2015
	109438	PM-CLARK BUILDING-WATER HEAT	683.61			
	109806	PS-FIRE-HOT WATER HEATER RELC	535.94			
016111	04/30/2015	BRUNET	53.88	A/P	OUT-STD	04/30/2015
	19738	GG- TOWN HALL- SEWER MAINTEN	53.68			
016112	04/30/2015	BRUNSWICK NEWS INC	233.91	A/P	OUT-STD	04/30/2015
	1524607	PS-FIRE-EASTER COLORING	233.91			
016113	04/30/2015	CANADIAN SPRINGS	54.38	A/P	OUT-STD	04/30/2015
	8001187172	GG-TOWN HALL- WATER	19.45			
	9814386340	PM-RCMP-WATER	34.83			
016114	04/30/2015	CARGILL LIMITED	4,323.00	A/P	OUT-STD	04/30/2015
	2902231209	TS-STS-ROAD SALT	4,323.00			
016115	04/30/2015	CHAR CO CHEVROLET PONTIAC BUICK GMC LTD.	10,194.00	A/P	OUT-STD	04/30/2015
	DEAL 548	RC-PARKS-2008 CHEV COLORADO	10,194.00			
016116	04/30/2015	CHARLOTTE COUNTY JANITORIAL	1,420.33	A/P	OUT-STD	04/30/2015
	3042	PM-RCMP-JANITORIAL-MARCH	1,233.88			
	3048	PS-FIRE-JANITORIAL- MARCH	186.45			
016117	04/30/2015	CLARK BREWER	67.80	A/P	OUT-STD	04/30/2015
	976286	TS-UNION ST BUILDING-OVER HEAT	67.80			
016118	04/30/2015	COX ELECTRONICS & COMMUNICATIONS	2,214.28	A/P	OUT-STD	04/30/2015
	2-1726275*	CC-ADMIN-COMPUTER	1,869.81			
	2-1726415	GG-TOWN HALL- SERVICE LABOUR	135.49			
	2-1731178	GG-TOWN HALL- MOUSE	39.54			
	2-1732581	PS-FIRE-LED MONITOR	169.44			
016120	04/30/2015	CREIGHTON-CARTER LTD.	1,201.68	A/P	OUT-STD	04/30/2015
	961-368568	TS-#24- OIL, OIL FILTER	110.66			
	961-368569	TS-#1- OIL FILTER	5.70			
	961-368640	TS-#1- AIR FILTER	9.76			
	961-368726	TS-#11- HYDRAULIC HOSES, INST F	38.89			
	961-368753	TS-#21- FIREWALL HEATER HOSES	32.77			
	961-368795	TS-SHOP- PLASTIGAGE	5.97			
	961-368920	TS-#33-BEARING	25.53			
	961-369347	TS-#16-HYDRAULIC HOSES, INST FT	54.90			
	961-369449	TS-SHOP-MINITURE BULBS, BRITEL	40.60			
	961-369560	TS-#33-BEARINGS	14.80			
	961-369587	TS-#7-BATTERY CARBON ZINC	8.32			
	961-369678	TS-SHOP-AUT UNLD NOZZLE	79.09			
	961-369860	TS-#13-FILTERS	21.20			
	961-370008	PS-#200- DRIVEBELT TENSIONER A:	66.66			
	961-370010	PS-FIRE-SERPENTINE BELT	44.71			
	961-370013	PS-#200- DRIVEBELT IDLER PULLEY	41.44			
	961-370028	CC-RINK- ADHESIVE SILICONE, LOC	55.06			
	961-370033	TS-#13-LUBE FILTERS	41.79			
	961-370121	TS-SHOP-HOSES,FITTINGS	142.98			
	961-370168	TS-SHOP-ANTI/FREEZE	47.32			

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Number	Issued	Amount	SC	Status	Status Date
	961-370181	TS-SHOP-ANTIFREEZE			
	961-370189	TS-#21, #22- FILTERS			
	961-370243	RC-#304-FILTER			
	961-370284	RC-#304-OIL PAN GASKET SET			
	961-370297	TS-SHOP- RIVETS, PUSH TYPE RET.			
	961-370387	PS-FIRE-CLIPS FASTENERS			
016121	04/30/2015 CUMMINS EASTERN CANADA	664.30	A/P	OUT-STD	04/30/2015
	028-88087	TS-#6-DEF PUMP REPAIRS			
016122	04/30/2015 D. NORMAN BROWN	2,362.60	A/P	OUT-STD	04/30/2015
	FEBRUARY 2015	PM-LIBRARY- SNOW REMOVAL			
	FEBRUARY 2015*	PM-LIBRARY- SNOW REMOVAL			
	JANUARY 2015	PM-LIBRARY-SNOW REMOVAL			
	MARCH 2015	PM-AIRPORT- SNOW CLEARING			
016123	04/30/2015 DAVE DINSMORE WEB DESIGN & HOSTING	135.57	A/P	OUT-STD	04/30/2015
	0375	CC-CIVIC-1ST QUARTER WEB HOST			
016124	04/30/2015 DAVIS FUELS LTD.	3,306.58	A/P	OUT-STD	04/30/2015
	153398	TS/PS-199 UNION STREET-HEATING			
	153361	TS/PS-199 UNION ST- HEATING FUE			
	153673	TS/PS-199 UNION ST-HEATING FUEL			
	153749	TS/PS-199 UNION ST-HEATING FUEL			
016125	04/30/2015 DEBBIE MACDONALD	60.17	A/P	OUT-STD	04/30/2015
	APRIL172015	CC-BUILDING-CHRISTMAS DECORA			
016126	04/30/2015 DOWNEY FORD SALES LTD.	14,511.00	A/P	OUT-STD	04/30/2015
	TOWN150408	RC-PARKS-2011 FORD F150			
016127	04/30/2015 EAST COAST INTERNATIONAL TRUCKS	123.88	A/P	OUT-STD	04/30/2015
	3-250900002	TS-SHOP-RAGS			
	3-250960017	TS-#5- HOSE COOLANT TUBES			
016128	04/30/2015 EAST COAST AIR	1,327.59	A/P	OUT-STD	04/30/2015
	1179	PM-PIZZA DELIGHT-AC UNIT REPAIR			
016129	04/30/2015 FLEET READY LTD.	254.10	A/P	OUT-STD	04/30/2015
	7043	PS-FIRE-TILE, INTERLOCK			
016130	04/30/2015 FRANK G GODSOE CHARTERED ACCOUNTANT	4,888.96	A/P	OUT-STD	04/30/2015
	651	GG-TREASURY-ACCOUNTING SUPP			
	653	GG-TREASURY-ACCOUNTING SUPP			
	675	GG-TREASURY-ACCOUNTING SUPP			
016131	04/30/2015 FUNDY BUILDING INSPECTION & DRAFTING SERVK	3,305.25	A/P	OUT-STD	04/30/2015
	15-136	PS-BUILDINGINSPECTION-MAR 22-#			
	15-141	PS-BUILDINGINSPECTOR-APR 5-18/			
016132	04/30/2015 HARDWARE SPECIALTY LTD.	65.77	A/P	OUT-STD	04/30/2015
	123724	PM-CLARK BUILDING- LOCKS			
016133	04/30/2015 IRVING OIL LTD.	284.00	A/P	OUT-STD	04/30/2015
	317418	TS-#438-GAS			
	319660	TS-STS-GAS			
	538250	TS-#105-GAS			
	539296	TS-#12- GAS			
016136	04/30/2015 LINDE CANADA LTEE, M2183	25.20	A/P	OUT-STD	04/30/2015
	51757140	TS-SHOP-ACETYLENE			
016137	04/30/2015 LSW WEAR PARTS LTD.	406.80	A/P	OUT-STD	04/30/2015
	41059	TS-#21, #22- POLY ZZ CONVOLUTED			
016138	04/30/2015 MARION JAMER	865.00	A/P	OUT-STD	04/30/2015
	MARCH252015	PS-FIRE-ESSENTIALS AND STRESS			
016139	04/30/2015 MARITIME COFFEE SERVICE	60.50	A/P	OUT-STD	04/30/2015

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Number	Issued		Amount	SC	Status	Status Date
	04/30/2015	PS-FIRE-KITCHEN SUPPLIES	60.50			
016140	04/30/2015	MCINNES COOPER	2,090.50	A/P	OUT-STD	04/30/2015
	2015007571	GG-LEGAL-LEASES	339.00			
	2015007572	GG-LEGAL-GENERAL	915.30			
	2015007574	GG-LEGAL-CONTRACT	836.20			
016141	04/30/2015	MEDAVIE BLUE CROSS	14,871.66	A/P	OUT-STD	04/30/2015
	MAY2015MAN	GG-HEALTH&DENTALPREMIUMS-M	6,708.44			
	MAY2015UNION	GG-HEALTH&DENTALPREMIUMS-M	8,163.21			
016142	04/30/2015	MEGA-LAB MANUFACTURING CO. LTD.	431.66	A/P	OUT-STD	04/30/2015
	136394	TS-SHOP-MEGALUBE GREASE	238.43			
	136395	PS-FIRE-FRESH LINEN JR.	193.23			
016143	04/30/2015	MIDLAND COURIER	69.99	A/P	OUT-STD	04/30/2015
	09451688	TS-#13-TO ATLANTIC TRACTORS	35.14			
	09453534	TS-#5-TO EAST COAST INTERNATIC	34.85			
016144	04/30/2015	MILLTOWN MACHINE & FABRICATION LTD.	34.40	A/P	OUT-STD	04/30/2015
	17431	TS-#22-1/8 X 8 FLAT BAR CUT	34.40			
016145	04/30/2015	MINISTER OF FINANCE	209.30	A/P	OUT-STD	04/30/2015
	WEEK182015	EMPLOYEE DEDUCTIONS-MAY 3-8/	209.30			
016146	04/30/2015	N. B. ELECTRIC POWER	98.80	A/P	OUT-STD	04/30/2015
	90019406	GG-CIVIC-CHRISTMAS LIGHTING	95.50			
016147	04/30/2015	NATALIE REID	95.38	A/P	OUT-STD	04/30/2015
	APRIL012015	CC-BUILDING-EASTER SUPPLIES	95.38			
016148	04/30/2015	ORR ELECTRIC & ALARM LTD.	4,646.36	A/P	OUT-STD	04/30/2015
	1725	PM-LIBRARY- LIGHTING REPAIR	176.03			
	1738	PM-CLARK BUILDING-LIGHTING REF	1,698.22			
	1750	PM-CLARK BUILDING- NEW WIFI RC	320.24			
	1754	PM-LIBRARY-LIGHTING REPAIR	440.59			
	1762	PS-FIRE-LIGHTING REPAIR	413.65			
	1766	PS-FIRE-DISCONNECTED OLD HOT	444.85			
	1769	PS-FIRE-REROUTED PIPING FROM I	1,052.78			
016149	04/30/2015	PARTS FOR TRUCKS INC.	2,707.36	A/P	OUT-STD	04/30/2015
	32237853-00	TS-#7-HYDRAULIC CONTROL VALVE	2,367.35			
	34201551-00	TS-#21-SLIP STUB SHAFT	96.16			
	34201952-00	TS-#12, #23- CUTTING EDGES, BLAC	243.85			
016150	04/30/2015	PAYROLL TRANSFER	57,175.19	A/P	OUT-STD	04/30/2015
	WEEK182015	GG-TRANSFER-APR 17-30/15	57,175.19			
016151	04/30/2015	RECEIVER GENERAL FOR CANADA	29,876.15	A/P	OUT-STD	04/30/2015
	WEEK182015	GG-REMITTANCE-APR 17-30/15	29,876.15			
016152	04/30/2015	RICHARDSON JOSEPH	875.00	A/P	OUT-STD	04/30/2015
	APRIL212015	PS-FIRE-FIRE INVESTIGATION COU	875.00			
016153	04/30/2015	RICHWIL TRUCK CENTRE LTD.	1,016.23	A/P	OUT-STD	04/30/2015
	109606	PS-#202-ROTELLAS, BREATHERS	104.64			
	109666	TS-#7-PUMP ASSY	556.40			
	109772	TS-#16-CHAMBERS	188.08			
	109811	TS-#202- FUEL FILTERS	33.56			
	109819	TS-#21, #22- ROTELLA	152.55			
016154	04/30/2015	SAUNDERS EQUIPMENT LTD.	778.01	A/P	OUT-STD	04/30/2015
	56988	CC-ARENA-REPLACEMENT CARTRII	443.53			
	57030	TS-#21-WIPER ARM, WIPER BLADE	334.48			
016155	04/30/2015	SHANNON MICHAEL	365.44	A/P	OUT-STD	04/30/2015
	WEEK182015	PS-ANIMALCONTROL-WEEKLY FEE	187.69			
	WEEK182015*	PS-ANIMALCONTROL-WEEKLY VEHI	197.75			

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Number	issued	Amount	SC	Status	Status Date
016156	04/30/2015 SOURCE ATLANTIC	511.29	A/P	OUT-STD	04/30/2015
	2040125 TS-#6-TRANSPRT CHAIN, PIN SHACI	197.74			
	2049538 TS-#16-CARRIAGE BOLT PLTD	28.25			
	2049539 TS-STS-CLOTHING ALLOWANCE	189.50			
	2055692 TS-SHOP-SAFETY GLASSES, GRAY	115.80			
016158	04/30/2015 SOUTHERN SANITATION LTD.	36,986.00	A/P	OUT-STD	04/30/2015
	152484 CC-BUILDING-GARBAGE COLLECTK	452.00			
	152485 CC-BUILDING-GARBAGE COLLECTK	452.00			
	152486 CC-BUILDING-GARBAGE COLLECTK	452.00			
	182477 RC-PARKS-GARBAGE COLLECTION	8,743.73			
	152543 TS/RC-GARAGE/PARKS-GARBAGE C	502.40			
	152803 TS-AIRPORT-GARBAGE COLLECTIO	32.21			
	152804 TS-AIRPORT-GARBAGE COLLECTIO	32.21			
	152808 TS-AIRPORT-GARBAGE COLLECTIO	32.21			
	152839 CB-BUILDING-GARBAGE COLLECTK	218.42			
	152840 CB-BUILDING-GARBAGE COLLECTK	216.42			
	152841 CB-BUILDING-GARBAGE COLLECTK	218.42			
	152842 TS/RC-GARAGE/PARKS-GARBAGE C	502.40			
	152843 TS/RC-GARAGE/PARKS-GARBAGE C	502.40			
	152844 TS/RC-GARAGE/PARKS-GARBAGE C	502.40			
	152848 GG-TOWN- GARBAGE COLLECTION	8,559.28			
	152850 GG-TOWN- GARBAGE COLLECTION	8,559.28			
	152878 CC-BUILDING- GARBAGE COLLECTI	452.00			
	152946 GG-TOWN- GARBAGE COLLECTION	8,559.28			
016159	04/30/2015 SOUTHWEST ELECTRIC & SECURITY INC.	126.65	A/P	OUT-STD	04/30/2015
	13040 PM-RCMP-LIGHTING REPAIR	126.65			
016161	04/30/2015 ST. CROIX PRINTING & PUBLISHING COMPANY LIM	3,240.79	A/P	OUT-STD	04/30/2015
	21872 RC-PARKS-SPRING AND SUMMER F	3,240.79			
016162	04/30/2015 WURTH CANADA LIMITED	288.78	A/P	OUT-STD	04/30/2015
	21888235 TS-SHOP-HEX BOLTS, KNOT STYLE	184.10			
	21889724 TS-SHOP-UNIVERSAL BIT SET WITH	134.88			
016163	04/30/2015 SOUTHWEST NEW BRUNSWICK SERVICE COMMIS	6,188.49	A/P	OUT-STD	04/30/2015
	164025-164525 GG-TOWN- GARBAGE COLLECTION	6,188.49			
016164	04/30/2015 SOUTHWEST NEW BRUNSWICK SERVICE COMMIS	3,088.50	A/P	OUT-STD	04/30/2015
	2015-02 GG-CIVIC-APR & JUN BILLING	3,088.50			
016166	04/30/2015 KENT BUILDING SUPPLIES	470.28	A/P	OUT-STD	04/30/2015
	10044178 CB-BUILDING-TRANSMITTER BUTTC	-135.53			
	10048737 GG-TREASURY-DOOR TO SECURE I	-86.43			
	747255 PM-TOURIST BUREAU- QUIKRETE H	47.95			
	834005 CC- ARENA- SEAT REPAIR	34.88			
	842388 RC-ARENA- TEFLON TAPE	3.67			
	842686 CC-ARENA- BULBS, ADAPTERS	9.55			
	848052 PS-FIRE-BRACKETS, PLYWOOD	144.93			
	848375 TS-#5-KEY	2.83			
	850316 PM-CLARK BUILDING- CEILING TILE	81.34			
	851191 PM-TOURIST BUREAU- PLYWOOD	58.44			
	851778 PM-TREASURY-DOOR TO SECURE I	88.43			
	851779 PM-TRESURY- SECURE WALLS FOF	80.63			
	851788 PM-TRESURY-DOOR TO SECURE FI	91.24			
	852736 PM-LIBRARY-KEYS	11.31			
	854813 TS-SHOP-KEYS CUT	25.45			
	858344 PS-FIRE-CUTLERY ORGANIZER	15.81			

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Number	Issued	Amount	SC	Status	Status Date
	Cheque Totals Issued:	790,444.13			
	Void:	0.00			
	Total Cheques Generated:	790,444.13			
	Total # of Cheques Listed:	174			

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Number	Issued	Amount	SC	Status	Status Date
005129	04/08/2015 BELL MOBILITY INC. 523989487MAR15* WS/SCD-CELL PHONE CHARGES	589.58 589.58	A/P	OUT-STD	04/08/2015
005130	04/08/2015 BERNARD MCFARLANE 10 WS-TRANS&DIST- FAN MOTOR FOR 372015 WS-SOURCE-WALL HEATER UNIT R	644.10 339.00 305.10	A/P	OUT-STD	04/08/2015
005131	04/08/2015 SERVICE NEW BRUNSWICK 749329 WS-UTILITY- PAYMENT FEES	38.92 38.92	A/P	OUT-STD	04/08/2015
005132	04/08/2015 XPLOARNET INV06743043 WS-MAXWELLXING-SATELLITE SER	50.84 50.84	A/P	OUT-STD	04/08/2015
005133	04/08/2015 SOUTHWEST CONCRETE & CONS LTD 2-219-15* WS-ST5-EQUIP RENTAL, SNOW HAL	7,948.73 7,948.73	A/P	OUT-STD	04/08/2015
005134	04/17/2015 CANADIAN TIRE N1535690 WS-TRANS&DIST- KEYS N15856653 WS-TRANS&DIST- MISC N15856669 WS-TRANS&DOIST- MISC. N15856690 WS-TRANS&DIST- DOOR HANDLE N15856696 WS-SOURCE- IN MECH 2POL, FLRS* N15856858 SCD-DISPOSAL- BATTERIES N15856881 WS-SOURCE- 200 SHOP IN BOX, AS N15856959 SCD-DISPOSAL- RAKE	518.11 11.25 32.74 107.00 50.83 145.86 14.45 108.74 47.44	A/P	OUT-STD	04/17/2015
005135	04/17/2015 CHAR CO CHEVROLET PONTIAC BUICK GMC LTD. IG00914 WS-#102-CLAMP	75.16 75.15	A/P	OUT-STD	04/17/2015
005136	04/17/2015 CLARK TOYOTA 136377 SCD-#4- LAMP, MIRROR, MIRROR C	630.77 630.77	A/P	OUT-STD	04/17/2015
005137	04/17/2015 COLE-PARMER CANADA INC. 00522210 WS-SOURCE-CHLOROSENSE SENS	456.86 456.86	A/P	OUT-STD	04/17/2015
005139	04/17/2015 CREIGHTON-CARTER LTD. 961-368469 WS-#305- BLOWER MOTOR W/ WHE 961-368491 WS-#305- BLOWER MOTOR RESIST 961-368500 WS-#308- WIPER BLADES 961-368574 SCD-#4- WIPER BLADES 961-368687 SCD-#9- FITTING, HOSES, INST FIT I 961-368785 SCD-#3- HEATER CORE 961-367231 SCD-#3-HEATER CORE, BLOWER M 961-367237 WS-TRANS&DIST- RATCHET 961-367424 WS-TRANS&DIST- HOSE CUTTER 961-367712 WS-#102- MINITURE LAMPS, COUPL 961-367780 WS-#102- U-BOLT CLAMPS 961-367840 WS-#102- OLD CAT. YELLOW, LIGHT 961-367908 WS-#102- LIGHT SOCKETS 961-368336 WS-TRANS&DIST- ANTIFREEZE, RA	1,036.96 126.58 9.21 25.92 30.85 117.49 93.98 -171.04 34.77 49.44 532.73 9.24 25.92 30.83 122.66	A/P	OUT-STD	04/17/2015
005140	04/17/2015 DAVIS FUELS LTD. 153304 WS-110 MAX WELLXING-HEATING F	369.22 369.22	A/P	OUT-STD	04/17/2015
005141	04/17/2015 EMCO CORPORATION 2820303-00 WS-TRANS&DIST- BIONAX CAPS 2820417-00 WS-TRANS&DIST- STETHOPHON 04 2820698-00 WS-TRANS&DIST- 3/8X4' HYD MRKR 2820699-00 WSW-TRANS&DIST-3/ 8X4' HYD MR 2820792-00 WS-TRANS&DIST-UNIVERSAL COUF 2820792-01 WS-TRANS&DIST-COUPJNGS 2820803-00 WS-TRANS&DIST-ADPT CB-MIP, BAI 2820803-01 WS-TRANS&DIST-H3H3 BV CB, STR	8,228.98 179.15 2,784.72 539.96 539.96 450.35 115.31 1,322.47 390.62	A/P	OUT-STD	04/17/2015

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Number	issued		Amount	SC	Status	Status Date
	2820803-02	WS-TRANS&DIST- 3/4 B3 BRS I P BA	91.76			
	2820868-00	WS-TRANS&DIST-CLAMPS, SERV TL	1,814.78			
005142	04/17/2015	GULLISON'S COURIER SERVICE	412.46	A/P	OUT-STD	04/17/2015
	531363	WS-SOURCE- TO DOE LAB FR/ TOW	33.90			
	531365	WS-SOURCE-TO RPC FR/ TOWN	33.90			
	542109	WS-#8-TO TOWN FR/ LSW	90.40			
	542131	SCD-#4- TO TOWN FR/ PARTS FOR	56.50			
	542153	WS-SOURCE- TO DOE LAB FR/ TOW	33.90			
	542178	WS-#102-TO TOWN FR/ PFT	28.25			
	542198	WS-SOURCE-TO DOE LAB FR/ TOW	33.90			
	542305	WS-SOURCE- TO DOE LAB FR/ TOW	33.90			
	542318	WS-SOURCE- TO RPC FR/ TOWN	33.90			
	542344	WS-SOURCE- TO RPC FR/ TOWN	33.90			
005143	04/17/2015	IMAGEWEAR A DIVISION OF MARK'S	668.39	A/P	OUT-STD	04/17/2015
	7042092	WS-ST5-CLOTHING ALLOWANCE	668.39			
005144	04/17/2015	KEM CANADA MFG	112.56	A/P	OUT-STD	04/17/2015
	101588	SCD-DISPOSAL-BIO MED 2000 CASE	112.56			
005145	04/17/2015	KENT BUILDING SUPPLIES	184.38	A/P	OUT-STD	04/17/2015
	844713*	SCD-DISPOSAL- RECIP SAW BLADE	184.38			
005146	04/17/2015	MECHMUFFLER & CUSTOM EXHAUST INC.	33.84	A/P	OUT-STD	04/17/2015
	2349	WS-#102- PIPE BENDS AND MODIFIC	33.84			
005147	04/17/2015	MIDLAND COURIER	35.26	A/P	OUT-STD	04/17/2015
	09448017	SCD-DISPOSAL- FR BUCHANAN EM	35.26			
005148	04/17/2015	MILLTOWN MACHINE & FABRICATION LTD.	45.89	A/P	OUT-STD	04/17/2015
	17389	SCD-#9- 1/4 PLATE, LABOUR TO SHE	45.89			
005149	04/17/2015	MINISTER OF FINANCE	283.14	A/P	OUT-STD	04/17/2015
	11386812MAR15	WS-SOURCE-PUMP STATION	134.02			
	19002807MAR15	SCD-DISPOSAL-OLD BAY WWTP	149.12			
005150	04/17/2015	N. B. ELECTRIC POWER	15,106.76	A/P	OUT-STD	04/17/2015
	38889807APR15	WS-3119MAXWELLXING-BUILDING	813.79			
	50228902APR15	WS-MAXWELLXING-PUMPS	623.05			
	52557428APR15	SCD-218OLDBAYRD-WWTP	9,732.93			
	53473043APR15	WS-SOURCE-CHLORINE RESIDUAL	20.93			
	61230004APR15	WS-MAXWELLXING-PUMPS	3,529.66			
	82291006APR15	WS-SOURCE-RESERVOIR	385.40			
005151	04/17/2015	PARTS FOR TRUCKS INC.	334.48	A/P	OUT-STD	04/17/2015
	34200416-00	WS-#102- LAMP	334.48			
005152	04/17/2015	PUROLATOR COURIER LTD.	76.60	A/P	OUT-STD	04/17/2015
	426944709	WS-SOURCE-TO HYPERION RESEA	76.60			
005153	04/17/2015	RESEARCH & PRODUCTIVITY COUNCIL	70.56	A/P	OUT-STD	04/17/2015
	163793	WS-SOURCE-MICROBIOLOGICAL E)	23.52			
	164499	WS-SOURCE-MICROBIOLOGICAL E)	47.03			
005154	04/17/2015	RICHWIL TRUCK CENTRE LTD.	7,778.65	A/P	OUT-STD	04/17/2015
	109357	WS-#8- FUEL FILTERS, VALVE, STR/	355.81			
	109496	WS-#8- ROTELLA	228.83			
	109554	WS-#8-ENGINE	1,631.59			
	109558	WS-#8- SEAL INJS	1,027.18			
	109582	WS-#8- FILTERS	471.32			
	109642	WS-#8- GASKETS, KT TURBO, NUTS	3,644.02			
	109678	WS-#8- ALTNATOR	176.22			
	109708	SCD-#9- LEAF HOODS	190.97			
	109730	WS-#8- HEAT MOTOR	152.71			
005155	04/17/2015	SAINT JOHN LABORATORY SERVICES LTD.	1,707.87	A/P	OUT-STD	04/17/2015

* - Name on Check was modified

Town of St. Stephen
 BNK2 - Utility Bank Account
 Cheques from 000001 to 00519C dated between 04/01/2015 and 04/30/2015

CHEQUE REGISTER

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Number	Issued		Amount	SC	Status	Status Date
	337-15	SCD-DISPOSAL-TREAT PLANT LAB 1	1,707.87			
005156	04/17/2015	SAINT JOHN SPRING WORKS LTD	630.64	A/P	OUT-STD	04/17/2015
	94522	WS-#105- SPRINGS, U BOLTS	630.64			
005157	04/17/2015	SERVICE NEW BRUNSWICK	779.95	A/P	OUT-STD	04/17/2015
	754873	WS-ULILITY- PAYMENT ACCEPTANC	779.95			
005158	04/17/2015	SOURCE ATLANTIC	370.64	A/P	OUT-STD	04/17/2015
	2036142	WS-TRANS&DIST- MEN WORKING S	201.14			
	2038144	SCD-DISPOSAL- CLOTHING ALLOW/	168.50			
005159	04/17/2015	STATIONERY PLUS	544.54	A/P	OUT-STD	04/17/2015
	346914*	WS/SCD- TOWN HALL- WALL POCKE	32.85			
	347140*	WS/SCD- TOWN HALL- REPORTCOV	0.85			
	347197*	WS/SCD-TOWN HALL- LABEL WRITE	118.06			
	347325*	WS/SCD-TOWN HALL- PENS, TONEF	71.84			
	347337	WS-SOURCE- PAPER, CHALK, PENS	84.51			
	347424*	WS/SCD-TOWN HALL- FILE BOXES,	73.05			
	347819*	WS/SCD-TOWN HALL- FOLDBACK C	3.73			
	347842*	WS/SCD-TOWN HALL- BINDING CAS	52.77			
	347825*	WS/SCD- TOWN HALL- FILE FOLDEF	82.75			
	347832***	WS/SCD-TOWN HALL- LABELS	11.68			
	347955*	WS/SCD-TOWN HALL- TELEPHONE I	3.32			
	347994*	WS/SCD- TOWN HALL- P.O BOOKS	9.13			
005160	04/17/2015	VIKING FIRE PROTECTION INC	192.10	A/P	OUT-STD	04/17/2015
	443382	WS-MAXWELL XING- SPRINKLER SY	192.10			
005161	04/22/2015	BRENNTAG CANADA INC.	4,813.24	A/P	OUT-STD	04/22/2015
	40526051	WS-SOURCE-INV #40519165	-3,616.00			
	40530337	WS-SOURCE-CHLORINE	5,872.62			
	40540410	WS-SOURCE-CHLORINE	5,872.62			
	40540611	WS-SOURCE-INV #40530337	-3,616.00			
005162	04/22/2015	N. B. ELECTRIC POWER	5,752.37	A/P	OUT-STD	04/22/2015
	53123617APR15	SCD-STS-DECHLORINATION CHAME	71.30			
	53123617MAR15	SCD-STS-DECHLORINATION CHAME	-18.88			
	53158875APR15	SCD-STS-BUDD AVE LIFT STATION	2,512.96			
	54807440APR15	WS-STS-158A MILLTOWN BLVD LIFT	30.28			
	56356048APR15	SCD-STS-18 RIVERSIDE DR LIFT S	34.54			
	61204008APR15	SCD-STS-2216 KING ST LIFT STAT	120.16			
	61224002APR15	SCD-STS-358A MILLTOWN BLVD LIF	988.73			
	61236008APR15	WS-STS-BUDD AVE LIFT STATION	1,724.55			
	73139807APR15	SCD-STS-54 RIVERSIDE DR LIFT S	60.09			
	84934908APR15	SCD-STS-658A RIVERSIDE DR LIFT	106.93			
	84943406APR15	WS-STS-TODD HILL RESERVOIR	141.51			
005163	04/30/2015	A"PLUS" AUTO GLASS & UPHOLSTERY	310.78	A/P	OUT-STD	04/30/2015
	20096	WS-#105- SUPPLY & INSTALL WIND	310.75			
005164	04/30/2015	ATLANTIC PURIFICATION SYSTEMS LTD.	1,346.48	A/P	OUT-STD	04/30/2015
	145707	SCD-DISPOSAL-PROBE	1,346.46			
005165	04/30/2015	BRUNET	53.87	A/P	OUT-STD	04/30/2015
	19738*	WS/SCD-TOWN HALL- SEWER MAIN	53.87			
005166	04/30/2015	BUCHANAN ENVIRONMENTAL	389.86	A/P	OUT-STD	04/30/2015
	5838*	SCD-DISPOSAL-RAINBOW TROUT A	389.85			
005167	04/30/2015	CENTRAL AUTO PARTS LTD	1,248.63	A/P	OUT-STD	04/30/2015
	126452B	WS-#8-REPAIR CYLINDER HEAD	1,248.63			
005168	04/30/2015	CLARK BREWER	67.80	A/P	OUT-STD	04/30/2015
	976282	WS-TRANS&DIST-OVERHEAD DOOF	67.80			
005169	04/30/2015	COLE-PARMER CANADA INC.	248.51	A/P	OUT-STD	04/30/2015

* - Name on Check was modified

Town of St. Stephen
 BNK2 - Utility Bank Account
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CHEQUE REGISTER

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Number	Issued	Amount	SC	Status	Status Date
	00523575 WS-SOURCE-T-CONNECTOR ASSOI	248.51			
005171	04/30/2015 CREIGHTON-CARTER LTD.	909.25	A/P	OUT-STD	04/30/2015
	961-368511 WS-#102- AIR FILTER, FUEL FILTER,	97.88			
	961-368513 WS-#102-MUFFLER, PIPE, CLAMPS	-299.04			
	961-368788 WS-#8- END BRUSH, FLAP WHEEL, S	54.70			
	961-368789 WS-#8- 9 GIANT FUNNEL, ROLOC SI	55.47			
	961-368858 WS-#8- ENGINE CYLINDER HONE, IF	190.78			
	961-369138 SCD-#9-HOSES	8.70			
	961-369337 WS-#8-3/16 LOL	24.63			
	961-369480 WS-#305-HEADLIGHT SWITCH	105.89			
	961-369855 WS-#8-COOLING SYSTEM FILTERS	25.48			
	961-369994 WS-#305-SWITCH	124.14			
	961-370002 WS-#305-CALIPER W/HDWR ONLY	160.89			
	961-370160 WS-#105-WATER OUTLET	107.12			
	961-370165 WS-#105-RADIATOR HOSE	13.81			
	961-370177 WS-#105-ANTIFREEZE	63.98			
	961-370429 WS-#105-BRAKE PADS, BRAKE ROT	175.26			
005172	04/30/2015 DAVIS FUELS LTD.	803.78	A/P	OUT-STD	04/30/2015
	153086 WS-110 MAXWELL X-ING- HEATING	429.93			
	153535 WS-110 MAXWELL X-ING- HEATING	373.85			
005173	04/30/2015 EMCO CORPORATION	3,818.60	A/P	OUT-STD	04/30/2015
	2820859-00 WS-TRANS&DIST-CLAMPS	798.36			
	2820860-00 WS-TRANS&DIST-BIONAX CAPS	761.81			
	2820940-00 WS-TRANS&DIST-SERV TUBES	226.00			
	2820987-00 WS-TRANS&DIST-HSE NOZZLES	868.25			
	2820977-00 WS-TRANS&DIST-PROBE HEAD	89.78			
	2821061-00 WS-TRANS&DIST-BOLT PACKS, ONI	870.91			
	2821061-01 WS-TRANS&DIST-WDG RESTRNR	203.40			
005174	04/30/2015 IMAGEWEAR A DIVISION OF MARK'S	291.33	A/P	OUT-STD	04/30/2015
	275557 WS-STREETS-CLOTHINGALLOWAN	-273.54			
	7114742 WS-TRANS&DIST-CLOTHING ALLOW	273.54			
	7114747 WS-TRANS&DIST-CLOTHING ALLOW	291.33			
005175	04/30/2015 KEITH'S BUILDING SUPPLIES	238.49	A/P	OUT-STD	04/30/2015
	139730 WS-TRANS&DIST-TUBING VINYL RE	10.89			
	139959 SCD-DISPOSAL-SAFETY LOCKOUT :	84.75			
	139968 SCD-DISPOSAL-PADLOCKS, BG-WE	142.75			
005178	04/30/2015 MARITIME BLOWER REPAIR INC	1,287.88	A/P	OUT-STD	04/30/2015
	4053 SCD-DISPOSAL-HIBON BLOWER AIF	1,287.88			
005177	04/30/2015 N. B. ELECTRIC POWER	210.61	A/P	OUT-STD	04/30/2015
	90019311 WS-TRANS&DIST-HOLDING POLE O	210.61			
005178	04/30/2015 N.B. SOUTHERN RAILWAY COMPANY LIMITED	282.50	A/P	OUT-STD	04/30/2015
	68173 WS-SOURCE-PRIVATE CROSSING M	282.50			
005179	04/30/2015 PUROLATOR COURIER LTD.	103.28	A/P	OUT-STD	04/30/2015
	427143767 WS-SOURCE-TO HYPERION RESEA	103.20			
005180	04/30/2015 RESEARCH & PRODUCTIVITY COUNCIL	47.03	A/P	OUT-STD	04/30/2015
	164682 WS-SOURCE-ANAEROBIC SPOREFC	47.03			
005181	04/30/2015 RICHARD PIERCE LTD.	918.06	A/P	OUT-STD	04/30/2015
	MARCH052015 WS-MAXWELLXING-CHLORING INJE	918.06			
005182	04/30/2015 RICHWIL TRUCK CENTRE LTD.	193.34	A/P	OUT-STD	04/30/2015
	109777 SCD-#9- FILTERS, ROTELLAS	193.34			
005183	04/30/2015 SAINT JOHN LABORATORY SERVICES LTD.	1,243.63	A/P	OUT-STD	04/30/2015
	384-15 SCD-DISPOSAL-TREATMENT PLANT	1,243.63			
005184	04/30/2015 SERVICE NEW BRUNSWICK	123.46	A/P	OUT-STD	04/30/2015

* - Name on Check was modified

Town of St. Stephen
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CHEQUE REGISTER

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Number	Issued		Amount	SC	Status	Status Date
	762043	WS-UTILITY-PAYMENT FEES	123.46			
005185	04/30/2015	SOURCE ATLANTIC	598.90	A/P	OUT-STD	04/30/2015
	2055997	WS-TRANS&DIST-DBL SPRING ROLI	598.90			
005186	04/30/2015	SOUTHERN SANITATION LTD.	347.82	A/P	OUT-STD	04/30/2015
	152845	WS-BUDD AVE- GARBAGE COLLEC1	115.94			
	152846	WS-BUDD AVE- GARBAGE COLLEC1	115.94			
	152847	WS-BUDD AVE- GARBAGE COLLEC1	115.94			
005187	04/30/2015	THE PANEL SHOP	9,991.46	A/P	OUT-STD	04/30/2015
	746-35-1	WS-SOURCE-SCADA UPGRADE	4,999.12			
	746-37-1	WS-SOURCE-SCADA SOFTWARE UF	4,992.34			
005188	04/30/2015	XYLEM CANADA COMPANY	11,183.06	A/P	OUT-STD	04/30/2015
	35580228056	SCD-DISPOSAL-OIL HOUSING, SLEE	5,591.49			
	35580228135	SCD-DISPOSAL-REPAIR KIT FOR MC	5,591.58			
		Cheque Totals Issued:	96,456.66			
		Void:	0.00			
		Total Cheques Generated:	96,456.66			
		Total # of Cheques Listed:	58			

* - Name on Check was modified

TOWN OF ST. STEPHEN BILLS PAID (UTILITY CAPITAL FUND):

April 2015

Dillon Consulting Limited (Engineering - Water Transmission Main Replacement - Project No. 138637, Cheque #92)	6,610.50
Total	<u><u>\$6,610.50</u></u>

RESOLUTION NO.: _____

DATE: May 25, 2015

MOVED BY: _____

SECONDED BY: _____

COMMUNICATION FOR INFORMATION FILE

THAT Communication for Information, note and file, be adopted.

RESOLUTION NO.: _____

DATE: May 25, 2015

MOVED BY: _____

SECONDED BY: _____

COMMITTEES MEETING

THAT the Minutes of the Committees meeting – Finance and Administration; Public Works; Police and Fire; Property, By-Laws and Environment; Parks and Recreation; and Planning, Promotion and Tourism held on May 13, 2015 be approved as circulated.

COMMITTEES MEETING
WEDNESDAY, MAY 13, 2015 @ 5:00 P.M.
73 MILLTOWN BLVD., SUITE 112
ST. STEPHEN, NB

CLOSED COMMITTEE MEETING – (Following Open Committees Meeting).

1. Financial Matter – Section 10.2(4)(c) of the New Brunswick *Municipalities Act* – three (3) items
2. Labour and Employment Matter – Section 10.2(4)(j) of the New Brunswick *Municipalities Act* – five (5) items
3. Legal Matter – Section 10.2(4)(f) of the New Brunswick *Municipalities Act* – one (1) item

It was MOVED by Deputy Mayor MacEachern and SECONDED by Councillor Harding that the above-noted nine (9) items be moved into closed session following the Open Committees Meeting, as per Section 10.2(4)(c), (j) and (f) of the New Brunswick *Municipalities Act*. CARRIED

OPEN COMMITTEES MEETING

1. RECORDING OF ATTENDANCE

PRESENT: Mayor John Quatremain; Deputy Mayor Allan MacEachern; Councillors Marg Harding, Mike Booth, Debbie MacDonald, Jim Maxwell, and Abby Pond; Chief Administrative Officer Derek O'Brien; Town Treasurer Tim Tozer; and Town Clerk Joan Flewelling.

2. APPROVAL OF AGENDA

It was MOVED by Councillor Maxwell and SECONDED by Councillor Booth that the agenda be approved with one addition: (i) Request to Hold Event – Letter from Ronald Brisley on behalf of St. Croix Bandfest dated May 12, 2015 be added under the Planning, Promotion and Tourism Committee. CARRIED

3. CONFLICT OF INTEREST

There were no conflicts of interest declared.

4. ITEMS

FINANCE AND ADMINISTRATION – Chaired by Deputy Mayor MacEachern

- (i) Report of the Chief Administrative Officer – The Chief Administrative Officer spoke to his report.
- (ii) Report of the Finance Department - The report of the Finance Department was received and reviewed.
- (iii) Cheque Register for month of April 2015 - The memo from the Assistant Treasurer dated May 11, 2015 with attached cheque register was received and reviewed, and a motion will be considered at the next Regular Session of Council on Monday, May 25, 2015.

PUBLIC WORKS – Chaired by Councillor Maxwell

- (i) Report of the Public Works Department – The report of the Public Works Department was received and reviewed.
- (ii) Terrapure Credit Application - The memo from the Director of Operations dated May 4, 2015 with attached credit application from Terrapure was received and reviewed.

A motion will be considered at the next Regular Session of Council on Monday, May 25, 2015 to authorize the Mayor and Town Clerk to sign the credit application from Terrapure in order to process any future purchases of the Town from the said company.

POLICE AND FIRE - Chaired by Councillor Harding

- (i) Report of the NCO, RCMP – Jayson Hansen, Acting Operations NCO, St. Stephen Post, presented his report.

In addition to his report, Acting Sergeant Hansen advised that the RCMP hosted a barbeque today on the grounds of the Garcelon Civic Center in celebration of Police Week, and was pleased with the attendance. He also thanked the Fire Chief and his staff for their participation.

- (ii) Report of the Fire Department – The report of the Fire Department was received and reviewed.
- (iii) Report of the By-Laws Office – The report of the By-Law Enforcement Officer was received and reviewed.

As noted in the By-Law Enforcement Officer's report, the Animal Control Officer has increased his kennel fees from \$100.00 per dog to \$140.00 per dog, and from \$50.00 per cat to \$60.00 per cat, and a motion will be considered at the next Regular Session of Council on Monday, May 25, 2015 to accept the increased rates.

Council directed the Chief Administrative Officer to research kennel rates of other municipalities of similar size and to bring that information back to a future meeting.

Council further directed the Chief Administrative Officer to advise the By-Law Enforcement Officer to attend monthly Committees meetings.

PROPERTY, BY-LAWS AND ENVIRONMENT – Chaired by Councillor Booth

- (i) Report of the Building Inspection Office – The report of the Building Inspection Office was received and reviewed.

Council directed the Chief Administrative Officer to advise the Building Inspector to provide a more detailed report.

- (ii) Report of the Development Office – The report of the Development Office was received and reviewed.

The Chief Administrative Officer/Development Officer advised that he is working with local business owners to assist with the revitalization of our community.

- (iii) Report of the Property Management Office – The report of the Property Management Office was received and reviewed.

- (iv) Re-appointment to the Charlotte County Hospital Foundation Inc. – The letter from the Secretary of the Charlotte County Hospital Foundation Inc. dated April 28, 2015 was received and reviewed, and a motion will be considered at the next Regular Session of Council on Monday, May 25, 2015 to re-appoint Richard Purcell to the Board of Trustees of the Charlotte County Hospital Foundation Inc.

- (v) Request to Amend Section 3.14 of the Town's Zoning By-Law "Keeping of Chickens" – The letter from Alex and Sarah Henderson and Paul and Kelly Harrell was received and reviewed.

Kelly Harrell briefly presented the information and after questions/concerns were addressed, Council agreed with the recommended changes and will consider first reading of an amendment to

By-Law No. Z-1, being the Town's Zoning By-Law, at the next Regular Session of Council on Monday, May 25, 2015.

PARKS AND RECREATION - Chaired by Councillor MacDonald

- (i) Report of the Parks and Recreation Office – The report of the Parks and Recreation Office was received and reviewed.

The Chief Administrative Officer was directed to provide Council, in the absence of the Director, Parks and Recreation, on when the lights will be working in the John E. "Jake" Donahue Memorial Park.

In addition to the Director's report, the Chief Administrative Officer advised that the Parks and Recreation Department will be holding a "Tidy up our Town" contest in partnership with the Chamber of Commerce and Business Improvement Area, and encouraged residents and businesses to participate, with registration deadline of June 30, 2015.

- (ii) Report of the Garcelon Civic Center Manager – The report of the Garcelon Civic Center Manager was received and reviewed.

As noted in the Manager's report, the canteen operator is offering "Happy Hour times for food and drinks some Fridays". After discussion, the Chief Administrative Officer was directed to ensure proper parameters are placed on "Happy Hour".

As further noted in the Manager's report, usage of the Sun Life Walking Track on the weekends between 6:00 a.m. – 8:00 a.m. has declined, and Council agreed with her recommendation to open at 8:00 a.m. on weekends during the summer months.

In addition to her report, the Manager advised that the application submitted to the Student Employment Experience Development (SEED) program was approved for the hiring of one summer student.

PLANNING, PROMOTION AND TOURISM – Chaired by Councillor Pond

- (i) Request to Hold Event – The letter from Ronald Brisley on behalf of the St. Croix Bandfest dated May 12, 2015 was received and reviewed. A motion will be considered at the next Regular Session of Council on Monday, May 25, 2015 to grant permission to hold the St. Croix Bandfest on Saturday, August 8, 2015 from 4:00 p.m. – 11:00 p.m. in the back parking lot of the St. Stephen Legion, waive vendor licenses for the day, and grant permission for the placement of "off-site" signage, if required, so placed as to not obstruct traffic, all contingent on receipt by the Town of a Certificate of Insurance.

5. DELEGATIONS/PRESENTATIONS

There were no delegations/presentations.

6. NEW BUSINESS

No new business.

7. ADJOURNMENT

The meeting moved into closed session at 6:15 p.m. and returned to open session at 7:45 p.m., at which time it was **MOVED** by Councillor MacDonald and **SECONDED** by Councillor Maxwell that the meeting adjourn at 7:45 p.m.

Joan Flewelling
Town Clerk

Dated

AGENDA
COMMITTEES MEETING
WEDNESDAY, MAY 13, 2015 @ 5:00 P.M.
73 MILLTOWN BLVD., SUITE 112
ST. STEPHEN, NB

CLOSED COMMITTEE MEETING – (Following Open Committees Meeting).

1. Financial Matter – Section 10.2(4)(c) of the New Brunswick *Municipalities Act* – three (3) items
2. Labour and Employment Matter – Section 10.2(4)(j) of the New Brunswick *Municipalities Act* – five (5) items
3. Legal Matter – Section 10.2(4)(f) of the New Brunswick *Municipalities Act* – one (1) item

OPEN COMMITTEES MEETING

1. RECORDING OF ATTENDANCE
2. APPROVAL OF AGENDA
3. CONFLICT OF INTEREST
4. ITEMS

FINANCE AND ADMINISTRATION – Chaired by Deputy Mayor MacEachern

- (i) Report of the Chief Administrative Officer
- (ii) Report of the Finance Department
- (iii) Cheque Register for month of April 2015 – Memo from Assistant Treasurer dated May 11, 2015 with attachment:
 - Cheque Register

PUBLIC WORKS – Chaired by Councillor Maxwell

- (i) Report of the Public Works Department
- (ii) Terrapure Credit Application – Memo from Director of Operations dated May 4, 2015 with attachment:
 - Credit Application from Terrapure

POLICE AND FIRE - Chaired by Councillor Harding

- (i) Report of the NCO, RCMP
- (ii) Report of the Fire Department
- (iii) Report of the By-Laws Office

PROPERTY, BY-LAWS AND ENVIRONMENT – Chaired by Councillor Booth

- (i) Report of Building Inspection Office
- (ii) Report of the Development Office
- (iii) Report of the Property Management Office
- (iv) Re-appointment to the Charlotte County Hospital Foundation Inc. – Letter from Secretary of the Charlotte County Hospital Foundation Inc. dated April 28, 2015 attached.
- (v) Request to Amend Section 3.14 of the Town's Zoning By-Law "Keeping of Chickens" – Letter from Alex and Sarah Henderson and Paul and Kelly Harrell attached.

PARKS AND RECREATION – Chaired by Councillor MacDonald

- (i) Report of the Parks and Recreation Office
- (ii) Report of the Garcelon Civic Center Manager

PLANNING, PROMOTION AND TOURISM – Chaired by Councillor Pond

No items this month.

5. DELEGATIONS/PRESENTATIONS

6. NEW BUSINESS

7. ADJOURNMENT

RESOLUTION NO.: _____

DATE: May 25, 2015

MOVED BY: _____

SECONDED BY: _____

STAFF REPORTS

THAT the following staff reports for the month of April 2015 be adopted: Finance Department; Public Works Department; Parks and Recreation Department, Fire Department; By-Laws and Building Inspection Services; Property Management Services; Development Office; and Office of the Garcelon Civic Center Manager.

Memo

To: Derek O'Brien, CAO

From: Tim Tozer, Treasurer

Date: 11 May 2015

Subject: Finance Department Report

Staff Activity since last report:

1) Monthly accounting procedures:

- A) Accounts Receivable processing (Daily payment processing, deposits, monthly and quarterly invoicing and collection for both the Utility and General Fund).
- B) Accounts Payable processing (Verification and daily input of invoices, and payment of amounts owed by the Town).
-Includes additional items related to new Civic Center, old Arena, and former Clark Building.
- C) Payroll processing (Bi-weekly).
-Includes additional employees related to new Civic Center.
- D) General Ledger reconciliation's and analysis of accounts of all funds (Monthly closing of accounting records for eight funds).
-Month end completed to August 31, 2014.

2) Statements of Revenue and Expenditures to March 31, 2015.

3) Preparation and review of departmental information for Committee and Council packages.

4) Computer server maintenance.

5) Meetings:

- A) RBC meeting-April 15, 2015
- B) Monthly Committee meeting-April 15, 2015.
- C) Civic Center job interviews-April 22, 2015.
- D) Closed Committee meeting-April 23, 2015.
- E) Department Head meeting-April 28, 2015.

6) Projects:

- A) Capital Projects-Analysis, MCBB application and projection, monitoring, approval and processing of progress payments, grant remittance forms and debenture application:
 - 1) Combined Sanitary and Storm Sewer Separation.
 - 2) Gas Tax Project-Environmental Risk Assessment (CCME).
 - 3) Gas Tax Project-West and Dow Streets.
 - 4) 2011 and 2012 Sidewalks and Streets Rehabilitation.
 - 5) Civic Center.
 - 6) Gas Tax Project-Overflow Storm Sewer and Sanitary Sewer Renewal.
 - 7) Gas Tax Project-Water Transmission Main Replacement.

- B) 2014 operating and capital audit working papers-In Progress.

- C) Infrastructure Canada audit-Complete.

- D) Funding remittances for Civic Center construction-In Progress.

- E) MCBB application for April, 2015 Hearing-Complete.

- F) HST remittance January-March, 2015-Complete.

- G) Capital Budget-In Progress.

- H) Utility billings for January-March, 2015-Complete.

- I) 2014 Actuary analysis.-In Progress

- J) Civic Center financial controls.-In Progress.

- K) Organization of storage space for accounting files in old arena.-In Progress.

Tim Tozer, CPA, CMA
Treasurer
Town of St. Stephen

Public Works Report for April 2015

FROM: Lee Johnson Director of Operations
DATE: May 04, 2015

1:Water system:

- a) Repaired 7 water services.
- b) Installed 5 New Water Meters.
- c) Repaired 2 Hydrants.

2:Streets:

- a) Sanded streets and sidewalks .
- b) Hauled Snow.
- c) Started Sweeping Streets and Sidewalks.
- d) Cold Patched

3: Waste Water:

- a) Lift station and Lagoon maintenance.
- b) 7 Sewer Laterals were flushed and videoed.
- c) 3 Sewer Laterals were rodded.
- d) 1 Sewer Main was flushed and Videoed

**Report of the Parks
and Recreation Office
April 2015**

Parks

- Jennifer and Dan starting working for the Parks Department. Busy with Spring clean-ups.
- All Parks students have been hired. List attached.
- Dan has repaired all of our picnic tables and constructed 10 new ones.
- Jennifer and I met at the Cotton Mill Monument last Fall and have a maintenance list for this Spring.
- There was some damage to our bleachers over the winter from plowing. The High School is going to repair them.
- I have started working on the summer playing field schedule. Can't finalize until after registration.
- Have completed initial playground checks.
- Splash Pad has been painted on will be turned on for the season shortly.
- The playing fields are still extremely wet, hopefully the weather cooperates now.

Pool

- Pool has been drained. Need to pressure wash it and refill it.
- Getting some ideas/quotes to repair the leaks in the upstairs washrooms.
- Dan is learning the systems at the pool, but his experience at the Civic Center has been a big help.
- Trying to have the pool ready for the last week of school for rentals.
- Working with Boys and Girls Club to have lifeguards for their field trips.
- Free shuttle will be provided twice a week again this summer for Public Swimming.

Recreation

- Continue to work on the 2nd Annual ball hockey tournament for Chocolate Fest.
- Working on 4th Annual Chocolate Fun Run
- Summer registration for swim lessons, tennis camp, basketball, soccer, baseball, and boys and girls club will be held May 11th-13th at the Civic Center.
- Working with Aquatic Staff at Civic Center to finalize pool schedules and staffing needs.
- Working on a Town Beautification contest. Hope to release in May.
- Continue to work on Recreation NB's Annual Conference to be held in St. Andrews and St Stephen.
- Working on a Speaker Series, more details to follow shortly.

Meetings

- FRPA
- Sport NB
- RNB
- Civic Center Staff Mtg
- Pat Beausoleil
- Greg Evans

Michael O'Connell
Director Parks & Recreation



Memo

To: Derek O'Brien, CAO
From: Michael O'Connell
CC:
Date: May 6th, 2015
Re: Students

Parks Staff 2015

Horticulture:

1. Alesha Baxter
2. Jessica Theriault
3. Lauren Hayre

Parks Crew:

1. Zach Jones
2. Dan McShane

Mowing Crew:

1. Joel Lambert
2. Ryan Orchard
3. Brandon Belyea
4. Andrew Dempsey

St. Stephen Fire Department Report for April 2015

Alarms were: Town Alarms 8
 Out of town Alarms 3
 Mutual Aid-Rural Fire 1
 12

Calls are described as being :	# of Firefighters	# of hours
1. Natural Gas 4 (2 breaks,2 smell of gas-faulty equip.)	37	44
2. Assist –AMB.NB 1	9	9
3. Search – missing child 1	25	40
4. Noise in Electrical Panel 1	2	2
5. Vehicle Fire 1	9	14
6. Alarm System 1	12	18
7. Unattended campfire 1	2	2
8. Motor Vehicle Accident 1	4	4

Calls Dispatched for the period of this report : 72

Fire Department Activities

1. Monthly Meeting of the Fire Department
2. 2 training sessions

Fire Chiefs Activities

1. Monthly Meeting of the Fire Department
2. Joint Health and Safety Committee
3. Committee Meeting
4. Meeting of Valley Fire Chiefs
5. 2 management meetings
6. Spoke to grade 8 students regarding "Awareness". While directed towards all aspects of Fire Safety we touched on any and all subjects the students brought forward.
7. Attended the "Appreciation Breakfast " at St. Patricks Hall.

TOWN of ST. STEPHEN

By-Law Enforcement

73 Milltown Blvd. St. Stephen NB. E3L-1G5

APRIL REPORT

2015

To: CAO – Town of St. Stephen

Please find enclosed my report for April By-Law –Enforcement.

We handled 13 calls

4 Assist general public regarding bylaw inquiries

3 Complaints of parking, King St. and Milltown Blvd

2 Taxi license renewals

3 Ticket issued for two hour parking

1 Complaint of noise.

It has been brought to the attention of this office that the garbage dumpsters that are placed at Apartment buildings about town are becoming a concern with the over filling of same, now that the Spring weather is upon us as well as certain varmints are now out and about. Also the proximity of these to the sidewalks. We are in the process of touching base with the two companies involved to see if this can be rectified.

Also it should be noted the animal control officer has raised his rates for billing the town and they are as follows, keep 1st day \$50.00 4 days @ 10.00 Disinfecting and cleaning. Disposal or adoption \$50.00. For a total of \$140.00. Cats 6.00 per day for five days \$30.00. \$30.00 for adoption or disposal for a total of \$60.00. He has been charging \$100.00 for dogs and \$50.00 for cats. He also have to keep a heated kennel and have not made enough to pay for the heat.

The report of the Animal Control Officer is as follows, Received a number of complaints from residents of the Milltown Trailer park, of cats, some sick and strays living under homes in the park. I set live traps and caught six cats in April. There are still quite a few cats left and I will continue to catch them. I also had complaints from people in other parts of Milltown on stray cats. I spoke with a few people on the leash law this month. Warnings given

Respectfully submitted

Brent MacDougall
By-Law Enforcement Officer
Town of St. Stephen

TOWN of ST. STEPHEN

Building Inspection Services

73 Milltown Blvd. St. Stephen NB. E3L-1G5

APRIL REPORT 2015

BUILDING INSPECTION

The month of April brought in a total of 4 (four) permits which represents \$74,000.00 in building costs.

We issued no Stop Work Orders in the month April. This office has 2 (two) properties we are dealing with under the Unsightly By-Law. Two (2) of which are slated for demolition and the tenders have been awarded

Our office dealt with and has filed 2 (two) Occurrences reports and filed 6 (six) Building Inspection reports. 1 (one) electrical waiver was issued.

It should be noted that prior to issue of a building permit a pre-site inspection is conducted to determine if a building permit is needed. All permits are based on the individual pre-inspection of the proposed work. If needed a plan review is conducted, (many instances do not warrant a permit as the work may be deemed maintenance only), and ongoing inspections are conducted throughout the construction period.

Respectively Submitted

Manzer Young

**Manzer Young
Building Inspector
Town of St. Stephen**

Town of St. Stephen
Property Management Report

April 30, 2015

Report on Town Buildings and Properties

A. RCMP BUILDING

- Working on prices for old and worn out blinds inside the building
- Working on new wall mounted mailbox

B. VISITOR INFORMATION CENTRE

- After the heavy rains in April we have had flooding in the basement of this building this was caused by newly formed crack in the foundation wall.
- All damaged drywall was removed and has been replaced, crack filling and painting is underway.
- We have also removed the old 200 gallon oil storage tank that started to leak in the basement area of the building the special catch tray under the storage tank contained the oil leak.

C. LIBRARY

- Repairs to the outside air conditioning unit has been completed
-

D. TOWN WHARF

- Wharf is checked weekly.
- Repairs to the wharf safety rails will start the week of May 12 and should be completed in 5 to 7 days this will again make the wharf safe to walk on.
- Still waiting for pricing to coming in from contractors on ramp repair

Town of St. Stephen
Property Management Report

April 30, 2015

Report on Town Buildings and Properties

F. GIDDENS MEMORIAL AIRPORT

- Repairs are underway to the broken fencing at the airport
- Repaired underground wires to the lights on the runway.

G. 199 FIRE HALL

- Repairs to the hot water boiler piping should be completed by the end of April.
- Replace and relocate electrical more power wires in fire engine bay that were not safe
- Pricing is still coming in on the new backup generator system for the fire station

H. Pizza Delight

- .Repaired back door hinges
- Repair to AC unit not working on roof..

I. Clark Building

- Repair electrical lights and plug outside.
- Need to install new AC cooling system for talk of the town beauty salon as both wall units are not repairable.

Respectfully submitted,

Kingsley Bailey, Property Manager

Report of the Development Office

St. Stephen Development Board

Work is continuing with an agreement for the St. Stephen Development Board. Meetings were held this past month with the General Manager (April 15) and business leaders (April 15; April 24; May 5).

Economic Development Summit

An idea is growing to host a session focused on the revitalization of our community based on the work of our marketing strategy, the St. Stephen Urban Design plan, and the Tourism and Promotion Action Committee.

St. Stephen Market

The Market will set up on the waterfront in front of the Garcelon Civic Center until we have an opportunity to develop the plan for the location on the riverfront of Chocolate Park and the Clark Building.

Planning Advisory Committee

- No agenda items for May 6.
- Nothing to report.

Building Permits

- 4 issued - total estimated construction value of \$ 74 000.00.

Sign Permits

- 3 issued (following up with permanent portable signs that require annual renewal).

Waivers

- Nothing to report.

Variances

- Nothing to report.

Approved plans

- Nothing to report.



Garcelon Civic Center Manager
Monthly Report
 April 2015

Administration:

- Various social media updates were completed throughout the month. The Facebook page now has 2,493 likes. The site has been very active and is a great tool for Staff to share updates.
- Barb Tucker started as our Administrative and Accounting Clerk on April 28, 2015.
- The staffing capacity of our Customer Service/Front Desk area continues to be an area of concern and even more so this month with a reduced of employees due to vacancies not being filled or in the process of being filled. It is a challenge to find enough coverage for the required hours with our current staffing levels and even more so when employees call in sick as limited back-up coverage is available.
- The Aquatic and Fitness Coordinator position was advertised and closed on April 29, 2015.
- The Canteen operator has started a week day lunch offering between 11am-2pm and is offering Happy Hour times for food and drinks some Fridays.

Aquatic & Fitness Center:

- The spring session of swimming lessons is underway. Due to staffing constraints lessons will be cancelled on May 9 and an extra week of lessons has been added to maintain the advertised 10 week session. The Wednesday Lap Swim from 11am-12pm has been cancelled until our Lifeguard capacity for day time increases. A number of the student Lifeguards are expected to transfer to the outdoor pool for the summer which will cause a student lifeguard shortage at the facility. We need to be proactive in advertising expected vacancies for the summer as to not negatively impact the aquatic offerings at the facility.

Membership Stats for the month of April:

1-month	6-month	Annual	Day Passes
162	3	4	532

Cumulative Membership Stats for the current year 2015:

1-month	6-month	Annual	Day Passes
720	66	21	2,607

- Membership sales continue to be steady and are on track to exceed our projected annual target.
- Private rentals continue to pick up with some of the local schools making reservations and families for birthday parties.
- **The Aquatic Center participation stats for the month of March:**

Swim Type	Number of Bathers
Lap Swim	761
Public Swim/Family Swim	658
Aquastretch	221
Warm/Therapy Swim	101
Little Ones	164
Toonie Swim	216
Adapted Swim	8
Adult Swim/All Ages/Afterschool	142
Lessons	541
Private Rentals	72
Monthly Total	2,884

Culture, Community, & Conference Center:

- The Culture, Community, & Conference Center is another one of our business units that had regular use with rentals from the Ambulance NB, Smet Monuments, and the Youth Summit to name a few. Room rental levels for the last couple of months are slightly under our anticipated target but expect the completion of the upper kitchen/canteen to boost rentals in for the balance of the year.
- Ticket sales for the concert continue.
- The contractor has been onsite working towards the completion of the construction deficiencies.

Quartermaln Arena & Sun Life Walking Track:

- The walking and jogging track continues to be a big hit with many community members utilizing the track several times a day. Usage on the weekends early in the morning between 6am-8am is slowing down. Consideration on reducing the walking track hours on Saturday and Sunday between 6am-8am for the summer months should be considered.
- The off-season use of the arena is picking up with weekly ball hockey and indoor soccer. A three day Youth Summit and two day Kiwanis Trade Show were also hosted this month. Preparations for the concert are underway and are being fine-tuned.
- The contractor has been onsite working towards the completion of the construction deficiencies.

Meetings:

- Weekly Staff Meetings: April 7, 9, & 22.
- Management Meetings: March 9 & 24

Respectfully Submitted by,

Natalie Rein

Garcelon Civic Center Manager

RESOLUTION NO.: _____

DATE: May 25, 2015

MOVED BY: _____

SECONDED BY: _____

BY-LAW NO. M-1.2 - "A BY-LAW TO AMEND BY-LAW NO. M-1, BEING THE TOWN OF ST. STEPHEN MUNICIPAL PLAN BY-LAW" – SECOND READING – READING IN ITS ENTIRETY

THAT By-Law No. M-1.2 – "A By-Law to Amend By-Law No. M-1, being the Town of St. Stephen Municipal Plan By-Law" – be given Second Reading – Reading in its Entirety.

THE TOWN OF ST. STEPHEN

BY-LAW NO. M-1.2

A BY-LAW TO AMEND BY-LAW NO. M-1, BEING THE TOWN OF ST. STEPHEN MUNICIPAL PLAN BY-LAW.

BE IT ENACTED by the Council of The Town of St. Stephen as follows:

1. By-Law No. M-1, being The Town of St. Stephen Municipal Plan By-Law, is amended by revising the use designations delineated on the Generalized Future Land Use Map constituting Appendix B thereof, a copy of a portion of which is attached hereto as Schedule "1" by changing the land use designation from Residential (Single & Two Family) (R-1) to Commercial (Neighbourhood) (NC) of the lands outlined in red on the said Schedule "1" of this by-law and which forms part hereof.
2. The land for which the land use designation is being changed is also shown on the Service New Brunswick Digital Property Mapping as PID # 01298181 (217 Union Street) attached hereto as Schedule "2".
3. The change of the land use designation is subject to a Section 39 of the *Community Planning Act* Council resolution whereby the land shall revert to Residential (Single & Two Family) (R-1) upon the cessation of the use of the property by LeeLand Farms Canine Rehabilitation and Recreation Facility for the operation of a canine recreational and boarding facility.

IN WITNESS WHEREOF The Town of St. Stephen has caused the corporate seal of the said Town to be affixed to this By-Law the _____ day of _____, 2015.

FIRST READING: April 27, 2015

SECOND READING:

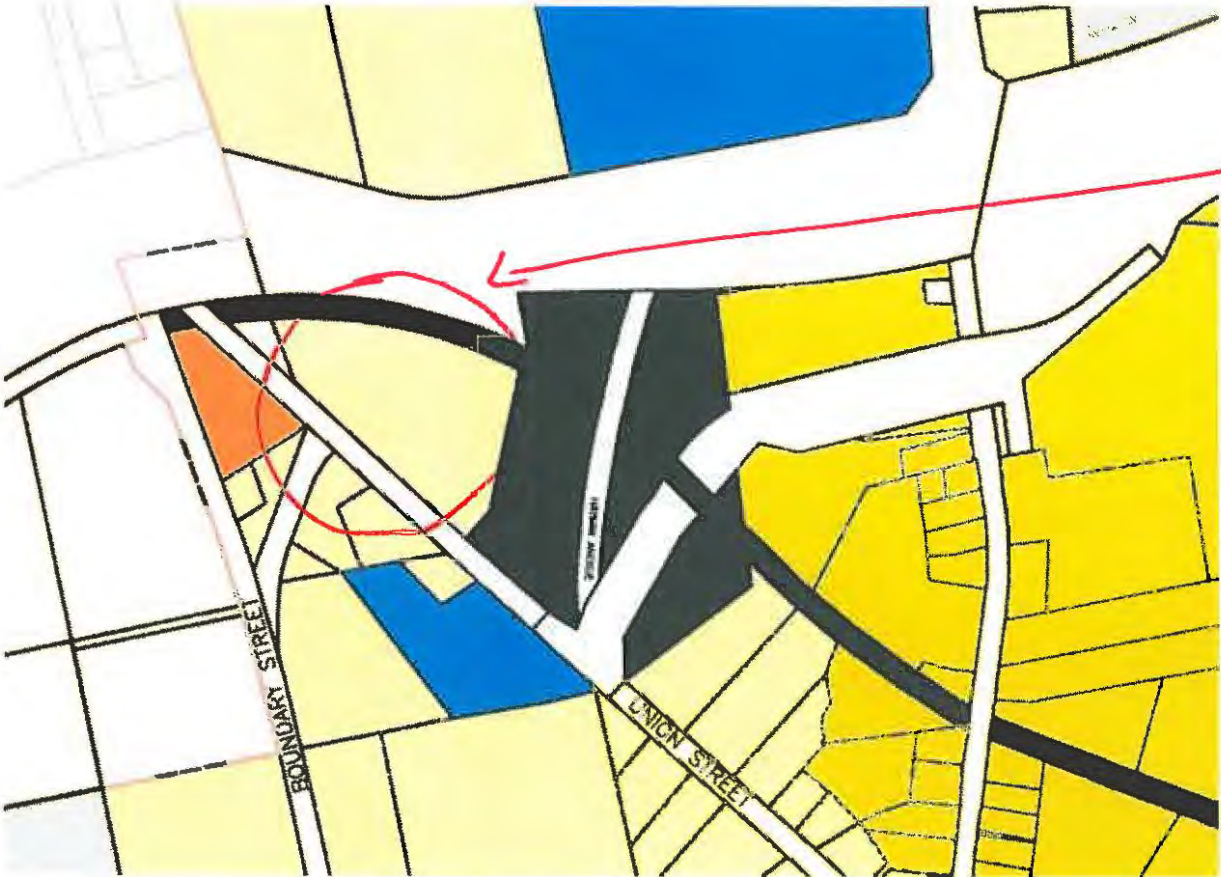
THIRD READING AND ENACTED:

John Quartermain, Mayor

Joan M. Flewelling, Town Clerk

By-Law No. M-1.2

Schedule 1



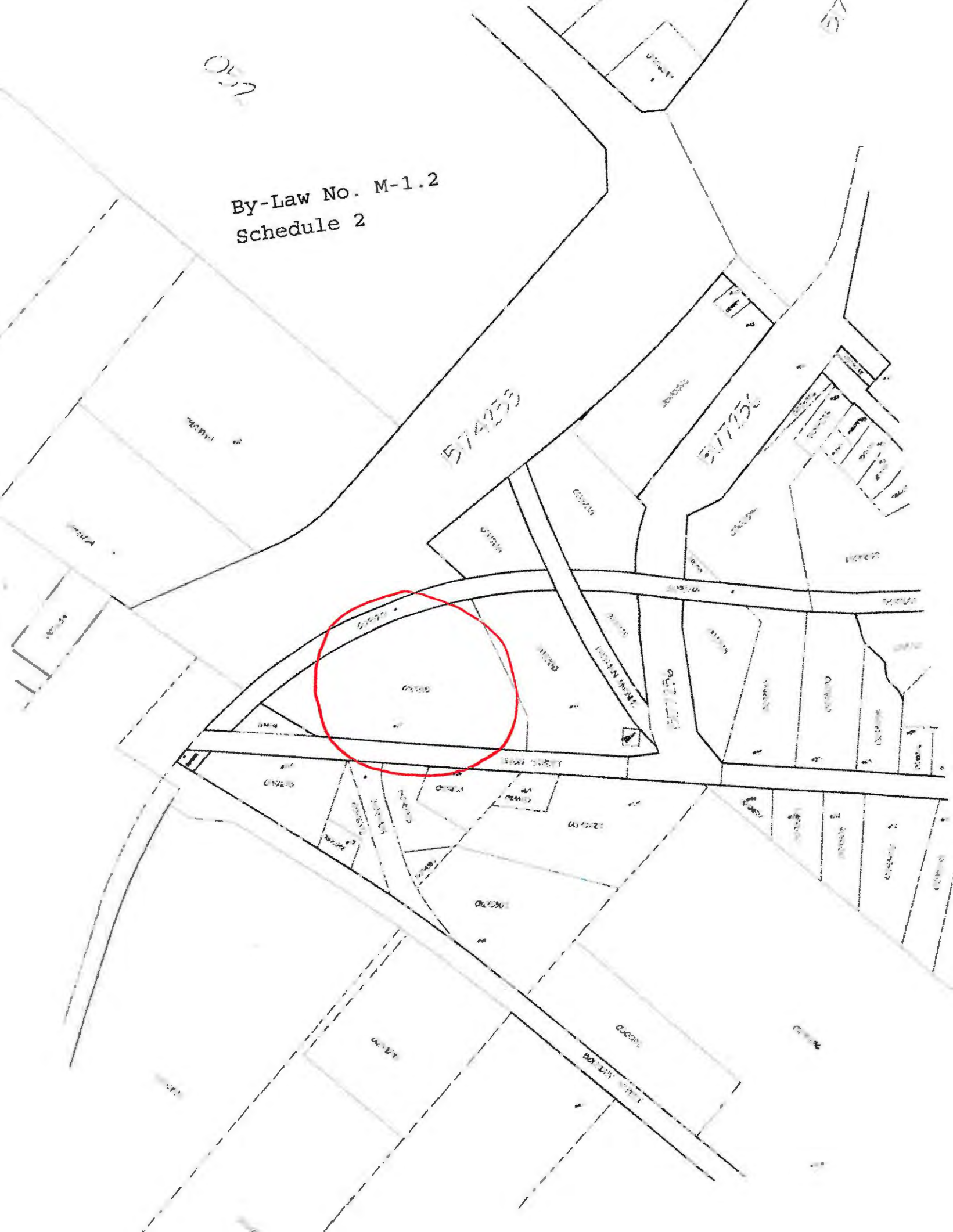
Rezone from Residential to Commercial

217 Union St

LEGEND

- RESIDENTIAL
- COMMERCIAL
- INSTITUTIONAL
- INDUSTRIAL
- UTILITY
- PARK AND OPEN SPACE
- FUTURE DEVELOPMENT
- TOWN BOUNDARY
- FUTURE ROAD

By-Law No. M-1.2
Schedule 2



RESOLUTION NO.: _____

DATE: May 25, 2015

MOVED BY: _____

SECONDED BY: _____

BY-LAW NO. Z-1.3 - "A BY-LAW TO AMEND BY-LAW NO. Z-1, BEING THE TOWN OF ST. STEPHEN ZONING BY-LAW" – SECOND READING – READING IN ITS ENTIRETY

THAT By-Law No. Z-1.3 – "A By-Law to Amend By-Law No. Z-1, being the Town of St. Stephen Zoning By-Law" – be given Second Reading – Reading in its Entirety.

THE TOWN OF ST. STEPHEN

BY-LAW NO. Z-1.3

A BY-LAW TO AMEND BY-LAW NO. Z-1, BEING THE TOWN OF ST. STEPHEN ZONING BY-LAW.

BE IT ENACTED by the Council of The Town of St. Stephen as follows:

1. By-Law No. Z-1, being The Town of St. Stephen Zoning By-Law, is amended by changing the zone as shown on the Zoning Map attached to the said By-Law as Schedule "A" thereof for the lands shown on Schedule "1" attached hereto and forming part hereof from Single & Two Family Residential (R-1) to Neighbourhood Commercial (NC).

2. The land for which the zone is being changed is also shown on a portion of the Service New Brunswick Digital Property Mapping attached hereto as Schedule "2" and identified as PID # 01298181 (217 Union Street).

3. Notwithstanding the provisions of Section 79 of the *Community Planning Act*, the use of the land shown on Schedule "1" attached hereto and forming part hereof shall be limited to a canine recreational and boarding facility operated by LeeLand Farms Canine Rehabilitation and Recreation Facility, and upon the cessation of such facility, the land shall revert to Single & Two Family Residential (R-1).

IN WITNESS WHEREOF The Town of St. Stephen has caused the corporate seal of the said Town to be affixed to this By-Law the _____ day of _____, 2015.

FIRST READING: April 27, 2015

SECOND READING:

THIRD READING AND ENACTED:

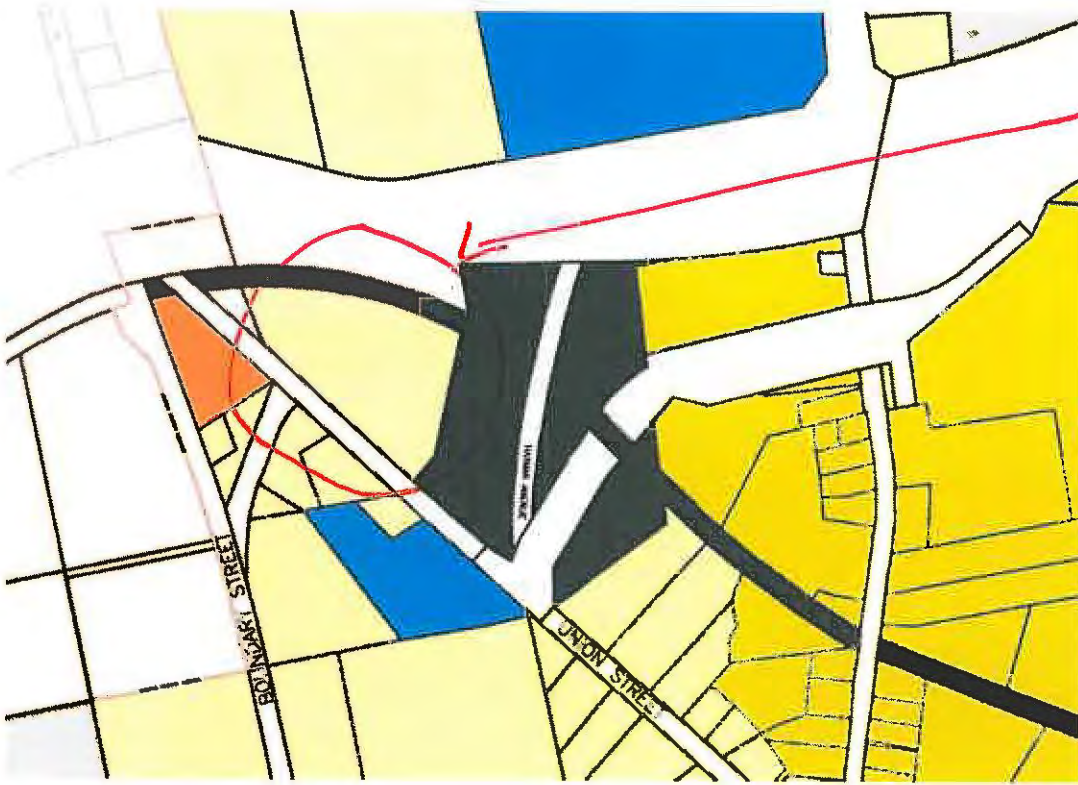
John Quartermain, Mayor

Joan M. Flewelling, Town Clerk

By-Law No. Z-1.3

Schedule 1

Rezone from R-1 (Single & Two Family Residential) to NC (Neighbourhood Commercial)



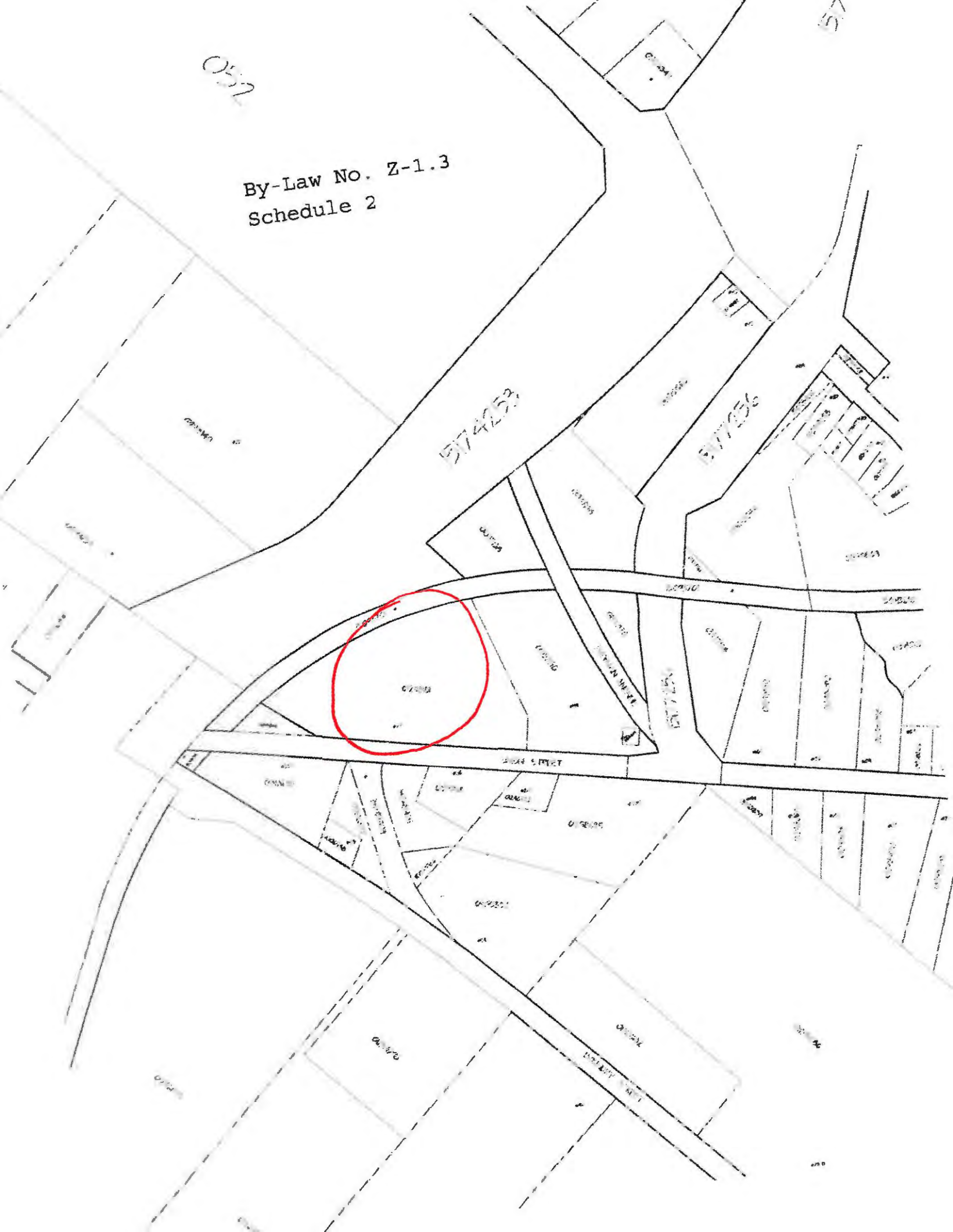
217 Union St

LEGEND

-  R-1 (SINGLE & TWO FAMILY RESIDENTIAL) ZONE
-  R-2 (RESIDENTIAL MEDIUM DENSITY) ZONE
-  R-3 (MULTIPLE UNIT RESIDENTIAL) ZONE
-  R-4 (LARGE LOTS RESIDENTIAL) ZONE
-  CM (COMMERCIAL MIX) ZONE
-  NC (NEIGHBOURHOOD COMMERCIAL) ZONE
-  LFR (LARGE FORMAT RETAIL) ZONE
-  I-1 (HEAVY INDUSTRIAL) ZONE
-  I-2 (LIGHT INDUSTRIAL) ZONE
-  PS (PARK & OPEN SPACE) ZONE
-  INT (INSTITUTIONAL) ZONE
-  U (UTILITY) ZONE
-  FD (FUTURE DEVELOPMENT) ZONE
-  DT (DOWNTOWN) ZONE
-  TOWN BOUNDARY

0532

By-Law No. Z-1.3
Schedule 2



RESOLUTION NO.: _____

DATE: May 25, 2015

MOVED BY: _____

SECONDED BY: _____

BY-LAW NO. Z-1.4 - "A BY-LAW TO AMEND BY-LAW NO. Z-1, BEING THE TOWN OF ST. STEPHEN ZONING BY-LAW" – FIRST READING – SHORT TITLE ONLY
THAT leave now be given to introduce a by-law entitled By-Law No. Z-1.4 – "A By-Law to Amend By-Law No. Z-1, being the Town of St. Stephen Zoning By-Law" – for First Reading – Short Title Only.

TOWN OF ST. STEPHEN

BY-LAW NO. Z-1.4

A BY-LAW TO AMEND BY-LAW NO. Z-1, BEING THE TOWN OF ST. STEPHEN ZONING BY-LAW

Be it enacted by the Council of the Town of St. Stephen as follows:

1 Following Section **3.0 GENERAL PROVISIONS**, subsection **3.14** under the heading "**Keeping of Chickens**" shall be amended as follows:

- (c) deleted in its entirety, with all remaining letters changed accordingly; and
- (d) formerly (e), replaced with the following: the enclosure and structure mentioned in (d) must be located in the rear yard and be located at least 10 metres (33 feet) from any dwelling on an adjacent lot;

2 Therefore the entire subsection **3.14** shall now read:

3.14 Keeping of Chickens

Notwithstanding 3.15 or any other provision of this by-law, the keeping of chickens may be permitted as an *accessory use* in a Residential Zone, subject to the following conditions:

- (a) chickens shall be kept as pets and for personal use only; no person shall sell eggs or engage in chicken breeding or fertilizer production for commercial purposes and the slaughtering of chickens is prohibited;
- (b) only female chickens are permitted and the maximum number of chickens allowed is four per lot;
- (c) chickens must be kept in an enclosure or fenced area at all times and shall be secured within an enclosed structure during non-daylight hours;
- (d) the enclosure and structure mentioned in (c) must be located in the rear yard and be located at least 10 metres (33 feet) from any dwelling on an adjacent lot;
- (e) chickens must not be kept in, upon or under any structure used for human habitation; and
- (f) chickens shall be kept in such a manner to ensure that they do not create a nuisance and that all lands and premises where chickens are kept is maintained in a sanitary condition at all times so that excrement or other chicken-related substances are not permitted to accumulate and cause an objectionable odour or nuisance.

IN WITNESS WHEREOF the Town of St. Stephen has caused the corporate seal
of the said Town to be affixed to this By-Law the day of , 2015.

First Reading:

Second Reading:

Third Reading and Enacted:

John Quartermain, Mayor

Joan M. Flewelling, Town Clerk

RESOLUTION NO.: _____

DATE: May 25, 2015

MOVED BY: _____

SECONDED BY: _____

ROYAL CANADIAN MOUNTED POLICE – MONTHLY REPORT

THAT the Royal Canadian Mounted Police April 2015 report for the St. Stephen Municipal Post, District # 1, be received for information and filed.



**Royal Canadian Mounted Police
St. Stephen Municipal Post
West District**

**POLICE REPORT
April 2015**

Council / Mayor's Report:

This report for St. Stephen RCMP covers the period of **April 1, 2015 to April 30, 2015 inclusive**. During this time period, the RCMP responded to **193** calls for service within the municipality of St. Stephen.

TRAFFIC DETAIL:

Other moving traffic	6
Other non-moving traffic	2
Tickets issued	7
Traffic Collisions	3
Warnings issued	9
Checkstop	3
Motor Vehicle Act	0
Fail to stop or remain	0

PROVINCIAL STATUTES:

Coroner's Act	0
Driving while Disqualified	0
False Abandoned 911	6
False Alarms	5
Family Relations Act – Other Activities	1
Fire Prevention	1
Firearms Act	0
Liquor Act	2
Mental Health Act	8
Trespass Act	0
Wildlife Act	0

CRIMINAL CODE:

Assault	5
Assault with Weapon or Causing Bodily Harm	2
Breach of Peace	1
Break and Enter - Business	1
Break and Enter – Residence	0
Break and Enter – Other	1
Child Pornography	0
Contempt – Fail to Attend Court	0
Crime Prevention	2
Criminal Harassment	2
Disturbing the Peace	2
Driving While Disqualified	1
Fail to comply with undertaking	1
Fail to comply with probation	0
Failure to stop or remain	0
Fraud	3
Impaired operation of motor vehicle (2 unfounded & 1 unsubstantiated)	3
Mischief damage to and/or Obstruct Enjoyment of Property	8
Other Theft under \$5000	3
Possession of Property Obtained by Crime	1
Sexual Assault	0
Theft Under or Equal to \$5000 – From a Motor Vehicle	3
Unlawfully in a Dwelling House	1
Utter Threats	4

OTHER FEDERAL STATUTES:

Controlled Drugs & Substances Act – Other Activities	2
Customs Act – Running the Port	1
Possession schedule VIII – cannabis	1
Possession schedule I – other CDSA	0
Possession schedule II – other CDSA	0
Possession for the Purpose of Trafficking – Schedule III	0
Trafficking – Schedule VII – Cannabis	0

OTHER INVESTIGATIONS:

Assistance to Canadian Police Non-RCMP	1
Assistance to Canadian Provincial Department	1
Assistance to General Public	5
Assistance to Canadian Federal Department	2
Assistance to Non-Government Canadian Agency	0
Assistance to US Non-Police Agency	0
Assistance to US Police Agency	0

OTHER INVESTIGATIONS:

Animal Calls	1
Crime Prevention	2
Information File	0
Items/lost found	2
Municipal Bylaws	0
Other Provincial Statutes	0
Person Reported Missing	5
Police Certificates	74
Suspicious person	1

(Jayson HANSEN), A. Ops NCO
Operations NCO i/c St. Stephen Post
Royal Canadian Mounted Police

RESOLUTION NO.: _____

DATE: May 25, 2015

MOVED BY: _____

SECONDED BY: _____

TOWN OF ST. STEPHEN - COMMERCIAL CREDIT APPLICATION

THAT the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to sign a commercial credit application between the Town and Terrapure (Revolution Environmental Solutions LP) in order to process any future purchases of the Town from the said company.

RESOLUTION NO.: _____

DATE: May 25, 2015

MOVED BY: _____

SECONDED BY: _____

INCREASED KENNEL FEES - ANIMAL CONTROL OFFICER

THAT the Council of the Town of St. Stephen accepts the increased kennel fees of the Town's Animal Control Officer from \$100.00 (one hundred dollars) per dog to \$140.00 (one hundred and forty dollars) per dog, and from \$50.00 (fifty dollars) per cat to \$60.00 (sixty dollars) per cat retroactive to March 1, 2015.

RESOLUTION NO.: _____

DATE: May 25, 2015

MOVED BY: _____

SECONDED BY: _____

RE-APPOINTMENT - CHARLOTTE COUNTY HOSPITAL FOUNDATION, INC.
THAT Richard Purcell be re-appointed to the Board of Trustees of the Charlotte County Hospital Foundation, Inc. for a three year term retroactive to May 1, 2015 and expiring April 30, 2018.

RESOLUTION NO.: _____

DATE: May 25, 2015

MOVED BY: _____

SECONDED BY: _____

APPROVAL OF EVENT – ST. CROIX BANDFEST

THAT the Council of the Town of St. Stephen grants permission to St. Croix Bandfest to hold a musical event in the rear parking lot of the St. Stephen Legion on Saturday, August 8, 2015 from 4:00 p.m. – 11:00 p.m.

AND THAT permission is granted for the placement of “off-site” signage, if required, so placed as to not obstruct traffic and vendor licenses for the event shall be waived.

AND FURTHER THAT the above-noted permission is contingent on receipt by the Town of a Certificate of Insurance.

RESOLUTION NO.: _____

DATE: May 25, 2014

MOVED BY: _____

SECONDED BY: _____

**PUBLIC WORKS DEPARTMENT – ASSISTANT TREATMENT PLANT OPERATOR
POSITION - JOB RECOMMENDATION**

THAT Kevin Mundie be appointed to the position of Assistant Treatment Plant Operator for the Public Works Department effective May 29, 2015, with applicable wages and benefits as outlined in the Canadian Union of Public Employees (CUPE) Local Union No. 770 Collective Agreement.

RESOLUTION NO.: _____

DATE: May 25, 2015

MOVED BY: _____

SECONDED BY: _____

'IN KIND SERVICES" - MARIA F. GANONG SENIORS' RESIDENCE (LONICERA HALL)

THAT the Council of the Town of St. Stephen authorizes "in kind services" be provided to Lonicera Hall located on the corner of Union and Marks Streets for site preparation during the installation of new water and sewer lines.

RESOLUTION NO.: _____

DATE: May 25, 2015

MOVED BY: _____

SECONDED BY: _____

ADJOURNMENT
THAT the meeting adjourn.