

AGENDA
ST. STEPHEN TOWN COUNCIL
73 MILLTOWN BLVD., SUITE 112
MONDAY, OCTOBER 22, 2018 @ 7:00 P.M.

1. MOMENT OF SILENCE
2. RECORDING OF ATTENDANCE
3. APPROVAL OF AGENDA
4. CONFLICT OF INTEREST
5. READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS
6. NOTICES OF MOTIONS
7. APPROVAL OF COUNCIL MINUTES
 - (a) Regular Council Meeting – September 24, 2018
8. ACCOUNTS
 - (a) Statements of Revenue and Expenditure
 - (b) Paid Bills
9. COMMUNICATIONS
COMMUNICATION FOR INFORMATION
COMMUNICATION FOR ACTION
10. APPROVAL OF COMMITTEE MINUTES
 - (a) Committees Meeting – Finance and Administration; Public Works; Police and Fire; Property, By-Laws and Environment; Parks and Recreation; and Planning, Promotion and Tourism – October 10, 2018
 - (b) Committee of Council Meeting – October 16, 2018

11. STAFF REPORTS

- (a) Chief Administrative Officer
- (b) Finance Department
- (c) Public Works Department
- (d) Parks and Recreation Department
- (e) Fire Department
- (f) By-Laws and Building Inspection Services
- (g) Development / Property Management Office
- (h) Garcelon Civic Center

12. UNFINISHED BUSINESS

13. CONSIDERATION OF BY-LAWS

14. NEW BUSINESS

- (a) Royal Canadian Mounted Police – Monthly Report
- (b) Eastern Charlotte Waterways Inc. – Partners for Climate Protection
- (c) Appointment – St. Croix Public Library Board
- (d) Tender: Waterfront Revitalization Project – St. Stephen, NB, Dillon Project No. 18-7081 (SCF Project No. 6920-2066)
- (e) Collective Agreement between the Town of St. Stephen and Canadian Union of Public Employees (CUPE) Local Union No. 770

15. REPORTS OF MAYOR AND COUNCILLORS

16. QUESTION PERIOD

17. CLOSED SESSION

- (a) Motion to move into closed session to discuss one (1) Labour and Employment Matter as per Section 68(1)(j) of the New Brunswick *Local Governance Act*.

18. ADJOURNMENT

RESOLUTION NO.: _____

DATE: October 22, 2018

MOVED BY: _____

SECONDED BY: _____

AGENDA

THAT the Agenda be approved as circulated.

RESOLUTION NO.: _____

DATE: October 22, 2018

MOVED BY: _____

SECONDED BY: _____

REGULAR COUNCIL MEETING

THAT the Minutes of the Regular Council meeting held on September 24, 2018 be approved as circulated.

TOWN OF ST. STEPHEN
REGULAR COUNCIL
73 MILLTOWN BLVD., SUITE 112
MONDAY, SEPTEMBER 24, 2018 @ 7:00 P.M.

1. **MOMENT OF SILENCE**

Mayor MacEachern requested a moment of silence.

2. **RECORDING OF ATTENDANCE**

PRESENT: Mayor Allan MacEachern; Deputy Mayor Jason Carr; Councillors Marg Harding, David Hyslop, Phil Chisholm, and Ken Parker; and Town Clerk Joan Flewelling.

ABSENT: Councillor Ghislaine Wheaton and Chief Administrative Officer Jeff Renaud.

3. **APPROVAL OF AGENDA**

AGENDA

Moved by Councillor Parker

Seconded by Councillor Hyslop

191/18 **THAT** the Agenda be approved as circulated. **CARRIED**

4. **CONFLICT OF INTEREST**

There were no conflicts of interest declared.

5. **READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS**

(a) Mayor MacEachern proclaimed the week of October 1 – 7, 2018 as New Brunswick Wellness Week.

6. **NOTICES OF MOTIONS**

There were no notices of motions.

7. **APPROVAL OF COUNCIL MINUTES**

REGULAR COUNCIL MEETING

Moved by Councillor Harding

Seconded by Deputy Mayor Carr

192/18 **THAT** the Minutes of the Regular Council meeting held on August 27, 2018 be approved as circulated. **CARRIED**

SPECIAL COUNCIL MEETING

Moved by Councillor Parker
Seconded by Councillor Chisholm

- 193/18 THAT the Minutes of the Special Council meeting held on September 18, 2018 be approved as circulated. **CARRIED**

8. **ACCOUNTS**

PAID BILLS

Moved by Councillor Parker
Seconded by Councillor Hyslop

- 194/18 THAT the paid bills in the amount of \$1,097,251.95 (one million, ninety-seven thousand, two hundred and fifty-one dollars and ninety-five cents) be received. **CARRIED**

9. **COMMUNICATIONS**

COMMUNICATION FOR INFORMATION

No communication for information.

COMMUNICATION FOR ACTION

No communication for action.

10. **APPROVAL OF COMMITTEE MINUTES**

COMMITTEES MEETING

Moved by Councillor Hyslop
Seconded by Councillor Harding

- 195/18 THAT the Minutes of the Committees meeting – Finance and Administration; Public Works; Police and Fire; Property, By-Laws and Environment; Parks and Recreation; and Planning, Promotion and Tourism held on September 12, 2018 be approved as circulated. **CARRIED**

11 **STAFF REPORTS**

STAFF REPORTS

Moved by Councillor Hyslop
Seconded by Councillor Chisholm

- 196/18 THAT the following staff reports for the month of August 2018 be adopted: Chief Administrative Officer; Finance Department; Public Works Department; Parks and Recreation Department; Fire Department; By-Laws and Building Inspection Services; and Garcelon Civic Center. **CARRIED**

12. UNFINISHED BUSINESS

No unfinished business.

13. CONSIDERATION OF BY-LAWS

BY-LAW NO. A-13 - A BY-LAW RESPECTING THE CODE OF CONDUCT FOR MEMBERS OF THE TOWN COUNCIL – THIRD AND FINAL READING – SHORT TITLE ONLY

Moved by Deputy Mayor Carr

Seconded by Councillor Harding

197/18 THAT By-Law No. A-13 – “A By-Law Respecting the Code of Conduct for Members of the Town Council” – be given Third and Final Reading – Short Title Only
CARRIED

BY-LAW NO. Z-1.7 - A BY-LAW TO AMEND BY-LAW NO. Z-1, BEING THE TOWN OF ST. STEPHEN ZONING BY-LAW – SECOND READING – SECTION NUMBERS ONLY

Moved by Councillor Harding

Seconded by Deputy Mayor Carr

198/18 THAT By-Law No. Z-1.7 – “A By-Law to Amend By-Law No. Z-1, being the Town of St. Stephen Zoning By-Law” – be given Second Reading – Section Numbers Only.
CARRIED

BY-LAW NO. Z-1.7 - A BY-LAW TO AMEND BY-LAW NO. Z-1, BEING THE TOWN OF ST. STEPHEN ZONING BY-LAW – THIRD AND FINAL READING – SHORT TITLE ONLY

Moved by Councillor Parker

Seconded by Councillor Hyslop

199/18 THAT By-Law No. Z-1.7 – “A By-Law to Amend By-Law No. Z-1, being the Town of St. Stephen Zoning By-Law” – be given Third and Final Reading – Short Title Only.
CARRIED

14. NEW BUSINESS

ROYAL CANADIAN MOUNTED POLICE – MONTHLY REPORT

Moved by Councillor Harding

Seconded by Councillor Chisholm

200/18 THAT the Royal Canadian Mounted Police August 2018 report for the St. Stephen Municipal Post, District # 1, be received for information and filed.
CARRIED

15. REPORTS OF MAYOR AND COUNCILLORS

Deputy Mayor Carr

- Attended a Finance meeting with the Mayor, CAO and Assistant Treasurer.
- Attended the Provincial Candidates' night hosted by the St. Stephen Area Chamber of Commerce.
- Attended all Town meetings.

Councillor Hyslop

- Attended all Town meetings.
- Attended a Canada 1st Basketball Committee meeting in preparation of the celebration on October 17, 2018, to recognize the 125th anniversary of the basketball court.
- Attended a Charlotte County Museum board meeting.
- Attended a Recycling Blue Bin launch at the Garcelon Civic Center hosted by the Regional Service Commission.
- Attended the Charlotte County Fall Fair on both days and enjoyed the newcomers' reception.
- Attended St. Stephen Aces hockey games.
- Attended a Municipal Plan Review at the Garcelon Civic Center hosted by Dillon Consulting Limited.
- Encouraged people to participate in the new Doors Open event on September 29th.

Councillor Parker

- Met with the Chief Administrative Officer on properties and by-laws.
- Advised that he will be scheduling a meeting with the Chief Administrative Officer to meet the new librarian of the St. Croix Public Library, Kait McClary.
- Attended all Town meetings.

Councillor Chisholm

- Attended the Provincial Candidates' night hosted by the St. Stephen Area Chamber of Commerce.
- Attended all Town meetings.
- Attended a Municipal Plan Review at the Garcelon Civic Center hosted by Dillon Consulting Limited.
- Met with the Director of Parks and Recreation.

Councillor Harding

- Attended all Town meetings.
- Met with Sergeant Stubbs.

Mayor MacEachern

- Will participate in the Heart & Stroke Foundation of NB "Big Bike" fundraiser on Tuesday, September 25th.
- Attended the Provincial Candidates' night hosted by the St. Stephen Area Chamber of Commerce.
- Attended a Recycling Blue Bin launch at the Garcelon Civic Center hosted by the Regional Service Commission.
- Attended a Regional Service community police meeting.
- Attended a Dialogue NB meeting.
- Attended the Charlotte County Fall Fair and enjoyed the newcomers' reception.
- Attended St. Stephen Aces hockey games.
- Attended a reception for new immigrants.
- Attended all Town meetings.

16. QUESTION PERIOD

There were no questions from the public and Krisi Marples, editor of *The Saint Croix Courier* and *Courier Weekend*, had no questions or comments.

17. ADJOURNMENT

ADJOURNMENT

Moved by Deputy Mayor Carr

Seconded by Councillor Hyslop

201/18 THAT the meeting adjourn at 7:17 p.m. **CARRIED**

Mayor

Town Clerk

AGENDA
ST. STEPHEN TOWN COUNCIL
73 MILLTOWN BLVD., SUITE 112
MONDAY, SEPTEMBER 24, 2018 @ 7:00 P.M.

1. MOMENT OF SILENCE

2. RECORDING OF ATTENDANCE

3. APPROVAL OF AGENDA

4. CONFLICT OF INTEREST

5. READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS
 - (a) New Brunswick Wellness Week (October 1 – 7, 2018) – Proclamation

6. NOTICES OF MOTIONS

7. APPROVAL OF COUNCIL MINUTES
 - (a) Regular Council Meeting – August 27, 2018
 - (b) Special Council Meeting – September 18, 2018

8. ACCOUNTS
 - (a) Paid Bills

9. COMMUNICATIONS
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10. APPROVAL OF COMMITTEE MINUTES

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11. STAFF REPORTS

- (a) Chief Administrative Officer
(b) Finance Department
(c) Public Works Department
(d) Parks and Recreation Department
(e) Fire Department
(f) By-Laws and Building Inspection Services
(g) Development / Property Management Office
(h) Garcelon Civic Center

12. UNFINISHED BUSINESS

13. CONSIDERATION OF BY-LAWS

- (a) By-Law No. A-13 – A By-Law Respecting the Code of Conduct for Members of the Town Council – Third and Final Reading – Short Title Only
(b) By-Law No. Z-1.7 – A By-Law to Amend By-Law No. Z-1, being the Town of St. Stephen Zoning By-Law – Second Reading – Section Numbers Only
(c) By-Law No. Z-1.7 – A By-Law to Amend By-Law No. Z-1, being the Town of St. Stephen Zoning By-Law – Third and Final Reading – Short Title Only

14. NEW BUSINESS

- (a) Royal Canadian Mounted Police – Monthly Report

15. REPORTS OF MAYOR AND COUNCILLORS

16. QUESTION PERIOD

17. ADJOURNMENT

RESOLUTION NO.: _____

DATE: October 22, 2018

MOVED BY: _____

SECONDED BY: _____

STATEMENTS OF REVENUE AND EXPENDITURE

THAT the Statements of Revenue and Expenditure for both the General Operating Fund and Water and Sewerage Operating Fund to July 31, 2018 be received.

**Town of St. Stephen
General Operating Fund
Statement of Revenue and Expenditure
(Unaudited)**

	Actual To Date For the Seven Months Ending July 31, 2018	Budget For the Year Ending December 31, 2018	Remaining	Percentage Used
Revenue				
Taxes	3,124,780	5,356,765	\$2,231,985	58%
Services Provided to Other Governments	90,728	253,708	162,980	36%
Sale of Services	313,390	605,134	291,744	52%
Other Revenue From Own Sources	127,490	195,842	68,352	65%
Unconditional Grants	911,080	1,442,611	531,531	63%
Conditional Transfers	11,491	4,200	(7,291)	274%
Other Transfers	843,929	1,492,537	648,608	57%
Total Revenue	5,422,888	9,350,797	3,927,909	58%
Expenditure				
General Government Services	619,328	1,044,472	425,144	59%
Protective Services	1,114,859	2,260,064	1,145,205	49%
Transportation Services	1,097,855	1,938,884	841,029	57%
Environmental Health Services	148,300	247,794	99,494	60%
Environmental Development Services	183,985	292,874	108,889	63%
Recreational and Cultural Services	1,062,661	1,929,757	867,096	55%
Fiscal Services	596,219	1,628,952	1,032,733	37%
Other	(9,783)	8,000	17,783	-122%
Total Expenditures	4,813,424	9,350,797	4,537,373	51%
Surplus (Deficit)	\$609,464	\$0		

**Town of St. Stephen
Water and Sewerage Operating Fund
Statement of Revenue and Expenditure
(Unaudited)**

	Actual To Date For the Seven Months Ending July 31, 2018	Budget For the Year Ending December 31, 2018	Remaining	Percentage Used
Revenue				
Sale of Service	\$1,074,690	\$2,065,570	\$990,880	52%
Other Revenue From Own Source	114,628	200,300	85,672	57%
Other Transfers	52,221	89,521	37,300	58%
Total Revenue	1,241,539	2,355,391	1,113,852	53%
Expenditures				
Water Supply	598,020	1,081,783	483,763	55%
Sewerage Collection and Disposal	360,031	726,650	366,619	50%
Fiscal Services	393,329	546,958	153,629	72%
Total Expenditures	1,351,380	2,355,391	1,004,011	57%
Surplus (Deficit)	(\$109,841)	\$0		

RESOLUTION NO.: _____

DATE: October 22, 2018

MOVED BY: _____

SECONDED BY: _____

PAID BILLS

THAT the paid bills in the amount of \$746,640.63 (seven hundred and forty-six thousand, six hundred and forty dollars and sixty-three cents) be received.

TOWN OF ST. STEPHEN BILLS PAID (BANK TRANSFER PAYMENTS):

Visa:

July, 2018

Jeff Renaud (Gen Gov't: CAO Meetings, CAO Conference Fee,
Computer Goods) 1,247.54

August, 2018

Allan MacEachern (Gen Gov't: Mayor Travel) 104.59

Jeff Renaud (Gen Gov't: CAO Meetings) 110.81

Barbara Tucker (Civic Center: Admin/PD Training, Administration
Promotion, Canteen Merchandise, Arena Zamboni Expenses;
Recreation: Special Events) 1,114.65

Total \$ 2,577.59

TOWN OF ST. STEPHEN BILLS PAID (GENERAL & UTILITY CAPITAL FUNDS):

September 2018

Kiwanis Club of St. Stephen (Skateboard Park Fencing (Eastern Fence Limited, Invoice #IN-1271), Cheque #1174

\$ 8,556.39

\$ 8,556.39

TOWN OF ST. STEPHEN BILLS PAID (CHARLES F. TODD TRUST FUND):

SEPTEMBER 2018

Kassidy Adams (Frances Esther Todd Scholarship - First Installment, Cheque #88)	\$	1,300.00
Braden Dow (Irving Randall Todd Scholarship - First Installment, Cheque #89)		1,300.00
Volunteer Centre of Charlotte County, Inc. (2018 Income Distribution, Cheque #90)		5,347.52
Total	\$	<u>7,947.52</u>

Town of St. Stephen
BNK4 - Civic Center Bank Account
Cheques from 000001 to 000037 dated between 09/01/2018 and 09/30/2018

CHEQUE REGISTER

Printed: 1:51:17PM 10/18/2018

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Number	Issued	Amount	SC	Status	Status Date
000035	09/12/2018 TOWN OF ST. STEPHEN 49000.00**	49,000.00 49,000.00	A/P	OUT-STD	09/12/2018
	Cheque Totals Issued:	49,000.00			
	Void:	0.00			
	Total Cheques Generated:	49,000.00			
	Total # of Cheques Listed:	1			

* - Partial payment was made on Invoice

** - Name on Check was modified

Town of St. Stephen
 BNK1 - General Bank Account
 Cheques from 000001 to 022934 dated between 09/01/2018 and 09/30/2018

CHEQUE REGISTER

Printed: 1:51:52PM 10/18/2018

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Number	Issued	Amount	SC	Status	Status Date
022644	09/01/2018 HERITAGE COURT HOLDINGS LIMITED RC000027879 GG-TOWNHALL-LEASE-SEPT/18	5,417.62 5,417.62	A/P	OUT-STD	09/01/2018
022645	09/01/2018 SHARPE'S LAWN CARE 258 RC-PARKS-TURF MAINTENANCE-PL	17,250.00 17,250.00	A/P	OUT-STD	09/01/2018
022646	09/04/2018 ACCT #903240047015 AUGUST2018 VOLUNTEER FIRE MEMBERSHIP DU	280.00 280.00	A/P	OUT-STD	09/04/2018
022647	09/04/2018 ACCT 8025-280 AUGUST2018 LOCAL 770 UNION DUES-AUGUST/18	1,828.23 1,828.23	A/P	OUT-STD	09/04/2018
022648	09/04/2018 BORDER INVESTIGATIONS & SECURITY INC. 14895 PS-BYLAWS-AUG 24-AUG 31/18	966.00 966.00	A/P	OUT-STD	09/04/2018
022649	09/04/2018 BRIGGS PLUMBING INC. 114853 CC-BUILDING-BACKFLOW TESTING 114858 RC-CHOCOLATEPARK-BACKFLOW TESTING 114859 RC-MILLPOOL-BACKFLOW TESTING	1,026.19 920.03 35.39 70.77	A/P	OUT-STD	09/04/2018
022650	09/04/2018 CARMICHAEL ENGINEERING LTD. FR-1609851 CC-ARENA-DEHUMIDIFICATION SYS FR-1610538 CC-ARENA-BOILERS SERVICE FR-1610653 CC-ARENA-DEHUMIDIFICATION SYS	5,462.50 1,449.00 1,374.25 2,639.25	A/P	OUT-STD	09/04/2018
022651	09/04/2018 CHARLOTTE COUNTY JANITORIAL 4034 PS-FIRE-JANITORIAL-JUL/18 4036 PM-RCMP-JANITORIAL-JUL/18	1,437.19 161.00 1,276.19	A/P	OUT-STD	09/04/2018
022652	09/04/2018 CHARLOTTE COUNTY FALL FAIR 2018GRANT GG-CIVIC-2018 GRANT	1,000.00 1,000.00	A/P	OUT-STD	09/04/2018
022653	09/04/2018 CIBC MELLON GLOBAL SECURITIES NBMF0216002 AUGUST2018 GG-MJUNCIPALPLAN-AUGUST/18	37,349.28 37,349.28	A/P	OUT-STD	09/04/2018
022654	09/04/2018 FUNDY BUILDING INSPECTION & DRAFTING SERVICE 18-078 PS-BUILDINSPECTOR-AUG 19-SEPT	2,484.00 2,484.00	A/P	OUT-STD	09/04/2018
022655	09/04/2018 IRVING ENERGY DISTRIBUTION AND MARKETING 303292018 TS-STG-GAS	5,206.81 5,206.81	A/P	OUT-STD	09/04/2018
022656	09/04/2018 JEFF RENAUD AUGUST2018 GG-CAO-MONTHLY VEHICLE ALLOWANCE CAOSMEETING GG-CAO-CAO'S MEETING, ST. ANDREW	275.60 250.00 25.60	A/P	OUT-STD	09/04/2018
022657	09/04/2018 JUDY OLSEN SEADOGSGAME CC-EVENTS-SEA DOGS GAME CATERING	67.50 67.50	A/P	OUT-STD	09/04/2018
022658	09/04/2018 KONICA MINOLTA BUSINESS SOLUTIONS 252924507 CC-COPIER-MONTHLY MAINTENANCE 253442917 CC-COPIER-MONTHLY MAINTENANCE	336.96 178.62 158.34	A/P	OUT-STD	09/04/2018
022659	09/04/2018 KONICA MINOLTA BUSINESS 6854183 CC-COPIER-LEASE-SEPT/18 6854317 GG-TOWNHALL-COPIER LEASE-SEPT	522.85 131.10 391.75	A/P	OUT-STD	09/04/2018
022660	09/04/2018 MINISTER OF FINANCE WEEK362018 EMPLOYEE DEDUCTIONS-SEPT 02-18	209.30 209.30	A/P	OUT-STD	09/04/2018
022661	09/04/2018 O'CONNELL MIKE AUGUST2018 RC-RECREATIONDIRECTOR-MONTHLY	200.00 200.00	A/P	OUT-STD	09/04/2018
022662	09/04/2018 PAYROLL TRANSFER WEEK352018 GG-TRANSFER-AUG 17-30/18	80,369.00 80,369.00	A/P	OUT-STD	09/04/2018
022663	09/04/2018 PETTY CASH	57.50	A/P	OUT-STD	09/04/2018

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Town of St. Stephen
 BNK1 - General Bank Account
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CHEQUE REGISTER

Printed: 1:51:52PM 10/18/2018

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Number	Issued	Amount	SC	Status	Status Date
	JULY032018	PS-BUILDINSPECTOR-REGISTERED			
	JULY062018	PS-BUILDINSPECTOR-REGISTERED			
	JULY162018	PS-BUILDINSPECTOR-REGISTERED			
	JULY262018	PS-BUILDINSPECTOR-REGISTERED			
022664	09/04/2018 PITA PIT	207.12	A/P	OUT-STD	09/04/2018
	FLAKEBOARDFIRE	PS-FIRE-OVERNIGHT FIRE AT FLAKI			
	MEETING	PS-FIRE-MEETING MEAL			
022665	09/04/2018 PIZZA DELIGHT	174.12	A/P	OUT-STD	09/04/2018
	159491	PS-FIRE-MEAL			
	JULY 01,2018	PS-FIRE- LUNCH FOR VOL. CREW C			
022666	09/04/2018 RECEIVER GENERAL FOR CANADA	33,618.28	A/P	OUT-STD	09/04/2018
	WEEK352018	GG-REMITTANCE-AUG 17-30/18			
022667	09/04/2018 SEAN MORTON	40.24	A/P	OUT-STD	09/04/2018
	CANADIANFLAG	PS-FIRE-CANADIAN FLAG GIFTED T			
022668	09/04/2018 SHANNON MICHAEL	371.91	A/P	OUT-STD	09/04/2018
	WEEK362018	PS-ANIMALCONTROL-WEEKLY FEE,			
022669	09/04/2018 ST. STEPHEN UTILITY DEPT.	60.00	A/P	OUT-STD	09/04/2018
	AUGUST2018	EMPLOYEES DEDUCTIONS-AUGUST			
022670	09/05/2018 CHOCOLATE FEST INC.	70.00	A/P	OUT-STD	09/05/2018
	AUGUST202018	GG-CIVIC-CHICKEN BONE PINK CAF			
022671	09/12/2018 AJW MECHANICAL LTD.	452.21	A/P	OUT-STD	09/12/2018
	27699	PM-5KINGS-AIR UNIT REPAIR			
022672	09/12/2018 ALL GAS TANKS	32.14	A/P	OUT-STD	09/12/2018
	94812	RC-LAWNMOWERS-1 LB CARBON LI			
022673	09/12/2018 ATLANTIC ASPHALT RESTORATION CORP.	72,450.00	A/P	OUT-STD	09/12/2018
	312	PM-AIRPORT-CRACK SEAL RUNWA`			
022674	09/12/2018 BRUNET	81.94	A/P	OUT-STD	09/12/2018
	35048	GG-SERVER-QUARTERLY SERVER I			
022676	09/12/2018 CREIGHTON-CARTER LTD.	1,385.67	A/P	OUT-STD	09/12/2018
	961-457948	TS-SHOP- SAND, PLUG			
	961-458022	TS-#401- LUBE FILTERS			
	961-458039	TS-#21-FILTER			
	961-458119	TS-SHOP- DISPOS. LID			
	961-458204	TS-#22- LUBE FILTER			
	961-458216	TS-SHOP- AIR TOOL LUBRICANT			
	961-458257	TS-SHOP- 8NPTX1 2BARB			
	961-459170	TS-SHOP-8NPTX3, HOSES			
	961-459197	CC-ARENA- ICE MAKING MACHINE			
	961-459296	TS-SHOP-10T RAM KIT			
	961-459332	TS-#21-LUBE FILTERS			
	961-459340	TS-#21-LUBE FILTERS			
	961-459374	TS-#24-STARTING FLUID, HEADLIGH			
	961-459420	TS-#16-FUEL WATER FILTER			
	961-459604	TS-#306-FUEL PUMP MODULE ASSE			
	961-459676	TS-SHOP-ROLOC SURFACE CONDIT			
	961-459700	TS-SHOP-LOCKNUT SOCKET			
022677	09/12/2018 DILLON CONSULTING LIMITED	14,023.28	A/P	OUT-STD	09/12/2018
	188747	GG-INFRASTRUCTURE-ASSET MAN.			

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022678	09/12/2018 ENBRIDGE GAS NEW BRUNSWICK 2018082301008-1016227-0 CC-BUILDING-NATURAL GAS 00	891.91 891.91	A/P	OUT-STD	09/12/2018
022679	09/12/2018 FERO WASTE & RECYCLING INC. 0001497192 GG-TOWN-ZONE II GARBAGE COLLI	3,777.12 3,777.12	A/P	OUT-STD	09/12/2018
022680	09/12/2018 GULLISON'S COURIER SERVICE 312014 TS-ST5-FROM SAUNDERS 911138 TS-#16-FR CASE EQUIPMENT 911145 TS-ST5-TO BAYVIEW 911225 TS-#37- TO TOWN FR/SAUNDERS EC 911305 TS-#34- TO TOWN FR/ LSW 911321 TS-#34- TO TOWN FR/ CASE,LSW, B/	379.50 34.50 34.50 57.50 46.00 46.00 161.00	A/P	OUT-STD	09/12/2018
022681	09/12/2018 IRVING ENERGY DISTRIBUTION AND MARKETING 115062 TS-ST5-DIESEL 245855* TS-ST5-DIESEL 816514 TS-ST5-DIESEL	2,033.09 458.33 674.46 900.30	A/P	OUT-STD	09/12/2018
022682	09/12/2018 L.E.WHITTAKER CO., LTD. 40183 PS-FIRE-CYLINDER HYDRO TESTIN	172.50 172.50	A/P	OUT-STD	09/12/2018
022683	09/12/2018 MAYFIELD GARDENS INC. 56 RC-HORT-COMPOST, MULCH, POTT	914.08 914.08	A/P	OUT-STD	09/12/2018
022684	09/12/2018 MIDLAND COURIER 9771634 PS-FIRE-TO ATLANTIC BUNKER GE/	45.79 45.79	A/P	OUT-STD	09/12/2018
022685	09/12/2018 MINISTER OF FINANCE WEEK372018 EMPLOYEE DEDUCTIONS-SEPT 09-	209.30 209.30	A/P	OUT-STD	09/12/2018
022686	09/12/2018 N.B.A.F.C. GUIDE FIRESAFETY2018 PS-FIRE-FIRE SAFETY JOURNAL 20-	255.00 255.00	A/P	OUT-STD	09/12/2018
022687	09/12/2018 NEW BRUNSWICK TRAILS COUNCIL INC. LTP2018 RC-PARKS-2018-2019 LOCAL TRAIL	304.75 304.75	A/P	OUT-STD	09/12/2018
022688	09/12/2018 ORR ELECTRIC & ALARM LTD. 3430 TS-ST5-REPLACED WALKING MAN L 3431 TS-ST5-REPLACED TRAFFIC LIGHT	1,087.28 688.39 398.89	A/P	OUT-STD	09/12/2018
022689	09/12/2018 SHANNON MICHAEL WEEK372018 PS-ANIMALCONTROL-WEEKLY FEE,	371.91 371.91	A/P	OUT-STD	09/12/2018
022690	09/12/2018 SOURCE ONE SUPPLIES 18939 CC-ARENA-GERMARC 4L JUGS	124.04 124.04	A/P	OUT-STD	09/12/2018
022691	09/12/2018 SOUTHERN SANITATION LTD. 159142 CC-BUILDING-GARBAGE COLLECTIK 159250 PM-AIRPORT-GARBAGE COLLECTIK 159273 GG-TOWN-ZONE 1 GARBAGE COLLI 159275 GG-TOWN-ZONE III GARBAGE COLL 159276 TS/RC-SHOP/PARKS-GARBAGE COL	9,549.69 347.88 50.60 4,602.78 4,005.74 542.69	A/P	OUT-STD	09/12/2018
022692	09/12/2018 SOUTH WEST COURIER 17262 TS-SHOP-TO UNIVERSAL	15.87 15.87	A/P	OUT-STD	09/12/2018
022693	09/12/2018 SOUTHWEST NEW BRUNSWICK SERVICE COMMISS 195123-195957 GG-TOWN-REGIONAL LANDFILL COI	11,372.12 11,372.12	A/P	OUT-STD	09/12/2018
022694	09/12/2018 ST. CROIX PRINTING & PUBLISHING COMPANY LIM 183757 GG-CIVIC-PUBLIC NOTICE 184071 GG-CIVIC-TOWN EVENTS	286.53 230.00 56.53	A/P	OUT-STD	09/12/2018

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Number	Issued	Amount	SC	Status	Status Date
022695	09/12/2018 STATIONERY PLUS	115.78	A/P	OUT-STD	09/12/2018
	30990* CC-ADMIN-INDEX TABS	9.18			
	31464 CC-ADMIN-ENVELOPES, MARKER, T	76.49			
	31762* CC-ADMIN-ERASER, BINDING CASE	30.11			
022696	09/12/2018 STERLING MARKING PRODUCTS	295.58	A/P	OUT-STD	09/12/2018
	7036691 GG-TOWN-CAT/DOG TAGS 2019	295.58			
022697	09/12/2018 SYSCO HALIFAX	1,317.24	A/P	OUT-STD	09/12/2018
	7010381 GG-CANTEEN-SUPPLIES	1,317.24			
022698	09/20/2018 AIR LIQUIDE CANADA INC.	163.36	A/P	OUT-STD	09/20/2018
	68742738 TS-SHOP-BLUESHIELD 8, 16	163.36			
022699	09/20/2018 ALL GAS TANKS	370.01	A/P	OUT-STD	09/20/2018
	94904 RC-PARKS-6 PACK MIX OIL	19.26			
	94941 TS/PS-199 UNION ST-OXYGEN BOTI	350.75			
022700	09/20/2018 BELL ALIANT	3,556.14	A/P	OUT-STD	09/20/2018
	06336721AUG18 TS-AIRPORT-LANDLINE PHONE	157.88			
	11368891AUG18 GG-TOWN-LANDLINE PHONES	1,078.12			
	11378668AUG18 PS/TS-199UNIONST-LANDLINE PHOI	358.99			
	11395944AUG18 PS-FIRE-LANDLINE PHONES	902.18			
	15772965AUG18 RC-REC/POOL-LANDLINE PHONES	238.66			
	46435731AUG18 RC-PARKS-CHOCOLATE PARK CAM	105.74			
	47424130AUG18 CC-ADMIN-LANDLINE PHONE CHAR	714.57			
022701	09/20/2018 BRIGGS PLUMBING INC.	775.65	A/P	OUT-STD	09/20/2018
	114854 PS-FIRE-BACKFLOW TEST	141.54			
	114904 RC-SPLASH PARK-BACKFLOW IS PL	634.11			
022702	09/20/2018 BRUNSWICK NEWS INC	973.95	A/P	OUT-STD	09/20/2018
	20006472 PS-FIRE-INTERNATIONAL FESTIVAL	533.60			
	20008560 PS-FIRE-BACK TO SCHOOL	440.35			
022703	09/20/2018 CINTAS CANADA LIMITED	272.04	A/P	OUT-STD	09/20/2018
	5011434312 PS-FIRE-FIRST AID SUPPLIES	272.04			
022704	09/20/2018 CLARK BREWER	138.00	A/P	OUT-STD	09/20/2018
	770135 PS-FIRE-REPAIRS TO OVERHEAD D	138.00			
022705	09/20/2018 DIANNA FRASER	100.00	A/P	OUT-STD	09/20/2018
	WALKTOREMEMBER2018 GG-CIVIC-A WALK TO REMEMBER G	100.00			
022706	09/20/2018 DOT LARSEN	27.41	A/P	OUT-STD	09/20/2018
	CLOTHALLOW2018 PS-CROSSINGGUARD-CLOTHING AI	27.41			
022707	09/20/2018 Frank Godsoe	1,104.00	A/P	OUT-STD	09/20/2018
	CPAPDCONFERENCE GG-ASSTTREASURER-CPA PROFES	1,104.00			
022708	09/20/2018 FUNDY BUILDING INSPECTION & DRAFTING SERVI	2,484.00	A/P	OUT-STD	09/20/2018
	18-084 PS-BUILDINSPECTOR-SEPT 02 - SEI	2,484.00			
022709	09/20/2018 IRVING ENERGY DISTRIBUTION AND MARKETING	1,181.35	A/P	OUT-STD	09/20/2018
	215167 TS-STSDIESEL	567.64			
	819963 TS-STSDIESEL	613.71			
022711	09/20/2018 KENT BUILDING SUPPLIES	2,921.86	A/P	OUT-STD	09/20/2018
	1428144 RC-PARKS- CAULK GUN, SCREWS	71.31			
	1428237 TS-SHP- HEX BLTS	2.13			
	1428256* CC-ADMIN- 22 GALLON RECYCLE BI	13.89			
	1428723 RC-PARKS-ADHESIVE, HI VIS TAPE,	67.28			
	1431378 RC-PARKS- SQUARE RAFTER LUMB	102.14			

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	1431945	RC-PARKS- DUG OUT SUPPLIES	606.84			
	1432141	RC-PARKS- HEX NUTS	4.27			
	1432176	TS-SHOP- CHAIN, U-BOLTS	44.71			
	1432292	CC-ARENA- 3" WIRE HD ROLLER FR	9.29			
	1434902	TS-SHOP- UTLTY BLADE, UTILITY KI	36.66			
	1435423	RC-HORT- PLYWOOD	58.79			
	1437138	RC-PARKS-PAINT, FOAM ROLLERS	65.21			
	1438992	RC-MILLPOOL-NAILS, PLYWOOD	585.41			
	1439112	RC-PARKS-WINDOW & DOOR SEAL/	8.65			
	1439534	RC-MILLPOOL-PROPANE REFILL	133.38			
	1439675	RC-MILLPOOL-GREAT STUFF, SHIN	55.48			
	1440052	RC-MILLPOOL-FLOURESCENT BULE	17.09			
	1441231	RC-HORT-LIQUAFEEED REFILL	20.63			
	1443324	RC-PARKS-HEX BOLTS, FLAT WASH	4.40			
	1443765	RC-PARKS-SLIT FOAM ROLLERS, W	76.16			
	1443908	RC-PARKS-DECK SCREWS	53.46			
	1443909	RC-PARKS-LUMBER	884.68			
022712	09/20/2018	KONICA MINOLTA BUSINESS SOLUTIONS	101.49	A/P	OUT-STD	09/20/2018
	253442688	GG-TOWN-COPIER MAINT-JULY 18	101.49			
022713	09/20/2018	MACDOUGALL SECURITY & DOCUMENT SERVICE	966.00	A/P	OUT-STD	09/20/2018
	14905	PS-BYLAW-SEPT 07 - SEPT 14/18 FE	966.00			
022714	09/20/2018	METALFAB LTD.	3,969.47	A/P	OUT-STD	09/20/2018
	19309	PS-#201-REPAIR BROKEN FRAME	3,969.47			
022715	09/20/2018	MICMAC FIRE & SAFETY SOURCE LTD.	220.80	A/P	OUT-STD	09/20/2018
	NS-00853100	PS-FIRE-ADAPTERS	220.80			
022716	09/20/2018	MICMAC FIRE & SAFETY SOURCE	563.50	A/P	OUT-STD	09/20/2018
	NB-00583230	PS-FIRE-FIRE LEATHER BOOTS	563.50			
022717	09/20/2018	MILLTOWN MACHINE & FABRICATION LTD.	64.47	A/P	OUT-STD	09/20/2018
	20013	TS-#24-SQ. TUBING, FLAT BARS	64.47			
022718	09/20/2018	MINISTER OF FINANCE	209.30	A/P	OUT-STD	09/20/2018
	WEEK382018	EMPLOYEE DEDUCTIONS-SEP 16 - 1	209.30			
022719	09/20/2018	N. B. ELECTRIC POWER	12,082.87	A/P	OUT-STD	09/20/2018
	19051703SEP18	TS-AIRPORT-ELECTRICITY	164.88			
	19051801SEP18	TS-AIRPORT-ELECTRICITY	51.38			
	216000030308SEP18	TS-ST5-AREA LIGHTS	11,866.81			
022720	09/20/2018	NEW SYSTEM LAUNDRY & CLEANERS LTD.	95.36	A/P	OUT-STD	09/20/2018
	418383	GG-TOWN HALL-FLOOR MATS	95.36			
022721	09/20/2018	ORKIN CANADA CORPORATION	77.05	A/P	OUT-STD	09/20/2018
	IN-8715187	CC-BUILDING-PEST CONTROL	77.05			
022722	09/20/2018	PAYROLL TRANSFER	82,923.00	A/P	OUT-STD	09/20/2018
	WEEK372018	GG-TRANSFER-AUG 31-SEP 13/18	82,923.00			
022723	09/20/2018	PETTY CASH	13.75	A/P	OUT-STD	09/20/2018
	AUGUST152018	CC-EVENTS-RETURNING SEA DOG	13.75			
022724	09/20/2018	RECEIVER GENERAL FOR CANADA	35,500.22	A/P	OUT-STD	09/20/2018
	WEEK372018	GG-REMITTANCE-AUG 31 - SEP 13/1	35,500.22			
022725	09/20/2018	SAUNDERS EQUIPMENT LTD.	705.81	A/P	OUT-STD	09/20/2018
	0000072805	CC-ARENA-CLOTH, SQUEEGEE, IMF	705.81			
022726	09/20/2018	SHANNON MICHAEL	371.91	A/P	OUT-STD	09/20/2018

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	WEEK382018 PS-ANIMALCONTROL-WEEKLY FEE,	371.91			
022727	09/20/2018 SOJOURN ENTERPRISES LIMITED	491.67	A/P	OUT-STD	09/20/2018
	69467 TS-STS-STREET SIGNS	491.67			
022728	09/20/2018 SOURCE ONE SUPPLIES	900.04	A/P	OUT-STD	09/20/2018
	189982018 RC-MILLTOWN POOL-MOP HEADS, (139.00			
	19038 TS-SHOP-BATH TISSUE, HAND TOW	96.12			
	19041 CC-ARENA-PORCELAIN CREAM CLE	503.16			
	19045 RC-MILLPOOL-MOP HANDLE	27.59			
	19098 RC-MILLPOOL-SODIUM THIOSULFA	134.17			
022729	09/20/2018 SOUTHWEST ELECTRIC & SECURITY INC.	182.91	A/P	OUT-STD	09/20/2018
	15334 CC-ARENA-FUSES	182.91			
022730	09/20/2018 ST. CROIX PRINTING & PUBLISHING COMPANY LIMI	113.04	A/P	OUT-STD	09/20/2018
	184585 GG-CIVIC-TOWN EVENTS	56.52			
	185029 GG-CIVIC-TOWN EVENTS	56.52			
022731	09/20/2018 ST.STEPHEN VOLUNTEER FIRE DEPARTMENT	2,150.00	A/P	OUT-STD	09/20/2018
	SSDFUNDRAISING2018 PS-VOLUNTEERFIREDEPT-FUNDR	2,150.00			
022732	09/20/2018 ST. STEPHEN AREA CHAMBER	2,000.00	A/P	OUT-STD	09/20/2018
	2018GRANT GG-CIVIC-2018 RETAILERS CHRISTI	2,000.00			
022733	09/20/2018 TIM TOZER	1,104.00	A/P	OUT-STD	09/20/2018
	CPAPDCONFERENCE2018 GG-TREASURER-CPA PROFESSION	1,104.00			
022734	09/20/2018 TOWN OF ST. STEPHEN	1,616.07	A/P	OUT-STD	09/20/2018
	1616.07 GG-FUNDTRANSFER-TO INT #4	1,616.07			
022735	09/20/2018 UNIFIRST CANADA LTD.	233.78	A/P	OUT-STD	09/20/2018
	7100141760 CC-FRONT LOBBY-FLOOR MATS	116.89			
	7100142405 CC-FRONT LOBBY-FLOOR MATS	116.89			
022736	09/20/2018 VALLEY EQUIPMENT LTD	81.77	A/P	OUT-STD	09/20/2018
	IX74522 TS-#6-HOSES	81.77			
022737	09/20/2018 NEW SYSTEM LAUNDRY & CLEANERS LTD.	46.74	A/P	OUT-STD	09/20/2018
	417919 PM-RCMP-FLOOR MATS	46.74			
022738	09/20/2018 ST. CROIX PRINTING & PUBLISHING COMPANY LIMI	120.46	A/P	OUT-STD	09/20/2018
	28239 CC-EVENTS-PROMOTION CARDS	120.46			
022740	09/25/2018 AJW MECHANICAL LTD.	1,429.72	A/P	OUT-STD	09/25/2018
	28181 CC-ARENA-CRANKCASE HEATERS,	884.63			
	29324 PM-LIBRARY-A/C UNIT REPAIR	545.09			
022741	09/25/2018 ALL GAS TANKS	20.70	A/P	OUT-STD	09/25/2018
	95219 RC-HORT-BASE-AUTOCUT 25-2	20.70			
022742	09/25/2018 ANNEX PUBLISHING BOOK DIVISION	2,769.09	A/P	OUT-STD	09/25/2018
	IN61420 PS-FIRE PREVENTION WEEK-PENCI	2,769.09			
022743	09/25/2018 AQUAM	193.96	A/P	OUT-STD	09/25/2018
	276527 CC-SAFETY-FIRST AID SUPPLIES	193.96			
022744	09/25/2018 ATLANTIC GYM & SPORTS	406.98	A/P	OUT-STD	09/25/2018
	3107784 RC-PARKS-DRY LINE MARKER, TEN	406.98			
022745	09/25/2018 ATLANTIC BUNKER GEAR SERVICES	446.14	A/P	OUT-STD	09/25/2018
	8508 PS-FIRE-BUNKER GEAR CLEANING	446.14			
022746	09/25/2018 BELL CONFERENCING INC.	50.72	A/P	OUT-STD	09/25/2018
	113566329 GG-BILLYWESTONBROOK-FLOOD M	50.72			
022747	09/25/2018 BELL MOBILITY INC.	980.19	A/P	OUT-STD	09/25/2018
	523889487SEP18CC CC-ADMIN-CELL PHONE CHARGES	127.72			

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	523889487SEP18GG GG/PS/RC/TS-CELL PHONE CHARGI	852.47			
022748	09/25/2018 BRUNSWICK NEWS INC	184.35	A/P	OUT-STD	09/25/2018
	20010890 PS-FIRE-BACK TO SCHOOL, BUCKE'	184.35			
022749	09/25/2018 CANADA BREAD COMPANY LIMITED	25.56	A/P	OUT-STD	09/25/2018
	123614907675 CC-CANTEEN-HOT DOG ROLLS	25.56			
022750	09/25/2018 CARQUEST	365.57	A/P	OUT-STD	09/25/2018
	14838-86181 TS-#12-BUMPER EXTEN, BUMPER C	254.27			
	14838-86330 TS-#12-AUVECOPAKS	12.88			
	14838-86420 TS-#12-BMP FILLER	37.31			
	14838-87269 TS-#12-HIN PIN & BUSH KIT	61.11			
022751	09/25/2018 CHARLOTTE COUNTY JANITORIAL	1,418.61	A/P	OUT-STD	09/25/2018
	4060 PS-FIRE-JANITORIAL-AUG/18	161.00			
	4062 PM-RCMP-JANITORIAL SERVICES-A	1,257.61			
022752	09/25/2018 CLASSIC ASPHALT LTD.	1,471.79	A/P	OUT-STD	09/25/2018
	18-081 TS-ST5-ASPHALT	1,471.79			
022753	09/25/2018 CNH CAPITAL	33.14	A/P	OUT-STD	09/25/2018
	AUG10/18INTEREST TS-ST5-AUGUST INTEREST	15.25			
	IN88841 TS-#11-SWITCH	17.89			
022754	09/25/2018 COCA COLA REFRESHMENTS CANADA COMPANY	220.29	A/P	OUT-STD	09/25/2018
	15330200499 CC-CANTEEN-SUPPLIES	220.29			
022755	09/25/2018 DOWNEY FORD SALES LTD.	26.61	A/P	OUT-STD	09/25/2018
	28929 TS-#23-PLUG & OIL DRAIN	26.61			
022756	09/25/2018 EAST COAST INTERNATIONAL TRUCKS	1,570.49	A/P	OUT-STD	09/25/2018
	30308S TS-SHOP-BACKUP LAMP, ROTT4TRI	166.11			
	30412S PS-#203-BRAKE DRUMS, REM KIT, F	1,317.07			
	30681S TS-SHOP-RAGS	136.44			
	30683S PS-#201-CLR/MKR, LAMP, GROMME'	16.65			
	CM30412S PS-FIRE-CORE RETURNS	-65.78			
022757	09/25/2018 FERRO WASTE & RECYCLING INC.	3,777.12	A/P	OUT-STD	09/25/2018
	0001513333 GG-TOWN-ZONE II GARBAGE COLLI	3,777.12			
022758	09/25/2018 FITNESS DEPOT COMMERCIAL INC.	175.68	A/P	OUT-STD	09/25/2018
	87197 CC-FITNESS-POSTERS, LATEX BAN	175.68			
022759	09/25/2018 GARCELON CIVIC CENTER	3,000.00	A/P	OUT-STD	09/25/2018
	3000.00 CC-ARENA-CCHL GROUP PAYMENT	3,000.00			
022760	09/25/2018 GULLISON'S COURIER SERVICE	103.50	A/P	OUT-STD	09/25/2018
	312159 TS-#5-FR RICHWIL	34.50			
	312209 TS-#11-FR CASE EQUIPMENT	34.50			
	512340 TS-SHOP-FR RICHWIL	34.50			
022761	09/25/2018 KEM CANADA MFG	473.33	A/P	OUT-STD	09/25/2018
	120104 TS-SHOP-CITRA CRYSTAL, CHAIN L	473.33			
022762	09/25/2018 L.E.WHITTAKER CO., LTD.	17.25	A/P	OUT-STD	09/25/2018
	40292 PS-FIRE-EXTINGUISHER HYDRO TE	17.25			
022763	09/25/2018 LINDE CANADA LIMITED 15687	15.30	A/P	OUT-STD	09/25/2018
	59142964 TS-SHOP-OXYGEN	15.30			
022764	09/25/2018 MCLAUGHLIN, DONALD	621.00	A/P	OUT-STD	09/25/2018
	AUG272018 RC-COVE PARK-SIGN ON COVERED	621.00			
022765	09/25/2018 MIDLAND COURIER	60.33	A/P	OUT-STD	09/25/2018
	9776968 PS-FIRE-TO ATLANTIC BUNKER GE/	60.33			

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022766	09/25/2018 MINISTER OF FINANCE WEEK392018 EMPLOYEE DEDUCTIONS-SEP 23-25	209.30 209.30	A/P	OUT-STD	09/25/2018
022768	09/25/2018 N. B. ELECTRIC POWER 17935200SEP18 TS-KING/UNIONST-TRAFFIC LIGHTS 18189205SEP18 RC-POOL-MILL LANE 18988703SEP18 TS/PS-199UNIONST-ELECTRICITY 50660140SEP18 RC-PARKS-ROTARY CHANGING RO 54187672SEP18 TS-KING/QUEENST-TRAFFIC LIGHTS 55160607SEP18 RC-COTTONMILL-LIGHTS 55917471SEP18 TS-ST5-WATERFRONT LIGHTS 57955782SEP18 RC-BANDSTAND-CHOCOLATE PARK 57955808SEP18* GG-120MILLTOWNBLVD-ELECTRICI 71315207SEP18 PS-RCMP-ELECTRICITY 72924306SEP18 RC-PARKS-BANDSTAND 73006038SEP18 RC-LIBRARY-ELECTRICITY 82122207SEP18 RC-PARKS-BASKETBALL COURT 83278804SEP18 TS-ST5-PARKS SHED 84960501SEP18 RC-PARKS-RIVERSIDE DRIVE LIGHT	7,111.06 40.85 3,252.88 1,320.89 26.21 38.88 81.73 96.07 28.62 185.02 899.32 44.77 915.50 54.88 30.89 94.55	A/P	OUT-STD	09/25/2018
022769	09/25/2018 NEW SYSTEM LAUNDRY & CLEANERS LTD. 418848 PM-RCMP-FLOOR MATS	46.74 46.74	A/P	OUT-STD	09/25/2018
022770	09/25/2018 ORKIN CANADA CORPORATION IN-8735850 PS-FIRE-PEST CONTROL	152.38 152.38	A/P	OUT-STD	09/25/2018
022771	09/25/2018 ORR ELECTRIC & ALARM LTD. 3452 TS-ST5-STREET LIGHT REPAIR	61.46 61.46	A/P	OUT-STD	09/25/2018
022772	09/25/2018 PAPA'S NUTS 20 CC-CANTEEN-PEANUTS	80.00 80.00	A/P	OUT-STD	09/25/2018
022773	09/25/2018 RICHWIL TRUCK CENTRE LTD. 125177 TS-#5-COMPRESR 125315 PS-#203-BEARING SEALS	773.64 625.20 148.44	A/P	OUT-STD	09/25/2018
022774	09/25/2018 RUSSEL METALS INC. 04380883 TS-SHOP-HOLLOW STRUCTURAL S	1,873.35 1,873.35	A/P	OUT-STD	09/25/2018
022775	09/25/2018 SHANNON MICHAEL WEEK392018 PS-ANIMALCONTROL-WEEKLY FEE,	371.91 371.91	A/P	OUT-STD	09/25/2018
022776	09/25/2018 SOURCE ONE SUPPLIES 19107 PM-LIBRARY-WASHROOM CLEANER 19134 RC-MILLPOOL-SODIUM HYPOCHLO 19180 CC-POOL-CHEMICALS 19241 PS-FIRE-PAPER TOWELS, BATH TIS 19242 PS-FIRE-DISPOSABLE GLOVES 19287 PS-FIRE-DISPOSABLE GLOVES	4,542.47 459.51 830.88 3,086.03 97.27 34.39 34.39	A/P	OUT-STD	09/25/2018
022777	09/25/2018 SOURCE ATLANTIC 2988914 TS-SHOP-GRAY LENS GLASSES, TR	100.44 100.44	A/P	OUT-STD	09/25/2018
022778	09/25/2018 SOUTHWEST CONCRETE & CONS LTD IN000005179 RC-TRAIL-LIMESTONE SCREENING	853.30 853.30	A/P	OUT-STD	09/25/2018
022779	09/25/2018 SOUTHERN SANITATION LTD. 159143 CC-BUILDING-GARBAGE COLLECTI 159251 PM-AIRPORT-GARBAGE COLLECTI 159274 GG-TOWN-ZONE I GARBAGE COLLE	6,302.95 347.88 50.60 4,602.78	A/P	OUT-STD	09/25/2018

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Town of St. Stephen
BNK1 - General Bank Account
 Cheques from 000001 to 022934 dated between 09/01/2018 and 09/30/2018

CHEQUE REGISTER

Printed: 1:51:52PM 10/18/2018

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Number	Issued	Amount	SC	Status	Status Date
	159277	TS/RC-SHOP/PARKS-GARBAGE COL			
	159313	RC-BORDER ARENA-GARBAGE COL			
022780	09/25/2018	SOUTHWEST ELECTRIC & SECURITY INC.		OUT-STD	09/25/2018
	15363	CC-ARENA-RELOCATED CAT5 JACK			
022781	09/25/2018	SOUTHWEST NEW BRUNSWICK SERVICE COMMIS		OUT-STD	09/25/2018
	196109-198796	GG-TOWN-REGIONAL LANDFILL COI			
022782	09/25/2018	SPEEDY ST-STEPHEN 8768		OUT-STD	09/25/2018
	8768-284901	RC-#308-REMOVE AND REINSTALL F			
022783	09/25/2018	ST. CROIX PRINTING & PUBLISHING COMPANY LIM		OUT-STD	09/25/2018
	185370	GG-CIVIC-TOWN EVENTS			
	185687	GG-CIVIC-TOWN EVENTS			
	186459	GG-CIVIC-TOWN EVENTS			
022784	09/25/2018	ST. CROIX PUBLIC LIBRARY		OUT-STD	09/25/2018
	JUL-SEP/18	GG-GRANT-JULY-AUGUST/18 GRAN			
022785	09/25/2018	ST. STEPHEN PRESCRIPTION CENTRE		OUT-STD	09/25/2018
	AUG162018	RC-MILLPOOL-FIRST AID SUPPLIES			
022786	09/25/2018	ST.STEPHEN DEVELOPMENT BOARD		OUT-STD	09/25/2018
	JUL-SEP/18	GG-GRANT-JULY-SEPTEMBER/18 GI			
022787	09/25/2018	ST.STEPHEN VOLUNTEER FIRE DEPARTMENT		OUT-STD	09/25/2018
	VFFAP11519-149	PS-VOLUNTEERFIRE-IN-CONFIDENK			
	VFIS5063CAREER	PS-VOLUNTEERFIRE-ACCIDENT AN			
	VFIS5064(VOLUNTEER)	PS-VOLUNTEERFIRE-ACCIDENT AN			
022788	09/25/2018	THYSSENKRUPP ELEVATOR (CANADA) LIMITED		OUT-STD	09/25/2018
	1455258	CC-ELEVATOR-REPAIR			
022789	09/25/2018	TLC SECURITY		OUT-STD	09/25/2018
	42	CC-SECURITY-HOCKEY GAME			
022790	09/25/2018	TROY LIFE & FIRE SAFETY LTD		OUT-STD	09/25/2018
	1000029951	CC-LICENSES-SEMI-ANNUAL WET I			
022791	09/25/2018	UNIFIRST CANADA LTD.		OUT-STD	09/25/2018
	7100143039	CC-LOBBY-FLOOR MATS			
	7100143688	CC-LOBBY-FLOOR MATS			
	7100144314	CC-LOBBY-FLOOR MATS			
022792	09/25/2018	YELLOW PAGES GROUP		OUT-STD	09/25/2018
	18-6316686	GG-TOWN HALL-911 LISTING-SEP 11			
022793	09/25/2018	ST. CROIX PRINTING & PUBLISHING COMPANY LIM		OUT-STD	09/25/2018
	28295	PS-FIRE-LETTERHEAD			
022794	09/25/2018	ST. CROIX PRINTING & PUBLISHING COMPANY LIM		OUT-STD	09/25/2018
	28328	CC-POOL-FALL WINTER POOL SCHE			

Cheque Totals Issued: 575,959.85

Void: 0.00

Total Cheques Generated: 575,959.85

Total # of Cheques Listed: 147

* - Partial payment was made on Invoice

** - Name on Check was modified

Town of St. Stephen
BNK2 - Utility Bank Account
 Cheques from 000001 to 007456 dated between 09/01/2018 and 09/30/2018

CHEQUE REGISTER

Printed: 1:55:44PM 10/18/2018

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Number	Issued	Amount	SC	Status	Status Date
007339	09/04/2018 BRIAN LEAVITT 137.91 SCD-DISPOSAL-CLOTHING ALLOWA	137.91 137.91	A/P	OUT-STD	09/04/2018
007340	09/04/2018 BRIGGS PLUMBING INC. 114886 WS-TRANS&DIST-BUSHING, FOOT V 114887 WS-TRANS&DIST-BOILER DRAINS, F 114888 SCD-DISPOSAL-QWIK CAP, CHECK '	213.89 29.04 132.15 52.70	A/P	OUT-STD	09/04/2018
007341	09/04/2018 GARCELON CIVIC CENTER HOCKEY, POOL RENTAL	4,854.00 4,854.00	A/P	OUT-STD	09/04/2018
007342	09/04/2018 RESEARCH & PRODUCTIVITY COUNCIL 234072 WS-SOURCE-DRINKING WATER LAE 234212 WS-SOURCE-DRINKING WATER TES	364.18 72.37 291.81	A/P	OUT-STD	09/04/2018
007343	09/04/2018 XPLORNET INV23019479 WS-SOURCE-SATELLITE SERVICE-A	114.99 114.99	A/P	OUT-STD	09/04/2018
007344	09/12/2018 BERNIE MCFARLANE ELECTRICAL 01 WS-MAXWELLCROSSING-VACUUM I 18 WS-MAXWELLCROSSING-SCADA HC 24 WS-PUMPHOUSE#4-PUMP REPAIR 38 SCD-DISPOSAL-REPAIR LIFT STATIK	1,842.20 345.00 894.70 172.50 230.00	A/P	OUT-STD	09/12/2018
007345	09/12/2018 BRUNNET 35048* WS/SCD-SERVER-QUARTERLY SER	81.94 81.94	A/P	OUT-STD	09/12/2018
007346	09/12/2018 COX ELECTRONICS & COMMUNICATIONS 1-019108 WS-SOURCE-UPS 600 UA 120 V	114.99 114.99	A/P	OUT-STD	09/12/2018
007347	09/12/2018 CREIGHTON-CARTER LTD. 961-457915 WS-#20- PRIMER, FILTER 961-458169 SCD-DISPOSAL-WRENCHES 961-458375 WS-#20- MINITURE LAMPS 961-458432 WS-#305- BLOWER MOTOR RESISTC 961-458538 WS-TRANS&DIST- COMPRESSOR O 961-458818 SCD-DISPOSAL- HOSE CLAMPS 961-459534 WS-TRANS&DIST-ABRASIVE, MECH 961-459661 WS-#20-RIVETS 961-459712 WS-#20-TECH WAX, GLOSS BLACK 961-459804 WS-#305-HEATER CORE 961-459935 WS-#305-BLOWER MOTOR RESISTC 961-459956 WS-#305-U-JOINTS, BRAKE PADS, B	790.45 66.77 19.30 14.49 51.95 49.23 75.44 50.69 13.87 75.16 84.34 -11.40 300.61	A/P	OUT-STD	09/12/2018
007348	09/12/2018 DILLON CONSULTING LIMITED 186187 WS-SOURCE-ASSESSMENT&REMEI	4,013.50 4,013.50	A/P	OUT-STD	09/12/2018
007349	09/12/2018 GULLISON'S COURIER SERVICE 312019 WS-SOURCE-TO RESEARCH & PRO 911118 WS-SOURCE-TO RESEARCH AND PI 911160 WS-SOURCE- TO RPC FR/ TOWN 911283 WS-SOURCE- TO RPC FR/TOWN 911294 WS-SOURCE- TO RPC FR/TOWN 911342 WS-SOURCE- TO RPC FR/TOWN	207.00 34.50 34.50 34.50 34.50 34.50	A/P	OUT-STD	09/12/2018
007350	09/12/2018 MCLAUGHLIN, DONALD AUGUST072018 WS-#20-LETTERING ON TRUCK	184.00 184.00	A/P	OUT-STD	09/12/2018
007351	09/12/2018 SAINT JOHN LABORATORY SERVICES LTD.	2,828.66	A/P	OUT-STD	09/12/2018

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Town of St. Stephen
 BNK2 - Utility Bank Account
 Cheques from 000001 to 007456 dated between 09/01/2018 and 09/30/2018

CHEQUE REGISTER

Printed: 1:55:44PM 10/18/2018

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Number	Issued		Amount	SC	Status	Status Date
	673-18	SCD-DISPOSAL-WASTE WATER TRE	2,828.66			
007352	09/12/2018	SOUTHERN SANITATION LTD.	125.24	A/P	OUT-STD	09/12/2018
	159278	WS-BUDDAVE-GARBAGE COLLECTI	125.24			
007353	09/12/2018	THE PANEL SHOP	8,003.71	A/P	OUT-STD	09/12/2018
	ITPS002516	WS-SOURCE-SCADA POWER SURG	8,003.71			
007354	09/12/2018	THOMAS INDUSTRIAL SALES	1,047.32	A/P	OUT-STD	09/12/2018
	29957	WS-TRANS&DIST-GASKETS FOR MII	1,047.32			
007355	09/12/2018	MACDONALD, GREGORY CHARLES	181.65	A/R	OUT-STD	09/12/2018
007356	09/20/2018	ALL GAS TANKS	106.95	A/P	OUT-STD	09/20/2018
	94941*	WS-199 UNION ST-OXYGEN BOTTLE	106.95			
007357	09/20/2018	ATLANTIC PURIFICATION SYSTEMS LTD.	1,176.45	A/P	OUT-STD	09/20/2018
	173635	WS-SOURCE-COUPPLING NUTS, TUB	1,176.45			
007358	09/20/2018	BELL ALIANT	311.12	A/P	OUT-STD	09/20/2018
	11366812AUG18	WS-SOURCE-PUMP STATION	136.38			
	19002807AUG18	SCD-DISPOSAL-OLD BAY WASTEW/	174.74			
007359	09/20/2018	BRIGGS PLUMBING INC.	103.67	A/P	OUT-STD	09/20/2018
	114923	WS-TRANS&DIST-KITCHEN SINK PLI	103.67			
007360	09/20/2018	CANADIAN PACIFIC RAILWAY COMPANY	542.47	A/P	OUT-STD	09/20/2018
	1800168523	SCD-DISPOSAL-PID01304120 PROPI	542.47			
007361	09/20/2018	COX ELECTRONICS & COMMUNICATIONS	344.89	A/P	OUT-STD	09/20/2018
	1-019510	WS-SOURCE-IPAD MINI CASE, APC	344.89			
007362	09/20/2018	DEVLIN TIM	206.91	A/P	OUT-STD	09/20/2018
	CLOTHING2018	SCD-DISPOSAL-CLOTHING ALLOWA	206.91			
007363	09/20/2018	KENT BUILDING SUPPLIES	115.71	A/P	OUT-STD	09/20/2018
	1428089	WS-SOURCE- DECK GRN, STAPLES	115.71			
007364	09/20/2018	MARK'S COMMERCIAL	589.86	A/P	OUT-STD	09/20/2018
	BBI-0000475971	SCD-DISPOSAL-CLOTHING ALLOWA	589.86			
007365	09/20/2018	MEGA-LAB MANUFACTURING CO. LTD.	2,046.54	A/P	OUT-STD	09/20/2018
	0000150035	WS-TRANS&DIST-CRYSTAL (A), 3P(/	267.03			
	0000150109	SCD-DISPOSAL-CAPTIVE 8	1,779.51			
007366	09/20/2018	MINISTER OF FINANCE (DEPT OF ENVIRONMENT)	1,240.11	A/P	OUT-STD	09/20/2018
	I0003757*	WS-SOURCE-DRINKING WATER LAE	1,240.11			
007367	09/20/2018	MINISTER OF TRANSPORTATION AND INFRASTRUC	987.50	A/P	OUT-STD	09/20/2018
	EXECUTIONFEES	WS-HUP201803R000300606-EXECUT	987.50			
007368	09/20/2018	N. B. ELECTRIC POWER	3,748.69	A/P	OUT-STD	09/20/2018
	36869807SEP18	WS-3-119MAXWELLCROSSING-BUIL	961.88			
	50228902SEP18	WS-MAXWELLCROSSING-PUMPS	98.11			
	53473043SEP18	WS-SOURCE-CHLORINE RESIDUAL	28.91			
	61230004SEP18	WS-MAXWELLCROSSING-PUMPS	2,509.78			
	82291006SEP18	WS-SOURCE-RESERVOIR	150.01			
007369	09/20/2018	PETTY CASH	7.00	A/P	OUT-STD	09/20/2018
	AUGUST222018	WS/SCD-CERTIFIEDCHEQUE-NB HIK	7.00			
007370	09/20/2018	RESEARCH & PRODUCTIVITY COUNCIL	72.37	A/P	OUT-STD	09/20/2018
	234781	WS-SOURCE-DRINKING WATER LAE	72.37			
007371	09/20/2018	THE PANEL SHOP	933.57	A/P	OUT-STD	09/20/2018
	ITPS002523	SCD-DISPOSAL-FLOW METER ONLII	933.57			
007372	09/20/2018	XPLORNET	114.99	A/P	OUT-STD	09/20/2018
	INV23411202	WS-MAXWELLCROSSING-SATELLIT	114.99			

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Town of St. Stephen
 BNK2 - Utility Bank Account
 Cheques from 000001 to 007456 dated between 09/01/2018 and 09/30/2018

CHEQUE REGISTER

Printed: 1:55:44PM 10/18/2018

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Number	Issued	Amount	SC	Status	Status Date
007373	09/20/2018 TIDAL HEALTH, SOLUTIONS LTD.	165.07	A/R	CLEARED	09/30/2018
007374	09/25/2018 A ONE PUMPING SERVICE LTD.	165.60	A/P	OUT-STD	09/25/2018
	5893 SCD-DISPOSAL-VAC TRUCK TO PUM	165.60			
007375	09/25/2018 AVENSYS SOLUTIONS INC	920.29	A/P	OUT-STD	09/25/2018
	062138 SCD-DISPOSAL-ROLL OF SILICONE	616.98			
	082189 SCD-DISPOSAL-PUMP CASE OUTSII	303.31			
007376	09/25/2018 BELL MOBILITY INC.	763.98	A/P	OUT-STD	09/25/2018
	523889487SEP18UTI WS/SCD-CELL PHONE CHARGES	763.98			
007377	09/25/2018 BRIGGS PLUMBING INC.	23.04	A/P	OUT-STD	09/25/2018
	115027 WS-TRANS&DIST-BOILER DRAIN	11.91			
	115029 WS-TRANS&DIST-2" ON DEG ELBOV	11.13			
007378	09/25/2018 COLE-PARMER CANADA COMPANY	3,547.08	A/P	OUT-STD	09/25/2018
	00804778CRE WS-SOURCE-PROBE PH/ORP	-465.11			
	00612272 WS-SOURCE-CHLOROSENSE SENS	2,362.46			
	00612623 WS-SOURCE-METER TURBIDITY	1,649.73			
007379	09/25/2018 COX ELECTRONICS & COMMUNICATIONS	873.94	A/P	OUT-STD	09/25/2018
	1-020504 WS-SOURCE-LAPTOP	873.94			
007380	09/25/2018 CUSTOM EMBROIDERY PLUS	64.95	A/P	OUT-STD	09/25/2018
	532 SCD-DISPOSAL-EMBROIDERY ON C	64.95			
007381	09/25/2018 EMCO CORPORATION	2,964.18	A/P	OUT-STD	09/25/2018
	12509111-03 WS-TRANS&DIST-HEX BOLTS, HEX I	104.88			
	12509534-00 WS-TRANS&DIST-BIONAX CAPS, CC	2,066.93			
	12509562-00 WS-TRANS&DIST-10X3/4CC 2508 DS	792.37			
007382	09/25/2018 ENTRETIEN CHLORATECH INC.	164.75	A/P	OUT-STD	09/25/2018
	103129 WS-SOURCE-PACK DESICCANT REI	164.75			
007383	09/25/2018 GULLISON'S COURIER SERVICE	138.00	A/P	OUT-STD	09/25/2018
	312168 WS-TRANS&DIST-TO RPC	34.50			
	312225 WS-SOURCE-TO RPC	34.50			
	512286 WS-SOURCE-TO RPC	34.50			
	512320 WS-SOURCE-TO RPC	34.50			
007384	09/25/2018 KEM CANADA MFG	248.62	A/P	OUT-STD	09/25/2018
	120115 WS-TRANS&DIST-DEFENSE PROTEI	248.62			
007385	09/25/2018 KSB PUMPS INC.	26,730.55	A/P	OUT-STD	09/25/2018
	591007752 SCD-DISPOSAL-BEARING HOUSING	26,730.55			
007386	09/25/2018 MILLTOWN MACHINE & FABRICATION LTD.	81.73	A/P	OUT-STD	09/25/2018
	20067 WS-TRANS&DIST-FLAT BAR, ANGLE	81.73			
007387	09/25/2018 N. B. ELECTRIC POWER	18,872.27	A/P	OUT-STD	09/25/2018
	52557428SEO18 SCD-218OLDBAYRD-WASTE WATER	15,201.36			
	53123617SEP18 SCD-ST5-DECHLORINATION CHAME	127.37			
	53158875SEP18 SCD-ST5-BUDD AVE LIFT STATION	2,255.70			
	54807440SEP18 SCD-ST5-158A MILLTOWN BLVD LIF	29.22			
	56356046SEP18 SCD-ST5-18 RIVERSIDE DR LIFT ST,	32.25			
	61224002SEP18 SCD-ST5-358A MILLTOWN BLVD LIF	870.26			
	61236008SEP18 SCD-ST5-BUDD AVE LIFT STATION	151.51			
	76139807SEP18 SCD-ST5-54 RIVERSIDE DR LIFT ST,	48.84			
	84934906SEP18 SCD-ST5-6-58A RIVERSIDE DR LIFT	97.12			
	84943406SEP18 WS-ST5-TODD HILL RESERVOIR	58.64			
007388	09/25/2018 NOVA FIRE EQUIPMENT LTD.	305.58	A/P	OUT-STD	09/25/2018

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BNK2 - Utility Bank Account
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CHEQUE REGISTER

Printed: 1:55:44PM 10/18/2018

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Number	Issued	Amount	SC	Status	Status Date
	18480 WS-TRANS&DIST-PULL-ON HIP BOC	305.58			
007389	09/25/2018 NULANTIC WATER INC. NUI00584 SCD-DISPOSAL-GASKETS, VACUUM	1,245.13 1,245.13	A/P	OUT-STD	09/25/2018
007390	09/25/2018 RAYTEK 0000151565 SCD-DISPOSAL-JET RODDER SERV	1,992.38 1,992.38	A/P	OUT-STD	09/25/2018
007391	09/25/2018 RESEARCH & PRODUCTIVITY COUNCIL 235307 WS-SOURCE-DRINKING WATER LAE 235368 WS-SOURCE-DRINKING WATER LAE 235716 WS-SOURCE-DRINKING WATER LAE 235738 WS-SOURCE-DRINKING WATER LAE 238219 WS-SOURCE-DRINKING WATER LAE 236362 WS-SOURCE-DRINKING WATER LAE 238704 WS-SOURCE-DRINKING WATER LAE	1,349.36 277.81 72.37 317.40 71.30 465.74 72.37 72.37	A/P	OUT-STD	09/25/2018
007392	09/25/2018 SAINT JOHN LABORATORY SERVICES LTD. 744-18 SCD-DISPOSAL-WASTE WATER TRE	1,856.45 1,856.45	A/P	OUT-STD	09/25/2018
007393	09/25/2018 SERVICE NEW BRUNSWICK 437752-4 WS-CAPITALPROJECT-MOVE POLE	1,768.50 1,768.50	A/P	OUT-STD	09/25/2018
007394	09/25/2018 SOURCE ATLANTIC 2888912 SCD-DISPOSAL-CLOTHING ALLOWA 3003688 SCD-DISPOSAL-CLOTHING ALLOWA	563.16 310.16 253.00	A/P	OUT-STD	09/25/2018
007395	09/25/2018 SOUTHERN SANITATION LTD. 159279 WS-BUDD AVE-GARBAGE COLLECT	125.24 125.24	A/P	OUT-STD	09/25/2018
007396	09/26/2018 NEW BRUNSWICK HIGHWAY CORPORATION HIGHWAYUSAGEPERMIT WS-HIGHWAYUSAGEPERMIT-APPLI	115.00 115.00	A/P	OUT-STD	09/26/2018
Cheque Totals Issued:		102,599.28			
Void:		0.00			
Total Cheques Generated:		102,599.28			
Total # of Cheques Listed:		58			

* - Partial payment was made on Invoice

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RESOLUTION NO.: _____

DATE: October 22, 2018

MOVED BY: _____

SECONDED BY: _____

COMMITTEES MEETING

THAT the Minutes of the Committees meeting – Finance and Administration; Public Works; Police and Fire; Property, By-Laws and Environment; Parks and Recreation; and Planning, Promotion and Tourism held on October 10, 2018 be approved as circulated.

COMMITTEES MEETING
WEDNESDAY, OCTOBER 10, 2018 @ 5:00 P.M.
73 MILLTOWN BLVD., SUITE 112
ST. STEPHEN, NB

CLOSED COMMITTEE MEETING – (Following Open Committees Meeting).

1. Labour and Employment Matter – Section 68(1)(j) of the New Brunswick *Local Governance Act* – one (1) item
2. Financial Matter – Section 68(1)(c) of the New Brunswick *Local Governance Act* – one (1) item

It was MOVED by Councillor Hyslop and SECONDED by Councillor Chisholm that the above-noted two (2) items be moved into closed session following the Open Committees Meeting as per Section 68(1)(j) and (c) of the New Brunswick *Local Governance Act*. CARRIED

OPEN COMMITTEES MEETING

1. RECORDING OF ATTENDANCE

PRESENT: Mayor Allan MacEachern; Deputy Mayor Jason Carr; Councillors Marg Harding, Ghislaine Wheaton, David Hyslop, Phil Chisholm, and Ken Parker; Chief Administrative Officer Jeff Renaud; Town Treasurer Tim Tozer; Assistant Town Treasurer Frank Godsoe; and Town Clerk Joan Flewelling.

2. APPROVAL OF AGENDA

It was MOVED by Councillor Harding and SECONDED by Deputy Mayor Carr that the agenda be approved as circulated. CARRIED

3. CONFLICT OF INTEREST

There were no conflicts of interest declared.

4. DELEGATIONS/PRESENTATIONS

- (i) Eastern Charlotte Waterways – Michael Hardy and Briana Cowie, Climate Change Program Managers, presented an overview of the Partners for Climate Protection (PCP) framework established by the Federation of Canadian Municipalities (FCM).

As noted in their presentation, there is a five (5) milestone process, a performance-based model, for reducing greenhouse gas emissions as follows:

- Milestone 1: Creating a greenhouse gas emissions inventory and forecast;
- Milestone 2: Setting an emissions reductions target;
- Milestone 3: Developing a local action plan;
- Milestone 4: Implementing the local action plan or a set of activities;
- Milestone 5: Monitoring progress and reporting results.

As noted in their presentation, Council, at its meeting on September 26, 2016, joined the PCP program with an inventory being established in 2016 (Milestone 1), and on May 23, 2017, Council passed a resolution to reduce greenhouse gas emissions by 30% by 2030 (Milestone 2).

As further noted, in order to complete Milestone 3, the development of a local action plan, public consultation is required and a Steering Committee will be established. Councillors Ken Parker and David Hyslop have both agreed to serve on the committee, and the Chief Administrative Officer suggested that the Director of Operations provide staff support. A motion will be considered at the next Regular Session of Council on Monday, October 22, 2018.

It is anticipated that a Local Action Plan will be adopted by Council in February of 2019 in order to meet the deadline requirements set by the Environmental Trust Fund.

5. ITEMS

POLICE AND FIRE - Chaired by Councillor Harding

- (i) Report of the NCO, RCMP – The report of the Operations NCO was received and reviewed.

In addition to his report, Sergeant Peter Stubbs, advised that the RCMP are well-prepared for the upcoming legalization of cannabis.

Sergeant Stubbs further advised that Lisa Williams, RCMP's Community Liaison Officer, along with an RCMP officer, will be attending the local schools to ensure proper lockdown procedures are in place.

- (ii) Report of the Fire Department – The report of the Fire Department was received and reviewed.
- (iii) Report of the By-Laws Office – The report of the By-Law Enforcement Officer was received and reviewed.

PROPERTY, BY-LAWS AND ENVIRONMENT – Chaired by Councillor Parker

- (i) Report of the Building Inspection Office – The report of the Building Inspection Office was received and reviewed.
- (ii) Report of the Development / Property Management Office – The report of the Development / Property Management Office was received and reviewed.

FINANCE AND ADMINISTRATION – Chaired by Deputy Mayor Carr

- (i) Report of the Chief Administrative Officer – Report: CAO 23-18 from the Chief Administrative Officer was received and reviewed for informational purposes.
- (ii) Report of the Finance Department – The report of the Finance Department was received and reviewed.

PARKS AND RECREATION - Chaired by Councillor Chisholm

- (i) Report of the Parks and Recreation Office – The report of the Parks and Recreation Office was received and reviewed.
- (ii) Garcelon Civic Center Report – The report from Michael O'Connell, Director, Parks and Recreation, was received and reviewed.

PLANNING, PROMOTION AND TOURISM – Chaired by Councillor Wheaton

- (i) Events and Community Relations – The report from Michelle Vest, Events Development Coordinator, was received and reviewed.
- (ii) Appointment – St. Croix Public Library Board – The letter from the Acting Library Director dated September 21, 2018 was received and reviewed, and a motion will be considered at the next Regular Session of Council on Monday, October 22, 2018.
- (iii) 2019 Business Improvement Levy - The memo from the Chief Administrative Officer dated October 2, 2018 with attached letter from the Business Improvement Area (BIA) President dated September 27, 2018 and Proposed 2019 Operating Budget were received and reviewed.

Committee directed the Town Clerk to contact the BIA President in order to schedule a presentation of its proposed budget at next month's Committees meeting.

PUBLIC WORKS – Chaired by Councillor Hyslop

- (i) Report of the Public Works Department – The Director of Operations report was received and reviewed.
- (ii) Tender Results – Waterfront Revitalization Project – St. Stephen, NB, Dillon Project No. 18-7081 (SCF Project No. 6920-2066) – The recommendation from Dillon Consulting Limited dated September 11, 2018 was received and reviewed, and a motion will be considered at the next Regular Session of Council on Monday, October 22, 2018 to retender in late winter of 2019, as a result of both tenders being significantly over the engineer's estimate.

6. **NEW BUSINESS**

No new business.

7 **ADJOURNMENT**

The meeting moved into closed session at 5:40 p.m. and returned to open session at 5:55 p.m., at which time it was **MOVED** by Councillor Harding and **SECONDED** by Councillor Parker that the meeting adjourn at 5:55 p.m.

Joan Flewelling
Town Clerk

Dated

AGENDA
COMMITTEES MEETING
WEDNESDAY, OCTOBER 10, 2018 @ 5:00 P.M.
73 MILLTOWN BLVD., SUITE 112
ST. STEPHEN, NB

CLOSED COMMITTEE MEETING – (Following Open Committees Meeting).

1. Labour and Employment Matter – Section 68(1)(j) of the New Brunswick *Local Governance Act* – one (1) item
2. Financial Matter – Section 68(1)(c) of the New Brunswick *Local Governance Act* – one (1) item

OPEN COMMITTEES MEETING

1. RECORDING OF ATTENDANCE
2. APPROVAL OF AGENDA
3. CONFLICT OF INTEREST
4. DELEGATIONS/PRESENTATIONS
 - (i) Eastern Charlotte Waterways – Presentation by Michael Hardy and Briana Cowie, Climate Change Program Managers – copy attached.
5. ITEMS

POLICE AND FIRE - Chaired by Councillor Harding

- (i) Report of the NCO, RCMP
- (ii) Report of the Fire Department
- (iii) Report of the By-Laws Office

PROPERTY, BY-LAWS AND ENVIRONMENT – Chaired by Councillor Parker

- (i) Report of Building Inspection Office
- (ii) Report of the Development / Property Management Office

FINANCE AND ADMINISTRATION – Chaired by Deputy Mayor Carr

- (i) Report of the Chief Administrative Officer
- (ii) Report of the Finance Department

PARKS AND RECREATION – Chaired by Councillor Chisholm

- (i) Report of the Parks and Recreation Office
- (ii) Garcelon Civic Center Report – Report from Director, Parks and Recreation, attached.

PLANNING, PROMOTION AND TOURISM – Chaired by Councillor Wheaton

- (i) Events and Community Relations – Report from Michelle Vest, Events Development Coordinator, attached.
- (ii) Appointment – St. Croix Public Library Board – Letter from Acting Library Director dated September 21, 2018 attached.
- (iii) 2019 Business Improvement Levy – Memo from Chief Administrative Officer dated October 2, 2018 with attachments:
 - Letter from BIA President dated September 27, 2018
 - Proposed 2019 Operating Budget
 - Proposed By-Law No. A-7.13

PUBLIC WORKS – Chaired by Councillor Hyslop

- (i) Report of the Public Works Department
- (ii) Tender Results – Waterfront Revitalization Project – St. Stephen, NB, Dillon Project No. 18-7081 (SCF Project No. 6920-2066) – Letter from Dillon Consulting Limited dated September 11, 2018 attached.

6. NEW BUSINESS

7. ADJOURNMENT

RESOLUTION NO.: _____

DATE: October 22, 2018

MOVED BY: _____

SECONDED BY: _____

COMMITTEE OF COUNCIL MEETING

THAT the Minutes of the Committee of Council meeting held on October 16, 2018 be approved as circulated.

COMMITTEE MEETING
TUESDAY, OCTOBER 16, 2018 @ 5:00 P.M.
73 MILLTOWN BLVD., SUITE 112
ST. STEPHEN, NB

1. **RECORDING OF ATTENDANCE**

PRESENT: Mayor Allan MacEachern; Deputy Mayor Jason Carr; Councillors Marg Harding, Ghislaine Wheaton, David Hyslop, Phil Chisholm, and Ken Parker; Chief Administrative Officer Jeff Renaud; and Town Clerk Joan Flewelling.

2. **APPROVAL OF AGENDA**

It was **MOVED** by Councillor Hyslop and **SECONDED** by Deputy Mayor Carr that the agenda be approved as circulated. **CARRIED**

3. **CONFLICT OF INTEREST**

There were no conflicts of interest declared.

4. **ITEM**

Motion to move into closed session as per:

- (i) **Labour and Employment Matter** – Section 68(1)(j) of the New Brunswick *Local Governance Act* – one (1) item

It was **MOVED** by Councillor Harding and **SECONDED** by Councillor Wheaton that the above-noted one (1) item be moved into closed session as per Section 68(1)(j) of the New Brunswick *Local Governance Act*. **CARRIED**

5. **ADJOURNMENT**

Council came out of closed session at 7:10 p.m., at which time it was **MOVED** by Councillor Parker and **SECONDED** by Councillor Wheaton that the meeting adjourn at 7:10 p.m. **CARRIED**

Joan Flewelling
Town Clerk

Dated

AGENDA
COMMITTEE MEETING
TUESDAY, OCTOBER 16, 2018 @ 5:00 P.M.
73 MILLTOWN BLVD., SUITE 112
ST. STEPHEN, NB

1. RECORDING OF ATTENDANCE

2. APPROVAL OF AGENDA

3. CONFLICT OF INTEREST

4. ITEM

Motion to move into closed session as per:

- (i) Labour and Employment Matter – Section 68(1)(j) of the New Brunswick *Local Governance Act* – one (1) item

5. ADJOURNMENT

RESOLUTION NO.: _____

DATE: October 22, 2018

MOVED BY: _____

SECONDED BY: _____

STAFF REPORTS

THAT the following staff reports for the month of September 2018 be adopted: Chief Administrative Officer; Finance Department; Public Works Department; Parks and Recreation Department; Fire Department; By-Laws and Building Inspection Services; Development / Property Management Office; and Garcelon Civic Center.



**Town of St. Stephen
Information Report to Council
Report: CAO 23-18**



To: Mayor and Council
From: Jeff Renaud, Chief Administrative Officer
Resource Staff: N/A
Date of Meeting: October 10, 2018
Subject: CAO INFORMATIONAL REPORT

Recommendation: That this report be received for informational purposes.

Activities of the CAO Office during the reporting period for August 2018 can be summarized as follows:

1. Organizational and Workplace Review:

Work on the Organizational and Workplace Review continues. CAO received the interim findings report. Consultants are now preparing the draft recommendations report. A meeting with Council has been scheduled to permit Council input into the process prior to the report being finalized.

2. Collective Bargaining

After very positive discussions between representatives of senior management and that of CUPE 770, the negotiating teams believe we have reached a tentative agreement. The terms of this tentative agreement must be ratified by the CUPE membership and Town Council in order to be placed into effect. Council will be presented with these terms during an upcoming closed session.

3. Town Hall Relocation:

- Work on the investigation into the possibility of the Garcelon Civic Center housing the Town administration services has begun. An initial concept has been prepared in draft form. This concept is being formalized at this time and is expected to be ready in approximately 2 weeks. Once the concept has been formalized, a presentation to Council and staff will be arranged in order to seek further input.

4. Conference Attendance:

During the month of September, the CAO attended the International City/County Manager's Association annual conference. This conference provided an excellent professional development opportunity. Topics ranged from economic development, to human resources management, and administrative leadership. Additionally, the conference was accompanied by an impressive tradeshow which provided an opportunity to become familiar with some innovative products and services which may enhance municipal operations and citizen services in the future.

- CAO joined the Mayor and Councillor Wheaton at the Union of Municipalities of New Brunswick annual conference in Fredericton. This conference provided an opportunity to network with other municipal and provincial representatives. Sessions provided insight into Council-Staff relations, the new Local Governance Act requirements and other topics of concern to municipal government.

Respectfully submitted,
Jeff Renaud
Chief Administrative Officer

Memo

To: Jeff Renaud, CAO

From: Tim Tozer, Treasurer

Date: 4 October 2018

Subject: Finance Department Report

Staff Activity since last report:

- 1) Monthly accounting procedures:
 - A) Accounts Receivable processing (Daily payment processing, deposits, monthly and quarterly invoicing and collection for both the Utility and General Fund).
 - Accounts Receivable closed to June 30, 2018.
 - Processing utility bills for July-September, 2018
 - B) Accounts Payable processing (Verification and daily input of invoices, and payment of amounts owed by the Town).
 - Accounts payable closed to July 31, 2018.
 - C) Payroll processing (Timesheet review, payroll entry, review of earnings and deductions, and processing requirements of new and former employees).
 - Bi-weekly 81 employees, Monthly 27 employees, Quarterly 1 employee, Bi-yearly 7 employees, Total 116 employees.
 - D) General Ledger reconciliation's and analysis of accounts of all funds (Monthly closing of accounting records for nine funds).
 - Month end completed to November 30, 2017.
- 2) Council and Department Heads Statements of Revenue and Expenditures to June 30, 2018.
- 3) Preparation and review of information for Committee and Council packages.
- 4) Computer server maintenance.
- 5) Meetings:
 - A) Weekly Finance Department Meetings.
 - B) Weekly Garcelon Civic Center Management Staff meetings.
 - C) Monthly Committee Meeting-September 12, 2018.
 - D) Auditor visit-September 10-13, 2018.

6) Projects:

- A) Capital Projects-Analysis, MCBB application and projection, monitoring, approval and processing of progress payments, grant remittance forms and debenture application:
 - 1) 2012 Sidewalks and Streets Rehabilitation.
 - 2) Civic Center.
 - 3) Prince William Street Infrastructure Renewal.
 - 4) Milltown Blvd (Church Street to Pleasant Street).
 - 5) Elm Park, Pinewood, and Maple-Sewer Separation and Infrastructure Renewal.
 - 6) Milltown Boulevard (King Street to Hawthorne Street)-Water main and Sanitary Sewer Renewal.
 - 7) Thompson Avenue and Springwood Court-Sanitary Sewer Renewal and Combined Sewer Separation.
 - 8) Skateboard Park.
 - 9) Old Town Hall.
 - 10) Waterfront Revitalization.
 - 11) Turning the Corner Community Space.
 - 12) Combined Sewer Separation and Utility Renewal (Murchie Avenue and Cedar Street).
 - 13) Milltown Blvd (Pleasant Street to Riverside Drive).
 - 14) Water and Sanitary Sewer System Extension (Route 3)

- B) Civic Center accounting reconciliations and various daily accounting issues-Month end completed to June 30, 2018.

- C) Capital Budget-In Progress.

- D) Multiple HST remittances-In Progress.

- E) Various insurance issues-In Progress.

- F) Municipal Asset Management Plan Project-In Progress.

- G) 2017 year end actuary analysis preparation-In Progress.

- H) Administering the Charles F Todd Trust Fund-In Progress.

- I) Review of online banking packages-In Progress.

- J) 2017 audit-In Progress.

- K) Solid Waste Collection and Disposal Services tender-In Progress.

- L) Staff posting-Administrative and Accounting Coordinator-In Progress.

Tim Tozer, CPA, CMA
Treasurer
Town of St. Stephen

Public Works Report for September 2018

Lee Johnson, Director of Operations, Oct 3, 2018

1: Water system:

- a) Started reading Meters.
- b) Repaired 4 Meters.
- c) Replaced 2 Meters.
- d) Repaired 4 water laterals.

2: Streets:

- a) Asphalt Patching.
- b) Cleaned Catch Basins.
- c) Repaired lawns.
- d) Repaired street signs.

3: Waste Water:

- a) Videoed 1 sewer lateral.
- b) Rodded 1 sewer lateral .
- c) Maintenance on Pump #3 at Lift Station #1.

4. Project Update:

Street Improvements 2018 - Milltown Boulevard (Pleasant St. to Riverside Dr.) – Project No. 187514
Concrete Curb and Gutter installation is complete. Asphalt replacement is in progress.



Town of St. Stephen



Canada's Chocolate Town

Report of Parks & Recreation Dept. September 2018

Parks

- Continue to maintain baseball and football fields for school sports.
- Assisted with set-up and tear down for Fall Fair
- The tennis courts have a new crack already. I have contacted the company to look into this before winter weather.
- With the weather still so nice, we are waiting to bring in picnic tables and garbage cans.
- We will continue to water the hanging baskets until the end of September.

Recreation

- All of the paint and primer has been order for the mural, Jenna is all set to go once it arrives.
- Working on the Fall/Winter brochure will be sent out last week of September.
- Continue work on Jumpstart

Pool

- The pool has been shut down.
- We will continue to work through Fall and early Spring on maintenance issues.

Meetings

- FRPA
- Sport NB
- RNB
- CC Mtg
- Jumpstart
- Municipal Plan

Michael O'Connell
Director, Parks and Recreation

St. Stephen Fire Department

Report for September 2018

Alarms were:	Town Alarms	8
	Out of Town Alarms	5
	Mutual Aid –Calais	0
	Total	

Alarms		# FF	# Hours
1. Alarm system activation	1	5	5
2. Motor Vehicle Accident	6	68	73
3. Assist RCMP	2	7	7
4. Water Rescue	1	14	28
5. Vehicle Fire	1	8	8
6. Structure Fire	1	17	68
7. Gas Smell	1	10	20
Total			
SSFD			13
Other FD			44
St Stephen PW			7
St Andrews PW			0
Total calls dispatched			64

Fire Department Activities

1. Monthly Meeting of the fire department.
2. 14th Annual Bucket Sit.
3. Kiwanis Touch a Truck
4. Open Door St. Stephen 2018

Fire Chiefs Activities

1. Reviewed applications and conducted interviews for new members and spare drivers.
2. Worked on VFIS Insurance renewal.
3. Worked on applications for Canadian Volunteer Fire Service Awards for 30 year recipients.
4. Attended VFIS Driver Training.
5. Attended 14th Annual Bucket Sit.
6. Attended Kiwanis Touch a Truck.
7. Attended Fundy Firefighters Association Meeting.
8. Open Door St. Stephen 2018
9. Preparation for Fire Prevention Week 2018

Equipment

A 20' shipping container was donated to be used as part of the training ground being constructed at SSFD.

Work is ongoing with respect to the tendering of the 3/4ton Command/Support Vehicle.

Personnel

One of two vacant back-up driver positions has been filled.

Three of three vacant volunteer positions were filled.

Two new vacancies for volunteer have occurred,

A log book was submitted for approval and accreditation for a Firefighter Level 2 Certification for one of our members.

Work continues towards Firefighter Level 1 Certification for a few other firefighters.

Hayley Richardson is joining SSFD staff on Monday and Tuesday mornings as a Co-op Student during the first semester.

Respectfully

Chief Sean Morton

TOWN of ST. STEPHEN

By-Law Enforcement

73 Milltown Blvd. St. Stephen NB. E3L-1G5

September REPORT

2018

To: CAO – Town of St. Stephen

Please find enclosed my report for September By-Law – Enforcement. We handled 19 calls.

CATEGORY	DETAIL	FOLLOW UP
Assist Other Dept. (3)	Observed a wall being erected at a business on Milltown Blvd. Met with RCM Police regarding a file Attended court in Saint John regarding an ongoing file	Passed onto the building inspector <i>Papers passed onto them for service</i>
Assist General Public (5)	Complaint of a person erecting a fence Complaint of a hedge too high and obstructing view pulling onto the street Received call from a business owner asking to place a recycling bin behind their business. Received a call from a business asking about their recyclables. I.e. cardboard	The fence has been taken down File is still under investigation. This will be looked after by the development officer. Informed them to contact the South West Solid Waste Commission.

	<p><i>Received a call from a lady with regards to a by law, keeping a horse on their property.</i></p>	<p>After talking to her learned that she lived outside of town.</p>
<p>Parking (9)</p>	<p>Parking complaint from a business on King Street.</p> <p><i>Parking complaint about vehicles parking overnight on King</i></p> <p>Received email from the BIA concerned about parking on King St.</p> <p>Warnings given on King Street and Milltown Blvd. and Charlotte Mall (6)</p>	<p>Patrol made and vehicle was gone.</p> <p>Informed the complainant that we will keep an eye open for this.</p> <p>Informed them that the issue is being dealt with.</p>
<p>Dog Complaints (2)</p>	<p><i>Complaint of a barking dog on Parkwood Dr.</i></p> <p><i>Complaint by a citizen, that they witnessed a dog bite a child.</i></p>	<p>Passed onto the animal control officer</p> <p><i>Informed them that we have not received a complaint as of yet.</i></p>

Respectfully Submitted,
Brent MacDougall
By-Law Enforcement Officer

REPORT OF THE ANIMAL CONTROL OFFICER

No report available at time of writing

Respectfully Submitted,
Mike Shannon
Animal Control Officer

	2018	2017	2018	2017	2018	2017	2018	2017
BUILDING INSPECTION 2018								
SEPTEMBER								
	# of Per.	# of Per.	Value	Value	YTD.#Permits	YTD.#Permits	YTD.Value	YTD.Value
TYPE OF CONSTRUCTION	Pres/mth	Prev/yr/mth	Pres. Mth	Prev.Yr Mth	Present Year	Prev year	Present Year	Previous Year
New Residential	1	3	\$500,000.00	\$85,000.00	13	19	\$568,249.00	\$856,700.00
Residential Renos/Additions	5	4	\$48,700.00	\$31,000.00	49	37	\$1,150,803.00	\$1,100,400.00
New Com/Indus/Instit.	0	0	\$0.00	\$0.00	2	2	\$37,400.00	\$6,000.00
Com./Indus./Inst. Renos	3	4	\$212,000.00	\$38,700.00	14	16	\$390,500.00	\$1,520,960.00
Institutional	1	0	\$14,400.00	\$0.00	9	5	\$878,900.00	\$126,700.00
Demolition	0	0	\$0.00	\$0.00	1	11	\$5,200.00	\$191,790.50
TOTALS	10	11	\$775,100.00	\$154,700.00	88	90	\$3,031,052.00	\$3,802,550.50
	Cur. Mth							
Demolition Permits	1	N/A						
Stop Work Orders Issued	0	N/A						
Pre-site Inspections	10	N/A						
Electrical waivers issued	8	N/A						
Active Unsightly Premises	7	N/A						
Sign Permits	0	N/A						

Town of St. Stephen



Canada's Chocolate Town

Report of Development / Property Management Office – September 2018

Planning Advisory Committee	No meeting held in September.
Sign Permits	4 approved
Variances	0 approved
Approved Plans	1 under review
Unightly Premises	The Office of the Building Inspector has seven (7) active and ongoing unsightly files open.
Turning the Corner Project	Phase 1 completed; ongoing public funding is being received; and reviewing landscape and signage options.

PROPERTIES

R.C.M.P. Building	No activity to report.
Library	No activity to report.
Airport	Brushing has been completed; waiting on quote for potential fence upgrade.
Train Station	Recent repair work on HVAC system.



Town of St. Stephen



Canada's Chocolate Town

Garcelon Civic Center

Pool

- Fall swimming lessons running until Nov 17th.
- Adult swimming lessons starting Wednesday Oct 10th at 4 pm for 10 weeks.
- Membership promotions were very popular.
- Organizing National Lifeguard Certification for 3 assistant guards and one adult that is interested in re-certifying. Exam to be held in November.
- Swim team is up in numbers from last year. We went from 12 to 19 this year. Coaches are Jessi Hovey (main coach), Karl Russell (younger division coach) with assistance from Emily Brown on Mondays and Jessica Pattinson on Saturdays. Swimmers are gearing up for their first meet at the end of October.

Rink

- Continue to prepare for World U-17 hockey game taking place on November 1st.
- Winter ice schedule has started. Good to see lots of activity taking place.

Facility

- Working through some ice plant issues.
- On-going preventative maintenance in building.
- In the process of hiring two casual employees.
- Conference room floors will be re-waxed this month.
- Preparing for upcoming budget review.

Michael O'Connell
Director, Parks and Recreation

RESOLUTION NO.: _____

DATE: October 22, 2018

MOVED BY: _____

SECONDED BY: _____

ROYAL CANADIAN MOUNTED POLICE – MONTHLY REPORT

THAT the Royal Canadian Mounted Police September 2018 report for the St. Stephen Municipal Post, District # 1, be received for information and filed.



**Royal Canadian Mounted Police
St. Stephen Municipal Post
RSC 10 West District**

**POLICE REPORT
September 2018**

Council / Mayor's Report:

This report for the Town of St. Stephen RCMP covers the period of **September 1, 2018 to September 30, 2018 inclusive**. During this time period, the RCMP responded to **327** calls for service within the Municipality of St. Stephen.

TRAFFIC

Check stops.....	22
Dangerous Driving.....	1
Driving While Disqualified or License Suspension.....	4
Motor Vehicle Act – Other Activities.....	1
Off Road Vehicle Act – Offences Only.....	2
Other Moving Traffic Violations – Provincial.....	7
Other Non-Moving Traffic.....	1
Roadside Suspensions – Alcohol Related.....	3
Traffic Collision – Property Damage.....	3
Traffic Collision – Non-Reportable.....	3
Traffic Tickets.....	25
Traffic Warnings.....	9

PROVINCIAL STATUTES:

Intoxicated Persons Detention Act	3
Family Orders and Agreements Enforcement Assistance Act	1
Family Relations Act	1
False/Abandoned 911	5
Mental Health Act	6
Other Provincial Statutes – Offences only	1
Trespass Act.....	1

CRIMINAL CODE:

Assault.....	7
Breach of Peace	1
Break and Enter – Business.....	1
Break and Enter – Residence	2
Criminal Harassment	2
Disturbing the Peace/Causing a Disturbance.....	4
Fail to Comply with a Probation Order	1
Fail to Comply With Undertaking.....	1
Fraud – Greater than \$5000.....	1
Fraud – Less than/or equal to \$5000	3
Harassing Communications	1
Impaired Operation over 80 mgs of Motor Vehicle	3
Mischief – Damage to, or obstruct enjoyment of property	8
Operation of Motor Vehicle while being pursued by Police.....	2
Other theft under \$5000.....	3
Possession of Property Obtained by Crime.....	1
Sexual Assault.....	1
Sexual Exploitation of Young Person	1
Uttering Threats against a Person.....	2
Uttering Threats against Property	2
Vagrancy	1
Youth Criminal Justice Act.....	2

OTHER FEDERAL STATUTES:

Firearms Act	1
Possession – Schedule I – Methamphetamine.....	1
Possession - Schedule VIII - Cannabis	2
Possession for the Purpose of Trafficking – Schedule I – Methamphetamine	1
Trafficking – Schedule I – Cocaine.....	1

OTHER INVESTIGATIONS:

Animal Calls.....	1
Assistance to Canadian Federal Agency.....	2
Assistance to Canadian Police (non-RCMP) Agency	1
Assistance to Canadian Provincial/Territorial Agency	6
Assistance to General Public	4
Assistance to Non-Government Canadian Agency	3
Canada Health Act.....	1
Crime Prevention	2
False Alarms.....	16
Information File	1
Items Lost/Found	4
Person Report Missing.....	2
Police Certificates/Letters	127
Suspicious Person/Vehicle/Property	2
Unfounded	15
Wellbeing Check.....	1

Peter STUBBS, Sgt.
Operations NCO i/c St. Stephen Post
Royal Canadian Mounted Police

RESOLUTION NO.: _____

DATE: October 22, 2018

MOVED BY: _____

SECONDED BY: _____

EASTERN CHARLOTTE WATERWAYS INC. – PARTNERS FOR CLIMATE PROTECTION

WHEREAS the Council of the Town of St. Stephen, at its Regular Session on May 23, 2017, endorsed the recommendation by Eastern Charlotte Waterways Inc., and the Partners for Climate Protection (PCP) program, of committing to reducing its greenhouse gas emissions from its municipal operations by thirty percent (30%) below 2015 levels (the baseline year) by the year 2030;

AND WHEREAS the Council of the Town of St. Stephen, at the above-noted Regular Session, agreed to continue to partner with Eastern Charlotte Waterways Inc. for the development of the town's Local Action Plan, contingent upon successful funding applications;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of St. Stephen identifies Councillors Ken Parker and David Hyslop to serve on a Steering Committee with Eastern Charlotte Waterways Inc. to assist with the development of a Local Action Plan. Town Administrative support will be provided by the Director of Operations.

RESOLUTION NO.: _____

DATE: October 22, 2018

MOVED BY: _____

SECONDED BY: _____

APPOINTMENT – ST. CROIX PUBLIC LIBRARY BOARD

THAT Elva Hatt be appointed to the Board of Trustees of the St. Croix Public Library for a two (2) year term effective November 1, 2018 and expiring October 31, 2020.

RESOLUTION NO.: _____

DATE: October 22, 2018

MOVED BY: _____

SECONDED BY: _____

**TENDER: WATERFRONT REVITALIZATION PROJECT – ST. STEPHEN, NB,
DILLON PROJECT NO. 18-7081 (SCF PROJECT NO. 6920-2066)**

THAT based on the results of the tender for waterfront revitalization, Dillon Project No. 18-7081 (SCF Project No. 6920-2066) opened on August 13, 2018, all received bids were in excess of available funding and, therefore, the tender will not be awarded.

AND THAT the Council of the Town of St. Stephen accepts the recommendation of Dillion Consulting Limited to retender in late winter 2019.

RESOLUTION NO.: _____

DATE: October 22, 2018

MOVED BY: _____

SECONDED BY: _____

**COLLECTIVE AGREEMENT BETWEEN THE TOWN OF ST. STEPHEN AND
CANADIAN UNION OF PUBLIC EMPLOYEES (CUPE) LOCAL UNION NO. 770**

THAT the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to enter into the four (4) year Collective Agreement with CUPE Local Union No. 770 retroactive to January 1, 2018 and expiring on December 31, 2022, as recommended by the negotiating team and in the form presented to Council.

RESOLUTION NO.: _____

DATE: October 22, 2018

MOVED BY: _____

SECONDED BY: _____

CLOSED SESSION

THAT the Council of the Town of St. Stephen agree to move into closed session to discuss one (1) Labour and Employment Matter as per Section 68(1)(j) of the New Brunswick *Local Governance Act*.

RESOLUTION NO.: _____

DATE: October 22, 2018

MOVED BY: _____

SECONDED BY: _____

ADJOURNMENT
THAT the meeting adjourn.