

AGENDA
ST. STEPHEN TOWN COUNCIL
73 MILLTOWN BLVD., SUITE 112
MONDAY, AUGUST 26, 2019 @ 7:00 P.M.

1. MOMENT OF SILENCE
2. RECORDING OF ATTENDANCE
3. APPROVAL OF AGENDA
4. CONFLICT OF INTEREST
5. READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS
 - (a) Town Employee Retirement – Presentation to Walter Cooke
 - (b) Prostate Cancer Awareness Month (September) – Proclamation
6. NOTICES OF MOTIONS
7. APPROVAL OF COUNCIL MINUTES
 - (a) Regular Council Meeting – July 22, 2019
 - (b) Special Council Meeting – July 31, 2019
8. ACCOUNTS
 - (a) Statements of Revenue and Expenditure to June 30, 2019
 - (b) Paid Bills
9. COMMUNICATIONS

COMMUNICATION FOR INFORMATION

- (a) Thank you card from the Passamaquoddy Region NB Antique Auto Club.
- (b) Thank you letter from the Saint John Regional Hospital Foundation.
- (c) Thank you note from "The Zimbabways".
- (d) Thank you card from Harold Williams and family.

COMMUNICATION FOR ACTION

10. APPROVAL OF COMMITTEE MINUTES

- (a) Committees Meeting – Finance and Administration; Public Works; Police and Fire; Property, By-Laws and Environment; Parks and Recreation; and Planning, Promotion and Tourism – August 14, 2019

11. STAFF REPORTS

- (a) Chief Administrative Officer
- (b) Finance Department
- (c) Public Works Department
- (d) Fire Department
- (e) By-Laws and Building Inspection Services
- (f) Community Services

12. UNFINISHED BUSINESS

13. CONSIDERATION OF BY-LAWS

14. NEW BUSINESS

- (a) Royal Canadian Mounted Police – Monthly Report
- (b) St. Stephen Fire Department - Aerial Apparatus Study
- (c) Garcelon Civic Center Pool – Replacement Lighting System
- (d) Appointments – Charlotte County Hospital Foundation Inc.

15. REPORTS OF MAYOR AND COUNCILLORS

16. QUESTION PERIOD

17. ADJOURNMENT

RESOLUTION NO.: _____

DATE: August 26, 2019

MOVED BY: _____

SECONDED BY: _____

AGENDA

THAT the Agenda be approved as circulated.



PROCLAMATION

PROSTATE CANCER AWARENESS MONTH

September 2019

WHEREAS, prostate cancer is the most common cancer among Canadian men; and

WHEREAS, one (1) in seven (7) Canadian men will be diagnosed with the disease; and

WHEREAS, an estimated average of 11 Canadian men die from prostate cancer every day; and

WHEREAS, the survival rate for prostate cancer is nearly 100 per cent when detected early, but three (3) of four (4) men will die when found late; and

WHEREAS, black men and those with a family history of the disease are at a greater risk; and

WHEREAS, since Prostate Cancer Canada was formed in 1994, the death rate has been cut in half; and

WHEREAS, awareness and conversations about prostate cancer can lead to screening and early detection that saves lives; and

WHEREAS, the Town of St. Stephen supports Prostate Cancer Canada and everyone committed to raising awareness about prostate cancer;

THEREFORE, I, Mayor Allan MacEachern, on behalf of the Town Council, do hereby proclaim **September 2019 as Prostate Cancer Awareness Month** in the Town of St. Stephen, NB.

RESOLUTION NO.: _____

DATE: August 26, 2019

MOVED BY: _____

SECONDED BY: _____

REGULAR COUNCIL MEETING

THAT the Minutes of the Regular Council meeting held on July 22, 2019 be approved as circulated.

TOWN OF ST. STEPHEN
REGULAR COUNCIL
73 MILLTOWN BLVD., SUITE 112
MONDAY, JULY 22, 2019 @ 7:00 P.M.

1. MOMENT OF SILENCE

Mayor MacEachern requested a moment of silence.

2. RECORDING OF ATTENDANCE

PRESENT: Mayor Allan MacEachern; Deputy Mayor Jason Carr; Councillors Marg Harding, Ghislaine Wheaton, David Hyslop, Phil Chisholm, and Ken Parker; Chief Administrative Officer Jeff Renaud; and Town Clerk Joan Flewelling.

3. APPROVAL OF AGENDA

AGENDA

Moved by Councillor Hyslop

Seconded by Deputy Mayor Carr

126/19 **THAT** the Agenda be approved as circulated.

4. CONFLICT OF INTEREST

There were no conflicts of interest declared.

5. READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS

There were no petitions/presentations/proclamations.

6. NOTICES OF MOTIONS

There were no notices of motions.

7. APPROVAL OF COUNCIL MINUTES

REGULAR COUNCIL MEETING

Moved by Councillor Harding

Seconded by Councillor Parker

127/19 **THAT** the Minutes of the Regular Council meeting held on June 24, 2019 be approved as circulated. **CARRIED**

8. ACCOUNTS

STATEMENTS OF REVENUE AND EXPENDITURE

Moved by Councillor Wheaton

Seconded by Councillor Chisholm

- 128/19 **THAT** the Statements of Revenue and Expenditure for both the General Operating Fund and Water and Sewerage Operating Fund to May 31, 2019 be received.
CARRIED

PAID BILLS

Moved by Councillor Harding

Seconded by Deputy Mayor Carr

- 129/19 **THAT** the paid bills in the amount of \$2,525,673.67 (two million, five hundred and twenty-five thousand, six hundred and seventy-three dollars and sixty-seven cents) be received. **CARRIED**

9. COMMUNICATIONS

COMMUNICATION FOR INFORMATION

COMMUNICATION FOR INFORMATION FILE

Moved by Councillor Hyslop

Seconded by Councillor Parker

- 130/19 **THAT** Communication for Information, note and file, be adopted. **CARRIED**

COMMUNICATION FOR ACTION

No communication for action.

10. APPROVAL OF COMMITTEE MINUTES

COMMITTEES MEETING

Moved by Deputy Mayor Carr

Seconded by Councillor Chisholm

- 131/19 **THAT** the Minutes of the Committees meeting – Finance and Administration; Public Works; Police and Fire; Property, By-Laws and Environment; Parks and Recreation; and Planning, Promotion and Tourism held on July 10, 2019 be approved as circulated. **CARRIED**

11. STAFF REPORTS

STAFF REPORTS

Moved by Councillor Harding
Seconded by Councillor Parker

132/19 **THAT** the following staff reports for the month of June 2019 be adopted: Chief Administrative Officer; Finance Department; Public Works Department; Fire Department; By-Laws and Building Inspection Services; and Community Services.
CARRIED

12. UNFINISHED BUSINESS

No unfinished business.

13. CONSIDERATION OF BY-LAWS

BY-LAW NO. W-4 - A BY-LAW TO RESCIND BOTH BY-LAW NO. W-1.1, A BY-LAW TO AMEND BY-LAW NO. W-1, A BY-LAW RESPECTING WATER AND SEWER RATES AND CHARGES AND BY-LAW NO. W-2.1, A BY-LAW TO AMEND BY-LAW NO. W-2, A BY-LAW RELATED TO WATER AND SEWER SYSTEMS" – THIRD AND FINAL READING – SHORT TITLE ONLY

Moved by Deputy Mayor Carr
Seconded by Councillor Wheaton

133/19 **THAT** By-Law No. W-4 – A By-Law to Rescind both By-Law No. W-1.1, A By-Law to Amend By-Law No. W-1, A By-Law Respecting Water and Sewer Rates and Charges, and By-Law No. W-2.1, A By-Law to Amend By-Law No. W-2, A By-Law Related to Water and Sewer Systems" – be given Third and Final Reading – Short Title Only. **CARRIED**

14. NEW BUSINESS

ROYAL CANADIAN MOUNTED POLICE – MONTHLY REPORT

Moved by Councillor Harding
Seconded by Deputy Mayor Carr

134/19 **THAT** the Royal Canadian Mounted Police June 2019 report for the St. Stephen Municipal Post, District # 1, be received for information and filed.
CARRIED

TRANSFER FROM GENERAL OPERATING RESERVE FUND

Moved by Councillor Hyslop
Seconded by Councillor Wheaton

135/19 **THAT** the amount of \$20,000.00 (twenty thousand dollars) be transferred from the General Operating Reserve Fund to the General Operating Fund. **CARRIED**

TRANSFER FROM THE GENERAL CAPITAL RESERVE FUND (SELF-CONTAINED BREATHING APPARATUS)

Moved by Councillor Harding

Seconded by Councillor Chisholm

- 136/19 **THAT** the amount of \$191,010.15 (one hundred and ninety-one thousand, ten dollars and fifteen cents) be transferred from the General Capital Reserve Fund to the General Capital Fund for the purchase of self-contained breathing apparatus equipment for the St. Stephen Fire Department. **CARRIED**

TRANSFER FROM THE GENERAL CAPITAL RESERVE FUND (2019 ¾ TON 4 WHEEL DRIVE HD 8' LONG BOX TRUCK)

Moved by Councillor Wheaton

Seconded by Deputy Mayor Carr

- 137/19 **THAT** the amount of \$51,759.75 (fifty-one thousand, seven hundred and fifty-nine dollars and seventy-five cents) be transferred from the General Capital Reserve Fund to the General Capital Fund for the purchase of a 2019 ¾ ton 4 wheel drive HD 8' long box truck for the St. Stephen Fire Department. **CARRIED**

REAPPOINTMENTS - CHARLOTTE COUNTY HOSPITAL FOUNDATION INC.

Moved by Councillor Parker

Seconded by Deputy Mayor Carr

- 138/19 **THAT** Steven Backman, Samantha Kinney, and Fred Peddie be reappointed to the Board of Trustees of the Charlotte County Hospital Foundation Inc. for a three (3) year term retroactive to May 1, 2019 and expiring April 30, 2022. **CARRIED**

APPROVAL OF EVENT – RALLY IN THE ST. CROIX VALLEY

Moved by Councillor Hyslop

Seconded by Councillor Harding

- 139/19 **THAT** the Council of the Town of St. Stephen grants permission to Rally in the St. Croix Valley to hold its 8th Annual Motorcycle Rally from Friday, August 2 to Sunday, August 4, 2019, and acknowledges receipt of its Certificates of Insurance.

AND THAT permission is granted for the following:

- placement of an off-site sign at the corner of Queen Street West and King Street (on the property located at 130 King Street), so placed as to not obstruct traffic, and the sign permit fee shall be waived with the completion of an application;
- vendor licenses for the weekend shall be waived with a full list of vendors submitted to the town; and,
- hold an outdoor music concert in the parking lot of the St. Stephen Legion on Saturday, August 3rd from 4:00 p.m. to 9:00 p.m. **CARRIED**

15. REPORTS OF MAYOR AND COUNCILLORS

Deputy Mayor Carr

- Absent from the monthly Committees meeting due to a commitment.
- Quiet month.

Councillor Hyslop

- Attended all Town meetings.
- Attended Canada Day events.
- Attended the Open House at the St. Stephen Legion hosted by NB Power which allowed citizens to address any concerns/questions with respect to the proposed decommissioning of the Milltown Power Station.
- Attended a concert in the park.
- Attended a Charlotte County Museum board meeting.
- Advised that Tom Morrison, Engineer with Heritage Standing Inc., will present at the Charlotte County Museum on Monday, August 12th @ 7:00 p.m. on the topic "Bad Things Don't Have to Happen to Old Buildings"

Councillor Parker

- Attended all Town meetings.
- Attended the Open House at the St. Stephen Legion hosted by NB Power which allowed citizens to address any concerns/questions with respect to the proposed decommissioning of the Milltown Power Station.
- Responded to phone calls.

Councillor Wheaton

- Attended Canada Day festivities.
- Attended all Town meetings.
- Attended a Chocolate Fest and Chocolate Museum Operating Committee meeting.
- Attended a "Small Shop Festival" meeting – plans for Festival Day on August 23, same day as the Sea Dogs hockey game.
- Attended a Southwest NB Transit Authority Board Inc. and AGM meetings.
- Attended a transportation information meeting with Future St. Stephen.
- Attended concerts in the park.

Councillor Harding

- Attended all Town meetings.
- Attended the Open House at the St. Stephen Legion hosted by NB Power which allowed citizens to address any concerns/questions with respect to the proposed decommissioning of the Milltown Power Station.
- Met with Richard Fulton, President of Future St. Stephen, on the “Turning the Corner” project.
- Responded to many calls.

Councillor Chisholm

- Attended Canada Day events.
- Attended all Town meetings.
- Continues monthly visits at the Garcelon Civic Center.

Mayor MacEachern

- Attended the Pride opening ceremony.
- Attended Canada Day events and ribbon cutting at the information booth at the Kiosk.
- Attended the Open House at the St. Stephen Legion hosted by NB Power which allowed citizens to address any concerns/questions with respect to the proposed decommissioning of the Milltown Power Station.
- Attended a meeting in Calais with respect to the proposed decommissioning of the Milltown Power Station.
- Attended a Union of Municipalities of New Brunswick (UMNB) zone meeting.
- Attended the James Mullinger event at the amphitheatre in St. Andrews.
- Attended Rocket Day at the Giddens Memorial Airport.
- Attended the Charlotte County Ground Search and Rescue debriefing session.
- Attended the Regional Service Commission monthly meeting.
- Attended numerous other meetings.

16. QUESTION PERIOD

There were no questions from the public.

17. ADJOURNMENT

ADJOURNMENT

Moved by Councillor Harding

Seconded by Deputy Mayor Carr

140/19 THAT the meeting adjourn at 7:18 p.m. CARRIED

Mayor

Town Clerk

AGENDA
ST. STEPHEN TOWN COUNCIL
73 MILLTOWN BLVD., SUITE 112
MONDAY, JULY 22, 2019 @ 7:00 P.M.

1. MOMENT OF SILENCE

2. RECORDING OF ATTENDANCE

3. APPROVAL OF AGENDA

4. CONFLICT OF INTEREST

5. READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS

6. NOTICES OF MOTIONS

7. APPROVAL OF COUNCIL MINUTES
 - (a) Regular Council Meeting – June 24, 2019

8. ACCOUNTS
 - (a) Statements of Revenue and Expenditure to May 31 2019
 - (b) Paid Bills

9. COMMUNICATIONS
COMMUNICATION FOR INFORMATION
 - (a) Thank you from recipient of the Irving Randall Todd scholarship.
COMMUNICATION FOR ACTION

10. APPROVAL OF COMMITTEE MINUTES

- (a) Committees Meeting – Finance and Administration; Public Works; Police and Fire; Property, By-Laws and Environment; Parks and Recreation; and Planning, Promotion and Tourism – July 10, 2019

11. STAFF REPORTS

- (a) Chief Administrative Officer
(b) Finance Department
(c) Public Works Department
(d) Fire Department
(e) By-Laws and Building Inspection Services
(f) Community Services

12. UNFINISHED BUSINESS

13. CONSIDERATION OF BY-LAWS

- (a) By-Law No. W-4 – A By-Law to Rescind both By-Law No. W-1.1, A By-Law to Amend By-Law No. W-1, A By-Law Respecting Water and Sewer Rates and Charges and By-Law No. W-2.1, A By-Law to Amend By-Law No. W-2, A By-Law Related to Water and Sewer Systems – Third and Final Reading – Short Title Only

14. NEW BUSINESS

- (a) Royal Canadian Mounted Police – Monthly Report
(b) Transfer from General Operating Reserve Fund
(c) Transfer from the General Capital Reserve Fund (Self-Contained Breathing Apparatus)
(d) Transfer from the General Capital Reserve Fund (2019 ¾ ton 4 wheel drive HD 8' long box truck)
(e) Reappointments – Charlotte County Hospital Foundation Inc.
(f) Approval of Event – Rally in the St. Croix Valley

15. REPORTS OF MAYOR AND COUNCILLORS

16. QUESTION PERIOD

17. ADJOURNMENT

RESOLUTION NO.: _____

DATE: August 26, 2019

MOVED BY: _____

SECONDED BY: _____

SPECIAL COUNCIL MEETING

THAT the Minutes of the Special Council meeting held on July 31, 2019 be approved as circulated.

SPECIAL MEETING
ST. STEPHEN TOWN COUNCIL
73 MILLTOWN BLVD., SUITE 112
WEDNESDAY, JULY 31, 2019 @ 4:30 P.M.

1. **RECORDING OF ATTENDANCE**

PRESENT: Mayor Allan MacEachern; Deputy Mayor Jason Carr; Councillors Ghislaine Wheaton, David Hyslop, and Phil Chisholm; Town Treasurer Tim Tozer; Assistant Town Treasurer Frank Godsoe; and Town Clerk Joan Flewelling.

ABSENT: Councillors Marg Harding and Ken Parker; and Chief Administrative Officer Jeff Renaud.

2. **APPROVAL OF AGENDA**

AGENDA

Moved by Deputy Mayor Carr

Seconded by Councillor Chisholm

141/19

THAT the Agenda be approved as circulated. **CARRIED**

3. **CONFLICT OF INTEREST**

There were no conflicts of interest declared.

4. **READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS**

- (i) **Teed Saunders Doyle & Co.** – Peter Logan, Auditor, presented the 2018 Audited Financial Statements. He commended the Treasurer and his staff for their preparation.

5. **NEW BUSINESS**

2018 AUDITED FINANCIAL STATEMENTS

Moved by Deputy Mayor Carr

Seconded by Councillor Hyslop

142/19

THAT the 2018 Audited Financial Statements be approved as presented.

CARRIED

6. ADJOURNMENT

ADJOURNMENT

Moved by Councillor Wheaton
Seconded by Councillor Hyslop

143/19

THAT the meeting adjourn at 5:20 p.m. CARRIED

Mayor

Town Clerk

AGENDA
SPECIAL MEETING
ST. STEPHEN TOWN COUNCIL
73 MILLTOWN BLVD., SUITE 112
WEDNESDAY, JULY 31, 2019 @ 4:30 P.M.

1. RECORDING OF ATTENDANCE

2. APPROVAL OF AGENDA

3. CONFLICT OF INTEREST

4. READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS
 - (i) Teed Saunders Doyle & Co. – Presentation of 2018 Audited Financial Statements.

5. NEW BUSINESS
 - (i) 2018 Audited Financial Statements

6. ADJOURNMENT

RESOLUTION NO.: _____

DATE: August 26, 2019

MOVED BY: _____

SECONDED BY: _____

STATEMENTS OF REVENUE AND EXPENDITURE

THAT the Statements of Revenue and Expenditure for both the General Operating Fund and Water and Sewerage Operating Fund to June 30, 2019 be received.

**Town of St. Stephen
 General Operating Fund
 Statement of Revenue and Expenditure
 (Unaudited)**

	Actual To Date For the Six Months Ending June 30, 2019	Budget For the Year Ending December 31, 2019	Remaining	Percentage Used
Revenue				
Taxes	2,675,091	5,350,179	\$2,675,088	50%
Services Provided to Other Governments	75,539	222,218	146,679	34%
Sale of Services	275,784	561,000	285,216	49%
Other Revenue From Own Sources	95,312	207,656	112,344	46%
Unconditional Grants	838,976	1,595,353	756,377	53%
Conditional Transfers	8,070	4,200	(3,870)	192%
Other Transfers	616,581	1,307,994	691,413	47%
Total Revenue	4,585,353	9,248,600	4,663,247	50%
Expenditure				
General Government Services	565,284	1,060,813	495,529	53%
Protective Services	1,095,545	2,295,612	1,200,067	48%
Transportation Services	1,036,858	2,096,199	1,059,341	49%
Environmental Health Services	118,682	230,625	111,943	51%
Environmental Development Services	145,102	322,448	177,346	45%
Recreational and Cultural Services	886,373	2,023,621	1,137,248	44%
Fiscal Services	374,457	1,211,282	836,825	31%
Other	9,884	8,000	(1,884)	124%
Total Expenditures	4,232,185	9,248,600	5,016,415	46%
Surplus (Deficit)	\$353,168	\$0		

**Town of St. Stephen
Water and Sewerage Operating Fund
Statement of Revenue and Expenditure
(Unaudited)**

	Actual To Date For the Six Months Ending June 30, 2019	Budget For the Year Ending December 31, 2019	Remaining	Percentage Used
Revenue				
Sale of Service	\$971,768	\$2,034,570	\$1,062,802	48%
Other Revenue From Own Source	105,098	208,302	103,204	50%
Other Transfers	44,761	89,521	44,760	50%
Total Revenue	<u>1,121,627</u>	<u>2,332,393</u>	<u>1,210,766</u>	48%
Expenditures				
Water Supply	501,533	1,070,324	568,791	47%
Sewerage Collection and Disposal	309,284	716,897	407,613	43%
Fiscal Services	400,913	545,172	144,259	74%
Total Expenditures	<u>1,211,730</u>	<u>2,332,393</u>	<u>1,120,663</u>	52%
Surplus (Deficit)	<u>(\$90,103)</u>	<u>\$0</u>		

RESOLUTION NO.: _____

DATE: August 26, 2019

MOVED BY: _____

SECONDED BY: _____

PAID BILLS

THAT the paid bills in the amount of \$1,904,588.11 (one million, nine hundred and four thousand, five hundred and eighty-eight dollars and eleven cents) be received.

Bank Direct Withdrawals:

Chambers of Commerce Group Insurance Plan:

AUGUST, 2019

Management Premiums (Life & AD&D, LTD, EHC, Dental Premiums)	7,712.78
Union Premiums (Life & AD&D, LTD, EHC, Dental Premiums)	10,478.22
Total	<u>\$ 18,191.00</u>

Visa:

JUNE, 2019

Allan MacEachern (General Government: Mayor Travel, Convention Travel, Other Council, Office Furniture and Supplies, Civic Relations)	1,002.16
Jeff Renaud (General Government: Office Furniture and Supplies, CAO Other Training/Travel; Recreation: Cell Phone Upgrade)	1,341.20
Frank Godsoe (Civic Center: Computer Servicing)	83.32
Michelle Vest (General Government: Cell Phone Upgrade, Community Events Supplies; Civic Center: Canteen Supplies, Meeting Room Supplies; Recreation: Program Initiatives, Cell Phone Upgrade)	3,223.06
Total	<u>\$ 5,649.74</u>
Total Amount	<u>\$ 23,840.74</u>

TOWN OF ST. STEPHEN BILLS PAID (GENERAL OPERATING RESERVE FUND):

JULY 2019

Town of St. Stephen General Operating Fund (Fund Transfer, Cheque #09)	\$ 20,000.00
Total	<u>\$ 20,000.00</u>

TOWN OF ST. STEPHEN BILLS PAID (GENERAL CAPITAL RESERVE FUND):

JULY 2019

Town of St. Stephen General Capital Fund (Fund Transfer for Self-Contained Breathing Apparatus Equipment for the St. Stephen Fire Department, Cheque #9)	\$ 191,010.15
Town of St. Stephen General Capital Fund (Fund Transfer for 2019 3/4 Ton, 4 Wheel Drive, HD 8' Long Box Truck for the St. Stephen Fire Department, Cheque #10)	\$ 51,759.75
Total	<u>\$ 242,769.90</u>

Town of St. Stephen
 BNK4 - Civic Center Bank Account
 Cheques from 000001 to 000047 dated between 07-01-2019 and 07-31-2019

CHEQUE REGISTER

Printed: 2:27:32PM 08/21/2019

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Number	Issued	Amount	SC	Status	Status Date
000045	07/10/2019 TOWN OF ST. STEPHEN 56000.00	56,000.00	A/P	OUT-STD	07/10/2019
	CC-FUNDTRANSFER-TO GENERAL (56,000.00			
	Cheque Totals Issued:	56,000.00			
	Void:	0.00			
	Total Cheques Generated:	56,000.00			
	Total # of Cheques Listed:	1			

* - Partial payment was made on Invoice

** - Name on Check was modified

Town of St. Stephen
BNK1 - General Bank Account
 Cheques from 000001 to 024526 dated between 07-01-2019 and 07-31-2019

CHEQUE REGISTER

Printed: 2:27:57PM 08/21/2019

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Number	Issued	Amount	SC	Status	Status Date
024233	07/01/2019 DAVE HUMPHREYS JULY012019 GG-EVENTS-JULY 01 2019 ENTERT	450.00 450.00	A/P	CLEARED	07/31/2019
024235	07/01/2019 HERITAGE COURT HOLDINGS LIMITED RC000029852 GG-TOWNHALLLEASE-JULY 2019	5,417.62 5,417.62	A/P	CLEARED	07/31/2019
024236	07/01/2019 SHARPE'S LAWN CARE 449 RC-PARKS-PLAYING FIELDS TURF M	17,250.00 17,250.00	A/P	CLEARED	07/31/2019
024237	07/03/2019 ACCT #903240047015 JUNE2019 VOLUNTEER FIRE MEMBERSHIP DU	250.00 250.00	A/P	OUT-STD	07/03/2019
024238	07/03/2019 ACCT 8025-280 JUNE2019 LOCAL 770 UNION DUES - JUNE/19	1,386.31 1,386.31	A/P	CLEARED	07/31/2019
024239	07/03/2019 ALLAN MACEACHERN NEWFOUNDLANDMAYOR GG-MAYOR-MEETING	30.40 30.40	A/P	CLEARED	07/31/2019
024240	07/03/2019 BEACH DAVID SIDEWALKSWEEPING2019 TS-STs-SIDEWALK SWEEPING (GAF	679.00 679.00	A/P	CLEARED	07/31/2019
024241	07/03/2019 BORDER INVESTIGATIONS & SECURITY INC. 15173 PS-BYLAw-JUNE 17 - 28/19 FEE	966.00 966.00	A/P	CLEARED	07/31/2019
024242	07/03/2019 BRIGGS PLUMBING INC. 116543 PM-RCMP-LEAK IN MECHANICAL RC	113.68 113.68	A/P	CLEARED	07/31/2019
024243	07/03/2019 BRUNET 39700 GG-TOWN HALL-SERVER MAINTEN/	68.29 68.29	A/P	CLEARED	07/31/2019
024244	07/03/2019 BRUNSWICK NEWS INC 20044700 RC-ELMSTNATUREPARK-ARCHERY 20045472 RC-ELMSTPARK-ARCHERY AD	132.02 66.01 66.01	A/P	CLEARED	07/31/2019
024245	07/03/2019 BRUNSWICK FYR SYSTEMS DIVISION 0000065395 CC-KITCHEN-SEMI-ANNUAL INSPEC	115.00 115.00	A/P	CLEARED	07/31/2019
024246	07/03/2019 CALDWELL LESLIE JUNE152019 TS-STs-TAKE DOWN OLD TREE	450.00 450.00	A/P	CLEARED	07/31/2019
024247	07/03/2019 CANADIAN SPRINGS 19100841060119 GG-TOWN HALL-WATER 19100865JUNE19 TS-SHOP-WATER	63.40 33.56 29.84	A/P	CLEARED	07/31/2019
024248	07/03/2019 CHAMPION COMMERCIAL PRODUCTS INC. 528496 TS-AIRPORT-PROCELL BATTERIES,	1,362.92 1,362.92	A/P	CLEARED	07/31/2019
024249	07/03/2019 CHARLOTTE COUNTY SPCA INC. DONATION2019 CC-CIVIC-"CASUAL FRIDAY" DONAT	156.25 156.25	A/P	CLEARED	07/31/2019
024250	07/03/2019 CRITERION PICTURES 795700 RC-SUBSCRIPTION-ONLINE MOVIES	1,725.00 1,725.00	A/P	CLEARED	07/31/2019
024251	07/03/2019 DILLON CONSULTING LIMITED 200706 CC-PARKING LOT-RECONFIGURATI	10,580.00 10,580.00	A/P	CLEARED	07/31/2019
024252	07/03/2019 DISHER HOMES LTD. 05142019-04* PM-10GREENST-BOARDING UP	207.00 207.00	A/P	CLEARED	07/31/2019
024253	07/03/2019 DOW JENNIFER GARDENSOIL RC-HORT-SOIL	350.75 350.75	A/P	CLEARED	07/31/2019
024254	07/03/2019 FUNDY BUILDING INSPECTION & DRAFTING SERVIC 19-65 PS-BUILDINGINSPECTOR-JUNE 16 -	2,569.00 2,569.00	A/P	CLEARED	07/31/2019
024255	07/03/2019 JEFF RENAUD JUNE2019 GG-CAO-MONTHLY VEHICLE ALLOW	250.00 250.00	A/P	CLEARED	07/31/2019
024256	07/03/2019 K-LINE CONSTRUCTION LTD.	2,840.50	A/P	CLEARED	07/31/2019

* - Partial payment was made on Invoice

** - Name on Check was modified

Town of St. Stephen
 BNK1 - General Bank Account
 Cheques from 000001 to 024526 dated between 07-01-2019 and 07-31-2019

CHEQUE REGISTER

Printed: 2:27:57PM 08/21/2019

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Number	Issued	Amount	SC	Status	Status Date
	01-0016055 TS-ST5-"WELCOME TO ST. STEPHE	2,840.50			
024257	07/03/2019 KENNEY JAMES LADIESSOFTBALL GG-GRANT-LADIES SOFTBALL GRAI	597.90 597.90	A/P	CLEARED	07/31/2019
024258	07/03/2019 KEVIN POMEROY 832103 RC-MILLPOOL-REPAIR SHOWER UN	6,749.10 6,749.10	A/P	CLEARED	07/31/2019
024259	07/03/2019 KONICA MINOLTA BUSINESS SOLUTIONS 259374526 GG-TOWNHALL-COPIERMANTENAN	144.73 144.73	A/P	CLEARED	07/31/2019
024260	07/03/2019 LAWSON PRODUCTS, INC. (ONTARIO_ 9306749357 TS-SHOP-WASHERS, LOCK NUTS, S	186.82 186.82	A/P	CLEARED	07/31/2019
024261	07/03/2019 LIFESAVING SOCIETY - NB Branch 6996A CC-POOL-STANDARD FIRST AID WI	161.20 161.20	A/P	OUT-STD	07/03/2019
024262	07/03/2019 LSW WEAR PARTS LTD. 51110 TS-STREET SWEEPER-BRUSHES	577.88 577.88	A/P	CLEARED	07/31/2019
024263	07/03/2019 MIDLAND COURIER 9848917 PS-FIRE-TO LEVITT SAFETY	45.14 45.14	A/P	CLEARED	07/31/2019
024264	07/03/2019 MINISTER OF FINANCE WEEK272019 EMPLOYEE DEDUCTIONS-JUNE 30-	209.30 209.30	A/P	CLEARED	07/31/2019
024265	07/03/2019 PAYROLL TRANSFER WEEK272019 GG-TRANSFER-JUNE 21 - JULY 04, 2	90,903.00 90,903.00	A/P	CLEARED	07/31/2019
024266	07/03/2019 RECEIVER GENERAL FOR CANADA WEEK272019 GG-REMITTANCE-JUNE 21 - JULY 04	46,312.00 46,312.00	A/P	CLEARED	07/31/2019
024267	07/03/2019 RECEIVER GENERAL JUNE2019 EMPLOYEE DEDUCTIONS - JUNE/19	1,216.72 1,216.72	A/P	CLEARED	07/31/2019
024268	07/03/2019 RICHWIL TRUCK CENTRE LTD. 129089 TS-#5-AIR TANKS + STRAPS 129254 TS-#5-OIL PAN KIT 129345 TS-#5-SHIELD TUR 129406 TS-#7-LINING FUE CM129253 TS-#5-CORE RETURN	2,469.39 1,524.04 1,277.43 162.31 128.00 -642.39	A/P	CLEARED	07/31/2019
024269	07/03/2019 SAINT JOHN REGIONAL HOSPITAL FOUNDATION 2019GRANT GG-COMMUNITYGRANTS-2019 GRA	3,000.00 3,000.00	A/P	CLEARED	07/31/2019
024270	07/03/2019 SAKO INDUSTRIAL SUPPLY 9971-WHSE TS-SHOP-TACKY IMPACT GREASE F 9972-WHSE TS-SHOP-TACKY IMPACT GREASE	600.30 345.00 255.30	A/P	CLEARED	07/31/2019
024271	07/03/2019 SAUNDERS EQUIPMENT LTD. 0000076490 TS-#22-OUTSIDE MIRRORS 0000076540 TS-#21-SHAFT PILOT, CLUTCH PACI 0000076562 TS-#31-BEARING ASSEMBLY, DRIVE 0000076590 TS-#314-SHAFT, BEARING 0000076807 TS-#31-STUD-MOUNTING MOTOR AI	3,680.93 493.24 1,657.73 545.38 877.97 106.61	A/P	CLEARED	07/31/2019
024272	07/03/2019 SEAN MORTON WATER PS-FIRE-WATER	43.90 43.90	A/P	CLEARED	07/31/2019
024273	07/03/2019 SOURCE ONE SUPPLIES 21340 CC-MCA-FOAM SOAP DISPENSER, F 21358 CC-ARENA-INDUSTRIAL BROOMS	212.40 173.55 38.85	A/P	CLEARED	07/31/2019
024274	07/03/2019 SOURCE ATLANTIC 3263892 TS-SHOP-ALLOY LIFTING CHAINS, C 3264136 PS-FIRE-CLOTHING ALLOWANCE	1,313.57 829.99 340.06	A/P	CLEARED	07/31/2019

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	3264156 TS-SHOP-GRAY LENS GLASSES, CC	143.52			
024275	07/03/2019 SOUTHWEST ELECTRIC & SECURITY INC. 16396 CC-ARENA-LOOKED AT CUBES AND	27.03 27.03	A/P	CLEARED	07/31/2019
024276	07/03/2019 SOUTH WEST COURIER 17811 CC-ZAMBONI-FROM LOCKHART SAV	55.55 55.55	A/P	CLEARED	07/31/2019
024277	07/03/2019 ST. CROIX PRINTING & PUBLISHING COMPANY LIMI 29578 CC-BUSINESS CARDS-JEREMY MC 29596 RC-MILLPOOL-SUMMER SCHEDULE	312.23 88.55 223.68	A/P	CLEARED	07/31/2019
024278	07/03/2019 ST. CROIX PUBLIC LIBRARY JULY-SEPT/19GRANT GG-ANNUALGRANT-JULY-SEPTEMB	9,661.75 9,661.75	A/P	CLEARED	07/31/2019
024279	07/03/2019 ST. STEPHEN PRESCRIPTION CENTRE 3-674422 RC-MILLPOOL-FIRST AID SUPPLIES- 724332 RC-MILLPOOL-FIRST AID SUPPLIES	38.07 -18.98 57.05	A/P	CLEARED	07/31/2019
024280	07/03/2019 ST.STEPHEN DEVELOPMENT BOARD JUL-SEPT/19GRANT GG-ANNUALGRANT-JULY - SEPTEMB	20,000.00 20,000.00	A/P	CLEARED	07/31/2019
024281	07/03/2019 ST. STEPHEN AREA CHAMBER 2762 GG-HUMANRESOURCES-WORKSAF	15.00 15.00	A/P	CLEARED	07/31/2019
024282	07/03/2019 ST. STEPHEN UTILITY DEPT. JUNE2019 EMPLOYEE DEDUCTIONS - JUNE/19	40.00 40.00	A/P	CLEARED	07/31/2019
024283	07/03/2019 TOSS SOLUTIONS 2429 GG-TOWN HALL-NEW OFFICE DESK	1,044.28 1,044.28	A/P	CLEARED	07/31/2019
024284	07/03/2019 WATER & ICE NORTH AMERICA INC. 46332 RC-MILLPOOL-INNER FRAME AND C	406.46 406.46	A/P	CLEARED	07/31/2019
024285	07/03/2019 ST. CROIX PRINTING & PUBLISHING COMPANY LIMI 206852 RC-ELM STREET PARK-ARCHERY D 207194 RC-ELM STREET PARK-ARCHERY D 207413 GG-TOWN-EVENTS	151.40 47.44 47.44 56.52	A/P	CLEARED	07/31/2019
024286	07/04/2019 STURGEON GARY SUMMERCONCERT GG-EVENTS-SUMMER CONCERT SE	300.00 300.00	A/P	CLEARED	07/31/2019
024287	07/10/2019 ATHLETICA SPORTS SYSTEMS INC. 313285 CC-ARENA-THRESHOLD	1,086.75 1,086.75	A/P	CLEARED	07/31/2019
024288	07/10/2019 BAYVIEW TRUCKS AND EQUIPMENT LTD. 02P40099 RC-MOWERS-SCREW, WASHER, FL 02P40133 RC-PARKS-MOWER WIRE, ASSY 02P40452 RC-PARKS-MOWER KIT CARBURET(561.16 71.14 65.14 424.88	A/P	CLEARED	07/31/2019
024289	07/10/2019 BELL MOBILITY INC. 523889487JUN19CC CC- ADMIN-CELL PHONE CHARGES 523889487JUN19GG GG/TS/PS/RC-CELL PHONE CHARGI	1,108.86 127.93 980.93	A/P	CLEARED	07/31/2019
024290	07/10/2019 BRIGGS PLUMBING INC. 116135 PM-LIBRARY-FLUIDMASTER BALL C	106.72 106.72	A/P	CLEARED	07/31/2019
024291	07/10/2019 CARQUEST 14838-105367 TS-#1-VALVE LIFTERS 14838-105904 TS-SHOP-PAIL GUN WASH	418.24 347.76 70.48	A/P	CLEARED	07/31/2019
024292	07/10/2019 CIBC MELLON GLOBAL SECURITIES NBMF0216002 JUNE2019 GG-MUNICIPALPLAN-JUNE/19	27,423.12 27,423.12	A/P	CLEARED	07/31/2019
024293	07/10/2019 CINTAS CANADA LIMITED 5013833197 GG-TOWN HALL-FIRST AID SUPPLIE	287.69 287.69	A/P	CLEARED	07/31/2019
024294	07/10/2019 CNH CAPITAL	186.30	A/P	CLEARED	07/31/2019

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	IN91686	TS-#37-PINS FOR THE SWEEPER	186.30			
024295	07/10/2019	COX ELECTRONICS & COMMUNICATIONS	51.74	A/P	CLEARED	07/31/2019
	1-027769	CC-BUILDING-15FT VGA W AUDIO	51.74			
024296	07/10/2019	DAN HOVEY	120.73	A/P	CLEARED	07/31/2019
		PHONECASEPROTECTOR RC-PARKS-PHONE CASE, SCREEN P	120.73			
024297	07/10/2019	DAVIS FUELS	596.60	A/P	CLEARED	07/31/2019
	20892	TS/PS-199 UNION ST-HEATING FUEL	596.60			
024298	07/10/2019	IRVING ENERGY DISTRIBUTION AND MARKETING	5,497.58	A/P	CLEARED	07/31/2019
	144697	TS-ST-S-DIESEL	3,280.24			
	443256	TS-ST-S-DIESEL	2,214.42			
	INTERESTJUN2019	TS-ST-S-INTEREST CHARGE	2.92			
024299	07/10/2019	LSW WEAR PARTS LTD.	577.88	A/P	CLEARED	07/31/2019
	51135	TS-STREET SWEEPER-BRUSHES	577.88			
024300	07/10/2019	MARITIME COFFEE SERVICE	241.50	A/P	CLEARED	07/31/2019
	RC00065999	CC-BUILDING-WATER COOLER REN	80.50			
	RC00067870	CC-BUILDING-WATER COOLER REN	80.50			
	RC00072090	CC-BUILDING-WATER COOLER REN	80.50			
024301	07/10/2019	MINISTER OF FINANCE	209.30	A/P	CLEARED	07/31/2019
	WEEK282019	EMPLOYEE DEDUCTIONS-JULY 7-13	209.30			
024302	07/10/2019	ORR ELECTRIC & ALARM LTD.	598.90	A/P	CLEARED	07/31/2019
	3958	RC-MILLPOOL-REPLACED CAMERA	402.50			
	3960	RC-MILLPOOL-DISCONNECTED PUM	196.40			
024303	07/10/2019	PETTY CASH	145.30	A/P	CLEARED	07/31/2019
	APRIL022019	GG-TOWNHALL-KITCHEN SUPPLIES	15.00			
	APRIL042019	GG-BUILDINGINSPECTOR-REGISTE	13.10			
	APRIL092019	GG-BUILDINGINSPECTOR-REGISTE	11.10			
	APRIL142019	GG-BUILDINGINSPECTOR-REGISTE	12.15			
	APRIL262019	GG-BUILDINGINSPECTOR-REGISTE	13.10			
	APRIL302019	GG-BUILDINGINSPECTOR-REGISTE	12.15			
	MAY102019	GG-BUILDINGINSPECTOR-REGISTE	24.25			
	MAY172019	GG-TOWNHALL-KITCHEN SUPPLIES	44.45			
024304	07/10/2019	RECEATION NEW BRUNSWICK	287.50	A/P	CLEARED	07/31/2019
	2020-160	RC-MEMBERSHIP-FEE	287.50			
024306	07/10/2019	STATIONERY PLUS	1,451.96	A/P	CLEARED	07/31/2019
	49964	GG-TOWN HALL-CORRECTION TAPI	65.00			
	50001	GG-TOWN HALL-PAPER	137.77			
	50162	GG-TOWN HALL-FACIAL TISSUES, M	11.93			
	50225	GG-TOWN-CAO'S MAGAZINE FILE	10.34			
	50358	GG-TOWN HALL-BINDING CASE	17.23			
	50375	RC-PARKS-PEN, NOTEBOOK	10.90			
	50410	CC-ADMIN-STAMP PAD, HIGHLIGHTI	88.35			
	50452	GG-EVENTS-CORK BOARD	229.95			
	50500	GG-TOWN HALL-PEN	0.91			
	50664	GG-TOWN HALL-TONER	206.99			
	50776	CC-POOL-POST ITS, PAPER CLIPS, I	81.35			
	50904	TS-SHOP-MARKERS, BINDERS, PAG	50.07			
	51013	GG-TOWN HALL-HIGHLIGHTER, BINI	24.30			
	51230	TS-ST-S-FLAGS	248.37			

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	51231	TS-ST5-FLAGS	268.50			
024307	07/10/2019	UNIFIRST CANADA LTD.	535.25	A/P	CLEARED	07/31/2019
	7100172148	CC-BUILDING-FLOOR MATS	151.94			
	7100172857	CC-BUILDING-FLOOR MATS	146.24			
	7100173563	CC-BUILDING-FLOOR MATS	124.23			
	7100174267	CC-BUILDING-FLOOR MATS	112.84			
024308	07/10/2019	WATER & ICE NORTH AMERICA INC.	142.60	A/P	CLEARED	07/31/2019
	46771	RC-MILLPOOL-STEEL CLAMP RINGS	142.60			
024309	07/11/2019	STEPHEN B LAWRENCE	300.00	A/P	CLEARED	07/31/2019
	SUMMERCONCERT	GG-EVENTS-SUMMER CONCERT SE	300.00			
024310	07/17/2019	ALLAN MACEACHERN	62.00	A/P	CLEARED	07/31/2019
	UMNB/HOSPFOUNDATION	GG-MAYOR-UMNB AND HOSPITAL F	62.00			
024311	07/17/2019	ALL GAS TANKS	102.07	A/P	CLEARED	07/31/2019
	98551	RC-HORT-SPARK PLUG, WORK ON I	48.52			
	98595	RC-HORT-EYELET	5.16			
	98710	RC-PARKS-BASE-AUTOCUT 25-2, SF	35.06			
	98877	RC-PARKS-CONNECTOR W/SCREEP	13.33			
024312	07/17/2019	AQUAM	604.31	A/P	CLEARED	07/31/2019
	294572	CC-POOL-GOGGLES	461.62			
	294862	CC-POOL-POCKET MASKS, THERMC	142.69			
024313	07/17/2019	BELL ALIANT	3,537.06	A/P	CLEARED	07/31/2019
	06336721JUN19	TS-AIRPORT-LANDLINE PHONE	158.57			
	11368891JUN19	GG-TOWNHALL-LANDLINES	1,090.79			
	11378668JUN19	PS/TS-199UNIONST-LANDLINE PHO	353.62			
	11395944JUN19	PS-FIRE-LANDLINE PHONES	908.91			
	15772965JUN19	RC-REC/POOL-LANDLINE PHONES	234.45			
	46435731JUN19	RC-PARKS-CHOCOLATE PARK CAME	111.46			
	47424130JUN19	CC-ADMIN-LANDLINE PHONES	679.23			
024314	07/17/2019	BORDER INVESTIGATIONS & SECURITY INC.	966.00	A/P	CLEARED	07/31/2019
	15183	PS-BYLAW-JULY 01 - 12/19 FEE	966.00			
024315	07/17/2019	BRUNSWICK NEWS INC	362.25	A/P	CLEARED	07/31/2019
	20046257	GG-CIVIC-VISIT ST. STEPHEN THIS	362.25			
024318	07/17/2019	CARMICHAEL ENGINEERING LTD.	4,831.15	A/P	CLEARED	07/31/2019
	FR-1648293	PM-5 KINGS-REPAIRS TO ROOF MO	806.15			
	FR-1648627	CC-POOL-MAINTENANCE FOR THE I	4,025.00			
024319	07/17/2019	CHAMPION COMMERCIAL PRODUCTS INC.	770.21	A/P	CLEARED	07/31/2019
	529041	PM-AIRPORT-WINDSOCK	770.21			
024320	07/17/2019	CHOCOLATE FEST INC.	1,500.00	A/P	CLEARED	07/31/2019
	2019GRANT	GG-CIVIC-2019 COMMUNITY GRANT	1,500.00			
024321	07/17/2019	CHOCOLATE MUSEUM	18,500.00	A/P	CLEARED	07/31/2019
	2019GRANT	GG-CIVIC-2019 COMMUNITY GRANT	18,500.00			
024322	07/17/2019	CNH CAPITAL	2,075.32	A/P	CLEARED	07/31/2019
	IN91719	TS-#37-STUDS	139.15			
	IN91954	TS-#11-HYDRAULIC VALVE, FILTER	1,071.13			
	IN91965	TS-#16-FILTERS	865.04			
024323	07/17/2019	COX ELECTRONICS & COMMUNICATIONS	716.15	A/P	OUT-STD	07/17/2019
	1-028929	CC-POOL-ATTEMPTED REPARIS TO	718.15			
024324	07/17/2019	DEMPSEY'S PLUMBING & HEATING	615.42	A/P	CLEARED	07/31/2019

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	3466 RC-PARKS-REPLACED BALL VALVE	382.72			
	3485 RC-MILLPOOL-HOOKED UP TWO SH	232.70			
024325	07/17/2019 DISHER HOMES LTD.	143.75	A/P	CLEARED	07/31/2019
	06212019-01 PM-15PLEASEANTST-BOARDING UF	143.75			
024326	07/17/2019 DYNAMIC ONLINE MARKETING CORP.	368.00	A/P	CLEARED	07/31/2019
	125844 PS-FIRE-EMERGENCY CHARGERS	368.00			
024329	07/17/2019 EAGLE XPRESS COURIER SERVICE	1,190.25	A/P	CLEARED	07/31/2019
	348119 RC-MOWERS-TO BAYVIEW	34.50			
	348120 TS-#22-TO SAUNDERS EQUIPMENT	34.50			
	348129 TS-SHOP-TO BAYVIEW	34.50			
	348136 TS-STREET SWEEPER-TO LSW WEAR	57.50			
	348137 TS-SHOP-TO CENTRAL AUTO	115.00			
	348156 TS-#37-TO MARITIME CASE	34.50			
	348191 TS-#11-TO MARITIME CASE	34.50			
	590302 TS-SHOP-TO BAYVIEW	34.50			
	590303 TS-#5-TO RICHWELL	40.25			
	590318 TS-SHOP-TO LSW WEAR	46.00			
	590323 TS-#16-TO MARITIME CASE	34.50			
	590324 TS-#7-TO RICHWELL	34.50			
	590332 TS-#22-TO SAUNDERS EQUIPMENT	34.50			
	590335 TS-SHOP-TO BAYVIEW	34.50			
	622051 TS-STREET SWEEPER-TO LSW WEAR	57.50			
	622052 TS-#31-TO SAUNDERS EQUIPMENT	34.50			
	622075 TS-SHOP-TO PARTS FOR TRUCKS	69.00			
	622091 TS-SHOP-TO BAYVIEW	34.50			
	716412 TS-#16-TO MARITIME CASE	34.50			
	716442 TS-#5-TO RICHWELL	28.75			
	716486 TS-#5-TO RICHWELL	34.50			
	716492 TS-#16-TO MARITIME CASE	46.00			
	722101 TS-SHOP-TO LSW WEAR	57.50			
	722102 TS-SHOP-TO SAUNDERS EQUIPMENT	34.50			
	722115 TS-#31-TO SAUNDERS EQUIPMENT	34.50			
	722138 TS-#18-TO MARITIME CASE	34.50			
	722139 TS-#31-TO SAUNDERS EQUIPMENT	28.75			
	790308 TS-#7-STRAPS, TANK	57.50			
024330	07/17/2019 FUNDY BUILDING INSPECTION & DRAFTING SERVICE	2,484.00	A/P	CLEARED	07/31/2019
	19-74 PS-BUILDINGINSPECTOR-JUNE	2,484.00			
024331	07/17/2019 GREENIUS	339.00	A/P	OUT-STD	07/17/2019
	AU06212019 CC-ARENA-UPGRADE TO ENTERPR	169.50			
	AU08212019* RC-PARKS-UPGRADE TO ENTERPR	169.50			
024332	07/17/2019 JOAN MERRILL	540.00	A/P	CLEARED	07/31/2019
	JUNE04-JULY04/19FEE PM-LIBRARY-WASHROOMS CLEANII	300.00			
	MAY13-JUNE08/19FEE PM-LIBRARY-PUBLIC WASHROOMS	240.00			
024333	07/17/2019 KEITH'S BUILDING SUPPLIES	592.76	A/P	CLEARED	07/31/2019
	186193 RC-SPLASH PAD-PAINT	289.75			
	186795 TS-SHOP-662-517, 661-617, REPLAC	157.76			
	187004 PS-FIRE-GROUT, DRYWALL	145.25			
024334	07/17/2019 J.A. LARUE INC.	768.98	A/P	CLEARED	07/31/2019
	1000044053 TS-#38-SAFETY BOLT KITS, SAFETY	768.98			

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024337	07/17/2019 KENT BUILDING SUPPLIES	2,010.75	A/P	CLEARED	07/31/2019
	1585174 RC-MILLPOOL-PAINT, MASKING TAF	171.47			
	1585557 RC-PARKS-CEMENT BLOCKS	10.78			
	1586074 TS-SHOP-HOOKCLEV.SLP, CARRIAC	38.18			
	1586989 CC-POOL-PAINT, HITCH PINS, ROLL	108.51			
	1587421 RC-MILLPOOL-FENCING	104.05			
	1588290 RC-HORT-LS FABRIC MD	17.96			
	1590782 RC-MILLPOOL-VARSOL	14.11			
	1591079 CC-ARENA-PAINT, TAPE	19.64			
	1591834 TS-SHOP-PLYWOOD, PULLV/171	60.67			
	1591902 PS-FIRE-ABS PIPE, ABS ELBOW	210.01			
	1592451 RC-HORT-BIT, HEX BOLTS, HEX NU	66.24			
	1593149 RC-MILLPOOL-HITCH PINS, PLIERS,	121.98			
	1593354 RC-MILLPOOL-FENCE/MAINPOSTS	32.06			
	1594169 RC-PARKS-HEX BOLTS, HEX NUTS	2.56			
	1594200 RC-PARKS-HEX BOLTS	5.01			
	1594260 RC-PARKS-BIT/HSS 7/16	15.82			
	1594580 CC-ARENA-PAINT SET	20.31			
	1595832 RC-PARKS-WOOD SCREWS, HITCH	53.02			
	1597064 CC-ARENA-RUNNER, GORILLA TAPE	135.55			
	1597541 CC-ARENA-WASHERS	18.46			
	1597673 CC-ARENA-PVC TRIM	75.88			
	1597811 CC-ARENA-3/8 SHANK	21.80			
	1598302 RC-PARKS-PAINT, 4PC BRUSH SET,	157.71			
	1598307 RC-PARKS-LUMBER	42.26			
	1598632 PS-FIRE-WATER	13.92			
	1598933 RC-MILLPOOL-SCREWS	21.38			
	1598951 RC-MILLPOOL-WEEDER, HAND WEE	68.49			
	1600365 RC-MILLPOOL-PAINT	43.46			
	1600873 RC-KIOSK-LUMBER, PAINT PAIL, PA	155.54			
	1600913 CC-ARENA-ULTRA GRIP BRUSHES	22.43			
	1601463 RC-KIOSK-PAINT, PAINT ROLLER	78.56			
	1602628 TS-SHOP-COUPPING, COUPLING RE	33.97			
	1602868 TS-SHOP-ABS PIPE	25.45			
	1602744 RC-PARKS-FLOURESCENT LIGHTS	23.51			
024338	07/17/2019 KEVIN POMEROY	1,619.43	A/P	CLEARED	07/31/2019
	832105 RC-MILLTOWN BANDSTAND-STEPS	1,619.43			
024339	07/17/2019 KONICA MINOLTA BUSINESS	193.71	A/P	CLEARED	07/31/2019
	7210882 GG-TOWNHALL-COPIER LEASE-AUC	193.71			
024340	07/17/2019 LAWSON PRODUCTS, INC. (ONTARIO_	294.40	A/P	CLEARED	07/31/2019
	9306788941 TS-SHOP-SCREWS, SEALS	294.40			
024341	07/17/2019 LIFESAVING SOCIETY - NB Branch	901.60	A/P	OUT-STD	07/17/2019
	2838 CC-POOL-LEADERSHIP RECERTIFIC	107.50			
	2842 CC-POOL-EXAMINER APPOINTMEN	30.00			
	7029A CC-POOL-FIRST AID, BRONZE STAR	496.10			
	7043A CC-POOL-POOL CERTIFICATES	268.00			
024342	07/17/2019 MAYFIELD GARDENS INC.	1,241.82	A/P	CLEARED	07/31/2019
	89 RC-HORT-FLOWER SUPPLIES	1,241.82			
024343	07/17/2019 MICMAC FIRE & SAFETY SOURCE LTD.	9,137.38	A/P	CLEARED	07/31/2019

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	00868624 PS-FIRE-SCBA PERFORMANCE FLO	742.07			
	NS-00869739* PS-FIRE-BUNKER SUITS	7,768.56			
	NS-00869740 PS-FIRE-BUNKER GEAR	626.75			
024344	07/17/2019 MILLTOWN MACHINE & FABRICATION LTD. 20609 TS-#16-ALLOY THREADED ROD	26.54 26.54	A/P	OUT-STD	07/17/2019
024345	07/17/2019 MINISTER OF FINANCE WEEK292019 EMPLOYEE DEDUCTIONS-JULY 14-2	209.30 209.30	A/P	CLEARED	07/31/2019
024346	07/17/2019 MOFFITT DODGE CHRYSLER LTD. IM22949 TS-#1-NUTS, SCREWS, GASKETS IM22960 TS-#1-STUDS, TUBE	331.18 259.84 71.34	A/P	CLEARED	07/31/2019
024347	07/17/2019 N. B. ELECTRIC POWER 18988703JUL19 TS/PS-199UNIONST-ELECTRICITY 19051703JUL19 TS-AIRPORT-ELECTRICITY 19051801JUL19 TS-AIRPORT-ELECTRICITY 216000030308JUL19 TS-ST5-AREA LIGHTS 71315207JUL19 PS-RCMP-ELECTRICITY 83278804JUL19 TS-ST5-PARKS SHED	14,179.24 1,120.63 211.80 44.77 11,853.82 899.68 48.54	A/P	CLEARED	07/31/2019
024348	07/17/2019 NEW SYSTEM LAUNDRY & CLEANERS LTD. 441294 PM-RCMP-FLOOR MATS	46.74 46.74	A/P	CLEARED	07/31/2019
024349	07/17/2019 ORKIN CANADA CORPORATION IN-9410600 PS-FIRE-PEST CONTROL	161.58 161.58	A/P	CLEARED	07/31/2019
024350	07/17/2019 PARTS FOR TRUCKS INC. 34292022-00 TS-ST5-HARNESS KIT	4,770.20 4,770.20	A/P	CLEARED	07/31/2019
024351	07/17/2019 PIZZA DELIGHT 809471 PS-FIRE-CANADA DAY	48.50 48.50	A/P	CLEARED	07/31/2019
024352	07/17/2019 PROMO HEROES 18142 CC-POOL-CLOTHING ALLOWANCE 18202 CC-STAFF-CLOTHING ALLOWANCE 18263 RC-TENNIS CAMP-CLOTHING ALLOV	2,261.33 938.88 1,114.88 197.59	A/P	CLEARED	07/31/2019
024353	07/17/2019 SHANNON MICHAEL JUNE2019 PS-ANIMALCONTROL-MONTHLY FEI KENNELCHARGES PS-ANIMALCONTROL-KENNEL CHAI	2,183.16 1,700.16 483.00	A/P	CLEARED	07/31/2019
024354	07/17/2019 SOURCE ONE SUPPLIES 21344 PS-FIRE-CONE CUPS 21359 RC-MILLPOOL-DISINFECTANT, MUL 21476-2019 PM-LIBRARY-FOAM SOAP	1,313.41 28.74 924.44 380.23	A/P	CLEARED	07/31/2019
024355	07/17/2019 SOUTHERN SANITATION LTD. 180468 TS/RC-SHOP/PARKS-GARBAGE COL 180469 TS/RC-SHOP/PARKS-GARBAGE COL 180580 CC-BUILDING-GARBAGE COLLECTIK 180665 TS/RC-SHOP/PARKS-GARBAGE COL	1,980.49 542.69 542.69 352.42 542.69	A/P	OUT-STD	07/17/2019
024356	07/17/2019 ST. CROIX PRINTING & PUBLISHING COMPANY LIMI 206851 GG-TOWN-EVENTS	56.52 56.52	A/P	CLEARED	07/31/2019
024357	07/17/2019 STEVE'S ENVIRONMENTAL SERVICE LTD. 30843 TS-SHOP-PUMP OUT DRAINS + GRE	705.53 705.53	A/P	CLEARED	07/31/2019
024358	07/17/2019 TROY LIFE & FIRE SAFETY LTD 1000126879 CC-BUILDING-REPLACED RUSTED C	2,516.20 2,516.20	A/P	CLEARED	07/31/2019
024359	07/17/2019 KONICA MINOLTA BUSINESS SOLUTIONS	98.71	A/P	CLEARED	07/31/2019

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	259373104	CC-ADMIN-PHOTOCOPIERMAINTEN	96.71			
024360	07/17/2019	KONICA MINOLTA BUSINESS	118.24	A/P	CLEARED	07/31/2019
	7210740	CC-ADMIN-PHOTOCOPIER LEASE-A	118.24			
024361	07/17/2019	NEW SYSTEM LAUNDRY & CLEANERS LTD.	95.36	A/P	CLEARED	07/31/2019
	441492	GG-TOWNHALL-FLOOR MATS	95.36			
024362	07/18/2019	ROCA MUSIC & ART	400.00	A/P	CLEARED	07/31/2019
	114	GG-EVENTS-SUMMER CONCERT SE	400.00			
024366	07/17/2019	CANADIAN TIRE	1,570.34	A/P	CLEARED	07/31/2019
	N17092288	RC-PARKS-TIE DOWNS	28.70			
	N17092484	RC-HORT-PLANTS, GRASS SEED	111.44			
	N17092490	TS-SHOP-GRASS SEED & FERTILIZE	22.99			
	N17093800	TS-SHOP-BROOMS	34.39			
	N17433218	RC-POOLS-PROPANE	49.46			
	N17433226	RC-MILL POOL-RUBBER GLOVES, SI	79.49			
	N17433231	RC-PARKS-LYSOL WIPES	11.22			
	N17433253	TS-SHOP-500ML OILER	10.34			
	N17433258	RC-HORT-JOBES FTREE SPK, WATE	81.34			
	N17433261	RC-PARKS-24 WATER	63.90			
	N17433270	PS-FIRE-MICROWAVE, TAPE, EXTIN	275.92			
	N17433276	TS-SHOP-WATER BOTTLES, RECYC	38.34			
	N17433313	CC-ARENA-GARAGE JACK LOP	344.99			
	N17433314	RC-PARKS-STRTER, CUT KEY	9.75			
	N17433316	TS-#11-AC RUST GLS BLK	13.78			
	N17433320	CC-ARENA-CAUTION TAPE	25.28			
	N17433325	RC-PARKS-GARBAGE CAN	26.44			
	N17433338	RC-PARKS-25' STANLEY TAP, TEFLC	44.93			
	N17433343	RC-PARKS-TELESCOPE MAGNET	6.82			
	N17433360	RC-HORT-GRASS SEED	39.43			
	N17433368	RC-PARKS-CABLE TIES	10.34			
	N17433387	RC-PARKS-KEYS CUT	9.18			
	N17433389	RC-HORT-WATER CAN, CTFD 3400	107.94			
	N17433399	RC-PARKS-TENT PEGS	40.19			
	N17433615	PS-FIRE-VALUE TARP	11.49			
	N17433816	RC-PARKS-GRASS SEED	48.27			
	N17433618	RC-PARKS-GRASS SEED	23.98			
024367	07/24/2019	BRIGGS PLUMBING INC.	752.96	A/P	CLEARED	07/31/2019
	116721	PS-FIRE-INSTALL NEW WASHING M	752.96			
024368	07/24/2019	CHARLOTTE COUNTY JANITORIAL	1,316.62	A/P	CLEARED	07/31/2019
	4332	PS-FIRE-JANITORIAL-JUNE 2019	270.25			
	4336	PS-RCMP-JANITORIAL-JUNE 2019	1,046.37			
024369	07/24/2019	CNH CAPITAL	140.30	A/P	CLEARED	07/31/2019
	IN91979	TS-#16-CAB FILTERS	140.30			
024370	07/24/2019	CONTROLS & EQUIPMENT LTD.	705.20	A/P	CLEARED	07/31/2019
	43783	PS-FIRE-AC SYSTEM SERVICE	705.20			
024371	07/24/2019	COX ELECTRONICS & COMMUNICATIONS	552.00	A/P	OUT-STD	07/24/2019
	1-028872	GG-ADMIN-SERVICE CALL	92.00			
	1-029125	GG-TOWN HALL-SERVICE CALL	460.00			
024372	07/24/2019	FERO WASTE & RECYCLING INC.	3,777.12	A/P	CLEARED	07/31/2019
	0001661381	GG-TOWN-ZONE II GARBAGE COLLI	3,777.12			

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024373	07/24/2019 FUNDY FIRE FIGHTER ASSOCIATION PLGS003 PS-FIRE-STUDENT ATTENDING FIRE	40.00 40.00	A/P	OUT-STD	07/24/2019
024374	07/24/2019 IRVING ENERGY DISTRIBUTION AND MARKETING 625593 TS-STG-GAS 945643 TS-STG-DIESEL JUNE INTEREST/19 TS-STG-JUNE/19 INTEREST	8,428.21 5,902.44 2,460.00 65.77	A/P	OUT-STD	07/24/2019
024375	07/24/2019 L.E.WHITTAKER CO., LTD. 41416 PS-FIRE-HYDROSTATIC TESTS	246.97 246.97	A/P	CLEARED	07/31/2019
024376	07/24/2019 LAWSON PRODUCTS, INC. (ONTARIO_ 9306824583 TS-SHOP-NUTS, WASHERS, SCREW	538.83 538.83	A/P	CLEARED	07/31/2019
024377	07/24/2019 MAYFIELD GARDENS INC. 106 RC-HORT-HANGING BASKETS, BASI	4,255.00 4,255.00	A/P	OUT-STD	07/24/2019
024378	07/24/2019 MCINNES COOPER 2019015900 GG-LEGAL-SALE OF LAND 2019015906 GG-LEGAL-GENERAL 2019015913 GG-LEGAL-SALE OF LAND 2019015922 GG-LEGAL-BY-LAW	6,898.35 1,177.13 2,114.64 1,063.75 2,542.83	A/P	OUT-STD	07/24/2019
024379	07/24/2019 MICMAC FIRE & SAFETY SOURCE LTD. NS-00868127 PS-FIRE-GEAR WASHER NS-00869894 PS-FIRE-BATTERIES	15,196.33 15,059.25 137.08	A/P	CLEARED	07/31/2019
024380	07/24/2019 MINISTER OF FINANCE WEEK302019 EMPLOYEE DEDUCTIONS-JULY 21 -	209.30 209.30	A/P	CLEARED	07/31/2019
024382	07/24/2019 N. B. ELECTRIC POWER 10126106JUL19 TS-XINGLIGHTS-KING STREET 17935200JUL19 TS-KING/UNIONST-TRAFFIC LIGHT 18169205JUL19 RC-POOL-MILL LANE 19055408JUL10 RC-ARENA-ELECTRICITY 5066040JUL19 RC-PARKS-ROTARY CHANGING RO 54187672JUL19 TS-KING/QUEENST-TRAFFIC LIGHTS 54253127JUL19 CC-BUILDING-ELECTRICITY 54653258JUL19 TS-KING/SUPERSTORE-TRAFFIC LIK 55160607JUL19 RC-COTTONMILL-LIGHTS 55917471JUL19 TS-STG-WATERFRONT LIGHTS 57955782JUL19 RC-PARKS-BANDSTAND IN CHOCOL 57955808jul19 GG-120MILLTOWNBLVD-ELECTRICIT 72924306JUL19 RC-PARKS-BANDSTAND 73006038JUL19 RC-LIBRARY-ELECTRICITY 82122207JUL19 RC-PARKS-BASKETBALL COURT 84960501JUL19 RC-PARKS-RIVERSIDE DR LIGHTS	26,479.23 26.21 38.88 1,542.24 361.19 26.36 37.52 23,232.68 56.53 71.17 62.42 28.01 96.76 41.15 758.62 26.21 73.28	A/P	CLEARED	07/31/2019
024383	07/24/2019 NEW SYSTEM LAUNDRY & CLEANERS LTD. 442211 PM-RCMP-FLOOR MATS	46.74 46.74	A/P	CLEARED	07/31/2019
024384	07/24/2019 ORKIN CANADA CORPORATION IN-9430147 CC-BUILDING-PEST CONTROL	83.38 83.38	A/P	CLEARED	07/31/2019
024385	07/24/2019 ORR ELECTRIC & ALARM LTD. 3987 PM-RCMP-TROUBLE SHOT EXHAUS	86.25 86.25	A/P	CLEARED	07/31/2019
024386	07/24/2019 PAYROLL TRANSFER WEEK292019 GG-TRANSFER-JULY 05 - 18/19	86,886.00 86,886.00	A/P	CLEARED	07/31/2019
024387	07/24/2019 PUROLATOR COURIER LTD.	106.57	A/P	CLEARED	07/31/2019

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	441743758	GG/PS-TOWNHALL/FIRE-TO HICKSM	106.57			
024388	07/24/2019	RECEIVER GENERAL FOR CANADA	38,729.09	A/P	CLEARED	07/31/2019
	WEEK292019	GG-REMITTANCE-JULY 05-18/19	38,729.09			
024389	07/24/2019	RECREATION NB	374.62	A/P	OUT-STD	07/24/2019
	2020-160	RC-MEMBERSHIP-ORGANIZATION F	287.50			
	2020-169	CC-POOL-LOG BOOK	87.12			
024390	07/24/2019	RICHWIL TRUCK CENTRE LTD.	46.78	A/P	CLEARED	07/31/2019
	129243	TS-#5-SWITCH SENSOR	46.78			
024391	07/24/2019	SOUTHERN SANITATION LTD.	9,294.06	A/P	OUT-STD	07/24/2019
	180646	PM-AIRPORT-GARBAGE COLLECTIC	53.04			
	180662	GG-MONTHLY OVERRUN-FOLLOWUP	632.50			
	180663	GG-TOWN-ZONE I GARBAGE COLLE	4,602.78			
	180664	GG-TOWN-ZONE III GARBAGE COLL	4,005.74			
024392	07/24/2019	SOUTHWEST ELECTRIC & SECURITY INC.	81.08	A/P	CLEARED	07/31/2019
	16422	CC-ARENA-HOOKED UP SPRINKLEF	81.08			
024393	07/24/2019	SOUTHWEST NEW BRUNSWICK SERVICE COMMIS	3,689.50	A/P	CLEARED	07/31/2019
	2019-03	GG-CIVIC-COLLABORATIVE AND RE	3,689.50			
024394	07/24/2019	ST. CROIX PRINTING & PUBLISHING COMPANY LIMI	115.00	A/P	CLEARED	07/31/2019
	207902	GG-TOWN-EVENTS	57.50			
	208374	GG-TOWN-EVENTS	57.50			
024395	07/24/2019	ST. STEPHEN AREA CHAMBER	300.00	A/P	OUT-STD	07/24/2019
	2790	GG-CIVIC-SHOP LOCAL FESTIVAL S	300.00			
024396	07/24/2019	SUBWAY	19.05	A/P	CLEARED	07/31/2019
	1310	PS-FIRE-EXTENDED FIRE INVESTIG	19.05			
024397	07/24/2019	THE MINISTER OF FINANCE	291,538.50	A/P	OUT-STD	07/24/2019
	30863	PS-RCMP-APRIL-JUNE/19 POLICING	291,538.50			
024400	07/24/2019	UAP INC.	1,911.41	A/P	CLEARED	07/31/2019
	916-480806	TS-#1-EXHAUST MANIFOLD KIT	79.21			
	961-479305	TS-#22, #31-HYDRAULIC HOSE, COL	167.82			
	961-479372	TS-SHOP-RESPIRATOR	69.76			
	961-479379	PS-FIRE-BREAKAWAY SW.	13.52			
	961-479384	TS-SHOP-7 T.P. TORX BIT	36.51			
	961-479414	TS-#22-AIR FILTER	47.05			
	961-479458	TS-SHOP-023 SOLID 11LB	41.24			
	961-479531	TS-SHOP-ADAPTERS	14.49			
	961-479576	TS-SHOP-HANDY-PAK	4.81			
	961-479639	TS-SHOP-HANDY-PAK	0.97			
	961-479655	TS-#1-EXHAUST MANIFOLD KIT	170.74			
	961-479665	TS-#22-AIR FILTER	47.53			
	961-479667	TS-SHOP-TAP 1 4 -20NC	7.69			
	961-479988	PS-FIRE-KLEEN-FLO	137.49			
	961-480246	TS-SHOP-2X9 BRUSH SS, SMALL BF	11.09			
	961-480309	TS-SHOP-UNI RODS	59.82			
	961-480314	TS-SHOP-BUFFING SOLUTION, TIRE	58.98			
	961-480316	TS-#304-DRIVE SHAFT SUPPORT	128.85			
	961-480380	TS-#22-FITTINGS, COUPLINGS, HOS	115.12			
	961-480413	TS-#22-DEXRON III MERCON	76.74			
	961-480518	TS-#22-DEXRON III MERCON	153.48			

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	961-480522	TS-#22-HYDRAULIC HOSES	20.64			
	961-480787	TS-SHOP-7PC SCREW EXT	87.39			
	961-481086	TS-#1-OIL FILTERS, 5W30	124.78			
	961-481115	TS-#1-WHEEL NUTS	106.49			
	961-481284	TS-SHOP-DEEP CREEP	50.17			
	961-481286	TS-#1-CLIPS FASTENERS, RIVETS	34.67			
	961-481294	TS-#1-SPRING NUTS, SCREWS	20.80			
	961-481421	TS-SHOP-SCREWS	21.56			
024401	07/24/2019	WURTH CANADA LIMITED	313.13	A/P	CLEARED	07/31/2019
	23583593	TS-SHOP-HITCH PINS, HOSE CLAMP	192.51			
	23572038	TS-SHOP-CORDLESS COB LIGHT	120.62			
024402	07/24/2019	YELLOW PAGES GROUP	10.47	A/P	CLEARED	07/31/2019
	19-7275304	GG-TOWN HALL-911 LISTING JUL 20	10.47			
024403	07/24/2019	SOUTHWEST NEW BRUNSWICK SERVICE COMMIS	9,419.88	A/P	CLEARED	07/31/2019
	202861-204417	GG-TOWN-REGIONAL LANDFILL CO	9,419.88			
024404	07/24/2019	ST. CROIX PRINTING & PUBLISHING COMPANY LIM	724.50	A/P	CLEARED	07/31/2019
	29660	RC-MILLTOWN POOL-SIGNS	566.95			
	29663	CC-EVENTS-SAINT JOHN SEADOGS	157.55			
024405	07/24/2019	ST. CROIX PRINTING & PUBLISHING COMPANY LIM	165.39	A/P	CLEARED	07/31/2019
	29716	PS-FIRE-NO. 10 ENVELOPES	165.39			
024406	07/25/2019	DAVE HUMPHREYS	300.00	A/P	CLEARED	07/31/2019
	JULY252019	GG-EVENTS-JULY 25TH ENTERTAIN	300.00			
024407	07/31/2019	AGELESSNB & RIVER VALLEY SUN	997.50	A/P	OUT-STD	07/31/2019
	DTNB SS-2019	GG-ADVERTISEMENT-DAY TRIPPIN' N	997.50			
024408	07/31/2019	ALLAN MACEACHERN	26.40	A/P	OUT-STD	07/31/2019
	NBPOWER/LEPREAU	GG-MAYOR-NB POWER/LEPREAU G	26.40			
024409	07/31/2019	AREO-FEU	339.25	A/P	OUT-STD	07/31/2019
	F0012885	PS-FIRE-RENEWAL OF SOFTWARE I	339.25			
024410	07/31/2019	BELL MOBILITY INC.	1,366.80	A/P	OUT-STD	07/31/2019
	523889487JUL19CC	CC-CIVICCENTER-CELL PHONE CH/	193.52			
	523889487JUL19GG	GG/RC/TS/PS-CELL PHONE CHARGE	1,173.28			
024411	07/31/2019	BORDER INVESTIGATIONS & SECURITY INC.	966.00	A/P	OUT-STD	07/31/2019
	15197	PS-BYLAW-JULY 15 - 28/19 FEE	966.00			
024414	07/31/2019	CANADIAN SPRINGS	75.79	A/P	OUT-STD	07/31/2019
	R191577561773	TS-SHOP-WATER	29.84			
	T191697536052	RC-MILLPOOL-WATER	45.95			
024415	07/31/2019	DAVE DINSMORE WEB DESIGN & HOSTING	239.94	A/P	OUT-STD	07/31/2019
	0880	GG-WEB HOSTING FEES-APRIL THF	119.97			
	0681	CC-WEB HOSTING-FEES APRIL THR	119.97			
024416	07/31/2019	DEMPSEY'S PLUMBING & HEATING	149.50	A/P	OUT-STD	07/31/2019
	3509	CC-WASHROOM-WORK ON SHOWE	149.50			
024417	07/31/2019	ENBRIDGE GAS NEW BRUNSWICK	2,187.61	A/P	OUT-STD	07/31/2019
	2019062403008-1016227-0	CC-BUILDING-NATURAL GAS	1,254.42			
	00					
	2019072301008-1016227-0	CC-BUILDING-NATURAL GAS	933.19			
	00					
024418	07/31/2019	FUNDY BUILDING INSPECTION & DRAFTING SERVI	2,484.00	A/P	OUT-STD	07/31/2019
	19-87	PS-BUILDINGINSPECTOR-JULY 14 -	2,484.00			
024419	07/31/2019	KEVIN POMEROY	1,718.10	A/P	OUT-STD	07/31/2019

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	832106	RC-MILLTOWN BANDSTAND-RAILIN	1,718.10			
024420	07/31/2019	KONICA MINOLTA BUSINESS SOLUTIONS	93.00	A/P	OUT-STD	07/31/2019
	260002634	GG-TOWNHALL-COPIERMANTENAN	93.00			
024421	07/31/2019	LOCKHART SAW LIMITED	362.25	A/P	OUT-STD	07/31/2019
	89917	CC-ARENA-ICE SCRAPER BLADES	362.25			
024422	07/31/2019	LSW WEAR PARTS LTD.	577.88	A/P	OUT-STD	07/31/2019
	51257	TS-#31-SWEEPER BRUSHERS	577.88			
024423	07/31/2019	MARITIME COFFEE SERVICE	80.50	A/P	OUT-STD	07/31/2019
	RC00074392	CC-BUILDING-WATER COOLER REN	80.50			
024424	07/31/2019	MICHELLE VEST	213.60	A/P	OUT-STD	07/31/2019
	SYSCOKITCHENS	GG-SYSCOKITCHENS-MENU PLANN	213.60			
024425	07/31/2019	MICMAC FIRE & SAFETY SOURCE LTD.	396.75	A/P	OUT-STD	07/31/2019
	NS-00870089	PS-FIRE-FLAMEFIGHTER WALK AW/	396.75			
024426	07/31/2019	MINISTER OF FINANCE	209.30	A/P	OUT-STD	07/31/2019
	WEEK312019	EMPLOYEE DEDUCTIONS-JULY 28 -	209.30			
024427	07/31/2019	NICK REID	183.98	A/P	OUT-STD	07/31/2019
	CLOTHING19	CC-ARENA-CLOTHING ALLOWANCE	183.98			
024428	07/31/2019	PAUL LAPP	150.00	A/P	OUT-STD	07/31/2019
	329607	TS-ST5-TO PAUL LAPP	150.00			
024429	07/31/2019	PETTY CASH	36.45	A/P	OUT-STD	07/31/2019
	JUNE032019	PS-BY-LAW-REGISTERED LETTER	12.15			
	JUNE202019	PS-BUILDINGINSPECTOR-REGISTEF	12.15			
	JUNE282019	PS-BUILDINGINSPECTOR-REGISTEF	12.15			
024430	07/31/2019	RECEIVER GENERAL FOR CANADA	56.00	A/P	OUT-STD	07/31/2019
	20190061577	TS-ST5-SCADA RADIOS	56.00			
024431	07/31/2019	RICHWIL TRUCK CENTRE LTD.	778.85	A/P	OUT-STD	07/31/2019
	129955	TS-#5-PIPE FLUID, FILTER KITS	778.85			
024432	07/31/2019	SEAN MORTON	260.68	A/P	OUT-STD	07/31/2019
	WALTERCOOK	PS-FIRE-WALTER COOK RETIREMEI	260.68			
024433	07/31/2019	SOURCE ONE SUPPLIES	858.03	A/P	OUT-STD	07/31/2019
	21410	RC-MILLPOOL-STARTER TEST KIT, I	241.10			
	21534	TS-SHOP-BATH TISSUE, PAPER TOW	101.02			
	21565	RC-LIBRARY-DISINFECTANT, WASH	74.81			
	21566	RC-MILLPOOL-COMPLETE TEST KIT	241.10			
024434	07/31/2019	SOUTHWEST CONCRETE & CONS LTD	391.00	A/P	OUT-STD	07/31/2019
	IN000007177	GG-TURNINGTHECORNERPROJECT	391.00			
024435	07/31/2019	SOUTHERN SANITATION LTD.	230.00	A/P	OUT-STD	07/31/2019
	180522	PS-BY-LAW-GARBAGE COLLECTION	230.00			
024436	07/31/2019	ST. CROIX PRINTING & PUBLISHING COMPANY LIMI	172.50	A/P	OUT-STD	07/31/2019
	209089	GG-CIVIC-SEEKING BOARD TRUSTE	172.50			
024437	07/31/2019	SUBWAY	26.05	A/P	OUT-STD	07/31/2019
	1324	PS-FIRE-SEARCH & RESCUE CALL	26.05			
024438	07/31/2019	UNIFIRST CANADA LTD.	250.82	A/P	OUT-STD	07/31/2019
	7100174964	CC-BUILDING-FLOOR MATS	124.23			
	7100175670	CC-BUILDING-FLOOR MATS	126.59			
024440	07/31/2019	CANADIAN TIRE	1,408.25	A/P	OUT-STD	07/31/2019
	N17093812	TS-SHOP-CHAIN	10.53			
	N17093613	RC-HORT-WATER	51.12			

* - Partial payment was made on Invoice

** - Name on Check was modified

Town of St. Stephen
 BNK1 - General Bank Account
 Cheques from 000001 to 024526 dated between 07-01-2019 and 07-31-2019

CHEQUE REGISTER

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Number	Issued		Amount	SC	Status	Status Date
	N17433232	RC-POOL-TAPE	37.88			
	N17433624	RC-MILLPOOL-UMBRELLAS	323.60			
	N17433629	RC-PARKS-TIES	48.25			
	N17433631	CC-POOL-BATTERIES	28.68			
	N17433639	TS-SHOP-EYE BOLTS	9.19			
	N17433645	TS-SHOP-PLACTIC BONDER	10.73			
	N17433657	RC-MILLPOOL-LEAF SKIMMER	57.48			
	N17433668	RC-PARKS-GRASS SEED	72.39			
	N17433669	PS-FIRE-BBQ COVER, WOOD SCRAI	83.66			
	N17433670	TS-SHOP-ICE SCRAPER	41.38			
	N17433672	RC-PARKS-OTB 8.25" PLSTC, OTB A	35.60			
	N17433679	RC-PARKS-WD40	11.49			
	N17433680	RC-HORT-TOMATO CAGES	27.55			
	N17433681	RC-HORT-WASH & WAX	59.73			
	N17433682	RC-PARKS-UTILITY PUMP	102.90			
	N17433687	TS-SHOP-WATER	63.90			
	N17433712	RC-HORT-WATER CANS	45.95			
	N17433742	CC-ZAMBONI-PROPANE	43.64			
	N17433760	PS-FIRE-WATER DISPENSER	160.99			
	N17433762	RC-PARKS-STUD FINDER	26.44			
	N17433760	RC-PARKS-KEYS	9.18			
	N17433789	TS-SHOP-MC 19" METAL TO	45.99			
024441	07/31/2019	GUY R. DAY & SON LTD.	4,376.00	A/P	OUT-STD	07/31/2019
	223	GG-AIRPORT-GENERAL LIABILITY R	4,376.00			
024442	07/31/2019	PAYROLL TRANSFER	84,749.00	A/P	OUT-STD	07/31/2019
	WEEK312019	GG-TRANSFER-JULY 19 - AUGUST 0	84,749.00			
024443	07/31/2019	RECEIVER GENERAL FOR CANADA	38,694.80	A/P	OUT-STD	07/31/2019
	WEEK312019	GG-REMITTANCE-JULY 19 - AUGUS*	38,694.80			
		Cheque Totals Issued:	1,028,037.61			
		Void:	0.00			
		Total Cheques Generated:	1,028,037.61			
		Total # of Cheques Listed:	194			

* - Partial payment was made on Invoice

** - Name on Check was modified

Town of St. Stephen
BNK2 - Utility Bank Account
 Cheques from 000001 to 007956 dated between 07-01-2019 and 07-31-2019

CHEQUE REGISTER

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Number	Issued	Amount	SC	Status	Status Date
007439	07/06/2019 NEW BRUNSWICK MUNICIPAL FINANCE CORPORAT JULY062019 WS-SERIES"BM"-INTEREST	1,842.75 1,842.75	A/P	CLEARED	07/31/2019
007440	07/06/2019 NEW BRUNSWICK MUNICIPAL FINANCE CORPORAT JULY062019* WS-SERIES"BM"-PRINCIPAL	22,000.00 22,000.00	A/P	CLEARED	07/31/2019
007875	07/03/2019 A ONE PUMPING SERVICE LTD. 4513 SCD-DISPOSAL-VACUUM TRUCK AN 4538 SCD-DISPOSAL-LIFT STATION MAIN 6496 SCD-DISPOSAL-JET RODDER AND C	1,288.00 169.05 639.40 479.55	A/P	CLEARED	07/31/2019
007876	07/03/2019 BARTLETT RANDY JUNE4-18/19TRAVEL WS-SOURCE-JUNE 4 - 18/19 PERSO	68.40 68.40	A/P	CLEARED	07/31/2019
007877	07/03/2019 BRENNTAG CANADA INC. 48031380 SCD-DISPOSAL-EMPTY CYLINDERS 46036707 WS-SOURCE-CHLORINE 46038235 SCD-DISPOSAL-EMPTY CYCLINDER	250.72 -2,760.00 6,690.72 -3,680.00	A/P	CLEARED	07/31/2019
007878	07/03/2019 BRIGGS PLUMBING INC. 116593 WS-TRANS&DIST-BLAIRS OFFICE RI	1,608.49 1,608.49	A/P	CLEARED	07/31/2019
007879	07/03/2019 BRUNET 39700* WS/SCD-TOWN HALL-SERVER MAIN	68.27 68.27	A/P	CLEARED	07/31/2019
007880	07/03/2019 HARTLAND ARMATURE WORKS LIMITED 3873376 SCD-DISPOSAL-REPAIR SO2 INDUC	1,335.06 1,335.06	A/P	CLEARED	07/31/2019
007881	07/03/2019 MIDLAND COURIER 9848917* SCD-DISPOSAL-TO ATLANTIC BUNK	67.06 67.06	A/P	CLEARED	07/31/2019
007882	07/03/2019 MILLTOWN MACHINE & FABRICATION LTD. 20459 WS-TRANS&DIST-4 CHANNEL IRON,	90.11 90.11	A/P	CLEARED	07/31/2019
007883	07/03/2019 RICHWIL TRUCK CENTRE LTD. 129139 WS-#20-BRACKETS, FUEL TANK, ST 129253 WS-#20-TURBO KIT 129344 WS-#20-CHAMBER 30 129353 WS-#20-HOSE FLEXI, HOSE ELBOW 129430 WS-#20-CHAMBER, KI	9,683.47 3,751.02 4,939.78 87.29 672.60 232.78	A/P	CLEARED	07/31/2019
007884	07/03/2019 SOUTHERN SANITATION LTD. 180470 WS-BUDD AVE-GARBAGE COLLECT 180471 WS-BUDD AVE-GARBAGE COLLECT	250.48 125.24 125.24	A/P	CLEARED	07/31/2019
007885	07/03/2019 STEINSVIK CANADA INCORPORATED 103943 WS-SOURCE-TECH SUPPORT	169.91 169.91	A/P	CLEARED	07/31/2019
007886	07/03/2019 THOMAS CONNICK 108 WS-WATER TOWER-MOWING	275.00 275.00	A/P	CLEARED	07/31/2019
007887	07/10/2019 A ONE PUMPING SERVICE LTD. 4575 SCD-DISPOSAL-CLEAN WET WELLS 6500 SCD-DISPOSAL-CLEAN GRIT CHAME	1,078.99 479.55 599.44	A/P	CLEARED	07/31/2019
007888	07/10/2019 BARTLETT RANDY JUNE20-28TRAVEL WS-SOURCE-JUNE 20-28/19 PERSO	52.00 52.00	A/P	CLEARED	07/31/2019
007889	07/10/2019 BELL MOBILITY INC. 523889487JUN19UTI WS/SCD-CELL PHONE CHARGES	989.68 989.68	A/P	CLEARED	07/31/2019
007890	07/10/2019 BERNIE MCFARLANE ELECTRICAL 07 WS-SOURCE-CHECK CONTROL POI	381.80 381.80	A/P	CLEARED	07/31/2019
007891	07/10/2019 BRENNTAG CANADA INC.	3,010.72	A/P	CLEARED	07/31/2019

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Town of St. Stephen
 BNK2 - Utility Bank Account
 Cheques from 000001 to 007956 dated between 07-01-2019 and 07-31-2019

CHEQUE REGISTER

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Number	Issued		Amount	SC	Status	Status Date
	46036275	SCD-DISPOSAL-CHLORINE	6,690.72			
	46042477	WS-SOURCE-EMPTY CYLINDER RE	-3,680.00			
007892	07/10/2019	BRIGGS PLUMBING INC.	187.82	A/P	CLEARED	07/31/2019
	116583	WS-SOURCE-INSTALL PUMP DRAIN	182.98			
	116613	WS-TRANS&DIST-BLACK IRON 1" CF	4.84			
007893	07/10/2019	CARQUEST	97.15	A/P	CLEARED	07/31/2019
	14838-104775	WS-#102-BRAKE PAD SET	97.15			
007894	07/10/2019	CHLORATECH INC.	225.40	A/P	CLEARED	07/31/2019
	103503	WS-SOURCE-LEAD WASHERS	225.40			
007895	07/10/2019	RESEARCH & PRODUCTIVITY COUNCIL	437.72	A/P	CLEARED	07/31/2019
	259386	WS-SOURCE-DRINKING WATER LAE	437.72			
007896	07/10/2019	SCOTIA TECH	1,172.33	A/P	CLEARED	07/31/2019
	14751	WS-TRANS&DIST-WATER METER	1,172.33			
007897	07/10/2019	STATIONERY PLUS	228.77	A/P	CLEARED	07/31/2019
	49964*	WS/SCD-TOWN-CORRECTION TAPE	65.00			
	50162*	WS/SCD-TOWN HALL-FACIAL TISSU	11.92			
	50225*	WS/SCD-TOWN HALL-MAGAZINE FIL	10.34			
	50358*	WS/SCD-TOWN HALL-BINDING CASI	17.26			
	50500*	WS/SCD-TOWN HALL-PEN	0.92			
	50916	WS-TRANS&DIST-FOLDER, FILE FOI	99.03			
	51013*	WS/SCD-TOWN HALL-HIGHLIGHTER	24.30			
007898	07/10/2019	WOLSELEY CANADA INC.	501.40	A/P	CLEARED	07/31/2019
	8131155	WS-TRANS&DIST-SERVICE LINE TUI	501.40			
007899	07/10/2019	DEMPSEY, MARIE ANNIE <i>(Utility Overpayment Refund)</i>	57.54	A/R	OUT-STD	07/10/2019
007900	07/17/2019	BELL ALIANT	316.86	A/P	CLEARED	07/31/2019
	11366812JUN19	WS-SOURCE-PUMP STATION	136.38			
	19002807JUN19	SCD-DISPOSAL-OLD BAY WWTP	180.48			
007901	07/17/2019	BERNIE MCFARLANE ELECTRICAL	893.55	A/P	CLEARED	07/31/2019
	31-2019	WS-MAXWELL CROSSING-COMPRE	346.44			
	38-2019	WS-TRANS&DIST-REPAIR ELECTRIC	547.11			
007903	07/17/2019	CANADIAN TIRE	1,050.81	A/P	CLEARED	07/31/2019
	N17092489	WS-TRANS&DIST-KEYS	45.89			
	N17093632	WS-SOURCE-SOCKET SET	91.98			
	N17433211	WS-SOURCE-HOSE	34.44			
	N17433212	WS-SOURCE-MULTI SEAL TIRE, TIRI	69.17			
	N17433214	WS-SOURCE-RED EXTENSION COR	81.62			
	N17433215	WS-SOURCE-SCREWDRIVERS	33.28			
	N17433219	WS-SOURCE-BULBS, PAINT, WD40	124.20			
	N17433230	SCD-DISPOSAL-KEY CUT	28.69			
	N17433254	SCD-DISPOSAL-PAINT	14.94			
	N17433273	SCD-DISPOSAL-BATTERIES	28.72			
	N17433277	WS-SOURCE-BRUSHES	72.34			
	N1743328	WS-WELL HOUSE-HAMMER DRILL	57.49			
	N17433327	WS-TRANS&DIST-GARDEN HOSE	121.42			
	N17433339	WS-SOURCE-JIG-A-LOO GREAS, SP	54.63			
	N17433371	WS-TRANS&DIST-CLEANING SUPPL	62.74			
	N17433603	WS-TRANS&DIST-BATTERY TESTER	37.92			
	N17433617	WS-TRANS&DIST-PAINT	91.34			

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Town of St. Stephen
BNK2 - Utility Bank Account
 Cheques from 000001 to 007956 dated between 07-01-2019 and 07-31-2019

CHEQUE REGISTER

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Number	Issued	Amount	SC	Status	Status Date
007904	07/17/2019 EAGLE XPRESS COURIER SERVICE	460.00	A/P	CLEARED	07/31/2019
	348112 WS-SOURCE-TO RPC	34.50			
	348131 WS-TRANS&DIST-TO DREW SIMPSC	34.50			
	348177 WS-SOURCE-TO RPC	34.50			
	590309 WS-SOURCE-TO RPC	34.50			
	590339 SCD-DISPOSAL-TO EDDY GROUP	34.50			
	590343 SCD-DISPOSAL-TO RESEARCH AND	46.00			
	622069 WS-SOURCE-TO RPC	34.50			
	716405 WS-SOURCE-TO RPC	34.50			
	716450 WS-SOURCE-TO RPC	34.50			
	716457 WS-#20-TO RICHWIL	34.50			
	716482 WS-TRANS&DIST-FROM RPC	34.50			
	722103 WS-SOURCE-TO RPC	34.50			
	790317 WS-#20-TO RICHWIL	34.50			
007905	07/17/2019 EMCO CORPORATION	818.58	A/P	CLEARED	07/31/2019
	12511654-00 SCD-DISPOSAL-COUPPLINGS	660.12			
	12511655-00 SCD-DISPOSAL-45 ELL SPG-G, 22.5	158.46			
007906	07/17/2019 KEITH'S BUILDING SUPPLIES	1,180.16	A/P	CLEARED	07/31/2019
	186428 WS-WELL#2, #3-SCAFFOLD ALUM. F	459.98			
	188429 WS-WELL #2, #3-SCAFFOLD CROSS	137.95			
	186430 WS-WELL#2, #3-SCAFFOLD FRAME	344.95			
	186446 WS-MAXWELL XING-WELL#2, WELL#	206.85			
	186829 WS-TRANS&DIST-GORILLA GLUE, D	30.43			
007907	07/17/2019 KENT BUILDING SUPPLIES	75.15	A/P	CLEARED	07/31/2019
	1588612 WS-TRANS&DIST-LUMBER	31.58			
	1594466 WS-TRANS&DIST-POST CAP, LUMBE	26.50			
	1598435 SCD-DISPOSAL-CASTERS	17.07			
007908	07/17/2019 N. B. ELECTRIC POWER	14,993.04	A/P	CLEARED	07/31/2019
	36869807JUL19 WS-3-119MAXWELLCROSSING-BUIL	836.36			
	50228902JUL19 WS-MAXWELLCROSSING-PUMPS	440.97			
	52557428JUL19 SCD-218OLDBAYRD-WASTEWATER	10,876.09			
	53473043JUL19 WS-SOURCE-CHLORINE RESIDUAL	28.18			
	61230004JUL19 WS-MAXWELLCROSSING-PUMPS	2,617.23			
	62291006JUL19 WS-SOURCE-RESERVOIR	190.21			
007909	07/17/2019 SOURCE ONE SUPPLIES	261.16	A/P	CLEARED	07/31/2019
	21451 WS-SOURCE-PAPER TOWELS, GLO'	151.27			
	21473 SCD-DISPOSAL-WET WIPES	109.89			
007910	07/17/2019 SOURCE ATLANTIC	31,287.15	A/P	CLEARED	07/31/2019
	3214476 WS-SOURCE-BOILER WATER LEVEL	1,758.66			
	3276535 WS-MAXWELL CROSSING-TO INSTA	7,626.74			
	3276547 WS-MAXWELL CROSSING-TO INSTA	21,901.75			
007911	07/17/2019 SPEEDY ST-STEPHEN 8768	374.97	A/P	CLEARED	07/31/2019
	8768-314111 WS-#102-WINDSHIELD	374.97			
007912	07/17/2019 WOLSELEY CANADA INC.	1,833.60	A/P	CLEARED	07/31/2019
	8218939 WS-TRANS&DIST-SERVICE LINE TUI	260.60			
	8241808 WS-TRANS&DIST-ALL STARGRIPS, E	1,353.00			
007913	07/17/2019 XPLORNET	126.49	A/P	CLEARED	07/31/2019
	INV27371693 WS-MAXWELL CROSSING-SATELLIT	126.49			

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Town of St. Stephen
 BNK2 - Utility Bank Account
 Cheques from 000001 to 007956 dated between 07-01-2019 and 07-31-2019

CHEQUE REGISTER

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Number	Issued	Amount	SC	Status	Status Date
007914	07/24/2019 A ONE PUMPING SERVICE LTD. 4552 WS-TRANS&DIST-HYDRO-EXCAVAT 4629 WS-TRANS&DIST-VIDEO INSPECTIC	2,739.88 1,656.00 1,083.88	A/P	OUT-STD	07/24/2019
007915	07/24/2019 BERNIE MCFARLANE ELECTRICAL 30-2019 WS-MAXWELL CROSSING-COMPRE.	1,035.00 1,035.00	A/P	CLEARED	07/31/2019
007916	07/24/2019 BRENNTAG CANADA INC. 46029051 SCD-DISPOSAL-SULPHUR DIOXIDE	4,739.92 4,739.92	A/P	CLEARED	07/31/2019
007917	07/24/2019 CINTAS CANADA LIMITED 5014049844 WS-MAXWELL CROSSING-FIRST AIF	1,428.93 1,428.93	A/P	CLEARED	07/31/2019
007918	07/24/2019 DAVIS FUELS 20993 WS-SOURCE-GENERATOR FUEL	577.35 577.35	A/P	CLEARED	07/31/2019
007919	07/24/2019 MEGA-LAB MANUFACTURING CO. LTD. 0000152804 WS-TRANS&DIST-GREEN-X-MEGAP 0000152891 SCD-DISPOSAL-DEGREASER	1,160.01 256.45 903.56	A/P	CLEARED	07/31/2019
007920	07/24/2019 N. B. ELECTRIC POWER 53123617JUL19 SCD-ST\$-DECHLORINATION CHAME 53158875JUL19 SCD-ST\$-BUDD AVE LIFT STATION 54807440JUL19 SCD-ST\$-159A MILLTOWN BLVD. LI 56356048JUL19 SCD-ST\$-18 RIVERSIDE DR LIFT S 61204006JUL19 SCD-2-216KINGSTREET-LIFT STATI 61224002JUL19 SCD-ST\$-358A MILLTOWN BLVD LIF 61236008Jul19 SCD-ST\$-BUDD AVE LIFT STATION 76139807JUL19 SCD-ST\$-5-4 RIVERSIDE DR LIFT 84934906JUL19 SCD-ST\$-6-58A RIVERSIDE DR LIF 84943406JUL19 WS-ST\$-TODD HILL RESERVOIR	5,501.99 122.39 3,440.34 32.25 30.74 290.34 1,106.32 227.49 68.46 125.79 57.87	A/P	CLEARED	07/31/2019
007921	07/24/2019 OK TIRE & AUTO SERVICE IN049967 SCD-DISPOSAL-TIRES	391.00 391.00	A/P	CLEARED	07/31/2019
007922	07/24/2019 PRINCESS AUTO 980013 WS-TRANS&DIST-CRANE, HOIST CH	1,794.49 1,794.49	A/P	CLEARED	07/31/2019
007923	07/24/2019 R.L. DENNIS ASSOCIATES LIMITED 0000115967 SCD-DISPOSAL-INSPECTION CAMEI	9,775.00 9,775.00	A/P	CLEARED	07/31/2019
007924	07/24/2019 RESEARCH & PRODUCTIVITY COUNCIL 260188 SCD-DISPOSAL-TREATMENT PLANT 260668 WS-SOURCE-DRINKING WATER LAE 261084 WS-SOURCE-DRINKING WATER LAE 261224 WS-SOURCE-DRINKING WATER LAE 261501 WS-SOURCE-DRINKING WATER LAE	2,425.84 603.75 416.71 277.81 277.81 849.76	A/P	CLEARED	07/31/2019
007925	07/24/2019 SAINT JOHN LABORATORY SERVICES LTD. 632-19 SCD-DISPOSAL-TREATMENT PLANT	977.67 977.67	A/P	OUT-STD	07/24/2019
007926	07/24/2019 SOUTHWEST CONCRETE & CONS LTD IN000007303 WS-TRANS&DIST-EQUIPMENT REN*	2,476.53 2,476.53	A/P	CLEARED	07/31/2019
007927	07/24/2019 UAP INC. 961-479636Q WS-#17-BREAKAWAY KIT 961-479723 WS-#1-EXHAUST MANIFOLD KIT, AIF 981-480304 WS-TRANS&DIST-LED LAMPS 961-480679 WS-TRANS&DIST-UNI RODS	569.32 111.46 270.72 67.46 119.65	A/P	CLEARED	07/31/2019
007928	07/24/2019 WOLSELEY CANADA INC. 8236124 WS-TRANS&DIST-STRAND WATER M	5,903.77 217.35	A/P	OUT-STD	07/24/2019

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Town of St. Stephen
BNK2 - Utility Bank Account
 Cheques from 000001 to 007956 dated between 07-01-2019 and 07-31-2019

CHEQUE REGISTER

Printed: 2:29:07PM 08/21/2019

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Number	Issued		Amount	SC	Status	Status Date
	8241807	WS-TRANS&DIST-SERVICE BOX RO	5,686.42			
007929	07/31/2019	BELL MOBILITY INC.	1,662.12	A/P	OUT-STD	07/31/2019
	523889487JUL19UTI	WS/SCD-CELL PHONE CHARGES	1,662.12			
007930	07/31/2019	CANADIAN TIRE	464.67	A/P	OUT-STD	07/31/2019
	N17433236	WS-SOURCE-PAINT BRUSHES, RAIN	55.55			
	N17433628	SCD-DISPOSAL-UNIVERSAL BP CH	22.99			
	N17433636	SCD-DISPOSAL-SOCKET SET	21.84			
	N17433671	SCD-DISPOSAL-U-BOLTS	23.39			
	N17433707	WS-SOURCE-STAPLE GUN	76.97			
	N17433733	WS-SOURCE-COVERALLS	45.92			
	N17433743	WS-TRANS&DIST-RAT TRAPS	110.27			
	N17433745	WS-SOURCE-OFF SPRAY	28.73			
	N17433778	WS-TRANS&DIST-HAMMER	9.19			
	N17433785	WS-SOURCE-MOP HEAD	21.59			
	N17433792	WS-TRANS&DIST-PUROX	48.23			
007931	07/31/2019	PITNEY BOWES LEASING	724.51	A/P	OUT-STD	07/31/2019
	3201171440	WS-TOWN HALL-2ND QUARTER 201	724.51			
007932	07/31/2019	RICHWIL TRUCK CENTRE LTD.	367.13	A/P	OUT-STD	07/31/2019
	129961	WS-#20-FILTERS, LOCK ASSY, AIR F	367.13			
007933	07/31/2019	STEINSVIK CANADA INCORPORATED	2,103.29	A/P	OUT-STD	07/31/2019
	104042	WS-TRANS&DIST-FUSE HOLDERS, 1	2,103.29			
007934	07/31/2019	TRACTION FREDERICTON (591)	26.40	A/P	OUT-STD	07/31/2019
	591222090	WS-#20-GROMMETS	15.08			
	591222353	WS-#20-3 WIRE 90 DEGREE PLUGS	11.32			
		Cheque Totals Issued:	147,735.38			
		Void:	0.00			
		Total Cheques Generated:	147,735.38			
		Total # of Cheques Listed:	61			

* - Partial payment was made on Invoice

** - Name on Check was modified

RESOLUTION NO.: _____

DATE: August 26, 2019

MOVED BY: _____

SECONDED BY: _____

COMMUNICATION FOR INFORMATION FILE
THAT Communication for Information, note and file, be adopted.

thank you

Town of St Stephen

Thank you so much for
your support of our annual
Old Iron Car Show. Your
help and generosity in working
with us led to the success of
our event.

Passamaquoddy Region

New Brunswick Antique Auto Club



SAINT REGIONAL
JOHN HOSPITAL
FOUNDATION
DE L'HÔPITAL SAINT
REGIONAL JOHN

Received
JUL 25 2019
Town of St. Stephen

July 18, 2019

Town of St. Stephen
112-73 Milltown Blvd Town Hall
St Stephen, NB E3L 1G5

Dear Friends,

Thank you very much for joining us in our largest annual campaign to date, *The GIVE: Clinic 1 Expansion*. From physicians and patients, who give and receive such critical care in Clinic 1, there are many who benefit from your generosity! We truly appreciate your recent gift of \$3,000.00 on July 8, 2019.

To date, our incredible community has donated more than \$4.8M to support the critical expansion of Clinic 1, which serves the highest patient volume of any clinic in the hospital (an average of 293 patients per day!). It houses 33 specialties and is a varied, dynamic place, where people from all over New Brunswick and PEI receive care from some of the world's top physicians. And it continues to grow. Because of you, we are one step closer to bringing Clinic 1 up to meet current and future demands.

To stay in touch with us, please visit our website www.TheGive.ca, or simply give us a call at (506) 648-6400. Should you wish to learn more about the impact of your giving, please contact me directly.

With sincere thanks,

Natasha O'Donnell
Annual Development Officer
(506) 635-1454/Natasha.O'Donnell@HorizonNB.ca

This Receipt is for Acknowledgement Purposes Only
Ce reçu ne sert qu'à des fins d'acquiescement

Saint John Regional Hospital Foundation Inc.
PO Box 2100/C.P. 2100
Saint John, NB/(N-B) E2L 4L2
Telephone 506-648-6400

Town of St. Stephen
112-73 Milltown Blvd Town Hall
St Stephen, NB E3L 1G5

Receipt Number:	
Date issued:	July 18, 2019
Donation Date:	July 8, 2019
Location issued:	Saint John, Canada
Receipt Amount:	\$3,000.00
Donor Preference:	The GIVE: Clinic 1 Expansion



 The Zimbabwe Ways

 www.zimbabweways.org

 thezimbabweways@gmail.com

To the Staff at the office Aug 2019
of the Town of St. Stephen,

The Way Family would like to say a huge THANK YOU for allowing us to park our shipping container in the parking lot at the Border Arena this past year. It's hard to believe it's been that long, but here we are! The container will now be on its way to Zimbabwe via Halifax and we're really excited to meet up with it again on that side of the world!

Thank you again for the use of your space.

Sincerely,

Jeff & Brooke Way
"The Zimbabwe Ways"



Thank You

St. Stephen Town Council:

We would like to express our gratitude for the support the Town of St. Stephen offered to all those involved in the search for my wife, Lorraine Williams. Special thanks goes to Jeff Renaud for his work at the Command Post and behind the scenes.

Your thoughtfulness will always be remembered.

Harold Williams and Family

Harold

RESOLUTION NO.: _____

DATE: August 26, 2019

MOVED BY: _____

SECONDED BY: _____

COMMITTEES MEETING

THAT the Minutes of the Committees meeting – Finance and Administration; Public Works; Police and Fire; Property, By-Laws and Environment; Parks and Recreation; and Planning, Promotion and Tourism held on August 14, 2019 be approved as circulated.

COMMITTEES MEETING
WEDNESDAY, AUGUST 14, 2019 @ 5:00 P.M.
73 MILLTOWN BLVD., SUITE 112
ST. STEPHEN, NB

CLOSED COMMITTEE MEETING – (Following Open Committees Meeting).

1. Personal Information Matter – Section 68(1)(b) of the New Brunswick *Local Governance Act* – one (1) item
2. Financial Matter – Section 68(1)(c) of the New Brunswick *Local Governance Act* – one (1) item

It was MOVED by Councillor Hyslop and SECONDED by Councillor Harding that the above-noted two (2) items be moved into closed session following the Open Committees Meeting as per Section 68(1)(b) and (c) of the New Brunswick *Local Governance Act*. CARRIED

OPEN COMMITTEES MEETING

1. RECORDING OF ATTENDANCE

PRESENT: Mayor Allan MacEachern; Deputy Mayor Jason Carr; Councillors Marg Harding; Ghislaine Wheaton, David Hyslop, Phil Chisholm, and Ken Parker; Town Treasurer Tim Tozer; Assistant Town Treasurer Frank Godsoe; and Town Clerk Joan Flewelling.

ABSENT: Chief Administrative Officer Jeff Renaud.

2. APPROVAL OF AGENDA

It was MOVED by Councillor Parker and SECONDED by Deputy Mayor Carr that the agenda be approved with one (1) replacement: (ii) NHL Legends Request under the Parks and Recreation Committee be replaced with the request marked REVISED. CARRIED

3. CONFLICT OF INTEREST

There were no conflicts of interest declared.

4. DELEGATIONS/PRESENTATIONS

There were no delegations/presentations.

5. ITEMS

POLICE AND FIRE - Chaired by Councillor Harding

- (i) Report of the NCO, RCMP – The report was received and reviewed.

Corporal Scott MacKenzie, Acting Sergeant in the absence of Sergeant Peter Stubbs, was in attendance and thanked the Town staff and, in particular, the Fire Department, for their valued assistance during the recent search for the missing woman.

- (ii) Report of the Fire Department – Report: FD 12-19 from the Fire Chief was received and reviewed for informational purposes.

- (iii) Aerial Apparatus Study – Request for Decision Report: FD 13-19 from the Fire Chief was received and reviewed, and Council will consider a motion at the Regular Session on Monday, August 26, 2019 to approve the engagement of a consultant to conduct an evaluation of the benefit that an aerial fire truck (ladder truck) would have to the region outside the town's limits at a cost of \$5,250.00, with funding to be drawn from the General Operating Reserve.

- (iv) Report of the By-Laws Office – The report of the By-Law Enforcement Officer was received and reviewed.

PROPERTY, BY-LAWS AND ENVIRONMENT – Chaired by Councillor Parker

- (i) Report of the Building Inspection Office – The report of the Building Inspection Office was received and reviewed.

FINANCE AND ADMINISTRATION – Chaired by Deputy Mayor Carr

- (i) Report of the Chief Administrative Officer – Report: CAO 22-19 from the Chief Administrative Officer was received and reviewed for informational purposes.

- (ii) Report of the Finance Department – Report: TR 13-19 from the Treasurer was received and reviewed for informational purposes.

The Treasurer advised that the year in item 1(A) of his report should read 2019 and not 2018.

PARKS AND RECREATION - Chaired by Councillor Chisholm

- (i) Report of the Director of Community Services – Information Report: CMS 02-19 from the Director of Community Services was received and reviewed.
- (ii) NHL Legends Request – The Revised Request for Decision Report: CMS 03-19 from the Director of Community Services was received and reviewed, and Committee agreed with the Director’s recommendation to deny the request from the NHL Legends to purchase three tables at \$1,600 each for the “Hot Stove” style interview event with Guy LaFleur and Steve Shutt on Tuesday, September 24, 2019.
- (iii) Garcelon Civic Center Pool – Proposed Replacement Lighting System – Request for Decision Report: CMS 04-19 from the Director of Community Services was received and reviewed.

The Director provided an update and advised that the lights may be covered under warranty 100% or partially, and if 100% covered, a motion will not be required; however, if partially covered or not, a motion will be considered at the Regular Session of Council on Monday, August 26, 2019 to approve the release of a tender to purchase and install a replacement lighting system at a maximum cost of \$60,000.

PLANNING, PROMOTION AND TOURISM – Chaired by Councillor Wheaton

No items this month; however, Councillor Wheaton noted the following:

- Chocolate Fest and the International Homecoming Festival were great events.
- Meetings are ongoing with the Southwest NB Transit Authority Board Inc. even though the bus service was discontinued.
- Some landscaping will be completed by the Public Works Department at the Turning the Corner site.

PUBLIC WORKS – Chaired by Councillor Hyslop

- (i) Report of the Public Works Department – Report: PW 10-19 from the Director of Operations was received and reviewed for informational purposes.

6. **NEW BUSINESS**

No new business.

7. ADJOURNMENT

The meeting moved into closed session at 6:05 p.m. and returned to open session at 6:20 p.m., at which time it was MOVED by Deputy Mayor Carr and SECONDED by Councillor Parker that the meeting adjourn at 6:20 p.m.

Joan Flewelling

Dated

AGENDA
COMMITTEES MEETING
WEDNESDAY, AUGUST 14, 2019 @ 5:00 P.M.
73 MILLTOWN BLVD., SUITE 112
ST. STEPHEN, NB

CLOSED COMMITTEE MEETING – (Following Open Committees Meeting).

1. Personal Information Matter – Section 68(1)(b) of the New Brunswick *Local Governance Act* – one (1) item
2. Financial Matter – Section 68(1)(c) of the New Brunswick *Local Governance Act* – one (1) item

OPEN COMMITTEES MEETING

1. RECORDING OF ATTENDANCE
2. APPROVAL OF AGENDA
3. CONFLICT OF INTEREST
4. DELEGATIONS/PRESENTATIONS
5. ITEMS

POLICE AND FIRE - Chaired by Councillor Harding

- (i) Report of the NCO, RCMP
- (ii) Report of the Fire Department – Information Report: FD 12-19 from Fire Chief attached.
- (iii) Aerial Apparatus Study – Request for Decision Report: FD 13-19 from Fire Chief attached.
- (iv) Report of the By-Laws Office

PROPERTY, BY-LAWS AND ENVIRONMENT – Chaired by Councillor Parker

- (i) Report of Building Inspection Office

FINANCE AND ADMINISTRATION – Chaired by Deputy Mayor Carr

- (i) Report of the Chief Administrative Officer – Information Report: CAO 22-19 from Chief Administrative Officer attached.
- (ii) Report of the Finance Department – Information Report: TR 13-19 from Treasurer attached.

PARKS AND RECREATION – Chaired by Councillor Chisholm

- (i) Report of the Director of Community Services – Information Report: CMS 02-19 from Director of Community Services attached.
- (ii) NHL Legends Request – Request for Decision Report: CMS 03-19 from Director of Community Services attached.
- (iii) Garcelon Civic Center Pool - Proposed Replacement Lighting System - Request for Decision Report: CMS 04-19 from Director of Community Services attached.

PLANNING, PROMOTION AND TOURISM – Chaired by Councillor Wheaton

No items this month.

PUBLIC WORKS – Chaired by Councillor Hyslop

- (i) Report of the Public Works Department – Information Report: PW 10-19 from Director of Operations attached.

6. **NEW BUSINESS**

7. **ADJOURNMENT**

RESOLUTION NO.: _____

DATE: August 26, 2019

MOVED BY: _____

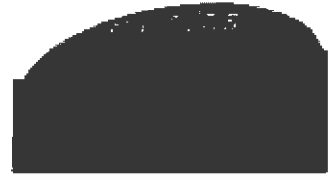
SECONDED BY: _____

STAFF REPORTS

THAT the following staff reports for the month of July 2019 be adopted: Chief Administrative Officer; Finance Department; Public Works Department; Fire Department; By-Laws and Building Inspection Services; and Community Services.



**Town of St. Stephen
Information Report to Council
Report: CAO 22-19**



To:	Mayor and Council
From:	Jeff Renaud, Chief Administrative Officer
Resource Staff:	N/A
Date of Meeting:	August 14, 2019
Subject:	CAO INFORMATIONAL REPORT

Recommendation: That this report be received for informational purposes.

Activities of the CAO Office during the reporting period can be summarized as follows:

1. **Senior Management Team**

Senior Management Team meetings continue to be conducted on a weekly basis. These meetings permit the operational divisions to share information and coordinate activities. This has allowed the team to identify operational efficiencies, as well as address complications (HR, operational, financial, etc.).

While all municipal matters will remain open for discussion by the group, it is expected that focus will soon be on preparation of the 2020 municipal budget.

2. **Town Hall Relocation Project:**

Review of the tax implications of relocating town hall to the GCC was completed. The Treasurer and CAO reviewed the results and were satisfied. As such the tender was approved and the project is proceeding. Expectation is that the construction crew will be on site beginning on September 8th. Planning is underway to ensure that the approach used will have the least disruption to services, and staff, as possible.

3. **GCC Parking Lot**

GCC parking lot reconfiguration work is nearly complete. Contractor will be returning to the site to address some deficiencies. Line painting still remains to be completed as well.

4. Wharf Restoration:

Repair work to the Wharf is underway. Project is running well. Efforts are being made to keep local businesses aware of the progress and activities during the project.

5. Website Redevelopment Project:

This project continues to be developed. The Steering Committee has been working hard alongside the contractor to ensure that the deliverables are met and that the final product meets the expectation of staff and exceeds the likely expectations of the public users.

6. CAO Australia Trip:

As Council is aware, I currently serve as the president of the Canadian Association of Municipal Administrators. In this role, I travelled to Darwin, Australia, to attend the LG Professionals Congress. During this trip I served as a panelist at the conference, speaking on ways that CAMA supports Canadian CAOs. Further, as a delegate to the conference I had a wonderful opportunity to see innovative approaches being put to work by Australian local governments. These provided valuable learning which has inspired ideas that the Senior Management Team is actively discussing and may be bringing forward to council in the near future.

For the purposes of clarity for Council and the public, this trip was at no cost to the Town of St. Stephen, as the trip was 100% funded by CAMA.

Respectfully submitted,
Jeff Renaud
Chief Administrative Officer



**Town of St. Stephen
Information Report to Council
Report: TR 13-19**



To: Jeff Renaud, Chief Administrative Officer
From: Tim Tozer, CPA, CMA, Treasurer
Resource Staff: Assistant Treasurer, Accounts Payable Manager, Manager of Compensation and Benefits/Accounts Receivable and Collection, Human Resource/Office Manager and Civic Center Administrative and Accounting Coordinator.
Date of Meeting: August 14, 2019
Subject: TREASURER INFORMATIONAL REPORT

Recommendation: That this report be received for informational purposes.

Staff Activity since last report:

1) Monthly accounting procedures:

- A) Accounts Receivable processing (Daily payment processing, deposits, monthly and quarterly invoicing and collection for both the Utility and General Fund).
 - Accounts Receivable closed to June 30, 2019.
 - Utility bills April-June, 2018-Complete.

- B) Accounts Payable processing (Verification and daily input of invoices, and payment of amounts owed by the Town).
 - Accounts payable closed to June 30, 2019.
 - Review of procedures for electronic payments-In progress.
 - Review for update of purchasing policy-In progress

- C) Payroll processing (Timesheet review, payroll entry, and other processing requirements).
 - Bi-weekly 81 employees, Monthly 26 employees, Quarterly 1 employee, Bi-yearly 7 employees, Total 115 employees.
 - Review of procedures for new software for payroll direct deposit-In progress.

- D) General Ledger reconciliation's and analysis of accounts of all funds (Monthly closing of accounting records for nine funds).
 - Finalized Month end completed to December 31, 2018.
 - Department Head and Council Statements to June 30, 2019.

2) Meetings:

- A) Auditor visit-July 9-12, 2019.
- B) Committee meeting-July 10, 2019.
- C) Special Council meeting (Audit)-July 31, 2019.
- D) Weekly Garcelon Civic Center management staff meetings.
- E) Weekly Accounting Department staff meetings.
- F) Weekly Senior Management Staff meetings.

3) Projects:

- A) Capital Projects-Analysis, MCBB application and projection, tendering, approval and processing of progress payments, grant remittance forms and debenture applications:
 - 1) Civic Center.
 - 2) Prince William Street Infrastructure Renewal.
 - 3) Elm Park, Pinewood, and Maple-Sewer Separation and Infrastructure Renewal.
 - 4) Milltown Boulevard (King Street to Hawthorne Street)-Water main and Sanitary Sewer Renewal.
 - 5) Thompson Avenue and Springwood Court-Sanitary Sewer Renewal and Combined Sewer Separation.
 - 6) Waterfront Revitalization.
 - 7) Waterfront Enhancements (GTF).
 - 8) Combined Sewer Separation and Utility Renewal-Murchie Avenue (GTF).
 - 9) Milltown Blvd (Pleasant Street to Riverside Drive).
 - 10) Water and Sanitary Sewer System Extension Route 3 (GTF and Other Funding).
 - 11) 2019 Capital Plans-16 capital projects.
 - 12) Riverside Drive (East) Wastewater Pumping Station Replacement (GTF).
 - 13) Maxwell Crossing Pump Station Roof Rehabilitation (GTF).

- B) Civic Center accounting reconciliations and various daily accounting issues-Month end completed to June 30, 2019.

- C) 2018 Audit-Complete.

- D) 2020 Budget-In Progress.

- E) Multiple HST remittances-In Progress.

- F) Various insurance issues-In Progress.

- G) Administering the Charles F Todd Trust Fund

- H) Computer server maintenance.

Emergency Expenditures

Per the Purchasing Policy #3A "expenditures related to safety or emergency expenses that are unbudgeted and require immediate action are to have the purchase order signed off for approval by the Mayor, Chief Administrative Officer, Treasurer, and Department Head. Members of Council are to be made aware of these expenditures by the Department Head at the next available meeting of Committee."

The following are expenditures related to safety or emergency expenses for Council information;

- 1) An unbudgeted emergency expense (including HST) was incurred at the Town building at 5 King Street, requiring the rebuild of an outside heat pump unit needed for heat and air conditioning. The cost of the repair was \$5,615.07 (including HST).

- 2) An unbudgeted emergency expense (Including HST) was incurred in the construction project "Water and Sanitary Sewer Extension Route 3-Dillon Project No. 18-8036". The additional expense is approximately \$18,000 (including HST) beyond the Council approval resolution for the project. Per our project manager engineer at the beginning of the project we encountered a few unexpected things, primarily having to add length to the sewer at the roundabout to avoid conflicts with the underground water transmission main (this added pipe, a manhole, and increased asphalt, curb and lawn restoration quantities). Additionally, we encountered a big expense in the contaminated material that was removed on Route 170 and had to be hauled away from the site and treated. We remained hopeful that we could find other efficiencies in later parts of the project (restoration) to overcome these costs and stay on budget. We made up for some of it, but still ended up over in the end. While not yet confirmed our engineer is confident the additional cost can be covered by Gas Tax Funds.



**Town of St. Stephen
Information Report to Council
Report: PW 10-19**



To: Jeff Renaud, Chief Administrative Officer
From: Lee Johnson, Director of Operations
Resource Staff: Supervisor II, Supervisor I and Treatment Plant Operator
Date of Meeting: August 01, 2019
Subject: August Committee Meeting

Recommendation: That this report be received for informational purposes.

1: Water system:

- a) Installed 1 new Water Meter.
- b) Installed 3 new Water Hydrants
- c) Repaired 6 Water Meters.
- d) Repaired 6 Water Laterals.
- e) Repaired 4 Hydrants .

2: Streets:

- a) Started painting Crosswalks.
- b) Repaired Street Signs.
- c) Finished Spring Sweeping
- d) Finished work at Civic Center parking lot.
- e) Patched water leak cuts and pot holes.

3: Waste Water:

- a) Videoed 1 Sewer Laterals.
- b) Videoed 9 Sewer Mains.
- c) Flushed 2 Sewer Mains.
- d) Installed new Bar Screen at Lift Station #1.

Progress Updates

July 7, 2019

Water and Sanitary Sewer System Extension (Route 3) – Project No. 18-8036

The water main has been commissioned and the project is complete with the exception of a few deficiencies related to site restoration that are currently being addressed.

Combined Sewer Separation and Utility Renewal (Murchie Avenue) – Project No. 18-7576

Work is complete with the exception of minor deficiencies which are currently being addressed and the addition of a small amount of crushed gravel in 2 driveways.

Street Improvements 2018 (Milltown Boulevard Pleasant Street to Riverside Drive) – Project No. 18-7514

The project is complete with the exception of a portion of the hydroseeding on the north side of the street, and some minor cleanup.

Waterfront Revitalization – Project No. 18-7081

Repair work is ongoing at the wharf and the abutment walls and anchor walls have been poured.

Combined Sewer Separation and Utility Renewal (Elm Park, Pinewood, Maple) – Project No. 16-4847

The work on Maple Street has been completed. Two deficient items remain outstanding which have been communicated to the Contractor.

Water Main and Utility Renewal (Milltown Boulevard) – Project No. 17-5356

The project is complete and final progress claim has been submitted. Minor deficiencies are being addressed.

Parking Lot Reconfiguration (Garcelon Civic Centre) – Project No. 19-9720

Work is complete with the exception of line painting, erection of signs and replacement of a section of concrete sidewalk that cracked following placement. A deficiency list has been provided to the contractor

Waterfront Trail Predesign – Project No. 19-9933

The final report is complete and was submitted July 5th, 2019.

Riverside Drive WWPS Replacement – Project No. 19-9953

The project is currently in pre-design. Options for site layout, property requirements and station configuration are currently being reviewed with Public Works staff and Dillon.

Waterfront Enhancements – Project No. 19-9772

Design documents are near completion and ready for review with the Town. The tender is expected to be advertised during the week of August 12, with a closing date in the last week of August.



**Town of St. Stephen
Information Report to Council
Report: FD 12-19**



To: Jeff Renaud, Chief Administrative Officer
From: Sean Morton, Fire Chief
Resource Staff:
Date of Meeting: Wednesday, August 14, 2019
Subject: Committee Meeting for August

Recommendation: That this report be received for informational purposes.

1. Alarms were:	Town Alarms	19
	Out of Town Alarms	4
	Total	23

Alarms	# Calls	# FF	# Hours
1. Alarm system activation	5	25	25
2. Ambulance Assist	4	35	35
3. Structure Fire	1	15	30
4. Mulch Fire	1	4	4
5. MVA	4	42	42
6. Vehicle Fire	2	14	14
7. Ground Search and Rescue	6	21	228
Total			
SSFD	23		
Other FD	53		
St Stephen PW	10		
St Andrews PW	3		
NB Power	2		
Total calls dispatched	91		

Fire Department Activities

1. Monthly Meeting of the fire department.
2. Fire extinguisher inspections
3. Two station tours with children at Daily Vacation Bible School.
4. Retirement party for Walter Cooke.
5. Assisted Charlotte County Ground Search and Rescue with an extensive search.
6. New SCBA kits were put into service.

2. Fire Chiefs Activities

1. Monthly reporting to the Office of the Fire Marshal.
2. Monthly payroll entries for volunteers.
3. Communications with John Redden, Emergency Preparedness Services, with respect to ladder truck study for Dept. of ELG.
4. Fire pit inspections.
5. Muscular Dystrophy Truck Pull event coordination for International Festival.
6. Vacation scheduling.
7. Meeting of Charlotte County Fire Chiefs with Fire Marshal's Office and Dept. of ELG officials.
8. Meeting with Worksafe NB representative with respect to JHSC development.
9. Worked the command post for Ground Search and Rescue.
10. Planning and preparation for Walter Cooke retirement party.
11. Attended Rocket Day at the St. Stephen Airport.
12. Finalized the filling of the Lieutenant posting.
13. Completed two online courses through Worksafe NB.
14. Internal job posting for Driver / Dispatcher.
15. Attended funeral for Lorraine Williams.
16. Event coordination for Chocolate / International Festivals

3. Equipment

1. We took delivery of the new $\frac{3}{4}$ ton truck. Accessories such as lighting, radios and decals are being installed.

4. Personnel

1. Firefighter Anthony Hatt was promoted to Lieutenant, effective July 29, 2019.
2. Driver/Dispatcher Walter Cooke has retired, effective July 30, 2019.
3. An internal posting for the Position of Driver / Dispatcher will close on Monday, August 12th.

Respectfully,

Chief Sean Morton

TOWN of ST. STEPHEN

By-Law Enforcement

73 Milltown Blvd. St. Stephen NB. E3L-1G5

July REPORT

2019

To: CAO – Town of St. Stephen

Please find enclosed my report for July By-Law –Enforcement. We handled 33 occurrences.

CATEGORY	DETAIL	FOLLOW UP
Assist Other Dept. (4)	<i>DPW called to state they were painting the parking spaces on the waterfront</i> <i>BIA also called about the noise by-law in town</i> <i>Attended the RCM Police detachment to inform them of person causing a disturbance on Milltown Blvd.</i> <i>Assisted the building inspector with an ongoing building issue</i>	<i>Patrol made and everything is fine</i> <i>Spoke with Heather Donahue gave her the pertinent info.</i> <i>They made a patrol but were unable to locate person.</i>

<p>Assist General Public (18)</p>	<p>Person called with regards to the keeping of chickens by law</p> <p>Received a call from a person with regards to a dangerous animal that was being hidden from this office</p> <p>Lady called concerning a garbage bin overflowing across from her property</p> <p>Gentleman called asking about the animal by-law as to how many dogs can they own</p> <p>Complaint from a lady about a mean dog</p> <p>Received a call from a lady complaining about the noise on the Blvd. at night</p> <p>Lady called about their neighbor operating a home base business and is crossing onto their property</p> <p>During routine patrol found that garbage was piling up between two properties</p> <p>Lady called about loud traffic and squealing tires</p>	<p>Information passed onto her.</p> <p>Patrol made with building inspector and found the dog had been removed earlier. Tennant very un-cooperative</p> <p>Problem has been rectified Bin removed on garbage day</p> <p>Informed him there is no limit unless he is breeding said animals.</p> <p>Met with her and informed her that the matter is before the courts.</p> <p>Met with her and as well as the RCMP to try and rectify this.</p> <p>Patrol made and spoke to the gentleman running the business and informed him of the by-law and he needs to have it cleaned up</p> <p>Patrol made and spoke to the person and he will remove same</p> <p>Informed her that this is a motor vehicle issue</p> <p>Informed the lady that the Town does not have a by-</p>
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	<p><i>Gentleman called about his neighbor placing refuse in his back yard.</i></p> <p><i>Received two from people on Princess St. complaining of long grass</i></p> <p><i>Lady called to inquire about a permit for fencing around her pool</i></p> <p><i>Lady called to complain about her neighbors hedge being too high</i></p> <p><i>Lady called to complain about the train parked in front of her house blocking access to her house</i></p> <p><i>Gentleman called about parking concerns on Parkwood Drive.</i></p> <p><i>Received a call from a business on the Blvd. about parking concerns</i></p> <p><i>Received a call from a lady inquiring about erecting a sign on hill Street for children playing</i></p> <p><i>Gentleman called to complain about his neighbors long grass</i></p>	<p>Letter was sent to home owner, to clean up same</p> <p>Informed them we do not have a long grass by-law</p> <p>Proper information was passed onto her.</p> <p>Spoke to neighbor and he states it will be done by the 9th. of Aug.</p> <p>Spoke with her and informed her there is not a lot we can do about the train operating. She informed me that she will talk to them personally</p> <p>Informed him that we would keep this in mind while doing patrols</p> <p>Enforcement will be stepped up again</p> <p>Instructed her to ask council in writing to have a look at this.</p> <p>Also Informed him that the Town does not have a permit pertaining to long grass</p>
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	<p><i>Received a call of a person shooting pigeons with a pellet gun</i></p> <p><i>Lady was in to apply for a vendors license for the parade</i></p>	<p>Patrol was made and was not able to locate anyone with a pellet gun</p>
<p>Parking (7)</p>	<p><i>7 Warnings were given for parking</i></p> <p>Ticket # 544 paid</p>	
<p>Dog Complaints (2)</p>	<p><i>Received a call of a dog biting a child</i></p> <p><i>Received a call of a cat running at large</i></p>	<p><i>Lady lives out of town so she was directed to the SPCA</i></p> <p><i>Passed onto animal control</i></p>

Respectfully Submitted,
 Brent MacDougall
 By-Law Enforcement Officer

REPORT OF THE ANIMAL CONTROL OFFICER

Received a call from the hospital of a husky at large. Dog was picked up and impounded, owner from the Old Bay road fined \$25.00 and impound fee. Pit bull black mix running on Church St., believed to be the same dog that bit a person last month. Patrol made several times, unable to find. Suspected owner warned. Pug running on Pine St. unable to catch. Milltown trailer park, several calls, feud going on. Several calls on missing cats and dogs

Respectfully Submitted,
Mike Shannon
Animal Control Officer

	2019	2018	2019	2018	2019	2018	2019	2018
BUILDING INSPECTION 2019								
JULY								
	# of Per.	# of Per.	Value	Value	YTD.#Permits	YTD.#Permits	YTD.Value	YTD.Value
TYPE OF CONSTRUCTION	Pres/mth	Prev/yr/mth	Pres. Mth	Prev.Yr Mth	Present Year	Prev year	Present Year	Previous Year
New Residential	0	0	\$0.00	\$29,500.00	2	7	\$350,000.00	\$55,499.00
Residential Renos/Additions	10	7	\$35,250.00	\$34,800.00	46	36	\$265,850.00	\$1,042,903.00
New Com./Indus./Instit.	0	0	\$0.00	\$3,000.00	1	2	\$7,544,000.00	\$37,400.00
Com./Indus./Inst. Renos	1	1	\$36,500.00	\$1,020,000.00	12	10	\$524,500.00	\$163,500.00
Institutional	1	3	\$13,455.00	\$5,000.00	1	7	\$13,455.00	\$864,500.00
Demolition	3	0	\$881,700.00	\$10,000.00	5	1	\$887,400.00	\$700.00
TOTALS	15	11	\$966,905.00	\$1,102,300.00	67	63	\$9,585,205.00	\$2,164,502.00
	Cur. Mth							
Demolition Permits	3	N/A						
Stop Work Orders Issued	0	N/A						
Pre-site Inspections	15	N/A						
Electrical waivers issued	7	N/A						
Active Unsightly Premises	6	N/A						
Sign Permits	5	N/A						



**Town of St. Stephen
Information Report to Council
Report: CMS 02-19**



To: Jeff Renaud, Chief Administrative Officer
From: Kev Sumner, Director of Community Services
Resource Staff: Nikki Mott, Jeremy McShane & Michelle Vest
Date of Meeting: Wednesday, August 14th
Subject: Community Services Monthly Report

Recommendation: That this report be received for information.

Community Services

1. Past Month's Tasks:

- a. Canada Day festivities were well attended at the Waterfront, the information kiosk was painted and stocked with resources in time for July 1st.
- b. The Rotary Clock Tower at Chocolate Park has seized, it was stopping after each power outage but now it is broken. Electricians have been contacted as have the Rotary, they are happy to pay for the repairs as it is their clock.
- c. The Fall and Winter ice times at the GCC have been scheduled, this has been done a lot earlier than previous years and will help user groups and ourselves plan and prepare for the season. User agreements will also be in place for each user group, so expectations for both parties can be met. We have also undertaken follow up meetings with user groups to discuss how the rental and event coordination process went from both parties point of view so best practices can be learned for future events.
- d. Met with Ed Zammit from the Elm Street Nature Park to discuss the park and history of how it was established. This is a community asset with great volunteers that are taking the initiative in managing their own trail. I also attended a wayfinding meeting at the Regional Services Commission office, this was in regards to the East Coast Trail Link and how we as the Town will play a part in maintaining and signing the trail.
- e. We have established a development team to work on the new website, we have already met the company building the new version. We have allocated the hours and requirements we see as necessary for the new version.
- f. Milltown Bandstand is up to code and has been used on alternate weeks for the Summer Concert Series. The local Leaders in Training Group will voluntarily paint it on Aug 23.
- g. Jeff and I have developed a new job description from Kari Kluke's original one, the emphasis will still be on Aquatics but we have added a programming element rather than the Fitness aspect. The previous position had several months between October and May when there was a down time and this could be used to provide new programs and community groups. The new position will be posted with an application deadline of August 28th

- h. Jeremy, Frank and I met with representatives from King Construction and TOSS in regards to the GCC renovations that will see the Town Office moving into the Civic Center.
- i. We were approached by Steve Walton from NHL Legends in Saint John to support a “hot stove” style interview with Guy LaFleur & Steve Shutt, he is also informing us about an exhibition game between a legends game and a local team. I have written a decision item for Town Council to review the one proposal for the hot stove event and it will accompany this report.

2. Forthcoming events:

- a. Canadian Tire Jumpstart Grant meeting – Aug 12
- b. Meeting with Tennis Court volunteers communicate best practices – Aug 12
- c. Fall & Winter Recreation Guide release – end of August in time for schools opening.
- d. Library meeting in Saint John – Aug 20
- e. Website Redevelopment Meeting – on-going

3. Meetings & Other Activities:

- a. Meeting with Bob Sharpe (Lawn contractor) and School representatives to discuss the current working practices and how we can move forward.
- b. Renovations begin at the GCC – The Moosehead room will be out of commission for rentals from August 17th onwards as this will be where the majority of the Events staff will be moved to.

Administration & Accounting

1. Monthly Projects

- a. Reviewed Outstanding Invoices – re-sent past due invoices for payment and processed payments received. Fixed any errors in the system.
- b. Sent monthly invoices to various organizations.
- c. Various Staff Training.
- d. Processed the Revenue reports for the finance department.
- e. Deposits, banking, and reconciled shifts.

2. Statistics:

- a. Approximately 1617 membership check-ins were recorded for the month.
- b. Approximately 65 monthly memberships were purchased/renewed throughout the month.
- c. Approximately 9 semi-annual & annual memberships were purchased/renewed throughout the month.
- d. Approximately 43 punch cards sold throughout the month.

Operations and Maintenance

- 1. Ongoing preventative maintenance in building.

2. Coordination ongoing for refit project with possible tenders contractors.
3. Had Meeting with King construction.
4. Regular building up keep on the go. (crack filling, painting etc.)
5. Small Pool pump drive stopped working, have new one ordered (under warranty)
6. Working on 2020 budget and capital items.
7. Working on light solution in the Aquatics area.
8. Parking lot is close to finish, waiting on painting and a few quality assurance items. Work went well with little parking lot interruption.

Events

3. Past Month's Events:

- a. Canada Day Events at the Waterfront (very well attended), complete with cake. Concert in the park in the evening had same attendance as the Summer Concert Series.
- b. Southern Ice Dogs Hockey Camp July 15-19 (bagged lunches offered by GCC)
- c. Start of the Summer Concert Series and the introduction of Milltown Bandstand to the lineup.
- d. Completed Radio PSAs at WQDY for International Festival.
- e. Planned Richard Fulton's Retirement party along with BIA and Chamber – room set-up, decorating, bar and food provided by GCC

4. Future Events:

- a. 35th Annual Chocolate Festival - August 4th – 8th.
- b. 46th Annual International Festival (with Calais, ME) -August 7th – 11th (parade August 10th, fireworks August 11th). Brochure to be finalized first week of July.
- c. Muscular Dystrophy Fire Truck Pull – August 11th at 2pm (Budd Ave).
- d. Sailors for Wishes – Ride Across NB to raise money for Children's Wish Foundation – August 10th and 11th
- e. Frank McKenna – August 14th (Catered lunch for Mr. McKenna and FSS by the GCC)
- f. Bonfire Music Festival – August 15th – 18th.
- g. Enbridge Movie Night in the Park – Arena Diamond – August 20th.
- h. Shop Local Festival – August 23rd 10am – game time.
- i. Saint John Sea Dogs vs. Halifax Mooseheads Pre-Season Exhibition Game August 23rd. Sponsorship opportunities going well – 3 of 5 spots (Platinum, Gold, Silver) claimed by Dillon, Tidal Health and Arauco.
- j. International Lumberjack Championships – August 31st – September 1st.
- k. Charlotte County Fall Fair - September 14th – 15th.
- l. All Breed Championship Dog Show – September 14th – 15th.
- m. Legends of Hockey HotStove Series with Guy LaFleur and Steve Shutt – September 24th
- n. Doors Open St. Stephen – September 28th.
- o. Chamber of Commerce Gala – October 24th (tentative).
- p. Black Friday Market – November
- q. St. Stephen Christmas Parade scheduled for Friday, December 6th at 6pm.
- r. Storytime with Mrs. Claus December 7th 10am then Santa's Arrival Saturday, December 7th at 11:30-1:30.

5. Other Activities:

- e. Oversee postings on Town website and FB pages.
- f. Inventory ordering and supply run to Saint John
- g. Attended Chocolate Fest Inc. Board meeting as Secretary of the Board.
- h. Attended Shop Local Festival meeting as committee member.
- i. Attended Sysco Test Kitchen with Mike Townes to meet with their chef to plan catering options.
- j. Chaired 3 Canadian International Events Committee meetings.
- k. Met with Kev and Bill Conley about the potential for Karate to move to the GCC this fall.
- l. In-house Catering continues with great reviews – Mike has been doing very well with planning menus.
- m. International Festival – finalized brochure, updated FB page with events
- n. Planned new events internally and in conjunction with outside organizations.

Respectfully submitted,
Kev Sumner - Director of Community Services

RESOLUTION NO.: _____

DATE: August 26, 2019

MOVED BY: _____

SECONDED BY: _____

ROYAL CANADIAN MOUNTED POLICE – MONTHLY REPORT

THAT the Royal Canadian Mounted Police July 2019 report for the St. Stephen Municipal Post, District # 1, be received for information and filed.



Royal Canadian Mounted Police
St. Stephen Municipal Post
RSC 10 West District

POLICE REPORT
July 2019

Council / Mayor's Report:

This report for the Town of St. Stephen RCMP covers the period of **July 1st, 2019 to July 31st, 2019 inclusive**. During this time period, the RCMP responded to **310** calls for service within the Municipality of St. Stephen.

TRAFFIC

Check stops.....	13
Fail to Stop or Remain at Accident Scene – Provincial/Territorial.....	1
Motor Vehicle Act – Other Activities.....	4
Other Moving/Non-Moving Traffic Violations – Provincial/Territorial.....	8
Off-Road Vehicle Act – Offences Only.....	1
Traffic Collision – Property Damage – Non-Reportable.....	8
Traffic Collision – Property Damage – Reportable.....	4
Traffic Tickets.....	19
Traffic Warnings.....	9

PROVINCIAL STATUTES:

911 Act – Other Activities.....	1
Cannabis Act (Provincial/Territorial) – Offences Only.....	1
False/Abandoned 911.....	5
Family Relations Act – Other Activities.....	4
Intoxicated Persons Detention Act.....	3
Liquor Act (Provincial/Territorial) – Other Activities.....	1
Mental Health Act.....	6
Trespass Act – Provincial/Territorial – Offences Only.....	2

CRIMINAL CODE:

Arson	1
Assault.....	5
Assault with Weapon or Causing Bodily Harm	1
Being unlawfully in a dwelling house.....	1
Breach of Peace	3
Breach of Prohibition Order.....	1
Break and Enter – Residence	1
Criminal Harassment	1
Disturbing the peace/Causing a disturbance.....	7
Fraud	4
Harassing communications.....	1
Identity Fraud.....	1
Mischief – Damage to, or Obstruct enjoyment of property.....	3
Operation while impaired (alcohol)/over 80mg% of Motor Vehicle.....	3
Other theft under \$5000.....	5
Theft from mail under \$5000	1
Theft of Motor Vehicle.....	2
Trespass at night	1
Uttering threats against a person/property/animal.....	6

OTHER INVESTIGATIONS:

Animal Calls.....	3
Assistance to Canadian Federal Dept/Agency	2
Assistance to Canadian Police (non-RCMP).....	1
Assistance to Canadian Provincial/Territorial Agency	21
Assistance to General Public	10
Crime Prevention	1
False Alarms.....	9
Information File.....	7
Items Lost/Found – except Passports	3
Offender Management.....	1
Person Reported Missing.....	7
Police Certificates/Letters	86
Suspicious Person/Vehicle/Property	8
Unfounded.....	10
Wellbeing Check.....	3

Peter STUBBS, Sgt.
Operations NCO i/c St. Stephen Post
Royal Canadian Mounted Police

RESOLUTION NO.: _____

DATE: August 26, 2019

MOVED BY: _____

SECONDED BY: _____

ST. STEPHEN FIRE DEPARTMENT – AERIAL APPARATUS STUDY

THAT the Council of the Town of St. Stephen approves \$5,250.00 (five thousand two hundred and fifty dollars), plus HST, be drawn from the General Operating Reserve for the purpose of engaging a consultant to evaluate the impact that the acquisition of an aerial fire truck (ladder truck) would have to the region outside of the Town's boundaries. The results of this study to be utilized by administration to assist with the identification of potential funding sources.

RESOLUTION NO.: _____

DATE: August 26, 2019

MOVED BY: _____

SECONDED BY: _____

GARCELON CIVIC CENTER POOL – REPLACEMENT LIGHTING SYSTEM

THAT the Council of the Town of St. Stephen approves the release of a tender for the purchase and installation of a replacement lighting system at the Garcelon Civic Center pool with a maximum expenditure of \$60,000 (sixty thousand dollars).

AND THAT funding for the replacement will be from a redirection of funds currently identified as contributions to the General Capital Reserve.

RESOLUTION NO.: _____

DATE: August 26, 2019

MOVED BY: _____

SECONDED BY: _____

APPOINTMENTS - CHARLOTTE COUNTY HOSPITAL FOUNDATION INC.

THAT Amanda Boudreau and Tony Mann be appointed to the Board of Trustees of the Charlotte County Hospital Foundation Inc. for a three (3) year term effective September 1, 2019 and expiring August 31, 2022.

RESOLUTION NO.: _____

DATE: August 26, 2019

MOVED BY: _____

SECONDED BY: _____

ADJOURNMENT
THAT the meeting adjourn.