

TOWN OF ST. STEPHEN
REGULAR COUNCIL
73 MILLTOWN BLVD., SUITE 112
TUESDAY, MAY 24, 2016 @ 7:00 P.M.

1. PRAYER

2. RECORDING OF ATTENDANCE

PRESENT: Deputy Mayor Allan MacEachern (Acting Mayor); Councillors Marg Harding, Mike Booth, Debbie MacDonald, Jim Maxwell and Abby Pond; and Town Clerk Joan Flewelling.

ABSENT: Mayor John Quartermain and Chief Administrative Officer Derek O'Brien.

3. APPROVAL OF AGENDA

AGENDA

Moved by Councillor Maxwell

Seconded by Councillor Harding

112/16 **THAT** the Agenda be approved as circulated. **CARRIED**

4. CONFLICT OF INTEREST

There were no conflicts of interest declared.

5. READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS

Councillor Harding presented a plaque from the Mayor, Councillors and Staff to Councillor Maxwell in recognition of his many years of volunteerism and continued dedication and service to our community.

Councillor Harding noted the following volunteer work:

- long-time member of the Board of Directors of the St. Stephen Rural Cemetery serving as Property Chairman;
- organized and participated in the annual spring cleanups of the Cemetery, consisting of 300 volunteer hours for almost 40 years;
- ongoing weekly mowing at the Cemetery;
- raised the first \$20,000 to erect a Memorial Donation Stone as a fundraiser for the Cemetery, and raised an additional \$20,000 in support of the Cemetery;

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- served on the Chocolate Museum and Chocolate Festival Committees for several years and organized many fundraising events for the Museum, selling many tickets on various baskets.
- organized many pool tournaments at Dooly's over the years for several local charities;
- acted as ticket chairman for the local Shriners Club for 14 years;
- participated in fundraisers for Victoria Lodge No. 26 and has been a very active member for 50 years;
- active supporter of local sports teams and has raised money for local athletes to attend competitions;
- acted as a volunteer driver for Charlotte Dial-A-Ride and Meals on Wheels for a number of years; and
- served on several committees of Kirk McColl United Church.

6. NOTICES OF MOTIONS

No notices of motions.

7. APPROVAL OF COUNCIL MINUTES

REGULAR COUNCIL MEETING

Moved by Councillor Booth

Seconded by Councillor Pond

113/16 **THAT** the Minutes of the Regular Council meeting held on April 25, 2016 be approved as circulated. **CARRIED**

SPECIAL COUNCIL MEETING

Moved by Councillor MacDonald

Seconded by Councillor Pond

114/16 **THAT** the Minutes of the Special Council meeting held on May 8, 2016 be approved as circulated. **CARRIED**

8. ACCOUNTS

STATEMENTS OF REVENUE AND EXPENDITURE

Moved by Councillor Harding

Seconded by Councillor Booth

115/16 **THAT** the Statements of Revenue and Expenditure for both the General Operating Fund and Water and Sewerage Operating Fund to March 31, 2016 be received. **CARRIED**

PAID BILLS

Moved by Councillor Maxwell
Seconded by Councillor Harding

- 116/16 **THAT** the paid bills in the amount of \$1,614,034.00 (one million, six hundred and fourteen thousand, and thirty-four dollars and zero cents) be received. **CARRIED**

9. **COMMUNICATIONS**

COMMUNICATION FOR INFORMATION FILE

Moved by Councillor Pond
Seconded by Councillor Harding

- 117/16 **THAT** Communication for Information, note and file, be adopted. **CARRIED**

COMMUNICATION FOR ACTION

No communication for action.

10. **APPROVAL OF COMMITTEE MINUTES**

COMMITTEES MEETING

Moved by Councillor Booth
Seconded by Councillor Maxwell

- 118/16 **THAT** the Minutes of the Committees meeting – Finance and Administration; Public Works; Police and Fire; Property, By-Laws and Environment; Parks and Recreation; and Planning, Promotion and Tourism held on May 11, 2016 be approved as circulated. **CARRIED**

PLANNING ADVISORY COMMITTEE MEETING

Moved by Councillor Harding
Seconded by Councillor Pond

- 119/16 **THAT** the Minutes of the Planning Advisory Committee meeting held on March 2, 2016 and approved at its meeting on May 4, 2016 be accepted. **CARRIED**

11. **STAFF REPORTS**

STAFF REPORTS

Moved by Councillor Maxwell
Seconded by Councillor Harding

- 120/16 **THAT** the following staff reports for the month of April 2016 be adopted: Chief Administrative Officer; Public Works Department; Parks and Recreation Department; Fire Department; By-Laws and Building Inspection Services; Property Management Services; Development Office; and the Garcelon Civic Center. **CARRIED**

12. UNFINISHED BUSINESS

No unfinished business.

13. CONSIDERATION OF BY-LAWS

No by-laws considered.

14. NEW BUSINESS

ROYAL CANADIAN MOUNTED POLICE – MONTHLY REPORT

Moved by Councillor Harding

Seconded by Councillor Maxwell

121/16 **THAT** the Royal Canadian Mounted Police April 2016 report for the St. Stephen Municipal Post, District # 1, be received for information and filed.

CARRIED

OUT-OF-PROVINCE TRAVEL: FIREFIGHTERS

Moved by Councillor Councillor Booth

Seconded by Councillor Councillor Harding

122/16 **THAT** the Council of the Town of St. Stephen approves the out-of-province travel for three (3) firefighters to attend the Fire Department Information Conference at Acadia University, Wolfville, NS from June 3 – 5, 2016. **CARRIED**

DEMOLITION – 19 RIVERSIDE DRIVE

Moved by Councillor MacDonald

Seconded by Councillor Harding

123/16 **THAT** the Council of the Town of St. Stephen declares 19 Riverside Drive (PID # 01308584), Town of St. Stephen, to be unsightly as outlined in The Town of St. Stephen's By-Law No. S-12, "A By-Law Respecting Dangerous or Unsightly Premises".

AND THAT Council authorizes the engagement of Disher Homes Ltd. of Dufferin, NB, to demolish the building in the unbudgeted amount of \$6,800.00 (six thousand, eight hundred dollars), plus HST, being the low quote of the four (4) quotes received.

CARRIED

DEMOLITION – 7 CHURCH STREET

Moved by Councillor MacDonald
Seconded by Councillor Harding

124/16 **THAT** the Council of the Town of St. Stephen declares 7 Church Street (PID # 01308857), Town of St. Stephen, to be unsightly as outlined in The Town of St. Stephen's By-Law No. S-12, "A By-Law Respecting Dangerous or Unsightly Premises".

AND THAT Council authorizes the engagement of Disher Homes Ltd. of Dufferin, NB, to demolish the building in the unbudgeted amount of \$6,400.00 (six thousand, four hundred dollars), plus HST, being the low quote of the four (4) quotes received.

CARRIED

PLACEMENT OF BISTRO TABLES AND CHAIRS – SOMETHING'S BREWING CAFÉ

Moved by Councillor Maxwell
Seconded by Councillor Harding

125/16 **THAT** the Council of the Town of St. Stephen grants permission to *Something's Brewing Café* located at 140 Milltown Boulevard for the placement of two (2) bistro style tables and four (4) chairs on the sidewalk in front of the business. **CARRIED**

DECK EXPANSION – SOMETHING'S BREWING CAFÉ

Moved by Councillor Pond
Seconded by Councillor Booth

126/16 **THAT** the Council of the Town of St. Stephen grants permission to *Something's Brewing Café* located at 140 Milltown Boulevard to expand its deck at the rear of the building, located on Town-owned property, by an additional 14 feet by 16 feet adjacent to the existing deck as outlined on the plan presented to Council at its Committees meeting on May 11, 2016 with the following conditions:

- 1) the Town may request removal at its discretion;
- 2) any damage to Town property will be the responsibility of Something's Brewing Café; and
- 3) the same conditions as outlined in Resolution # 189/15 passed at a Regular Session of Council on July 27, 2015 remain in effect when serving alcohol. **CARRIED**

RE-APPOINTMENTS AND APPOINTMENT - CHARLOTTE COUNTY HOSPITAL FOUNDATION INC.

Moved by Councillor Harding

Seconded by Councillor Maxwell

127/16 **THAT** Steven Backman, Richard MacMillan, John Stewart, and Samantha Kinney be re-appointed to the Board of Trustees of the Charlotte County Hospital Foundation Inc. for a three (3) year term retroactive to May 1, 2016 and expiring April 30, 2019.

AND THAT Fred Peddie be appointed to the Board of Trustees of the Charlotte County Hospital Foundation Inc. for a three (3) year term retroactive to May 1, 2016 and expiring April 30, 2019. **CARRIED**

Councillor Harding voting in favour of the motion.

Councillor Booth voting in favour of the motion.

Councillor MacDonald voting in favour of the motion.

Councillor Maxwell voting in favour of the motion.

Councillor Pond voting against the motion.

APPROVAL OF SKATEBOARD PARK PLAN – ST. STEPHEN KIWANIS CLUB

Moved by Councillor Booth

Seconded by Councillor MacDonald

128/16 **WHEREAS** the Council of the Town of St. Stephen at its Regular Session on January 25, 2016 accepted in principle a skateboard park to be located in the parking lot of the Border Community Area Arena by the St. Stephen Kiwanis Club contingent on Council approval of conceptual drawings.

NOW THEREFORE BE IT RESOLVED that the Council of the Town of St. Stephen approves the plan designed by Canadian Ramp Company of Oakville, Ontario, and presented to Council at its Committees meeting on May 11, 2016. **CARRIED**

OUT-OF-PROVINCE TRAVEL: GARCELON CIVIC CENTER MAINTENANCE STAFF

Moved by Councillor MacDonald

Seconded by Councillor Harding

129/16 **THAT** the Council of the Town of St. Stephen approves the out-of-province travel for three (3) maintenance staff at the Garcelon Civic Center to attend the Maritime Arena Operations Institute (MAOI) Level 1 course at the CARI Complex, Charlottetown, PEI from June 13 – 16, 2016. **CARRIED**

APPROVAL OF EVENT – CHOCOLATE FESTIVAL INC. (MASCOT UNVEILING)

Moved by Councillor Maxwell
Seconded by Councillor Booth

- 130/16 **THAT** the Council of the Town of St. Stephen grants permission to Chocolate Festival Inc. to host The Great Chocolate Moose and Tiffany “Mascot Unveiling” on Saturday, June 11, 2016 at the David Alison Ganong Chocolate Park, which includes a fundraising barbecue at 11:00 a.m. and music between 11:00 a.m. – 3:00 p.m. **CARRIED**

APPROVAL OF EVENT – BOYS AND GIRLS CLUB OF CHARLOTTE COUNTY (RACE FOR KIDS)

Moved by Councillor Harding
Seconded by Councillor Booth

- 131/16 **THAT** the Council of the Town of St. Stephen grants permission to the Boys and Girls Club of Charlotte County (the Club) to host its five kilometres fundraiser “Race for Kids” on sidewalks throughout Town on Saturday, June 4, 2016 beginning at the David Alison Ganong Chocolate Park, which includes music in the park between 9:30 a.m. – 10:30 a.m., and contingent on receipt by the Town of the Club’s Certificate of Insurance. **CARRIED**

RE-APPOINTMENT – ST. CROIX PUBLIC LIBRARY BOARD

Moved by Councillor Booth
Seconded by Councillor Maxwell

- 132/16 **THAT** Mary Hill be re-appointed to the Board of Trustees of the St. Croix Public Library for a two (2) year term effective June 1, 2016 and expiring May 31, 2018. **CARRIED**

Councillor Harding voting in favour of the motion.
Councillor Booth voting in favour of the motion.
Councillor MacDonald voting in favour of the motion.
Councillor Maxwell voting in favour of the motion.
Councillor Pond voting against the motion.

15. **REPORTS OF MAYOR AND COUNCILLORS**

Councillor Pond

- Attended all Town meetings.
- Attended NB Tourism’s spring launch.
- Attended a BIA meeting.
- Attended a Tourism and Promotion Action Committee
- Attended a 506 Festival meeting.

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- Stated it was a great pleasure to serve on Council and extended best wishes to the incoming Council and recommended they continue with fiscal responsibilities.

Councillor Harding

- Stated that Council worked well together during the past four years and got the Garcelon Civic Center completed.
- Extended best wishes to the current Council and the incoming Council and pleased with her re-election.

Councillor MacDonald

- Very pleased with the accomplishments of Council during the past four years.
- Attended all Town meetings.
- Extended best wishes to the incoming Council and is hopeful they will support new initiatives.

Councillor Maxwell

- Very pleased with the plaque presentation tonight in recognition of many years of volunteer work.
- Congratulated the newly elected Council and thanked Mayor Quartermain for the past four years.
- Thanked a number of people as follows:
 - CAO Derek for the great job he is doing;
 - Town office staff for all the courtesies extended to him during the past nine years on Council;
 - Joan for her dedication as Town Clerk;
 - Mike O'Connell as Director of Parks and Recreation, and all Garcelon Civic Center staff;
 - Jennifer, the Town's Horticulturist and her students who make the Town look great;
 - RCMP and the Fire Department;
 - Lee Johnson as Director of Operations and the Public Works Department;
 - All the volunteers who serve on the many boards and committees for the Town;
 - St. Croix Courier, The Tide and the Telegraph Journal; and
 - All citizens who voted for him which allowed him to serve on Council for nine years and found it to be an honour and privilege.

Councillor Booth

- Very busy with the greenhouses since April 1st.
- Had a good four years on Council which were constructive seeing the Garcelon Civic Center to completion and changing Chief Administrative Officers.
- Extended best wishes to the incoming Council.

Deputy Mayor MacEachern (Acting Mayor)

- Thanked Mayor John Quartermain for his dedication during the past four years.
- Thanked the current Council for their dedication during the past four years.
- Welcomed the incoming Council.
- Stated that great things have developed during the current Council's mandate and more is anticipated in the future.
- Attended Norma Caswell's 80th birthday party at the Kirk McColl church hall.
- Attended Diana Boyd's 90th birthday party at the Kirk McColl church hall.
- Attended Future St. Stephen meetings.
- Announced the following:
 - Business Bliss at the Garcelon Civic Center on Saturday, May 28, 2016;
 - Community prayer service in the David Alison Ganong Chocolate Park on Sunday, May 29, 2016 @ 7:00 p.m.; and
 - Oaths of Office ceremony and Special Council meeting will take place at the Garcelon Civic Center on Monday, May 30, 2016 @ 7:00 p.m.

16. QUESTION PERIOD

Questions/comments from Kathy Bockus, reporter with the *Saint Croix Courier* were addressed by Deputy Mayor MacEachern (Acting Mayor) and the Town Clerk. In particular, the questions/comments referred to the following:

- Clarification on the conditions placed last year when alcohol is served on the rear deck of Something's Brewing Café.
- Clarification on whether or not the new Operations/Maintenance Coordinator would be one (1) of the three (3) maintenance staff travelling out-of-province to attend a conference in PEI.

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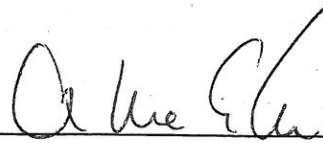
17. ADJOURNMENT

ADJOURNMENT

Moved by Councillor Pond

Seconded by Councillor Harding

133/16 THAT the meeting adjourn at 7:30 p.m. CARRIED



Acting Mayor



Town Clerk