

TOWN OF ST. STEPHEN
REGULAR COUNCIL
73 MILLTOWN BLVD., SUITE 112
TUESDAY, MAY 23, 2017 @ 7:00 P.M.

1. PRAYER

Mayor MacEachern called upon Pastor Carlos Concepcion to administer a prayer.

2. RECORDING OF ATTENDANCE

PRESENT: Mayor Allan MacEachern; Deputy Mayor Jason Carr; Councillors Marg Harding, Ghislaine Wheaton, David Hyslop, Phil Chisholm, and Ken Parker; Chief Administrative Officer Derek O'Brien; and Town Clerk Joan Flewelling.

3. APPROVAL OF AGENDA

AGENDA

Moved by Councillor Hyslop
Seconded by Councillor Harding

109/17 **THAT** the Agenda be approved as circulated. **CARRIED**

4. CONFLICT OF INTEREST

There were no conflicts of interest declared.

5. READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS

(a) Disability Awareness Week (May 28 – June 3, 2017) - Proclamation

Mayor MacEachern proclaimed the week of May 28 to June 3, 2017 as "Disability Awareness Week":

Whereas, the Town of St. Stephen is committed to assisting citizens with disabilities to participate fully in our community, and

Whereas, many persons living with disabilities face barriers in the areas of employment, access to information, transportation, housing, education, recreation, and other disability-related supports; and

Whereas, we believe that more citizens with disabilities should have the chance to access disability related supports to improve their opportunities in New Brunswick; and

Whereas, we support the theme: "***We need in!***";

Now Therefore Be It Known That I, Allan MacEachern, Mayor of the Town of St. Stephen, do hereby request the citizens of St. Stephen to join with our Council in recognizing persons with disabilities and their role in our community by the observance of Disability Awareness Week, May 28th to June 3rd, 2017.

6. NOTICES OF MOTIONS

There were no notices of motions.

7. APPROVAL OF COUNCIL MINUTES

REGULAR COUNCIL MEETING

Moved by Councillor Wheaton
Seconded by Councillor Chisholm

110/17 **THAT** the Minutes of the Regular Council meeting held on April 24, 2017 be approved as circulated. **CARRIED**

SPECIAL COUNCIL MEETING

Moved by Councillor Harding
Seconded by Deputy Mayor Carr

111/17 **THAT** the Minutes of the Special Council meeting held on May 11, 2017 be approved as circulated. **CARRIED**

8. ACCOUNTS

STATEMENTS OF REVENUE AND EXPENDITURE

Moved by Councillor Parker
Seconded by Councillor Chisholm

112/17 **THAT** the Statements of Revenue and Expenditure for both the General Operating Fund and Water and Sewerage Operating Fund to February 28, 2017 be received. **CARRIED**

PAID BILLS

Moved by Councillor Chisholm
Seconded by Councillor Harding

- 113/17 **THAT** the paid bills in the amount of \$1,197,249.54 (one million, one hundred and ninety-seven thousand, two hundred and forty-nine dollars and fifty-four cents) be received. **CARRIED**

9. **COMMUNICATIONS**

COMMUNICATION FOR INFORMATION

COMMUNICATION FOR INFORMATION FILE

Moved by Councillor Hyslop
Seconded by Deputy Mayor Carr

- 114/17 **THAT** Communication for Information, note and file, be adopted. **CARRIED**

COMMUNICATION FOR ACTION

No communication for action.

10. **APPROVAL OF COMMITTEE MINUTES**

COMMITTEE OF COUNCIL MEETING

Moved by Councillor Chisholm
Seconded by Deputy Mayor Carr

- 115/17 **THAT** the Minutes of the Committee of Council meeting held on April 24, 2017 be approved as circulated. **CARRIED**

COMMITTEES MEETING

Moved by Councillor Parker
Seconded by Councillor Harding

- 116/17 **THAT** the Minutes of the Committees meeting – Finance and Administration; Public Works; Police and Fire; Property, By-Laws and Environment; Parks and Recreation; and Planning, Promotion and Tourism held on May 10, 2017 be approved as circulated. **CARRIED**

11. **STAFF REPORTS**

STAFF REPORTS

Moved by Councillor Hyslop
Seconded by Councillor Chisholm

- 117/17 **THAT** the following staff reports for the month of April 2017 be adopted: Chief Administrative Officer; Public Works Department; Parks and Recreation Department; Fire Department; By-Laws and Building Inspection Services; Development / Property Management Office; and Garcelon Civic Center. **CARRIED**

12. UNFINISHED BUSINESS

No unfinished business.

13. CONSIDERATION OF BY-LAWS

BY-LAW NO. A-11 - "A BY-LAW TO REPEAL A BY-LAW RESPECTING THE ADVISING COMMISSION OF THE TOWN OF ST. STEPHEN'S GARCELON CIVIC CENTER" – SECOND READING – READING IN ITS ENTIRETY

Moved by Councillor Chisholm

Seconded by Councillor Harding

118/17

THAT By-Law No. A-11 – "A By-Law to Repeal a By-Law Respecting the Advising Commission of the Town of St. Stephen's Garcelon Civic Center" – be given Second Reading – Reading in its Entirety. **CARRIED**

14. NEW BUSINESS

ROYAL CANADIAN MOUNTED POLICE – MONTHLY REPORT

Moved by Councillor Wheaton

Seconded by Councillor Harding

119/17

THAT the Royal Canadian Mounted Police April 2017 report for the St. Stephen Municipal Post, District # 1, be received for information and filed. **CARRIED**

CANADA 1ST BASKETBALL INC. – PARTNERSHIP AGREEMENT

Moved by Councillor Parker

Seconded by Deputy Mayor Carr

120/17

WHEREAS Canada 1st Basketball Inc. has applied to the Fundy Community Foundation for funding to assist with the cost of a development plan to establish and develop a heritage basketball museum around the nucleus of the oldest existing basketball floor in the world where one of the first places basketball was ever played in Canada in 1893 in a building located at 7 King Street;

AND WHEREAS a requirement of the funding application is to establish a partnership with a Registered Charitable Organization who would act as a "sponsor";

AND WHEREAS the Council of the Town of St. Stephen agreed, following a presentation at its Regular Session on April 24, 2017 by the President of Canada 1st Basketball Inc., to act as a "sponsor";

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to sign the Partnership Agreement with Canada 1st Basketball Inc. retroactively to April 24, 2017, and in the form presented to Council. **CARRIED**

CANADA 1st BASKETBALL INC. - COMMITTEE OF COUNCIL

Moved by Councillor Wheaton

Seconded by Councillor Hyslop

- 121/17 **THAT** the Council of the Town of St. Stephen approves Canada 1st Basketball Inc. as a Committee of Council and as such, is to be covered under the Town's insurance for Comprehensive General Liability and for Public Officers Liability, and at least one (1) member of Council shall be appointed to the Committee.

AND THAT the Committee assumes the responsibility to provide updates and financial statements to the Chief Administrative Officer. **CARRIED**

CANADA 1st BASKETBALL INC. COMMITTEE - COUNCIL APPOINTEE

Moved by Councillor Parker

Seconded by Councillor Harding

- 122/17 **THAT** the Council of the Town of St. Stephen appoints Councillor David Hyslop to act as its member on the Canada 1st Basketball Inc. Committee. **CARRIED**

TOWN-OWNED SURPLUS PROPERTIES – PID #'s 01301563 AND 01301951 (38-42 KING STREET); 01301506 (46 KING STREET); AND 01301787 AND 01301712 (48-52 KING STREET); 01305705 (120 MILLTOWN BOULEVARD); 01305812 (128-130 MILLTOWN BOULEVARD); AND 01305945 AND 01306786 (136 MILLTOWN BOULEVARD)

Moved by Deputy Mayor Carr

Seconded by Councillor Hyslop

- 123/17 **THAT** the Council of the Town of St. Stephen declares the following town-owned properties to be surplus properties:

- 38-42 King Street and identified as PID #'s 01301563 and 01301951;
- 46 King Street and identified as PID # 01301506;
- 48-52 King Street and identified as PID #'s 01301787 and 01301712;
- 120 Milltown Boulevard and identified as PID # 01305705;
- 128-130 Milltown Boulevard and identified as PID # 01305812;
- 136 Milltown Boulevard and identified as PID #'s 01305945 and 01306786

AND THAT the Council directs the Chief Administrative Officer to post them as two (2) blocks of surplus properties, being 38-42 King Street, 46 King Street, and 48-52 King Street as one (1) block, and 120 Milltown Boulevard, 128-130 Milltown Boulevard, and 136 Milltown Boulevard as one (1) block in order to entertain offers to purchase. **CARRIED**

PLACEMENT OF BISTRO TABLES AND CHAIRS – SOMETHING’S BREWING CAFÉ

Moved by Councillor Harding

Seconded by Councillor Wheaton

- 124/17** **THAT** the Council of the Town of St. Stephen grants permission to *Something’s Brewing Café* located at 140 Milltown Boulevard for the placement of two (2) bistro style tables and four (4) chairs on the sidewalk in front of the business. **CARRIED**

PLACEMENT OF BENCH – KING STREET

Moved by Councillor Wheaton

Seconded by Councillor Harding

- 125/17** **THAT** the Council of the Town of St. Stephen grants permission for the placement of a bench as requested by the Hon. John B. Ames, MLA for Saint Croix, donated by Sticks and Stones Fabricating Inc., and installed by the town, on either side of King Street, in the vicinity of the St. Stephen Elementary School crosswalk, in recognition of Dot Larsen’s many years of dedicated crosswalk guard service. **CARRIED**

OUT-OF-PROVINCE TRAVEL: GARCELON CIVIC CENTER MAINTENANCE STAFF

Moved by Deputy Mayor Carr

Seconded by Councillor Chisholm

- 126/17** **THAT** the Council of the Town of St. Stephen approves the out-of-province travel for three (3) maintenance staff at the Garcelon Civic Center, Jeremy McShane, Dan Hovey, and Jason Gowan, to attend the Maritime Arena Operations Institute course at the Bell Aliant Centre, Charlottetown, PEI from June 12 – 15, 2017. **CARRIED**

APPROVAL OF EVENT – INTERNATIONAL HOMECOMING FESTIVAL

Moved by Councillor Harding

Seconded by Deputy Mayor Carr

- 127/17** **THAT** the Council of the Town of St. Stephen grants permission to the International Homecoming Festival Committee to hold its 44th annual festival from Wednesday, August 9 to Sunday, August 13, 2017. **CARRIED**

APPROVAL OF EVENT – RALLY IN THE ST. CROIX VALLEY – 6th ANNUAL MOTORCYCLE RALLY

Moved by Councillor Parker

Seconded by Councillor Hyslop

- 128/17** **THAT** the Council of the Town of St. Stephen grants permission to Rally in the St. Croix Valley to hold its 6th Annual Motorcycle Rally from Friday, August 4 to Sunday, August 6, 2017, and acknowledges receipt of its Certificate of Insurance.

AND THAT permission is granted for the following:

- placement of an off-site sign at the corner of Queen Street West and King Street (on the property located at 130 King Street), so placed as to not obstruct traffic, and the sign permit fee shall be waived with the completion of an application;
- vendor licenses for the weekend shall be waived with a full list of vendors submitted to the town; and,
- hold outdoor music concerts in the parking lot of the St. Stephen Legion on Friday, August 4th from 4:00 p.m. to 12 midnight and Saturday, August 5th from 2:00 p.m. to 12 midnight. **CARRIED**

EASTERN CHARLOTTE WATERWAYS INC. – PARTNERS FOR CLIMATE PROTECTION

Moved by Councillor Hyslop

Seconded by Councillor Chisholm

129/17

THAT the Council of the Town of St. Stephen endorses the recommendation by Eastern Charlotte Waterways Inc., and the Partners for Climate Protection Program, of committing to reducing its greenhouse gas emissions from its municipal operations by thirty percent (30%) below 2015 levels (the baseline year) by the year 2030;

AND THAT the Council will continue to partner with Eastern Charlotte Waterways Inc. for the development of the town's Local Action Plan, contingent upon successful funding applications;

AND FURTHER THAT the Council encourages the community (residents, businesses, institutions and industry), voluntarily, to reduce emissions by thirty percent (30%) below 2015 levels by 2030 as recommended by the Partners for Climate Protection Program, and if so chooses to participate, may wish to revise its target during the development of its Local Action Plan. **CARRIED**

REAPPOINTMENTS – ST. CROIX PUBLIC LIBRARY BOARD

Moved by Councillor Wheaton

Seconded by Deputy Mayor Carr

130/17

THAT Kathy Mallory be reappointed to the Board of Trustees of the St. Croix Public Library for a three (3) year term effective June 1, 2017 and expiring May 31, 2020;

AND THAT Jane Lindsay be reappointed to the Board of Trustees of the St. Croix Public Library for a one (1) year term effective July 1, 2017 and expiring June 30, 2018. **CARRIED**

15. REPORTS OF MAYOR AND COUNCILLORS

Deputy Mayor Carr

- Attended all Town meetings.
- Attended the Job Fair at the Garcelon Civic Center.
- Attended a wine and cheese reception for a potential new doctor.
- Attended the ceremony for Dot Larsen at the Garcelon Civic Center in recognition of her 30 years of dedicated service as the SSES crosswalk guard.
- Attended the unveiling of the new exhibit at The Chocolate Museum.
- Worked a shift in the Town's booth at the Kiwanis Trade Show.
- Attended the Greater St. Stephen Sports Wall of Fame ceremony and dinner at the Garcelon Civic Center and commended the organizing committee for a job well done.
- Attended the funding announcement for future paving of portions of Route 3 and Route 630.

Councillor Hyslop

- Attended all Town meetings.
- Attended a Public Works working group meeting.
- Attended the ceremony for Dot Larsen at the Garcelon Civic Center in recognition of her 30 years of dedicated service as the SSES crosswalk guard.
- Attended a wine and cheese reception for a potential new doctor.
- Worked a shift in the Town's booth at the Kiwanis Trade Show.
- Attended the Job Fair at the Garcelon Civic Center.
- Attended a Charlotte County Museum board meeting and the museum plans to open for the season on July 1st.
- Ongoing participation in the Canada 150 walk challenge at the Garcelon Civic Center.
- Appreciates being kept informed from Council members on comments/concerns received from residents with respect to Public Works matters.

Councillor Wheaton

- Attended all Town meetings.
- Volunteered at the Job Fair at the Garcelon Civic Center on behalf of The Chocolate Museum.
- Accompanied a potential new doctor around the town and attended a wine and cheese reception.
- Attended the IWK dinner and auction.

- Attended the unveiling of the new exhibit at The Chocolate Museum.
- Attended a Milltown Development Committee meeting.
- Volunteered at the IWK Carnival held at the Garcelon Civic Center.
- Attended a Chocolate Museum Operating Committee meeting.
- Attended the funding announcement for future paving of portions of Route 3 and Route 630.
- Attended the Greater St. Stephen Sports Wall of Fame ceremony and dinner at the Garcelon Civic Center and commended the organizing committee for a job well done.
- Attended the ceremony for Dot Larsen at the Garcelon Civic Center in recognition of her 30 years of dedicated service as the SSES crosswalk guard.
- Ongoing participation in the Canada 150 walk challenge at the Garcelon Civic Center.

Councillor Parker

- Attended all but one Town meetings.
- Unable to attend the AGM of the Charlotte Coastal Region Tourism Association and met with its Executive Director, Abby Pond, as a follow up.
- Attended the funding announcement for future paving of portions of Route 3 and Route 630.
- Met with the Town's Building Inspector.
- Worked a shift in the Town's booth at the Kiwanis Trade Show.
- Replied to many phone calls from residents with respect to spring cleanup.

Councillor Harding

- Attended all Town meetings.
- Joined the Fire Chief and the CAO in a meeting with the CAO of St. Andrews to discuss the possibility of sharing a fire truck.
- Worked a shift in the Town's booth at the Kiwanis Trade Show.
- Attended a wine and cheese reception for a potential new doctor.
- Attended a Milltown Development Committee meeting.
- Attended the ceremony for Dot Larsen at the Garcelon Civic Center in recognition of her 30 years of dedicated service as the SSES crosswalk guard.
- Meet regularly with the RCMP and advised Council to provide her with any concerns and she will address them.

Councillor Chisholm

- Attended all Town meetings.
- Worked a double shift in the Town's booth at the Kiwanis Trade Show.
- Attended a wine and cheese reception for a potential new doctor.

- Attended the Greater St. Stephen Sports Wall of Fame ceremony and dinner at the Garcelon Civic Center and thanked the following sponsors: Arauco, RBC, Smet Monuments and the town; and further thanked the members of the organizing committee for a job well done: Mike O'Connell, Joe Peters, Donnie Walker, Jamie Waycott, Linda Lowe, John Hyslop, and in particular, Jeff McGinn who created all of the amazing artwork.

Mayor MacEachern

- Attended the unveiling of the new exhibit at The Chocolate Museum.
- Worked a shift in the Town's booth at the Kiwanis Trade Show.
- Attended a sea cadets ceremony in St. Andrews.
- Attended the Greater St. Stephen Sports Wall of Fame ceremony and dinner at the Garcelon Civic Center and commended the organizing committee for a job well done.
- Attended the Educational Turnaround Achievement Awards ceremony.
- Attended the RCMP Police Week barbecue in St. George.
- Attended the funding announcement for future paving of portions of Route 3 and Route 630.
- Attended the ceremony for Dot Larsen at the Garcelon Civic Center in recognition of her 30 years of dedicated service as the SSES crosswalk guard.
- Attended a wine and cheese reception for a potential new doctor.
- Looks forward to a meeting with the CEO of Horizon Health.

16. QUESTION PERIOD

There were no questions from the public, and any questions/comments from Kathy Bockus, reporter with the *Saint Croix Courier* and Krisi Marples, editor, of the *Saint Croix Courier*, were addressed by Mayor MacEachern upon adjournment of the meeting.

17. ADJOURNMENT


ADJOURNMENT

Moved by Deputy Mayor Carr
Seconded by Councillor Parker

131/17 **THAT** the meeting adjourn at 7:30 p.m. CARRIED



Mayor



Town Clerk