

TOWN OF ST. STEPHEN
REGULAR COUNCIL
73 MILLTOWN BLVD., SUITE 112
MONDAY, AUGUST 28, 2017 @ 7:00 P.M.

1. PRAYER

Mayor MacEachern called upon Pastor Jody MacBeth to administer a prayer.

2. RECORDING OF ATTENDANCE

PRESENT: Mayor Allan MacEachern; Deputy Mayor Jason Carr; Councillors Marg Harding, Ghislaine Wheaton, David Hyslop, Phil Chisholm, and Ken Parker; Chief Administrative Officer Derek O'Brien; and Town Clerk Joan Flewelling.

3. APPROVAL OF AGENDA

AGENDA

Moved by Councillor Harding

Seconded by Deputy Mayor Carr

180/17 **THAT** the Agenda be approved as circulated. **CARRIED**

4. CONFLICT OF INTEREST

There were no conflicts of interest declared.

5. READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS

- (a) Sovereign's Medal for Volunteers – At the request of the Office of the Secretary to the Governor General, Mayor MacEachern presented Tim Sharpe with a Sovereign's Medal for his volunteer work at the Volunteer Centre of Charlotte County for the past six years.

The Member of Parliament for New Brunswick Southwest, Karen Ludwig, was in attendance and presented Mr. Sharpe with a certificate.

- (b) Prostate Cancer Awareness Month (September) – Proclamation

Mayor MacEachern proclaimed September 2017 as Prostate Cancer Awareness Month:

WHEREAS, prostate cancer is the most common cancer to affect Canadian men;
and

WHEREAS, one in seven Canadian men will be diagnosed with the disease in his lifetime; and

WHEREAS, an estimated 21,600 Canadian men will be diagnosed with prostate cancer this year; and

WHEREAS, the survival rate for prostate cancer can be over 90% when detected early; and

WHEREAS, those with a family history of the disease, or those of African or Caribbean descent, are at a greater risk of developing prostate cancer; and

WHEREAS, Prostate Cancer Canada recommends that men get a PSA test in their 40's to establish their baseline;

THEREFORE, I, Allan MacEachern, Mayor of the Town of St. Stephen, do hereby proclaim **September 2017 as Prostate Cancer Awareness Month** in St. Stephen, NB.

(c) National Coaches Week (September 23 – 30) – Proclamation

Mayor MacEachern proclaimed September 23 – 30, 2017 to be National Coaches Week:

WHEREAS, Coaches across Canada dedicate their time and energy to supporting athletes on and off the field of play;

WHEREAS, Coaches in New Brunswick are integral to the success of the sport system;

WHEREAS, New Brunswick has more than 8,000 coaches, most of whom are volunteers;

WHEREAS, St. Stephen boasts significant athletic talent in a variety of sports and that this is the result of a large number of dedicated and talented volunteer coaches;

WHEREAS, National Coaches Week will focus on putting a spotlight on coaches and will give this largely volunteer, integral part of Canadian sport, a thanks.

NOW THEREFORE BE IT RESOLVED THAT I, Allan MacEachern, Mayor of the Town of St. Stephen, do hereby proclaim September 23rd to 30th, 2017 to be National Coaches Week, and a special thanks to the many coaches for their tremendous positive impact in our community.

6. NOTICES OF MOTIONS

There were no notices of motions.

7. APPROVAL OF COUNCIL MINUTES

REGULAR COUNCIL MEETING

Moved by Councillor Parker

Seconded by Councillor Hyslop

181/17 **THAT** the Minutes of the Regular Council meeting held on July 24, 2017 be approved as circulated. **CARRIED**

8. ACCOUNTS

STATEMENTS OF REVENUE AND EXPENDITURE

Moved by Councillor Harding

Seconded by Councillor Chisholm

182/17 **THAT** the Statements of Revenue and Expenditure for both the General Operating Fund and Water and Sewerage Operating Fund to May 31, 2017 be received. **CARRIED**

PAID BILLS

Moved by Deputy Mayor Carr

Seconded by Councillor Wheaton

183/17 **THAT** the paid bills in the amount of \$1,473,085.49 (one million, four hundred and seventy-three thousand, and eighty-five dollars and forty-nine cents) be received. **CARRIED**

9. COMMUNICATIONS

COMMUNICATION FOR INFORMATION

COMMUNICATION FOR INFORMATION FILE

Moved by Councillor Wheaton

Seconded by Councillor Harding

184/17 **THAT** Communication for Information, note and file, be adopted. **CARRIED**

COMMUNICATION FOR ACTION

No communication for action.

10. APPROVAL OF COMMITTEE MINUTES

COMMITTEES MEETING

Moved by Councillor Hyslop
Seconded by Councillor Parker

- 185/17** **THAT** the Minutes of the Committees meeting – Finance and Administration; Public Works; Police and Fire; Property, By-Laws and Environment; Parks and Recreation; and Planning, Promotion and Tourism held on August 16, 2017 be approved as circulated. **CARRIED**

COMMITTEE OF COUNCIL MEETING

Moved by Councillor Wheaton
Seconded by Councillor Hyslop

- 186/17** **THAT** the Minutes of the Committee of Council meeting held on August 21, 2017 be approved as circulated. **CARRIED**

11. STAFF REPORTS

STAFF REPORTS

Moved by Councillor Harding
Seconded by Councillor Hyslop

- 187/17** **THAT** the following staff reports for the month of July 2017 be adopted: Chief Administrative Officer; Public Works Department; Parks and Recreation Department; Fire Department; By-Laws and Building Inspection Services; Development / Property Management Office; and Garcelon Civic Center. **CARRIED**

12. UNFINISHED BUSINESS

No unfinished business.

13. CONSIDERATION OF BY-LAWS

No by-laws considered.

14. NEW BUSINESS

ROYAL CANADIAN MOUNTED POLICE – MONTHLY REPORT

Moved by Councillor Chisholm
Seconded by Deputy Mayor Carr

- 188/17** **THAT** the Royal Canadian Mounted Police July 2017 report for the St. Stephen Municipal Post, District # 1, be received for information and filed. **CARRIED**

WORKPLACE HEALTH AND SAFETY POLICY

Moved by Councillor Harding
Seconded by Councillor Wheaton

- 189/17 **THAT** the Council of the Town of St. Stephen approves the “Workplace Health and Safety” Policy No. 65 attached. **CARRIED**

ST. STEPHEN FIRE DEPARTMENT – 1953 MACK FIRE TRUCK

Moved by Councillor Harding
Seconded by Councillor Parker

- 190/17 **THAT** the Council of the Town of St. Stephen authorizes the unbudgeted expenditure in the amount of \$7,500.00 (seven thousand, five hundred dollars), plus applicable HST and registration, for the purchase of the 1953 Mack Fire Truck from Raymond Lawson of Beaver Harbour, NB, which was used by the former Milltown Fire Department.

AND THAT the St. Stephen Volunteer Fire Department will contribute to the purchase in the amount of \$2,500.00 (two thousand, five hundred dollars).

AND FURTHER THAT the net expenditure will be covered by an anticipated surplus in the Fire Department’s 2017 General Operating Fund Budget. **CARRIED**

Deputy Mayor Carr voting in favour of the motion.
Councillor Harding voting in favour of the motion.
Councillor Wheaton voting in favour of the motion.
Councillor Chisholm voting in favour of the motion.
Councillor Parker voting in favour of the motion.
Councillor Hyslop voting against the motion.

TRANSFER FROM THE GENERAL OPERATING RESERVE FUND

Moved by Deputy Mayor Carr
Seconded by Councillor Wheaton

- 191/17 **THAT** the amount of \$2,710.83 (two thousand, seven hundred and ten dollars and eighty-three cents) be transferred from the General Operating Reserve Fund to the General Operating Fund for the payment of general operating expenses. **CARRIED**

GARCELON CIVIC CENTER – ROPE STORAGE REEL

Moved by Councillor Wheaton
Seconded by Councillor Chisholm

- 192/17 **THAT** the quote from Aquam Aquatic Specialist Inc. of Montreal, Quebec, for \$2,710.83 (two thousand, seven hundred and ten dollars and eighty-three cents), plus HST, be accepted for the purchase of a rope storage reel at the Garcelon Civic Center. **CARRIED**

GARCELON CIVIC CENTER AND HORIZON HEALTH NETWORK AND NEW BRUNSWICK HEART CENTRE – LETTER OF AGREEMENT

Moved by Councillor Hyslop

Seconded by Deputy Mayor Carr

- 193/17** **THAT** the Council of the Town of St. Stephen approves a two (2) year partnership with Horizon Health Network and New Brunswick Heart Centre for a community based Cardiac Rehabilitation Program at the Garcelon Civic Center effective September 26, 2017 and expiring September 26, 2018.

AND THAT the Council authorizes the Mayor and Town Clerk to sign the Letter of Agreement with Horizon Health Network and New Brunswick Heart Centre in the form presented to Council. **CARRIED**

TOWN OF ST. STEPHEN – PROPOSED FIVE YEAR PLAN 2018 – 2022 – DESIGNATED HIGHWAY PROGRAM

Moved by Councillor Hyslop

Seconded by Councillor Chisholm

- 194/17** **THAT** the Council of the Town of St. Stephen approves the attached Proposed Five Year Plan 2018 – 2022 Designated Highway Program and submits same to the Department of Transportation and Infrastructure to assist the Department in considering request in preparation for the budget process. **CARRIED**

TRANSFER FROM THE GENERAL OPERATING RESERVE FUND

Moved by Councillor Hyslop

Seconded by Councillor Harding

- 195/17** **THAT** the amount of \$8,000.00 (eight thousand dollars) be transferred from the General Operating Reserve Fund to the General Operating Fund for the payment of general operating expenses. **CARRIED**

TOWN GRANT – THE CHARLOTTE COUNTY HOSPITAL FOUNDATION INC.

Moved by Deputy Mayor Carr

Seconded by Councillor Parker

- 196/17** **THAT** the Council of the Town of St. Stephen authorizes an unbudgeted grant in the amount of \$8,000.00 (eight thousand dollars) to The Charlotte County Hospital Foundation Inc. to assist with the development of a health delivery model focused on the needs of Charlotte County. **CARRIED**

**GARCELON CIVIC CENTER – USER AGREEMENT – CHARLOTTE COUNTY
HOCKEY CLUB INC.**

Moved by Deputy Mayor Carr
Seconded by Councillor Hyslop

197/17 **WHEREAS** the Council of the Town of St. Stephen and the Charlotte County Hockey Club Inc. have negotiated terms of a User Agreement in the form presented to Council;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to execute a User Agreement between The Town of St. Stephen and the Charlotte County Hockey Club Inc. for the use of the Garcelon Civic Center retroactive to August 25, 2017 to May 31, 2018, and in the form of agreement presented to Council. **CARRIED**

Deputy Mayor Carr voting in favour of the motion.
Councillor Wheaton voting in favour of the motion.
Councillor Hyslop voting in favour of the motion.
Councillor Chisholm voting in favour of the motion.
Councillor Harding voting against the motion.
Councillor Parker voting against the motion.

**GARCELON CIVIC CENTER – FACILITY SCHEDULING AND MANAGEMENT
SYSTEM**

Moved by Councillor Harding
Seconded by Councillor Chisholm

198/17 **WHEREAS** the Council of the Town of St. Stephen, at its Regular Session on July 28, 2014, approved MaxGalaxy by Maximum Solutions Inc. for the Garcelon Civic Center's facility scheduling and management system;

NOW THEREFORE BE IT RESOLVED THAT the Council authorizes the Mayor and Town Clerk to execute the Renewal Agreement with Maximum Solutions Inc. retroactive to August 1, 2017 and expiring July 31, 2020, in the form presented to Council. **CARRIED**

**GARCELON CIVIC CENTER – CASUAL MAINTENANCE / CUSTODIAL
LABOURER - JOB RECOMMENDATION**

Moved by Councillor Chisholm
Seconded by Councillor Hyslop

199/17 **THAT** Nathan Anderson be offered the position of Casual Maintenance / Custodial Labourer for The Town of St. Stephen's Garcelon Civic Center effective August 29, 2017 with applicable wages and benefits as outlined in the Canadian Union of Public Employees (CUPE) Local Union No. 770 Collective Agreement. **CARRIED**

BY-LAW ENFORCEMENT OFFICER – RENEWAL AGREEMENT

Moved by Councillor Wheaton

Seconded by Deputy Mayor Carr

200/17

WHEREAS the Council of the Town of St. Stephen, at its Regular Session on September 15, 2014, appointed Brent MacDougall of Border Investigations & Security Inc. to be the Town's By-Law Enforcement Officer effective September 16, 2014 and terminating on September 15, 2017;

AND WHEREAS Brent MacDougall shall have all the responsibilities and powers of the By-Law Enforcement Officer as Agent for Border Investigations & Security Inc., in accordance with the Renewal of Articles of Agreement under Contract No. CTOSS14-06 for a one (1) year period effective September 16, 2017 and terminating on September 15, 2018;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to execute the Renewal of Articles of Agreement under Contract No. CTOSS14-06 for By-Law Enforcement Officer Services with Border Investigations & Security Inc., in the form presented to Council. **CARRIED**

ACTING CHIEF ADMINISTRATIVE OFFICER

Moved by Councillor Harding

Seconded by Councillor Parker

201/17

WHEREAS the Director of Operations' job description identifies the Director as the Acting Chief Administrative Officer in the absence of the Chief Administrative Officer;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of St. Stephen appoints Mr. Lee Johnson as the Acting Chief Administrative Officer effective September 1, 2017, and until such time as the vacant position of Chief Administrative Officer is filled, and in accordance with By-Law No. A-10, A By-Law Respecting the Duties and Powers of the Chief Administrative Officer, along with its one amendment By-Law No. A-10.1.

NOW THEREFORE BE IT FURTHER RESOLVED THAT the Council of the Town of St. Stephen approves an increase to his current salary of 10% (ten per cent) for the time period during which he occupies the position of Acting Chief Administrative Officer. **CARRIED**

LICENCE FOR BILLBOARD SIGN

Moved by Councillor Harding

Seconded by Councillor Chisholm

- 202/17** **THAT** the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to execute a Sign Licence Agreement (the "Agreement") with James Garcelon of Toronto, Ontario; Leanne Della Savia of Mississauga, Ontario; and Lisa Blair of Dartmouth, Nova Scotia for the purpose of advancement of the Garcelon Civic Center on a billboard sign located on property at Bayside, New Brunswick and identified as PID # 01233428, for a term of seven (7) years commencing August 29, 2017 and terminating on August 28, 2024, subject to the early termination pursuant to the terms of the Agreement in the form presented to Council. **CARRIED**

PURCHASE AND SALE – PORTION OF PID # 01332667 (RIVERSIDE DRIVE)

Moved by Councillor Wheaton

Seconded by Deputy Mayor Carr

- 203/17** **WHEREAS** the Council of the Town of St. Stephen, at its Regular Session on September 26, 2016, declared a portion of Town-owned property located on Riverside Drive and identified as PID #01332667 to be surplus property, and directed the Chief Administrative Officer to post it as surplus property in order to entertain offers to purchase.

AND WHEREAS the Council of the Town of St. Stephen, at its Regular Session on November 28, 2016, received and accepted the Request for Proposal from Robert Beach in the form presented to Council, and directed the Chief Administrative Officer to request the Town Solicitor prepare a Purchase and Sale Agreement for approval at a future meeting.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to execute the Agreement of Purchase and Sale between The Town of St. Stephen and Robert Leland Beach and Donna Gail Beach, and the said Council authorizes the Mayor and Town Clerk to execute the Deed (Form A13) and HST Certificate, all in the form presented to Council.

NOW THEREFORE BE IT FURTHER RESOLVED THAT the said Council authorizes the Mayor and Town Clerk to set the Closing Date set out in the Agreement of Purchase and Sale at such date as is recommended by the Town Solicitor. **CARRIED**

15. **REPORTS OF MAYOR AND COUNCILLORS**

Deputy Mayor Carr

- Attended all Town meetings.
- Attended the provincial funding announcement for the Rural Lynx bus project.

- Attended NB Day celebrations.
- Interviewed for Future St. Stephen marketing video.
- Attended the opening “Hands across the Border” ceremony of the International Festival on the Ferry Point Bridge.
- Attended the Chicken Bone Gala at the Garcelon Civic Center.
- Attended the International Festival parade.
- Attended the car show in Kent’s parking lot.
- Attended the International Festival fireworks.
- Visited the Charlotte County Museum.
- Attended the NB Trails “Tour 150” send off.
- Attended the community BBQ at the Ganong Nature Park hosted by the Premier.
- Attended the Blue Rodeo concert at the Garcelon Civic Center.

Councillor Hyslop

- Attended the community BBQ at the Ganong Nature Park hosted by the Premier.
- Responded to numerous phone calls with respect to all the street construction.
- Stated the Charlotte County Museum is closed for the season.
- Attended NB Day celebrations.
- Participated in the Rod Wilson memorial golf tournament.
- Attended the Blue Rodeo concert at the Garcelon Civic Center.

Councillor Parker

- Attended the opening “Hands across the Border” ceremony of the International Festival on the Ferry Point Bridge.
- Attended several events during Chocolate Fest and International Festival.
- Attended the community BBQ at the Ganong Nature Park hosted by the Premier.
- Participated in reviewing resumes for the Chief Administrative Officer’s position.
- Met with Elva Hatt, St. Croix Public Library, to discuss cabinets.
- Attended all Town meetings.
- Attended the Blue Rodeo concert at the Garcelon Civic Center.

Councillor Wheaton

- Attended all Town meetings.
- Attended the provincial funding announcement for the Rural Lynx bus project.
- Visited the Charlotte County Animal Shelter with her granddaughter.
- Attended a Tourism and Promotion Action Committee meeting.

- Attended a Christmas Event Planning meeting with BIA and Chamber of Commerce representatives and plans are well underway.
- Attended a Southwest New Brunswick Transit Authority Inc. meeting in St. George and the plan is to have the bus service in place by the middle of September.
- Enjoyed the International Festival parade and fireworks display.
- Enjoyed the community BBQ at the Ganong Nature Park hosted by the Premier.
- Attended a number of the summer musical concerts in Chocolate Park.
- Visited the new Kiwanis Skateboard Park which appears to be well-utilized.

Councillor Harding

- Attended all Town meetings.
- Attended the opening “Hands across the Border” ceremony of the International Festival on the Ferry Point Bridge.
- Visited the beer tents during the International Festival.
- Participated in reviewing resumes for the Chief Administrative Officer’s position.
- Enjoyed the Blue Rodeo concert at the Garcelon Civic Center and has a better opinion now of the Civic Center than in past years.

Councillor Chisholm

- Met with representatives of Stantec who were very impressed with the community.
- Participated in interviews for the Casual Maintenance/Custodial Labourer position at the Garcelon Civic Center.
- Participated in the Rod Wilson memorial golf tournament.
- Attended the opening “Hands across the Border” ceremony of the International Festival on the Ferry Point Bridge.
- Attended the community BBQ at the Ganong Nature Park hosted by the Premier.
- Visited the new Kiwanis Skateboard Park which appears to be well-utilized.
- Participated in reviewing resumes for the Chief Administrative Officer’s position.
- Thanked the many staff and volunteers who made the Blue Rodeo concert at the Garcelon Civic Center a great success.

Mayor MacEachern

1. Attended the Blue Rodeo concert and thanked the many volunteers who made it happen.
2. Very pleased with the new sound panels and ice surface floor cover at the Garcelon Civic Center.

3. Attended the opening "Hands across the Border" ceremony of the International Festival on the Ferry Point Bridge.
4. Attended and participated in many events during Chocolate Fest and International Festival.
5. Attended the community BBQ at the Ganong Nature Park hosted by the Premier.
6. Met with the Premier and his cabinet at the Garcelon Civic Center.
7. Participated in the NB Trails "Tour 150" send off.
8. Attended at Kingsbrae Garden with the "Chocolate Mousse" to celebrate "Lady Bug's" birthday.
9. Attended the provincial funding announcement for the Rural Lynx bus project.

16. QUESTION PERIOD

There were no questions from the public and any questions/comments from Krisi Marples, editor of *The Saint Croix Courier* and *Courier Weekend*, and Kate Scott, reporter with *The Saint Croix Courier* and *Courier Weekend*, were addressed by Mayor MacEachern upon adjournment of the meeting.

17. ADJOURNMENT


ADJOURNMENT

Moved by Councillor Hyslop
Seconded by Councillor Chisholm

204/17 THAT the meeting adjourn at 7:50 p.m. CARRIED



Mayor



Town Clerk



TOWN OF ST. STEPHEN

POLICY

Title: **Workplace Health and Safety**

Policy No. 65

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Effective Date: August 28, 2017

Approved by Council: August 28, 2017

PURPOSE:

It is the policy of the Town of St. Stephen (the "town") to aim at providing an injury and accident free workplace. The town recognizes that all work related injuries and illnesses are preventable and that the key to success is the ongoing development and implementation of a health and safety program, and a proactive role in health and safety education which shall include the involvement and cooperation of management, supervisors and employees.

The town will develop, implement and enforce such policies and procedures that promote and provide a healthier and safer work environment. The town will act in compliance with all local, federal and provincial workplace health and safety legislation, including the *New Brunswick Occupational Health and Safety Act*, and all internal policies and procedures.

PROCEDURE:

Supervision:

Managers and supervisors will be trained and responsible for ensuring that the employees under their supervision follow this Policy, the town's Health and Safety Program, internal rules and procedures, and all other legislation. They will be accountable for providing a safe work environment and enforcing safe work procedures and practices. Management and supervisors will lead and demonstrate their commitment to health and safety by example, and have the responsibility to ensure that the employees have the necessary equipment, knowledge and training to carry out their duties safely.

Cooperation:

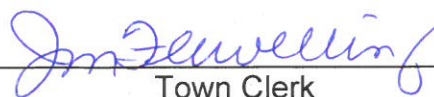
The town, through all levels of management, will co-operate with the Joint Health and Safety Committee and employees to create a healthy and safe work environment.

Town employees will be required to support their Department's health and safety initiatives and to co-operate with their Joint Health and Safety Committee and with others exercising authority under the applicable laws, such as WorkSafe NB.

Involvement:

It is the duty of each employee to report to his/her supervisor, manager or member of the Joint Health and Safety Committee as soon as possible, any hazardous conditions, injury, accident or illness related to the workplace. Employees are encouraged and supported to play an active role in the development of the town's Health and Safety program by offering suggestions or ideas. Also, employees must protect their health and safety by complying with applicable Acts and Regulations and by following policies, procedures, rules and instructions as prescribed by the town.

Approved:

A handwritten signature in blue ink, appearing to read "Jim Jewelling", is written over a horizontal line.

Town Clerk

TOWN OF ST. STEPHEN

DESIGNATED HIGHWAYS **FIVE YEAR PRIORITIES**

Year 2018

DTI Portion:

- Milltown Boulevard - Pleasant to Milltown Customs (approx. 300 metres)
 - Curb and Gutter both sides, storm sewer improvements, convert existing parking to parallel parking. (Estimate: \$265,000 + HST)

- Milltown Boulevard – Hawthorne to Boundary (approx. 700 metres)
 - Mill and seal full width. (Estimate: \$172,000 + HST)

Total DTI Portion: \$437,000

Year 2019

DTI Portion:

- Milltown Boulevard – Boundary to Hill (approx. 870 metres)
 - Add curb and gutter both sides (770m) and curb and gutter one side (100m), storm sewer improvements. (Estimate: \$520,000 + HST)

Total DTI Portion: \$520,000

Municipal Portion:

- Milltown Boulevard – Boundary to Hill (approx. 770 metres)
 - Replace sidewalk behind to new curb and gutter. (Estimate: \$175,000 + HST)

Total Municipal Portion: \$175,000

Year 2020

DTI Portion:

- Milltown Boulevard – Boundary to Milltown Customs (approx. 1950 metres)
 - Mill and seal full width. (Estimate: \$478,000 + HST)

Total DTI Portion: \$478,000

Year 2021

DTI Portion:

- Church Street – Milltown Boulevard to Railway (approx. 1200 metres)
 - Mill & Seal - Church Street - Milltown Blvd. to Railway
 - Curb - Queensway to Railway, north side
 - Curb - Brewers Lane to Railway, south side
 - Add storm sewer where needed for adequate drainage.

Total DTI Portion: \$940,000

Year 2022

DTI Portion:

- Pleasant Street – Milltown Boulevard to Town Limit (approx. 1760 metres)
 - Curb - Pleasant St. - Milltown Blvd. to Spring St., north side (2700 metres)
 - Curb - Pleasant St. - Spring St. to Town limit (1510 metres)
 - Storm sewer (as required) - Spring St. to Town limit (15100 metres)

Total DTI Portion: \$1,850,000