

TOWN OF ST. STEPHEN
REGULAR COUNCIL
73 MILLTOWN BLVD., SUITE 112
MONDAY, MARCH 26, 2018 @ 7:00 P.M.

1. MOMENT OF SILENCE

Mayor MacEachern requested a moment of silence.

2. RECORDING OF ATTENDANCE

PRESENT: Mayor Allan MacEachern; Deputy Mayor Jason Carr; Councillors Marg Harding, David Hyslop, Phil Chisholm, and Ken Parker; Chief Administrative Officer Jeff Renaud; and Town Clerk Joan Flewelling.

ABSENT: Councillor Ghislaine Wheaton.

3. APPROVAL OF AGENDA

AGENDA

Moved by Councillor Chisholm
Seconded by Councillor Parker

56/18

THAT the Agenda be approved as circulated. **CARRIED**

4. CONFLICT OF INTEREST

There were no conflicts of interest declared.

5. READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS

(a) Dietitians of Canada Nutrition Month – Proclamation

Mayor MacEachern proclaimed the month of March, 2018 as Nutrition Month:

Dietitians of Canada NUTRITION MONTH

Unlock the Power of Food
Realize the potential of food to fuel, discover, prevent, heal and bring us together
-- with the help of dietitians.

MARCH 2018

WHEREAS

The goal of National Nutrition month is to encourage all Canadians to eat well;

AND WHEREAS Registered Dietitians are a trusted source of credible nutrition information and are launching a campaign focusing on helping consumers make healthier food choices;

AND WHEREAS Canadians are interested in healthy eating and want information to help them achieve this goal - dietitians offer nutrition resources as well as interactive tools on the Dietitians of Canada web site - www.dietitians.ca

NOW, THEREFORE, I, Allan MacEachern, Mayor of the Town of St. Stephen, Province of New Brunswick, **DO HEREBY PROCLAIM** the month of March 2018, **NUTRITION MONTH** in the Town of St. Stephen.

(b) Child Abuse and Neglect Prevention Month – Proclamation

Mayor MacEachern proclaimed the month of April 2018 as Child Abuse and Neglect Prevention Month:

CHILD ABUSE AND NEGLECT PREVENTION MONTH

Whereas: Child Abuse Prevention Month began in 1983 to raise awareness of the alarming rates at which children were being abused and neglected; and

Whereas: Every child deserves to grow up in a healthy, safe and nurturing environment; and

Whereas: Child abuse continues to be one of our nation's most serious health problems. Studies have shown child abuse and neglect causes psychological, emotional and physical harm which can create lifelong problems for victims of abuse; and

Whereas: Child abuse and neglect impacts our entire society and our society's future; and

Whereas: Child abuse prevention is a community responsibility and finding solutions depends on the involvement of all people; and

Whereas: This month, we emphasize the importance of understanding the devastating problem of child abuse and neglect and commit to learn more about the behavioral and physical signs of possible abuse.

Therefore: I, Allan MacEachern, Mayor of the Town of St. Stephen, Province of New Brunswick, do hereby proclaim the month of April 2018 to be Child Abuse and Neglect Prevention Month in the Town of St. Stephen, and urge all citizens to work together to help reduce child abuse and neglect significantly in years to come.

6. NOTICES OF MOTIONS

There were no notices of motions.

7. APPROVAL OF COUNCIL MINUTES

REGULAR COUNCIL MEETING

Moved by Councillor Harding
Seconded by Deputy Mayor Carr

57/18 **THAT** the Minutes of the Regular Council meeting held on February 26, 2018 be approved as circulated. **CARRIED**

**PUBLIC HEARING OF OBJECTIONS/SUPPORT – PROPOSED REZONING OF
14 HAWTHORNE STREET (FORMER HAWTHORNE STREET KIWANIS TOT LOT
– PID # 15023542)**

Moved by Councillor Parker
Seconded by Councillor Hyslop

58/18 **THAT** the Minutes of the Public Hearing of Objections/Support with respect to the property known as PID # 15023542 (14 Hawthorne Street – former Hawthorne Street Kiwanis Tot Lot) held on March 21, 2018 be approved as circulated.
CARRIED

8. ACCOUNTS

STATEMENTS OF REVENUE AND EXPENDITURE

Moved by Councillor Harding
Seconded by Councillor Chisholm

59/18 **THAT** the Statements of Revenue and Expenditure for both the General Operating Fund and Water and Sewerage Operating Fund to January 31, 2018 be received.
CARRIED

PAID BILLS

Moved by Deputy Mayor Carr
Seconded by Councillor Parker

60/18 **THAT** the paid bills in the amount of \$1,363,410.52 (one million, three hundred and sixty-three thousand, four hundred and ten dollars and fifty-two cents) be received.
CARRIED

9. COMMUNICATIONS

COMMUNICATION FOR INFORMATION

COMMUNICATION FOR INFORMATION FILE

Moved by Councillor Hyslop
Seconded by Councillor Chisholm

61/18 **THAT** Communication for Information, note and file, be adopted. **CARRIED**

COMMUNICATION FOR ACTION

No communication for action.

10. APPROVAL OF COMMITTEE MINUTES

COMMITTEES MEETING

Moved by Councillor Harding
Seconded by Councillor Hyslop

62/18 **THAT** the Minutes of the Committees meeting – Finance and Administration; Public Works; Police and Fire; Property, By-Laws and Environment; Parks and Recreation; and Planning, Promotion and Tourism held on March 14, 2018 be approved as circulated. **CARRIED**

11. STAFF REPORTS

STAFF REPORTS

Moved by Deputy Mayor Carr
Seconded by Councillor Hyslop

63/18 **THAT** the Minutes of the Committees meeting – Finance and Administration; Public Works; Police and Fire; Property, By-Laws and Environment; Parks and Recreation; and Planning, Promotion and Tourism held on March 14, 2018 be approved as circulated. **CARRIED**

12. UNFINISHED BUSINESS

No unfinished business.

13. CONSIDERATION OF BY-LAWS

BY-LAW NO. M-1.4 - "A BY-LAW TO AMEND BY-LAW NO. M-1, BEING THE TOWN OF ST. STEPHEN MUNICIPAL PLAN BY-LAW" – SECOND READING – READING IN ITS ENTIRETY

Moved by Deputy Mayor Carr

Seconded by Councillor Harding

64/18 **THAT** By-Law No. M-1.4 – "A By-Law to Amend By-Law No. M-1, being the Town of St. Stephen Municipal Plan By-Law" – be given Second Reading – Reading in its Entirety. **CARRIED**

BY-LAW NO. M-1.4 - "A BY-LAW TO AMEND BY-LAW NO. M-1, BEING THE TOWN OF ST. STEPHEN MUNICIPAL PLAN BY-LAW" – THIRD AND FINAL READING – SHORT TITLE ONLY

Moved by Councillor Harding

Seconded by Councillor Hyslop

65/18 **THAT** By-Law No. M-1.4 – "A By-Law to Amend By-Law No. M-1, being the Town of St. Stephen Municipal Plan By-Law" – be given Third and Final Reading – Short Title Only. **CARRIED**

BY-LAW NO. Z-1.6 - "A BY-LAW TO AMEND BY-LAW NO. Z-1, BEING THE TOWN OF ST. STEPHEN ZONING BY-LAW" – SECOND READING – READING IN ITS ENTIRETY

Moved by Councillor Parker

Seconded by Councillor Chisholm

66/18 **THAT** By-Law No. Z-1.6 – "A By-Law to Amend By-Law No. Z-1, being the Town of St. Stephen Zoning By-Law" – be given Second Reading – Reading in its Entirety. **CARRIED**

BY-LAW NO. Z-1.6 - "A BY-LAW TO AMEND BY-LAW NO. Z-1, BEING THE TOWN OF ST. STEPHEN ZONING BY-LAW" – THIRD AND FINAL READING – SHORT TITLE ONLY

Moved by Deputy Mayor Carr

Seconded by Councillor Hyslop

67/18 **THAT** By-Law No. Z-1.6 – "A By-Law to Amend By-Law No. Z-1, being the Town of St. Stephen Zoning By-Law" – be given Third and Final Reading – Short Title Only. **CARRIED**

14. NEW BUSINESS

ROYAL CANADIAN MOUNTED POLICE – MONTHLY REPORT

Moved by Councillor Harding
Seconded by Councillor Parker

- 68/18** **THAT** the Royal Canadian Mounted Police February 2018 report for the St. Stephen Municipal Post, District # 1, be received for information and filed.
CARRIED

TOWN GRANT – ST. STEPHEN EDUCATION CENTRE

Moved by Deputy Mayor Carr
Seconded by Councillor Chisholm

- 69/18** **THAT** the Council of the Town of St. Stephen authorizes a grant in the amount of \$300.00 (three hundred dollars) for the St. Stephen Education Centre, payable to the Garcelon Civic Center, to offset the rental cost for their “Turnaround Achievement Awards” event to be held on Tuesday, May 15, 2018. **CARRIED**

APPROVAL OF EVENTS – ST. STEPHEN COMMUNITY EVENTS OFFICE

Moved by Councillor Harding
Seconded by Councillor Chisholm

- 70/18** **THAT** the Council of the Town of St. Stephen accepts the following eight (8) events to be town-owned events and the town will assume the primary coordinating role:

- (i) Mayor’s Levee
- (ii) St. Stephen Musical Concert Series
- (iii) Canada Day
- (iv) New Brunswick Day
- (v) International Festival
- (vi) Christmas Parade
- (vii) Santa’s Arrival
- (viii) Tree Lighting

CARRIED

APPROVAL OF EVENT: “TOUCH A TRUCK” – ST. STEPHEN KIWANIS CLUB

Moved by Councillor Parker
Seconded by Councillor Hyslop

- 71/18** **THAT** the Council of the Town of St. Stephen approves the request from the St. Stephen Kiwanis Club (the “Club”) to host its “Touch a Truck” event in the parking lot of the Border Area Community Arena on Saturday, September 15, 2018 from 10:00 a.m. to 3:00 p.m., with a rain date of Saturday, September 22, 2018 from 10:00 a.m. to 3:00 p.m., contingent on receipt by the Town of the Club’s Certificate of Insurance. **CARRIED**

OUT-OF-PROVINCE TRAVEL: SUPERVISOR I AND OPERATOR – PUBLIC WORKS DEPARTMENT

Moved by Deputy Mayor Carr
Seconded by Councillor Chisholm

- 72/18** **THAT** the Council of the Town of St. Stephen approves the out-of-province travel for Blair Furlotte, Supervisor I and Jamie Linton, Operator, of the Public Works Department to attend the Maritime Provinces Water & Wastewater Association Annual Training Seminar in Charlottetown, PEI from April 22 – 25, 2018. **CARRIED**

LICENCE – NEW BRUNSWICK POWER CORPORATION

Moved by Councillor Parker
Seconded by Councillor Harding

- 73/18** **THAT** the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to enter into a Licence with New Brunswick Power Corporation, retroactively to March 15, 2018, and in the form of Licence presented to Council, for the installation of Electric Vehicle Supply Equipment (EVSE) which includes an Electric Vehicle Direct Current Fast Charger and a Level 2 Charger in the parking lot of the Garcelon Civic Center, and more fully described in Schedule “A” attached to the Licence.

AND THAT the above-noted authorization and installation of the EVSE are contingent on the New Brunswick Power Corporation’s receipt of funding from the Department of Natural Resources Office of Energy Efficiency (NRCan). **CARRIED**

FORMER LAGOON SITE – PHASE II ENVIRONMENTAL SITE ASSESSMENT (PRELIMINARY SITE CHARACTERIZATION)

Moved by Councillor Hyslop
Seconded by Deputy Mayor Carr

- 74/18** **THAT** the Council of the Town of St. Stephen approves an unbudgeted expenditure in the amount of \$15,500.00 (fifteen thousand, five hundred dollars), plus HST, payable to Fundy Engineering & Consulting Ltd. for the completion of a Phase II Environmental Site Assessment (Preliminary Site Characterization) of the former lagoon located at 51 Budd Avenue, PID # 01307339. **CARRIED**

15. REPORTS OF MAYOR AND COUNCILLORS

Deputy Mayor Carr

- Attended all Town meetings.
- Attended the Boston Bruins Alumni game.
- Attended the St. Stephen Aces final game.

Councillor Hyslop

- Attended Canada 1st Basketball Committee meetings.
- Attended a Charlotte County Museum board meeting.
- Attended a dinner at the St. Stephen Legion hosted by the Multicultural Association of Charlotte County.
- Participated on the Town team at the Curling Corporate Challenge.
- Attended all Town meetings.

Councillor Parker

- Stated it was a quiet month due to sickness.
- Attended all Town meetings, except the monthly Committees meeting.
- Attended a meeting with the Building Inspector.

Councillor Chisholm

- Vacated in Ottawa and Texas.
- Attended all Town meetings, except the monthly Committees meeting.

Councillor Harding

- Attended all Town meetings.
- Congratulated Town employee Jamie Linton who was the lucky winner of "Chase the Ace".

Mayor MacEachern

- Attended a Health Association meeting.
- Attended a Multicultural Association meeting.
- Attended the "On the Pond" festival at the Garcelon Civic Center.
- Participated in the Boston Bruins Alumni game.
- Attended a Regional Service Commission meeting.
- Pleased that the "100 Men Who Care" fundraiser was successful for one of its own members, Tyler Tapley.

16. QUESTION PERIOD

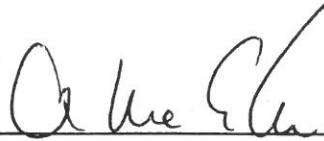
There were no questions from the public and any questions/comments from Kathy Bockus, reporter with *The Saint Croix Courier* and *Courier Weekend*, were addressed by the Mayor and Chief Administrative Officer upon adjournment of the meeting.

17. ADJOURNMENT

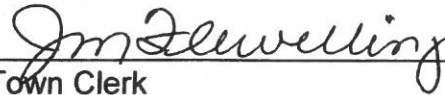
ADJOURNMENT

Moved by Deputy Mayor Carr
Seconded by Councillor Parker

75/18 THAT the meeting adjourn at 7:25 p.m. CARRIED



Mayor



Town Clerk