

TOWN OF ST. STEPHEN
REGULAR COUNCIL
73 MILLTOWN BLVD., SUITE 112
MONDAY, SEPTEMBER 24, 2018 @ 7:00 P.M.

1. MOMENT OF SILENCE

Mayor MacEachern requested a moment of silence.

2. RECORDING OF ATTENDANCE

PRESENT: Mayor Allan MacEachern; Deputy Mayor Jason Carr; Councillors Marg Harding, David Hyslop, Phil Chisholm, and Ken Parker; and Town Clerk Joan Flewelling.

ABSENT: Councillor Ghislaine Wheaton and Chief Administrative Officer Jeff Renaud.

3. APPROVAL OF AGENDA

AGENDA

Moved by Councillor Parker

Seconded by Councillor Hyslop

191/18 **THAT** the Agenda be approved as circulated. **CARRIED**

4. CONFLICT OF INTEREST

There were no conflicts of interest declared.

5. READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS

(a) Mayor MacEachern proclaimed the week of October 1 – 7, 2018 as New Brunswick Wellness Week.

6. NOTICES OF MOTIONS

There were no notices of motions.

7. APPROVAL OF COUNCIL MINUTES

REGULAR COUNCIL MEETING

Moved by Councillor Harding

Seconded by Deputy Mayor Carr

192/18 **THAT** the Minutes of the Regular Council meeting held on August 27, 2018 be approved as circulated. **CARRIED**

SPECIAL COUNCIL MEETING

Moved by Councillor Parker
Seconded by Councillor Chisholm

- 193/18 **THAT** the Minutes of the Special Council meeting held on September 18, 2018 be approved as circulated. **CARRIED**

8. **ACCOUNTS**

PAID BILLS

Moved by Councillor Parker
Seconded by Councillor Hyslop

- 194/18 **THAT** the paid bills in the amount of \$1,097,251.95 (one million, ninety-seven thousand, two hundred and fifty-one dollars and ninety-five cents) be received. **CARRIED**

9. **COMMUNICATIONS**

COMMUNICATION FOR INFORMATION

No communication for information.

COMMUNICATION FOR ACTION

No communication for action.

10. **APPROVAL OF COMMITTEE MINUTES**

COMMITTEES MEETING

Moved by Councillor Hyslop
Seconded by Councillor Harding

- 195/18 **THAT** the Minutes of the Committees meeting – Finance and Administration; Public Works; Police and Fire; Property, By-Laws and Environment; Parks and Recreation; and Planning, Promotion and Tourism held on September 12, 2018 be approved as circulated. **CARRIED**

11. **STAFF REPORTS**

STAFF REPORTS

Moved by Councillor Hyslop
Seconded by Councillor Chisholm

- 196/18 **THAT** the following staff reports for the month of August 2018 be adopted: Chief Administrative Officer; Finance Department; Public Works Department; Parks and Recreation Department; Fire Department; By-Laws and Building Inspection Services; and Garcelon Civic Center. **CARRIED**

12. UNFINISHED BUSINESS

No unfinished business.

13. CONSIDERATION OF BY-LAWS

BY-LAW NO. A-13 - A BY-LAW RESPECTING THE CODE OF CONDUCT FOR MEMBERS OF THE TOWN COUNCIL – THIRD AND FINAL READING – SHORT TITLE ONLY

Moved by Deputy Mayor Carr
Seconded by Councillor Harding

197/18 **THAT** By-Law No. A-13 – “A By-Law Respecting the Code of Conduct for Members of the Town Council” – be given Third and Final Reading – Short Title Only
CARRIED

BY-LAW NO. Z-1.7 - A BY-LAW TO AMEND BY-LAW NO. Z-1, BEING THE TOWN OF ST. STEPHEN ZONING BY-LAW – SECOND READING – SECTION NUMBERS ONLY

Moved by Councillor Harding
Seconded by Deputy Mayor Carr

198/18 **THAT** By-Law No. Z-1.7 – “A By-Law to Amend By-Law No. Z-1, being the Town of St. Stephen Zoning By-Law” – be given Second Reading – Section Numbers Only.
CARRIED

BY-LAW NO. Z-1.7 - A BY-LAW TO AMEND BY-LAW NO. Z-1, BEING THE TOWN OF ST. STEPHEN ZONING BY-LAW – THIRD AND FINAL READING – SHORT TITLE ONLY

Moved by Councillor Parker
Seconded by Councillor Hyslop

199/18 **THAT** By-Law No. Z-1.7 – “A By-Law to Amend By-Law No. Z-1, being the Town of St. Stephen Zoning By-Law” – be given Third and Final Reading – Short Title Only.
CARRIED

14. NEW BUSINESS

ROYAL CANADIAN MOUNTED POLICE – MONTHLY REPORT

Moved by Councillor Harding
Seconded by Councillor Chisholm

200/18 **THAT** the Royal Canadian Mounted Police August 2018 report for the St. Stephen Municipal Post, District # 1, be received for information and filed.
CARRIED

15. REPORTS OF MAYOR AND COUNCILLORS

Deputy Mayor Carr

- Attended a Finance meeting with the Mayor, CAO and Assistant Treasurer.
- Attended the Provincial Candidates' night hosted by the St. Stephen Area Chamber of Commerce.
- Attended all Town meetings.

Councillor Hyslop

- Attended all Town meetings.
- Attended a Canada 1st Basketball Committee meeting in preparation of the celebration on October 17, 2018, to recognize the 125th anniversary of the basketball court.
- Attended a Charlotte County Museum board meeting.
- Attended a Recycling Blue Bin launch at the Garcelon Civic Center hosted by the Regional Service Commission.
- Attended the Charlotte County Fall Fair on both days and enjoyed the newcomers' reception.
- Attended St. Stephen Aces hockey games.
- Attended a Municipal Plan Review at the Garcelon Civic Center hosted by Dillon Consulting Limited.
- Encouraged people to participate in the new Doors Open event on September 29th.

Councillor Parker

- Met with the Chief Administrative Officer on properties and by-laws.
- Advised that he will be scheduling a meeting with the Chief Administrative Officer to meet the new librarian of the St. Croix Public Library, Kait McClary.
- Attended all Town meetings.

Councillor Chisholm

- Attended the Provincial Candidates' night hosted by the St. Stephen Area Chamber of Commerce.
- Attended all Town meetings.
- Attended a Municipal Plan Review at the Garcelon Civic Center hosted by Dillon Consulting Limited.
- Met with the Director of Parks and Recreation.

Councillor Harding

- Attended all Town meetings.
- Met with Sergeant Stubbs.

Mayor MacEachern

- Will participate in the Heart & Stroke Foundation of NB "Big Bike" fundraiser on Tuesday, September 25th.
- Attended the Provincial Candidates' night hosted by the St. Stephen Area Chamber of Commerce.
- Attended a Recycling Blue Bin launch at the Garcelon Civic Center hosted by the Regional Service Commission.
- Attended a Regional Service community police meeting.
- Attended a Dialogue NB meeting.
- Attended the Charlotte County Fall Fair and enjoyed the newcomers' reception.
- Attended St. Stephen Aces hockey games.
- Attended a reception for new immigrants.
- Attended all Town meetings.

16. QUESTION PERIOD

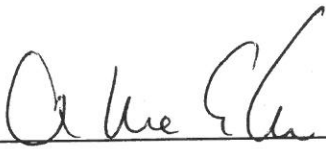
There were no questions from the public and Krisi Marples, editor of *The Saint Croix Courier* and *Courier Weekend*, had no questions or comments.

17. ADJOURNMENT


ADJOURNMENT

Moved by Deputy Mayor Carr
Seconded by Councillor Hyslop

201/18 THAT the meeting adjourn at 7:17 p.m. CARRIED



Mayor



Town Clerk