

**TOWN OF ST. STEPHEN**  
**REGULAR COUNCIL**  
**73 MILLTOWN BLVD., SUITE 112**  
**MONDAY, AUGUST 26, 2019 @ 7:00 P.M.**

1. **MOMENT OF SILENCE**

Mayor MacEachern requested a moment of silence.

2. **RECORDING OF ATTENDANCE**

**PRESENT:** Mayor Allan MacEachern; Deputy Mayor Jason Carr; Councillors Marg Harding, Ghislaine Wheaton, David Hyslop, Phil Chisholm, and Ken Parker; Chief Administrative Officer Jeff Renaud; and Town Clerk Joan Flewelling.

3. **APPROVAL OF AGENDA**

**AGENDA**

Moved by Councillor Harding  
Seconded by Councillor Hyslop

**144/19** **THAT** the Agenda be approved as circulated.

4. **CONFLICT OF INTEREST**

There were no conflicts of interest declared.

5. **READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS**

(a) **Town Employee Retirement** – Councillor Harding, Chair of the Police and Fire Committee, presented a plaque to Walter Cooke recognizing his many years of dedicated service to the Fire Department.

(b) Mayor MacEachern proclaimed the month of September 2019 as Prostate Cancer Awareness Month.

6. **NOTICES OF MOTIONS**

There were no notices of motions.

7. APPROVAL OF COUNCIL MINUTES

**REGULAR COUNCIL MEETING**

Moved by Councillor Wheaton  
Seconded by Deputy Mayor Carr

145/19 **THAT** the Minutes of the Regular Council meeting held on July 22, 2019 be approved as circulated. **CARRIED**

**SPECIAL COUNCIL MEETING**

Moved by Councillor Parker  
Seconded by Councillor Chisholm

146/19 **THAT** the Minutes of the Special Council meeting held on July 31, 2019 be approved as circulated. **CARRIED**

8. ACCOUNTS

**STATEMENTS OF REVENUE AND EXPENDITURE**

Moved by Councillor Harding  
Seconded by Deputy Mayor Carr

147/19 **THAT** the Statements of Revenue and Expenditure for both the General Operating Fund and Water and Sewerage Operating Fund to June 30, 2019 be received. **CARRIED**

**PAID BILLS**

Moved by Councillor Hyslop  
Seconded by Councillor Chisholm

148/19 **THAT** the paid bills in the amount of \$1,904,588.11 (one million, nine hundred and four thousand, five hundred and eighty-eight dollars and eleven cents) be received. **CARRIED**

9. COMMUNICATIONS

COMMUNICATION FOR INFORMATION

**COMMUNICATION FOR INFORMATION FILE**

Moved by Councillor Harding  
Seconded by Councillor Parker

149/19 **THAT** Communication for Information, note and file, be adopted. **CARRIED**

COMMUNICATION FOR ACTION

No communication for action.

10. APPROVAL OF COMMITTEE MINUTES

**COMMITTEES MEETING**

Moved by Councillor Wheaton

Seconded by Deputy Mayor Carr

- 150/19 **THAT** the Minutes of the Committees meeting – Finance and Administration; Public Works; Police and Fire; Property, By-Laws and Environment; Parks and Recreation; and Planning, Promotion and Tourism held on August 14, 2019 be approved as circulated. **CARRIED**

11. STAFF REPORTS

**STAFF REPORTS**

Moved by Councillor Hyslop

Seconded by Councillor Harding

- 151/19 **THAT** the following staff reports for the month of July 2019 be adopted: Chief Administrative Officer; Finance Department; Public Works Department; Fire Department; By-Laws and Building Inspection Services; and Community Services. **CARRIED**

12. UNFINISHED BUSINESS

No unfinished business.

13. CONSIDERATION OF BY-LAWS

No by-laws considered.

14. NEW BUSINESS

**ROYAL CANADIAN MOUNTED POLICE – MONTHLY REPORT**

Moved by Councillor Chisholm

Seconded by Councillor Wheaton

- 152/19 **THAT** the Royal Canadian Mounted Police July 2019 report for the St. Stephen Municipal Post, District # 1, be received for information and filed. **CARRIED**

**ST. STEPHEN FIRE DEPARTMENT – AERIAL APPARATUS STUDY**

Moved by Councillor Harding

Seconded by Deputy Mayor Carr

- 153/19 **THAT** the Council of the Town of St. Stephen approves \$5,250.00 (five thousand two hundred and fifty dollars), plus HST, be drawn from the General Operating Reserve for the purpose of engaging a consultant to evaluate the impact that the acquisition of an aerial fire truck (ladder truck) would have to the region outside of

the Town's boundaries. The results of this study to be utilized by administration to assist with the identification of potential funding sources. **CARRIED**

**GARCELON CIVIC CENTER POOL – REPLACEMENT LIGHTING SYSTEM**

Moved by Councillor Hyslop

Seconded by Councillor Harding

- 154/19 **THAT** the Council of the Town of St. Stephen approves the expenditure of up to \$60,000 (sixty thousand dollars), subject to normal procurement methodology, to address the lighting deficiencies at the Garcelon Civic Center pool.

**AND THAT** funding for the replacement will be from a redirection of funds currently identified as contributions to the General Capital Reserve. **CARRIED**

**APPOINTMENTS - CHARLOTTE COUNTY HOSPITAL FOUNDATION INC.**

Moved by Councillor Chisholm

Seconded by Councillor Wheaton

- 155/19 **THAT** Amanda Boudreau and Tony Mann be appointed to the Board of Trustees of the Charlotte County Hospital Foundation Inc. for a three (3) year term effective September 1, 2019 and expiring August 31, 2022. **CARRIED**

15. **REPORTS OF MAYOR AND COUNCILLORS**

Deputy Mayor Carr

- Busy month attending Chocolate Fest and International Homecoming Festival events.
- Attended all Town meetings.

Councillor Hyslop

- Attended all Town meetings.
- Busy month attending Chocolate Fest and International Homecoming Festival events.
- Stated that Tom Morrison's, Engineer with Heritage Standing Inc., presentation at the Charlotte County Museum on Monday, August 12<sup>th</sup> @ 7:00 p.m. on the topic "Bad Things Don't Have to Happen to Old Buildings" was well attended.
- Attended the Saint John Sea Dogs vs. Halifax Moosehead hockey game at the Garcelon Civic Center.

Councillor Parker

- Busy month attending Chocolate Fest and International Homecoming Festival events.
- Attended all Town meetings.
- Attended Richard Fulton's retirement party.

Councillor Wheaton

- Attended all Town meetings.
- Attended and enjoyed Richard Fulton's retirement party.
- Worked at the road toll in Calais for the International Homecoming Festival.
- Attended New Brunswick Day, Chocolate Fest, and International Homecoming Festival events.
- Attended a couple of Bonfire Festival activities.
- Attended the "Small Shop Festival".
- Attended the Saint John Sea Dogs vs. Halifax Moosehead hockey game at the Garcelon Civic Center.
- Attended a couple of Thursday night music concerts in the David Alison Ganong Chocolate Park.
- Attended a regional meeting in Saint John for the New Brunswick Public Library Services.

Councillor Harding

- Participated in the well-attended "Hands Across the Border" opening ceremony of the International Homecoming Festival on the Ferry Point Bridge.
- Attended Richard Fulton's retirement party and enjoyed the great food.
- Attended the beer tent after the International Homecoming Festival parade.

Councillor Chisholm

- Attended all Town meetings.
- Attended the "Hands Across the Border" opening ceremony of the International Homecoming Festival on the Ferry Point Bridge, and pleased with the improvement of festival events in the past couple of years, and thanked the many dedicated volunteers who have contributed to its success.

Mayor MacEachern

- Attended the "Hands Across the Border" opening ceremony of the International Homecoming Festival on the Ferry Point Bridge, and agreed with Councillor Chisholm's comment on the success of the festival the past couple of years.
- Attended Richard Fulton's retirement party.
- Attended the International Fire Truck Pull hosted by the St. Stephen Fire Department and sponsored by the Fundy Firefighters in support of Muscular Dystrophy Canada.
- Attended the "Fireside Chat" with Honourable Frank McKenna at the Garcelon Civic Center.

- Celebrated his 50<sup>th</sup> birthday on August 14<sup>th</sup>.
- Attended the Saint John Sea Dogs vs. Halifax Moosehead hockey game at the Garcelon Civic Center.
- Attended several meetings with NB Power related to the potential decommissioning of the Milltown Power Station.
- Attended Dr. Tom Goulding's retirement party.
- Attended Charlotte Gowan's 90<sup>th</sup> birthday party.
- Attended many meetings.
- Disappointed with Arauco's news of the particleboard operations shutting down by year end.

16. QUESTION PERIOD

There were no questions from the public.


17. ADJOURNMENT

ADJOURNMENT

Moved by Deputy Mayor Carr  
Seconded by Councillor Hyslop

156/19 THAT the meeting adjourn at 7:32 p.m. CARRIED

  
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Mayor

  
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Town Clerk