

TOWN OF ST. STEPHEN
REGULAR COUNCIL
73 MILLTOWN BLVD., SUITE 112
MONDAY, OCTOBER 28, 2019 @ 7:00 P.M.

1. **MOMENT OF SILENCE**

Mayor MacEachern requested a moment of silence.

2. **RECORDING OF ATTENDANCE**

PRESENT: Mayor Allan MacEachern; Councillors Marg Harding, Ghislaine Wheaton, David Hyslop, Phil Chisholm, and Ken Parker; Chief Administrative Officer Jeff Renaud; and Town Clerk Joan Flewelling.

ABSENT: Deputy Mayor Jason Carr.

3. **APPROVAL OF AGENDA**

AGENDA

Moved by Councillor Hyslop
Seconded by Councillor Parker

169/19 **THAT** the Agenda be approved as circulated.

4. **CONFLICT OF INTEREST**

There were no conflicts of interest declared.

5. **READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS**

There were no reading of petitions/presentations/proclamations.

6. **NOTICES OF MOTIONS**

There were no notices of motions.

7. **APPROVAL OF COUNCIL MINUTES**

REGULAR COUNCIL MEETING

Moved by Councillor Harding
Seconded by Councillor Wheaton

170/19 **THAT** the Minutes of the Regular Council meeting held on September 23, 2019 be approved as circulated. **CARRIED**

8. ACCOUNTS

STATEMENTS OF REVENUE AND EXPENDITURE

Moved by Councillor Chisholm

Seconded by Councillor Harding

- 171/19 **THAT** the Statements of Revenue and Expenditure for both the General Operating Fund and Water and Sewerage Operating Fund to August 31, 2019 be received.
CARRIED

PAID BILLS

Moved by Councillor Parker

Seconded by Councillor Hyslop

- 172/19 **THAT** the paid bills in the amount of \$814,086.27 (eight hundred and fourteen thousand, eighty-six dollars and twenty-seven cents) be received. **CARRIED**

9. COMMUNICATIONS

COMMUNICATION FOR INFORMATION

No communication for information.

COMMUNICATION FOR ACTION

No communication for action.

10. APPROVAL OF COMMITTEE MINUTES

COMMITTEES MEETING

Moved by Councillor Hyslop

Seconded by Councillor Wheaton

- 173/19 **THAT** the Minutes of the Committees meeting – Finance and Administration; Public Works; Police and Fire; Property, By-Laws and Environment; Parks and Recreation; and Planning, Promotion and Tourism held on October 16, 2019 be approved as circulated. **CARRIED**

11. STAFF REPORTS

STAFF REPORTS

Moved by Councillor Chisholm

Seconded by Councillor Harding

- 174/19 **THAT** the following staff reports for the month of September 2019 be adopted: Chief Administrative Officer; Finance Department; Public Works Department; Fire Department; By-Laws and Building Inspection Services; and Community Services.
CARRIED

12. UNFINISHED BUSINESS

No unfinished business.

13. CONSIDERATION OF BY-LAWS

BY-LAW NO. A-7.14 - A BY-LAW TO AMEND BY-LAW NO. A-7 "A BY-LAW TO IMPOSE A SPECIAL BUSINESS IMPROVEMENT LEVY" – FIRST READING – SHORT TITLE ONLY

Moved by Councillor Wheaton

Seconded by Councillor Hyslop

175/19 **THAT** leave now be given to introduce a by-law entitled By-law No. A-7.14 – “A By-law to Amend By-law No. A-7, ‘A By-law to Impose a Special Business Improvement Levy’” - for First Reading – Short Title Only. **CARRIED**

14. NEW BUSINESS

BUSINESS IMPROVEMENT AREA – GRANT APPLICATION

Moved by Councillor Harding

Seconded by Councillor Chisholm

176/19 **THAT** the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to sign retroactively to October 18, 2019 a grant application, in the form presented to Council, from the Business Improvement Area to the Fundy Community Foundation which, if successful, would assist with a mural project in Downtown St. Stephen. **CARRIED**

DIALOGUE NB – GRANT APPLICATION

Moved by Councillor Parker

Seconded by Councillor Wheaton

177/19 **THAT** the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to sign retroactively to October 17, 2019 a grant application, in the form presented to Council, from Dialogue NB to the Fundy Community Foundation which, if successful, would assist with promotional purposes. **CARRIED**

APPROVAL OF EVENT – HOLIDAY LAMPPOST DECORATING CONTEST

Moved by Councillor Wheaton

Seconded by Councillor Chisholm

178/19 **THAT** the Council of the Town of St. Stephen grants permission to the Business Improvement Area to hold a Holiday Lamppost Decorating Contest on King Street and Milltown Boulevard.

AND THAT the decorations may go up between Wednesday, December 4, 2019 and Friday, December 6, 2019, and removed between Friday, December 27, 2019 and Thursday, January 2, 2020. **CARRIED**

W. F. GANONG COMMEMORATIVE STATUE

Moved by Councillor Harding

Seconded by Councillor Wheaton

179/19

THAT the Council of the Town of St. Stephen authorizes the Mayor and Deputy Mayor to execute “Annex E – Delegation of Signing Authority” of the Contribution Agreement, in the form presented to Council, between Her Majesty the Queen in Right of Canada, as represented by the Minister of Canadian Heritage, and names the Chief Administrative Officer and Town Treasurer as signing authorities.

AND THAT the Council accepts the selection of Byers Harrison Studios Inc. of Ward Creek, New Brunswick to provide sculptor services at a maximum estimated cost of \$111,325.00 (one hundred and eleven thousand, three hundred and twenty-five dollars), plus HST; in-kind services from the Town at a maximum of \$20,000.00 (twenty thousand dollars), consisting of landscaping and installation; and, additional unveiling costs. **CARRIED**

15. **REPORTS OF MAYOR AND COUNCILLORS**

Councillor Hyslop

- Stated the Charlotte County Museum Annual General Meeting is scheduled for Wednesday, October 30, 2019 @ 6:00 p.m. in Council Chambers.
- Attended the “Meet Your Federal Candidates Night” hosted by the St. Stephen Area Chamber of Commerce.
- Attended the Business Improvement Area Annual General Meeting.
- Attended a public meeting on climate change.
- Attended a community rally in support of a potential Junior “A” hockey team.
- Attended all Town meetings.

Councillor Parker

- Attended two meetings with the Chief Administrative Officer.
- Attended a meeting with the St. Croix Library librarian.
- Attended all Town meetings.

Councillor Wheaton

- Attended all Town meetings.
- Assisted with the organization of the “Poor Boy Supper”, a fundraiser in support of the Volunteer Centre of Charlotte County.
- Attended a Christmas Promotion meeting.
- Provided a French tour at The Chocolate Museum.
- Attended a Southwest NB Transit Authority Inc. board meeting.
- Attended a St. Croix Theatre play at the Curling Club.
- Attended the annual Business Gala hosted by the St. Stephen Area Chamber of Commerce.

Councillor Harding

- Attended all Town meetings.

Councillor Chisholm

- Attended the "Meet Your Federal Candidates Night" hosted by the St. Stephen Area Chamber of Commerce.
- Attended the annual Business Gala hosted by the St. Stephen Area Chamber of Commerce.
- Attended a community rally in support of a potential Junior "A" hockey team.
- Attended all Town meetings.
- Attended two meetings with the Chief Administrative Officer.

Mayor MacEachern

- Attended the "Meet Your Federal Candidates Night" hosted by the St. Stephen Area Chamber of Commerce.
- Attended a community rally in support of a potential Junior "A" hockey team.
- Attended a Regional Economic Development meeting.
- Participated in the Charlotte County Hospital Radiothon.
- Attended a public meeting on climate change.
- Met the new President of Arauco.
- Participated in a pumpkin carving event with the Multicultural Association.
- Attended all Town meetings.
- Attended a Regional Service Commission meeting, and a policing study which the board originally wanted municipalities to contribute to the cost was voted down.

16. QUESTION PERIOD

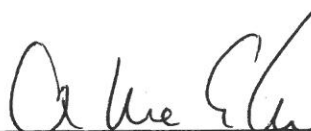
There were no questions from the public.

17. ADJOURNMENT


ADJOURNMENT

Moved by Councillor Harding
Seconded by Councillor Parker

180/19 **THAT** the meeting adjourn at 7:18 p.m. **CARRIED**



Mayor



Town Clerk