

TOWN OF ST. STEPHEN
REGULAR COUNCIL
MONDAY, AUGUST 24, 2020 @ 7:00 P.M.

In response to the outbreak of the COVID-19 virus, the public was not permitted to attend the meeting; however, the meeting was broadcast live on the Town's Facebook page.

1. **MOMENT OF SILENCE**

Mayor MacEachern requested a moment of silence.

2. **RECORDING OF ATTENDANCE**

PRESENT: Mayor Allan MacEachern; Deputy Mayor Carr; Councillors Marg Harding, Ghislaine Wheaton, Phil Chisholm, and Ken Parker; Chief Administrative Officer Jeff Renaud; and Town Clerk Joan Flewelling.

ABSENT: Councillor David Hyslop.

3. **APPROVAL OF AGENDA**

AGENDA

Moved by Deputy Mayor Carr
Seconded by Councillor Harding

119/20 **THAT** the Agenda be approved as circulated. **CARRIED**

4. **CONFLICT OF INTEREST**

There were no conflicts of interest declared.

5. **READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS**

There were no petitions/presentations/proclamations.

6. **NOTICES OF MOTIONS**

There were no notices of motions.

7. **APPROVAL OF COUNCIL MINUTES**

REGULAR COUNCIL MEETING

Moved by Councillor Parker
Seconded by Councillor Wheaton

120/20 **THAT** the Minutes of the Regular Council meeting held on July 27, 2020 be approved as circulated. **CARRIED**

8. ACCOUNTS

STATEMENTS OF REVENUE AND EXPENDITURE

Moved by Councillor Chisholm

Seconded by Councillor Harding

- 121/20 **THAT** the Statements of Revenue and Expenditure for both the General Operating Fund and Water and Sewerage Operating Fund to June 30, 2020 be received.

CARRIED

PAID BILLS

Moved by Councillor Wheaton

Seconded by Deputy Mayor Carr

- 122/20 **THAT** the paid bills in the amount of \$764,390.36 (seven hundred and sixty-four thousand, three hundred and ninety dollars and thirty-six cents) be received.

CARRIED

9. COMMUNICATIONS

COMMUNICATION FOR INFORMATION

No communication for information.

COMMUNICATION FOR ACTION

No communication for action.

10. APPROVAL OF COMMITTEE MINUTES

COMMITTEES MEETING

Moved by Deputy Mayor Carr

Seconded by Councillor Chisholm

- 123/20 **THAT** the Minutes of the Committees meeting – Finance and Administration; Public Works; Police and Fire; Property, By-Laws and Environment; Parks and Recreation; and Planning, Promotion and Tourism held on August 12, 2020 be approved as circulated. **CARRIED**

11. STAFF REPORTS

STAFF REPORTS

Moved by Councillor Harding

Seconded by Councillor Parker

- 124/20 **THAT** the following staff reports for the month of July 2020 be adopted: Chief Administrative Officer; Finance Department; Public Works Department; Fire Department; By-Laws and Building Inspection Services; and Community Services and Events. **CARRIED**

12. UNFINISHED BUSINESS

No unfinished business.

13. CONSIDERATION OF BY-LAWS

BY-LAW NO. A-17 - A BYLAW RESPECTING THE REMUNERATION OF MEMBERS OF TOWN COUNCIL – FIRST READING – SHORT TITLE ONLY

Moved by Deputy Mayor Carr
Seconded by Councillor Wheaton

125/20 **THAT** leave now be given to introduce a by-law entitled By-Law No. A-17 – “A Bylaw Respecting the Remuneration of Members of Town Council” – for First Reading – Short Title Only. **CARRIED**

14. NEW BUSINESS

SETTING DATE FOR PUBLIC HEARING OF OBJECTIONS – PROPOSED MUNICIPAL PLAN BY-LAW

Moved by Councillor Parker
Seconded by Councillor Chisholm

126/20 **THAT** a Public Hearing of Objections to proposed By-Law No. M-2, being the “Town of St. Stephen Municipal Plan Bylaw”, which will repeal and replace the existing By-Law No. M-1, be set for Wednesday, September 16, 2020 at 5:00 pm at the Garcelon Civic Center, 22 Budd Avenue, St. Stephen, NB.

AND THAT staff arrange to conduct the hearing in a manner which will permit electronic public participation in the hearing, as well as public attendance at the meeting, if such attendance can be done in accordance with public health directives in place at the time of the meeting. **CARRIED**

EMPLOYEE CODE OF CONDUCT

Moved by Councillor Harding
Seconded by Councillor Chisholm

127/20 **THAT** the Council of the Town of St. Stephen adopts the Employee Code of Conduct as presented at the Committees meeting on August 12, 2020. **CARRIED**

15. REPORTS OF MAYOR AND COUNCILLORS

Deputy Mayor Carr

- Due to the COVID-19 outbreak, it has been a quiet month.
- Attended Town meetings.

Councillor Parker

- Attended all Town meetings.
- Due to the COVID-19 outbreak, it has been a quiet month.
- Responded to phone calls.

Councillor Harding

- Thanked Town Clerk Joan Flewelling for her dedication and assistance over the past many years and wished her a happy retirement.

Councillor Chisholm

- Agreed with Councillor Harding's comments.
- Participated in a Friends of the Dog Park Committee meeting.
- Attended all Town meetings.

Councillor Wheaton

- Thanked Town Clerk Joan Flewelling for her dedication and assistance over the past years and wished her a happy retirement.
- Attended all Town meetings.
- Participated electronically in a Chocolate Fest meeting.
- Busy working on next year's St. Stephen's 150th Anniversary Celebrations and encouraged people to check out the St Stephen 150 Facebook page.
- Glad to see people using the Milltown Pool and the walking track at the Garcelon Civic Center.

Mayor MacEachern

- Thanked Town Clerk Joan Flewelling for her dedication and assistance over the past many years and wished her a happy retirement.
- Attended all Town meetings.

16. QUESTION PERIOD

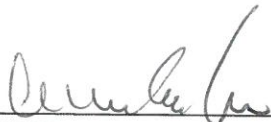
Any questions posted on the Town's Facebook page will be addressed by the Chief Administrative Officer.

17. ADJOURNMENT

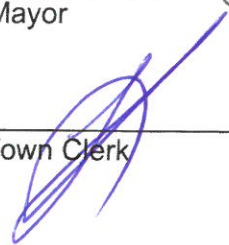
ADJOURNMENT

Moved by Councillor Harding
Seconded by Deputy Mayor Carr

128/20 **THAT** the meeting adjourn at 7:12 p.m. **CARRIED**



Mayor



Town Clerk