

TOWN OF ST. STEPHEN
REGULAR COUNCIL
MONDAY, SEPTEMBER 28, 2020 @ 7:00 P.M.

In response to the outbreak of the COVID-19 virus, the public was not permitted to attend the meeting; however, the meeting was broadcast live on the Town's Facebook page.

1. **MOMENT OF SILENCE**

Mayor MacEachern requested a moment of silence.

2. **RECORDING OF ATTENDANCE**

PRESENT: Mayor Allan MacEachern; Deputy Mayor Carr; Councillors Marg Harding, David Hyslop, Ghislaine Wheaton, and Ken Parker; and Chief Administrative Officer Jeff Renaud.

ABSENT: Councillor Phil Chisholm

3. **APPROVAL OF AGENDA**

AGENDA

Moved by Councillor Hyslop
Seconded by Deputy Mayor Carr

129/20 **THAT** the Agenda be approved as circulated. **CARRIED**

4. **CONFLICT OF INTEREST**

There were no conflicts of interest declared.

5. **READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS**

a) Future St. Stephen Presentation – Kendall Kadatz, President, and Gerald Disher, Board Member, presented an overview of the organizations work, priorities and financing.

CONSIDERATION IN 2021 MUNICIPAL BUDGET

Moved by Councillor Harding
Seconded by Deputy Mayor Carr

130/20 **THAT** Council directs administration to consider the requests of Future St. Stephen in the development of the 2021 municipal budget process. **CARRIED**

6. **NOTICES OF MOTIONS**

There were no notices of motions.

7. APPROVAL OF COUNCIL MINUTES

REGULAR COUNCIL MEETING

Moved by Councillor Parker
Seconded by Councillor Wheaton

- 131/20 **THAT** the Minutes of the Regular Council meeting held on August 24, 2020 be approved as circulated. **CARRIED**

8. ACCOUNTS

PAID BILLS

Moved by Councillor Harding
Seconded by Councillor Wheaton

- 132/20 **THAT** the paid bills in the amount of \$1,092,709.74 (one million, ninety-two thousand, seven hundred and nine dollars and seventy-four cents) be received. **CARRIED**

9. COMMUNICATIONS

COMMUNICATION FOR INFORMATION

No communication for information.

COMMUNICATION FOR ACTION

No communication for action.

10. APPROVAL OF COMMITTEE MINUTES

COMMITTEES MEETING

Moved by Deputy Mayor Carr
Seconded by Councillor Hyslop

- 133/20 **THAT** the Minutes of the Committees meeting – Finance and Administration; Public Works; Police and Fire; Property, By-Laws and Environment; Parks and Recreation; and Planning, Promotion and Tourism held on September 16, 2020 be approved as circulated. **CARRIED**

11. STAFF REPORTS

STAFF REPORTS

Moved by Councillor Wheaton
Seconded by Councillor Parker

- 134/20 **THAT** the following staff reports for the month of August 2020 be adopted: Chief Administrative Officer; Finance Department; Public Works Department; Fire

Department; By-Laws and Building Inspection Services; and Community Services and Events. **CARRIED**

12. **UNFINISHED BUSINESS**

No unfinished business.

13. **CONSIDERATION OF BY-LAWS**

(a) **BY-LAW NO. A-18 – PROCEDURAL BYLAW – FIRST READING**

Moved by Deputy Mayor Carr
Seconded by Councillor Hyslop

135/20 **THAT** Bylaw No. A-18, being the Procedural Bylaw, be given first reading.
CARRIED

BY-LAW NO. A-18 – PROCEDURAL BYLAW – SECOND READING

Moved by Deputy Councillor Parker
Seconded by Councillor Harding

136/20 **THAT** Bylaw No. A-18, being the Procedural Bylaw, be given second reading.
CARRIED

(b) **BY-LAW NO. M-2 – TOWN OF ST. STEPHEN MUNICIPAL PLAN – FIRST READING**

Moved by Councillor Wheaton
Seconded by Councillor Hyslop

137/20 **THAT** Bylaw No. M-2, being the Town of St. Stephen Municipal Plan, be given first reading. **CARRIED**

BY-LAW NO. M-2 – TOWN OF ST. STEPHEN MUNICIPAL PLAN – SECOND READING

Moved by Councillor Harding
Seconded by Deputy Mayor Carr

138/20 **THAT** Bylaw No. M-2, being the Town of St. Stephen Municipal Plan, be given second reading. **CARRIED**

(c) **BY-LAW NO. A-17 – COUNCIL REMUNERATION BYLAW – SECOND READING**

Moved by Councillor Hyslop
Seconded by Councillor Harding

139/20 **THAT** Bylaw No. A-17 being the Council Remuneration Bylaw, be given second reading. **CARRIED**

14. **NEW BUSINESS**

(a) **ADOPTION OF VEHICLE USAGE POLICY**

Moved by Councillor Parker
Seconded by Deputy Mayor Carr

140/20 **THAT** the Council adopts the Vehicle Usage Policy as presented at the Committees meeting on September 16, 2020. **CARRIED**

(b) **VEHICLE AND EQUIPMENT TELEMATICS SYSTEM**

Moved by Councillor Harding
Seconded by Councillor Hyslop

141/20 **THAT** Council approve the installation of a Vehicle and Equipment Telematics system on appropriate Town assets, and that TitanGPS be the vendor of choice based upon their proposal dated July 29, 2020. **CARRIED**

(c) **TRANSFER OF RESERVED FUNDS**

Moved by Councillor Wheaton
Seconded by Deputy Mayor Carr

142/20 **THAT** Council approve the transfer of \$10,000.00 (ten thousand dollars) from the General Capital Reserve Fund to the General Capital Fund for the purpose of funding the installation of handrails within the Quartermain Arena. **CARRIED**

(d) **ST. CROIX PUBLIC LIBRARY BARD – BOARD APPOINTMENT**

Moved by Councillor Parker
Seconded by Councillor Hyslop

143/20 **THAT** Council, at the request of the St. Croix Public Library Board, renews the appointment of Ms. Elva Hall to the St. Croix Public Library Board for a two-year term expiring on September 30, 2022. **CARRIED**

(e) **FUTURE OF ST. STEPHEN BATEAU**

Moved by Councillor Wheaton
Seconded by Deputy Mayor Carr

144/20 **THAT** the Council provide direction to administration that the Bateau be restored to a condition sufficient to allow it to be placed in static display along the upgrade waterfront trail. **CARRIED**

(f) **GARCELON CIVIC CENTER LOGO – DISCONTINUATION OF USE**

Moved by Deputy Mayor Carr
Seconded by Councillor Harding

145/20 **THAT** the Council rescind resolution 29/14 and directs administration to discontinue the use of the Garcelon Civic Center logo in favour of the use of the Town of St. Stephen logo. **CARRIED**

(g) **CONTRACT 20-2637 – EXPANSION OF SCOPE**

Moved by Councillor Hyslop
Seconded by Councillor Wheaton

- 146/20 **THAT** Council approves a change in project scope for contract 20-2637 to include approximately 144 metres of curb and sidewalk restoration. Further, that Council approve the amended total tender price of \$703,603.34 (seven hundred and three thousand six hundred and three dollars and thirty-four cents) plus non-recoverable HST. **CARRIED**

15. REPORTS OF MAYOR AND COUNCILLORS

Deputy Mayor Carr

- Attended Town meetings.
- Attended Town Clerk's retirement party.

Councillor Hyslop

- Attended a Charlotte County Museum meeting.
- Attended a Canada 1st Basketball Inc. meeting.
- Attended the W.F. Ganong Statue unveiling.

Councillor Parker

- Attended all Town meetings.
- Participated in Ribfest.
- Attended the W.F. Ganong Statue unveiling.

Councillor Wheaton

- Attended all Town meetings.
- Attended the W.F. Ganong Statue unveiling.
- Using new waterfront trail and GCC pool and encourages everyone to make use of both.
- Attended the Town Clerk's retirement party.
- Received calls from the public about Halloween.

Councillor Harding

- Attended one town meeting.
- Attended the Town Clerk's retirement party.
- Complimented the work put in to redesign the Town business cards.

Mayor MacEachern

- Attended the W.F. Ganong Statue unveiling, stating it was very well attended and organized.

MINUTES
REGULAR COUNCIL
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- Participated in Ribfest.
- Attended the Town Clerk's retirement party.
- Stated the need for Council to address the loss of revenue to the Garcelon Civic Center due to COVID-19.

16. QUESTION PERIOD

Any questions posted on the Town's Facebook page will be addressed by the Chief Administrative Officer.

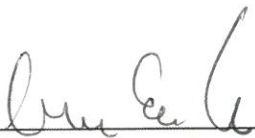
17. ADJOURNMENT

ADJOURNMENT

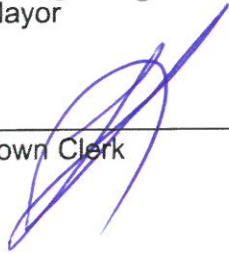
Moved by

Seconded by

147/20 **THAT** the meeting adjourn at p.m. CARRIED



Mayor



Town Clerk