

TOWN OF ST. STEPHEN
REGULAR COUNCIL
MONDAY, NOVEMBER 25, 2020 @ 7:00 P.M.

In response to the outbreak of the COVID-19 virus, the public was not permitted to attend the meeting; however, the meeting was broadcast live on the Town's Facebook page.

A. CALL TO ORDER

Mayor MacEachern called the meeting to order.

B. MOMENT OF REFLECTION

Mayor MacEachern requested a moment of reflection.

C. ADDITION OF LATE ITEMS

LATE ITEMS

Moved by Councillor Hyslop

Seconded by Councillor Chisholm

THAT one (1) additional agenda item, Water and Sewer Rates and Charges – Revision to Schedule A of Bylaw W-1, be approved. **CARRIED**

D. ADOPTION OF AGENDA

AGENDA

Moved by Councillor Wheaton

Seconded by Deputy Mayor Carr

163/20 **THAT** the November 25th Regular Council Agenda be approved as amended.
CARRIED

E. MAYOR'S COMMENTS/PROCLAMATIONS

There were no none.

F. DISCLOSURE OF INTEREST

There were none.

G. PUBLIC AND/OR STATUTORY HEARINGS

There were none.

H. ADOPTION OF MINUTES

REGULAR COUNCIL MEETING

Moved by Deputy Mayor Carr
Seconded by Councillor Hyslop

164/20 **THAT** the Minutes of the Regular Meeting of Council held on October 26, 2020 be adopted. **CARRIED**

I. UNFINISHED BUSINESS FROM PREVIOUS MEETING

There was none.

J. CORRESPONDENCE

Requiring Action: There was none.

For Information: There was none.

K. BYLAWS, PERMITS, AND POLICIES

Bylaws for First and/or Second Reading:

BY-LAW NO. A-7.15 – BYLAW TO IMPOSE A SPECIAL BUSINESS IMPROVEMENT LEVY FOR 2021 – SECOND READING

Moved by Councillor Wheaton
Seconded by Councillor Chisholm

165/20 **THAT** Bylaw No. A-7.15 – Bylaw to Impose a Special Business Improvement Levy for 2021 be given second reading. **CARRIED**

Bylaws for Third and Final Reading:

BY-LAW NO. A-7.15 – BYLAW TO IMPOSE A SPECIAL BUSINESS IMPROVEMENT LEVY FOR 2021 – THIRD AND FINAL READING

Moved by Councillor Wheaton
Seconded by Councillor Hyslop

166/20 **THAT** Bylaw No. A-7.15 – Bylaw to Impose a Special Business Improvement Levy for 2021 be given Third and Final reading. **CARRIED**

L. NEW BUSINESS

DEPARTMENTAL INFORMATION REPORTS

1. CAO Informational Report (CAO35-20)
2. Planning and Development Report – dated November 17, 2020
3. Treasurer Informational Report (TR18-20)
4. Protective Services Departmental Report (PS20-20)
5. Community Services Departmental Report (CMS16-20)

6. Public Works Departmental Report (PW12-20)

Moved by Deputy Mayor Carr

Seconded by Councillor Wheaton

167/20 **THAT** the Departmental Information Reports be acknowledged and received for information. **CARRIED**

Request for Decisions:

7. Municipal Operating Agreement – Liberty Utilities

Moved by Deputy Mayor Carr

Seconded by Councillor Hyslop

168/20 **THAT** Council approves the Municipal Operating Agreement with Liberty Utilities and authorizes the Mayor and Clerk to execute the agreement subject to administrative correction to the highlighted sections. **CARRIED**

8. Transfer from General Capital Reserve – 2020 Capital Budget

Moved by Councillor Hyslop

Seconded by Councillor Wheaton

169/20 **THAT** Three Hundred and Seven Thousand dollars (\$307,000) be transferred from the General Capital Reserve Fund to the General Capital Fund for the Town Hall Relocation to the Garcelon Civic Center Design and Construction. **CARRIED**

9. Transfer from Water and Sewerage Capital Reserve – 2020 Capital Budget

Moved by Deputy Mayor Carr

Seconded by Councillor Hyslop

170/20 **THAT** Three Thousand Four Hundred and Twenty-three dollars and Nineteen cents (\$3,423.19) be transferred from the Water and Sewerage Capital Reserve Fund to the Water and Sewerage Capital Fund for a SCADA system upgrade. **CARRIED**

M. QUESTION PERIOD

There were no questions.

N. **MAYOR AND COUNCILLOR ITEMS**

1. Councillor Reports

Deputy Mayor Carr

- Attended all meetings of Council
- Visited the Walk of Lights

Councillor Chisolm

- Attended all meetings of Council

- Attended the Walk of Lights
- Attended Wall of Fame Committee meeting
- Acknowledge Town Staff's ability to cope with COVID-19 changes

Councillor Wheaton

- Attended all meetings of Council
- Attended UMNB (Union of the Municipalities of New Brunswick) AGM – Via Zoom
- Attended an Event Atlantic Partnership meeting
- Attended Coastal Link Trail ribbon cutting (last month)
- Commended the Town for tribute to Veterans, and Public Works staff for their hard working putting the banners up and taking them down
- Attended ACOA Tourism Initiative meeting – via Zoom
- Attended Chocolate Museum and Chocolate Fest AGM – via Zoom
- Commended Town and local businesses for holiday decorations and encouraged everyone to support local vendors

Councillor Hyslop

- Attended all meetings of Council
- Attended a Charlotte County Museum AGM
- Attended a Canada First Basketball Meeting
- Encouraged residents to shop local this holiday season

Mayor MacEachern

- Attended all meetings of Council
- Attended Coastal Link Trail ribbon cutting (last month)
- Attended UMNB Conference – via Zoom
- Commended Town and local businesses for holiday decorations
- Visited the Walk of Lights
- Thanked Town of St. Stephen and local Legion for Veterans banners
- Attended Remembrance Day Ceremony – socially distanced
- Encouraged everyone to be patient with individuals and businesses during COVID-19

O. LATE AGENDA ITEM

1. Water and Sewer Rates and Charges – Revision to Schedule A of Bylaw W-1

Moved by Deputy Mayor Carr
Seconded by Councillor Hyslop

171/20 **THAT** the revised Schedule 'A' of Bylaw W-1 be adopted for January 1, 2021 as presented at the November 23, 2020 Budget meeting. **CARRIED**

P. NOTICE OF CLOSED MEETING

REVERT TO CLOSED

Moved by Councillor Wheaton

Seconded by Councillor Hyslop

172/20 **THAT** Council revert to a Closed Session pursuant to the Local Governance Act, as the subject matter being discussed relates to section 68(1):

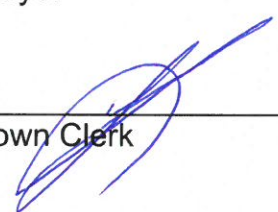
b) personal information as defined in the Right to Information and Protection of Privacy Act. **CARRIED**

Q. RECONVENE TO REGULAR MEETING

R. ADJOURNMENT



Mayor



Town Clerk