

TOWN OF ST. STEPHEN
SPECIAL COUNCIL
MONDAY, DECEMBER 30, 2020 @ 5:00 P.M.

In response to the outbreak of the COVID-19 virus, the public was not permitted to attend the meeting; however, the meeting was broadcast live on the Town's Facebook page.

A. CALL TO ORDER

Mayor MacEachern called the meeting to order.

B. MOMENT OF REFLECTION

Mayor MacEachern requested a moment of reflection.

C. ADDITION OF LATE ITEMS

There were none.

D. ADOPTION OF AGENDA

AGENDA

Moved by Councillor Harding

Seconded by Deputy Mayor Carr

177/20

THAT the Agenda for the Special Council Meeting of December 30th, 2020, be approved. **CARRIED**

E. MAYOR'S COMMENTS/PROCLAMATIONS

Mayor's Year End comments (verbal presentation).

F. DISCLOSURE OF INTEREST

There were none.

G. PUBLIC AND/OR STATUTORY HEARINGS

There were none.

H. ADOPTION OF MINUTES

REGULAR COUNCIL MEETING

Moved by Councillor Wheaton

- 178/20 Seconded by Councillor Parker
THAT the Minutes of the Regular Meeting of Council held on November 25th, 2020 be approved as presented. **CARRIED**

I. UNFINISHED BUSINESS FROM PREVIOUS MEETING

N/A

J. CORRESPONDENCE

Requiring Action: There was none.

For Information: There was none.

K. BYLAWS, PERMITS, AND POLICIES

There were none.

L. NEW BUSINESS

Informational Reports

- a. Report of the Chief Administrative Officer
- b. Planning and Development Report
- c. Report of the Director of Protective Services
 - i. Fire Department
 - ii. Bylaw Enforcement
 - iii. Building Inspection
 - iv. Animal Control Officer
- d. Report of the Director of Community Services
- e. Report of the Director of Operations
- f. Report of the Treasurer

Moved by Councillor Hyslop

Seconded by Deputy Mayor Carr

- 179/20 **THAT** the Informational Reports be acknowledged and received. **CARRIED**

Request for Decisions:

a. Applications to the Municipal Capital Borrowing Board

Moved by Councillor Harding

Seconded by Councillor Chisholm

- 180/20 **THAT** the Municipality of the Town of St. Stephen submit to the Municipal Capital Borrowing Board an application for authorization to borrow for a capital expense for the terms and amounts as presented. **CARRIED**

b. Borrowing Authority - Scotiabank

Moved by Councillor Hyslop
Seconded by Deputy Mayor Carr

181/20

BE IT RESOLVED THAT the Mayor or such other person as the Council appoints, shall jointly with the Treasurer or Assistant Treasurer be hereby authorized on behalf of the Town of St. Stephen (the "Corporation") to borrow from the Scotiabank (the "Bank"), from time to time by way of overdraft, a sum or sums not exceeding at any one time \$378,832.00 (three hundred and seventy-eight thousand, eight hundred and thirty-two dollars), to meet current expenditures of the Corporation for the year 2021. The Mayor, Deputy Mayor or Chief Administrative Officer, together with the Treasurer or Assistant Treasurer, shall be appointed by the Council of the Town of St. Stephen on all amounts to \$5,000 (five thousand dollars). The Mayor or Deputy Mayor together with the Treasurer or Assistant Treasurer shall be appointed by the Council of the Town of St. Stephen on all amounts greater than \$5,000 (five thousand dollars).

THAT the Mayor or Deputy Mayor with the Treasurer or Assistant Treasurer are hereby authorized to sign and deliver the Scotiabank Financial Services Agreement, any service requests and any other banking agreements on behalf of the Corporation.

THAT the Treasurer or Assistant Treasurer are hereby authorized and directed to furnish to the Bank, at the time of each borrowing and at such other times as the Bank may from time to time request, a statement showing the nature and amount of the estimated revenues of the current year not yet collected, or where the estimates for the year have not been adopted, a statement showing the nature and amount of the estimated revenues of the Corporation as set forth in the estimates adopted for the next preceding year, and also showing the total of any amounts borrowed in the current year and in any preceding year that have not been repaid.

THAT the Treasurer or Assistant Treasurer are hereby authorized and directed to apply in payment of all sums borrowed from the Bank, with interest thereon, all of the monies hereafter collected or received on account or realized in respect of the taxes levied for the current year and for any preceding years and all the monies collected or received from any other source. **CARRIED**

c. Borrowing Authority – Royal Bank of Canada

Moved by Councillor Parker
Seconded by Councillor Hyslop

182/20

BE IT RESOLVED THAT the Mayor or such other person as the Council appoints, shall jointly with the Treasurer be hereby authorized on behalf of the Town of St. Stephen (the "Corporation") to borrow from the Royal Bank of Canada during the year ending December 31, 2021, the sum of \$1,194,900 (one million, one hundred and ninety-four thousand, nine hundred dollars) to be advanced in such amounts as may be required, from time to time, for Water and Sewerage Accounts.

THAT the Mayor, Deputy Mayor or Chief Administrative Officer, together with the Treasurer or Assistant Treasurer shall be appointed by Council of the Town of St. Stephen on all amounts to \$5,000 (five thousand dollars). The Mayor or Deputy Mayor together with the Treasurer or Assistant Treasurer, shall be appointed by the Council of the Town of St. Stephen on all amounts greater than \$5,000 (five thousand dollars).

THAT the said sum of \$1,194,900 (one million, one hundred and ninety four thousand, nine hundred dollars) so to be borrowed shall be repaid on or before the 31st day of December next; and the promissory note or notes of the Corporation, if any, given therefore, if made payable before the said 31st day of December may be renewed by the said Mayor and Treasurer, from time to time, but no renewal shall fall due later than the 31st day of December next. **CARRIED**

d. Release of Tender – Aerial Apparatus

Moved by Deputy Councillor Harding
Seconded by Councillor Wheaton

183/20 **THAT** Council directs staff to release Tender TOSS 20-02 on the NBON website for the purpose of obtaining bids on a new aerial firefighting apparatus. **CARRIED**

e. Application to Municipal Capital Borrowing Board – Aerial Apparatus

Moved by Deputy Mayor Carr
Seconded by Councillor Chisholm

184/20 **THAT** the Municipality of the Town of St. Stephen submit to the Municipal Capital Borrowing Board an application for authorization to borrow for a capital expense for the terms and amounts presented. **CARRIED**

M. QUESTION PERIOD

There were no questions.

N. MAYOR AND COUNCILLOR ITEMS

1. Councillor Reports

Deputy Mayor Carr

- Attended all meetings of Council
- Offered thanks for a great year and wished everyone a Merry Christmas and Happy New Year

Councillor Parker

- Attended all meetings of Council
- Offered thanks for a great year and wishes for a safe and happy New Year

Councillor Harding

- Expressed excitement about movement on the purchase of a ladder truck
- Wished everyone a safe and healthy New Year

Councillor Chisholm

- Attended all meetings of Council
- Pleased with progress of potential dog park
- Recognized everyone's efforts in a trying year and offered wishes for a happy New Year

Councillor Wheaton

- Attended all meetings of Council
- Expressed gratitude to the Santa's Helpers organizing committee
- Noted the GCC has been well maintained during COVID-19
- Work progressing on St. Stephen 150 with the 1st virtual event on Jan 1, 2021 – Mayor's Levee

Councillor Hyslop

- Attended all meetings of Council
- Work progressing with Canada 1st Basketball
- Wished everyone a Happy New Year

Mayor MacEachern

- Attended all meetings of Council
- Attended meetings with the CAO
- Attended Canada 1st Basketball meeting
- Wish everyone a Merry Christmas and Happy New Year

O. NOTICE OF CLOSED MEETING

There was no closed meeting.

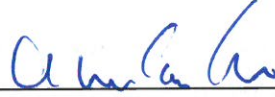
P. RECONVENE TO REGULAR MEETING

Q. ADJOURNMENT

Moved by Deputy Mayor Carr
Seconded by Councillor Parker

MINUTES
REGULAR COUNCIL
DECEMBER 30, 2020

185/20 THAT the meeting be adjourned at 8:02 p.m. **CARRIED**



Mayor



Town Clerk