

TOWN OF ST. STEPHEN
REGULAR COUNCIL
WEDNESDAY, JANUARY 27, 2021 @ 5:00 P.M.

In response to the outbreak of the COVID-19 virus, the public was not permitted to attend the meeting; however, the meeting was broadcast live on the Town's Facebook page.

A. CALL TO ORDER

Mayor MacEachern called the meeting to order.

B. MOMENT OF REFLECTION

Mayor MacEachern requested a moment of reflection.

C. ADDITION OF LATE ITEMS

There were none.

D. ADOPTION OF AGENDA

AGENDA

Moved by Councillor Hyslop

Seconded by Councillor Harding

1/21

THAT the Agenda for the Regular Council Meeting of January 27th, 2021, be approved. **CARRIED**

E. MAYOR'S COMMENTS/PROCLAMATIONS

There were none.

F. DISCLOSURE OF INTEREST

There were none.

G. PUBLIC AND/OR STATUTORY HEARINGS

There were none.

H. ADOPTION OF MINUTES

SPECIAL COUNCIL MEETING

Moved by Councillor Parker

- 2/21 Seconded by Councillor Chisholm
THAT the Minutes of the Special Council Meeting held on December 16th, 2020 be approved as presented. **CARRIED**

REGULAR COUNCIL MEETING

- Moved by Councillor Hyslop
Seconded by Councillor Harding
3/21 **THAT** the Minutes of the Regular Council Meeting held on December 30th, 2020 be approved as presented. **CARRIED**

I. UNFINISHED BUSINESS FROM PREVIOUS MEETING

N/A

J. CORRESPONDENCE

Requiring Action: There was none.

For Information:

i) **Letter from Santa's Helpers Committee – Dec 29, 2020**

- Moved by Councillor Wheaton
Seconded by Deputy Mayor Carr
4/21 **THAT** the correspondence be received for information. **CARRIED**

K. BYLAWS, PERMITS, AND POLICIES

i) **Bylaw Z-2 – Zoning Bylaw**

- Moved by Councillor Chisholm
Seconded by Councillor Hyslop
5/21 **THAT** Bylaw Z-2, being the Zoning Bylaw, be given first reading. **CARRIED**

ii) **GCC Membership Closure Extension Policy**

- Moved by Councillor Harding
Seconded by Councillor Chisholm
6/21 **THAT** Town Council adopts the GCC Membership Closure Extension Policy as presented. **CARRIED**

L. NEW BUSINESS

Informational Reports

1. CAO Informational Report (CAO 01-21)
2. Planning and Development Report – dated January 20, 2021
3. Treasurer Informational Report (TR01-21)

4. Protective Services Departmental Report (PS23-20)
5. Community Services Departmental Report (CMS16-20)
6. Public Works Departmental Report (PW14-20)

Moved by Councillor Parker
Seconded by Councillor Harding

7/21 **THAT** the Departmental Informational Reports be acknowledged and received.
CARRIED

REQUEST FOR DECISIONS:

i) Transfer from Reserves

Moved by Councillor Parker
Seconded by Councillor Harding

8/21 **THAT** the amount of \$230,000 (two hundred and thirty thousand dollars) be transferred from the General Operating Reserve Fund to the General Operating Fund. **CARRIED**

ii) MCBB Application – Possible Tax Rate Implications

Moved by Councillor Harding
Seconded by Councillor Hyslop

9/21 **THAT** Council has been advised of the potential impact on the property taxes through presentation of the debt profile calculations and that Council wishes to proceed with the application at this time. **CARRIED**

iii) Innovation & Technology Committee – Draft Terms of Reference

Moved by Councillor Hyslop
Seconded by Councillor Harding

10/21 **THAT** Council approves the creation of an Ad Hoc Innovation & Technology Committee to operate in accordance with the presented Terms of Reference.
CARRIED

iv) Community Grants Fund Applications

Moved by Councillor
Seconded by Councillor

11/21 **THAT** Council approves the awarding of the following Community Grants:

Boys & Girls Club	\$5,000
Charlotte County Museum (insurance)	\$2,500
Chocolate Festival	\$1,500
Chocolate Museum	\$6,000
Charlotte County Ground Search and Rescue	\$2,500
St. John Regional Hospital Foundation	\$3,000
*Charlotte County Hospital Foundation	\$3,000
Lonicera Hall	\$5,000
<u>St. Stephen Rural Cemetery</u>	<u>\$3,000</u>
TOTAL	\$31,500

- 12/21 Motion to Amend
 Moved by Councillor Harding
 Seconded by Councillor Parker

That the motion be amended by adding CCSPCA as a grant recipient in the amount of \$2,000, and by amending the grant amount awarded to Lonicera Hall to \$10,000.

CARRIED

- 13/21 Amended Motion **CARRIED**

M. QUESTION PERIOD

N. MAYOR AND COUNCILLOR ITEMS

1. Councillor Reports

Councillor Parker

- Attended all meetings of Council.
- Responded to several calls from the public.

Councillor Harding

- Attended all meetings of Council.
- Thanked Mayor MacEachern for his time and involvement with the Milltown Generating Station.

Councillor Chisholm

- Attended all meetings of Council.
- Attended N.B. Power Commission Milltown Generating Station presentation.

Councillor Hyslop

- Attended all meetings of Council.
- Attended Canada 1st Basketball Inc. meeting.
- Attended N.B. Power Commission Milltown Generating Station presentation.

Deputy Mayor Carr

- Attended all meetings of Council.

Councillor Wheaton

- Attended all meetings of Council.
- Worked with the St. Stephen 150 Committee.

Mayor MacEachern

- Attended all meetings of Council.
- Attended N.B. Power Commission Milltown Generating Station presentation.
- Commended Town staff on working through the many changes because of COVID-19

O. NOTICE OF CLOSED MEETING

iii) Revert to Closed Session

Moved by Councillor Harding

Seconded by Councillor Hyslop

14/21

THAT Council revert to a closed session pursuant to the Local Governance Act, as the subject matters being discussed relates to section 68(1):

(c) information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract. **CARRIED**

P. RECONVENE TO REGULAR MEETING

Moved by Councillor Hyslop

Seconded by Councillor Chisholm

13/21

THAT the Offer of Services from Dillon Consulting Limited, dated January 20, 2021 with respect to the Union Street Combined Sewer Separation and Water Main Renewal project be approved in the form presented to Council contingent on project funding approval from the Municipal Capital Borrowing Board. **CARRIED**

Q. ADJOURNMENT

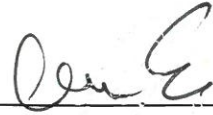
Moved by Harding

Seconded by Deputy Mayor Carr

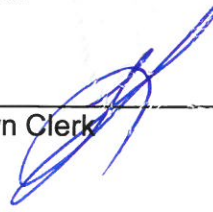
14/21

THAT the meeting be adjourned at 7:00p.m. **CARRIED**

MINUTES
REGULAR COUNCIL
JANUARY 27, 2021



Mayor



Town Clerk