

TOWN OF ST. STEPHEN
REGULAR COUNCIL
199 UNION STREET (FIRE HALL)
DECEMBER 15, 2008 @ 7:05 P.M.

I. PRAYER

II. CHANGE OF ORDER OF BUSINESS

ORDER OF COUNCIL BUSINESS

Moved by Deputy Mayor Maxwell

Seconded by Councillor Tinker

250/08 **THAT** the order of business be varied, as permitted by Section 13.01 of By-Law No. A-2, "A By-Law Respecting Procedures of the Town Council and Town Administration". **CARRIED**

III. RECORDING OF ATTENDANCE

PRESENT: Mayor G. L. (Jed) Purcell; Deputy Mayor Jim Maxwell; Councillors Ralph Williams, Robert Tinker, Gavin Toumishey, John Quartermain and Ken Parker; CAO/Clerk Hendrik Slegtenhorst; Treasurer Tim Tozer; and, Assistant Clerk Joan Flewelling.

IV. APPROVAL OF AGENDA

AGENDA

Moved by Councillor Williams

Seconded by Councillor Quartermain

251/08 **THAT** the Agenda be approved as circulated. **CARRIED**

V. CONFLICT OF INTEREST

Councillor Quartermain declared a conflict of interest and left Council Chambers at 7:30 p.m. and returned at 7:32 p.m.

VI. READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS

No petitions/presentations/proclamations.

VII. NOTICES OF MOTIONS

No notices of motions.

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VIII. APPROVAL OR AMENDING OF MINUTES

REGULAR COUNCIL MEETING

Moved by Councillor Tinker

Seconded by Councillor Williams

- 252/08** **THAT** the Minutes of the Regular Council meeting held on November 17, 2008 be approved as amended: Resolution #246/08 was Moved by Councillor Parker. **CARRIED**

IX. COMMUNICATIONS

COMMUNICATION FOR INFORMATION FILE

Moved by Councillor Maxwell

Seconded by Councillor Williams

- 253/08** **THAT** Communication for Information, note and file, be adopted. **CARRIED**

COMMUNICATION FOR ACTION

No communication for action.

X. APPROVAL OF COMMITTEE MINUTES

FINANCE & ADMINISTRATION COMMITTEE

Moved by Councillor Quartermain

Seconded by Councillor Parker

- 254/08** **THAT** the Minutes of the Finance & Administration Committee meeting held on November 13, 2008 be approved. **CARRIED**

FINANCE & ADMINISTRATION COMMITTEE

Moved by Councillor Parker

Seconded by Councillor Maxwell

- 255/08** **THAT** the Minutes of the Finance & Administration Committee meeting held on November 26, 2008 be approved. **CARRIED**

COMMUNITY SERVICES COMMITTEE

Moved by Councillor Tinker

Seconded by Councillor Williams

- 256/08** **THAT** the Minutes of the Community Services Committee meeting held on November 27, 2008 be approved. **CARRIED**

PLANNING & PRIORITIES COMMITTEE

Moved by Councillor Toumishey

Seconded by Councillor Quartermain

- 257/08** **THAT** the Minutes of the Planning & Priorities Committee meeting held on December 2, 2008 be approved. **CARRIED**

XI. CONSIDERATION OF BY-LAWS

BY-LAW NO. A-7.3 – A BY-LAW TO AMEND BY-LAW NO. A-7 - “A BY-LAW TO IMPOSE A SPECIAL BUSINESS IMPROVEMENT LEVY” – THIRD AND FINAL READING – SHORT TITLE ONLY

Moved by Councillor Tinker

Seconded by Councillor Williams

- 258/08** **THAT** By-Law No. A-7.3 – A By-Law To Amend By-Law No. A-7 - “A By-Law To Impose A Special Business Improvement Levy” be given Third and Final Reading – Short Title Only. **CARRIED**

BY-LAW NO. M-1.9 – MUNICIPAL PLAN – PID # 01305424 (14 UNION STREET) – FIRST READING – SHORT TITLE ONLY

Moved by Councillor Williams

Seconded by Councillor Tinker

- 259/08** **THAT** By-Law No. M-1.9 – “A By-Law to Amend By-Law No. M-1, being the Town of St. Stephen Municipal Plan By-Law – PID # 01305424 (14 Union Street) – be given First Reading – Short Title Only. **CARRIED**

BY-LAW NO. Z-1.9 – REZONING – PID # 01305424 (14 UNION STREET) – FIRST READING – SHORT TITLE ONLY

Moved by Deputy Mayor Maxwell

Seconded by Councillor Williams

- 260/08** **THAT** By-Law No. Z-1.9 – “A By-Law to Amend By-Law No. Z-1, being the Town of St. Stephen Zoning By-Law – PID # 01305424 (14 Union Street) – be given First Reading – Short Title Only. **CARRIED**

BY-LAW NO. M-1.9 – MUNICIPAL PLAN – PID # 01305424 (14 UNION STREET) – SECOND READING – READING IN ITS ENTIRETY

Moved by Councillor Williams

Seconded by Councillor Tinker

- 261/08** **THAT** By-Law No. M-1.9 – “A By-Law to Amend By-Law No. M-1, being the own of St. Stephen Municipal Plan By-Law – PID # 01305424 (14 Union Street) – be given Second Reading – Reading in its Entirety. **CARRIED**

BY-LAW NO. Z-1.9 – REZONING – PID # 01305424 (14 UNION STREET) – SECOND READING – READING IN ITS ENTIRETY

Moved by Councillor Tinker

Seconded by Councillor Williams

- 262/08** **THAT** By-Law No. Z-1.9 – “A By-Law to Amend By-Law No. Z-1, being the Town of St. Stephen Zoning By-Law – PID # 01305424 (14 Union Street) – be given Second Reading – Reading in its Entirety. **CARRIED**

XII. CONTINUING BUSINESS

No continuing business.

XIII. NEW BUSINESS

1. CAO REPORT

REPORT OF CHIEF ADMINISTRATIVE OFFICER

Moved by Councillor Maxwell

Seconded by Councillor Williams

263/08 **THAT** the report of the Chief Administrative Officer dated November, 2008 be received. **CARRIED**

2. RCMP REPORT – received for information.

3. CAO

STATEMENTS OF REVENUE AND EXPENDITURE

Moved by Councillor Williams

Seconded by Councillor Tinker

264/08 **THAT** the Statements of Revenue and Expenditure for both the General Operating Fund and Water and Sewerage Operating Fund to September 30, 2008 be received. **CARRIED**

CHEQUE REGISTER:

PAID BILLS

Moved by Councillor Williams

Seconded by Councillor Tinker

265/08 **THAT** paid bills in the amount of \$1,052,562.90 (one million, fifty-two thousand, five hundred and sixty-two dollars and ninety cents) be ratified. **CARRIED**

PAID BILLS: CONFLICT – NB POWER

Moved by Councillor Williams

Seconded by Councillor Tinker

266/08 **THAT** the paid bills (cheque #3394 for \$13,253.12, cheque #3404 for \$3,831.93, cheque #3765 for \$3,718.12, and cheque #3768 for \$13,108.84) in the amount of \$33,912.01 (thirty-three thousand, nine hundred and twelve dollars and one cent) for NB Power be ratified. **CARRIED**

AWARDING OF PROPOSAL #08-05: HIGH PRESSURE BREATHING AIR COMPRESSOR SYSTEM

Moved by Councillor Tinker

Seconded by Councillor Quartermain

- 267/08** **THAT** of the three (3) proposals received, the proposal of \$42,630.38 (forty-two thousand, six hundred and thirty dollars and thirty-eight cents), including HST, from Breathing Air Systems of Lakeside, NS, for the purchase of a high pressure breathing air compressor system be accepted. **CARRIED**

TRANSFER TO GENERAL CAPITAL RESERVE FUND

Moved by Councillor Williams

Seconded by Councillor Parker

- 268/08** **THAT** the amount of \$13,000 (thirteen thousand dollars) be transferred from the General Operating Fund to the General Capital Reserve Fund. **CARRIED**

TRANSFER TO WATER AND SEWERAGE CAPITAL RESERVE FUND

Moved by Councillor Williams

Seconded by Councillor Toumishey

- 269/08** **THAT** the amount of \$20,000.00 (twenty thousand dollars) be transferred from the Water and Sewerage Operating Fund to the Water and Sewerage Capital Reserve Fund. **CARRIED**

TRANSFER TO WATER AND SEWERAGE CAPITAL FUND

Moved by Councillor Williams

Seconded by Councillor Toumishey

- 270/08** **THAT** the amount of \$15,000.00 (fifteen thousand dollars) be transferred from the Water and Sewerage Capital Reserve Fund to the Water and Sewerage Capital Fund. **CARRIED**

BULLYING CANADA – ANTI-BULLYING “BLUE DAY” INITIATIVE

Moved by Deputy Mayor Maxwell

Seconded by Councillor Williams

- 271/08** **WHEREAS** according to Public Safety Canada, children are bullied once every seven (7) minutes on the playground and once every 25 minutes in the classroom;

BE IT RESOLVED that the Council of the Town of St. Stephen favours the Bullying Canada Initiative, and its National Petition requesting the Prime Minister of Canada declare each December 17 “Blue Day” in support of Anti-Bullying Organizations from across Canada and around the World. **CARRIED**

4. **PLANNING & PRIORITIES COMMITTEE**

No items this month.

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5. FINANCE & ADMINISTRATION COMMITTEE

- (i) Council Remuneration – Memo from Councillor Quartermain, Chair, dated December 2, 2008 – received for information.

6. PUBLIC SAFETY & ENVIRONMENT COMMITTEE

No items this month.

7. COMMUNITY SERVICES COMMITTEE

- (i) Kiwanis Pool Viability – Report from Councillor Williams, Chair, “Public Input Summary Re: Keeping the St. Stephen Pool Open” – received for information.

8. PLANNING ADVISORY COMMITTEE

No meeting during the month of November 2008.

XIV. REPORTS OF MAYOR AND COUNCILLORS

Deputy Mayor Maxwell

- Attended various Town meetings.
- Attended Civic Centre meeting.
- Attended and very much enjoyed the Town’s Christmas party, and was pleased the Mayor recognized the Fire Department for its many fundraising efforts.
- Attended the grand opening of the new highway.
- Very proud of the Masons (Victoria Lodge No. 26) which fundraised over \$1,000 for the Fundy Region Transition House.
- Wished everyone a Merry Christmas and Happy New Year.

Councillor Quartermain

- Attended the Town’s Christmas party.
- Attended various Town meetings.

Councillor Williams

- Very pleased to date with the Civic Centre fundraising efforts, nearly reaching \$2.5 million.
- Attended the grand opening of the new highway.
- Pleased that the water and sewer lines are completed to the new Customs facility.

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- Attended the Town's Christmas party.

Councillor Tinker

- Attended Enterprise Charlotte's board meeting held at Flakeboard.
- Attended and enjoyed the Town's Christmas party.
- Attended a stakeholders' meeting on Downtown Economic Development.
- Attended various Town meetings.
- Wished everyone a Merry Christmas and Happy New Year.

Councillor Parker

- Attended various Town meetings.
- Attended a BIA meeting.
- Attended and enjoyed the Santa Claus Parade.
- Stated he has concerns which he will comment on in the New Year.
- Wished everyone a Merry Christmas and Happy New Year.

Councillor Toumishey

- Attended a Planning & Priorities Committee meeting.
- Attended a Finance & Administration Committee meeting.
- Attended and enjoyed the Town's Christmas party.
- As directed by Council, the Planning & Priorities Committee is to develop an action plan for economic development of the community, and to produce an economic development plan, working with Development St. Stephen and other major stakeholders. In particular, noted the following resources:
 - Strategic Plan;
 - Municipal Plan;
 - Downtown Development Plan sponsored by Development St. Stephen;
 - BIA's plan for an outdoor facility at the property known as the "Horse Pull Area";
 - Finalized plans for the Civic Centre regarding development timelines and location;
 - Detailed financial review of the Town's current debt in order to determine what is affordable in the future;
 - The Finn Report;
 - Atlantic Gateway Initiative;
 - Receive economic recommendations from the following sources:
 - Provincial/Federal Governments representatives;
 - Ministries of Transportation, Local Government regarding Immigration, and Tourism;

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- Two major employers in Town;
- Other local communities such as Calais, St. Andrews, St. George and the Local Service Districts.
 - Demographic Review of the Town and surrounding districts;
 - Feedback from community leaders and individual citizens.
- Hopes to conduct a series of meetings in January between the Planning & Priorities Committee and Development St. Stephen to determine roles and timelines, and stated the economic development plan must be a good one as it can determine the potential future of the Town.

Mayor Purcell

- Attended the 30th anniversary of Home Support Services and presented them with a plaque.
- Cut the ribbon at the grand opening of The Bargain Shop.
- Attended Enterprise Charlotte's board meeting held at Flakeboard.
- Attended the Hospice Tree Lighting at Humphreys.
- Attended the grand opening of the new highway.

XV. QUESTION PERIOD

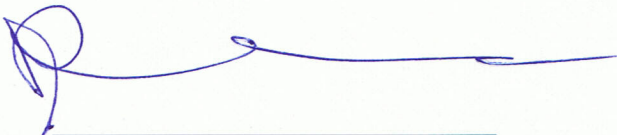
There were no questions.

XVI. ADJOURNMENT

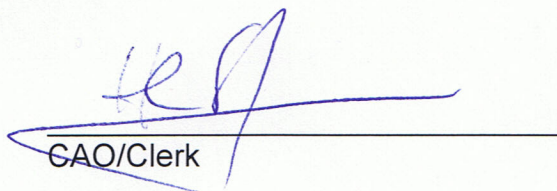
ADJOURNMENT

Moved by Councillor Williams
Seconded by Councillor Parker

272/08 THAT the meeting adjourn at 7:45 p.m. CARRIED



Mayor



CAO/Clerk