

**AGENDA**  
**ST. STEPHEN TOWN COUNCIL**  
**73 MILLTOWN BLVD., SUITE 112**  
**DECEMBER 19, 2011**  
**7:00 P.M. – 9:00 P.M.**

1. PRAYER
2. RECORDING OF ATTENDANCE
3. APPROVAL OF AGENDA
4. CONFLICT OF INTEREST
5. READING OF PETITIONS/PRESENTATIONS/PROCLAMATION
6. NOTICES OF MOTIONS
7. APPROVAL OF COUNCIL MINUTES
  - (a) Regular Council Meeting – November 21, 2011
8. ACCOUNTS
9. COMMUNICATIONS

COMMUNICATION FOR INFORMATION

  - (a) Letter from Manager of Geophysics and Project Generation, Continental Nickel Limited, to Mayor and Council dated December 7, 2011.

COMMUNICATION FOR ACTION
10. APPROVAL OF COMMITTEE MINUTES
  - (a) Committees Meeting – Public Safety & Environment; Planning & Priorities; Community Services; and Finance & Administration – December 7, 2011
  - (b) Committee of Council Meeting – December 15, 2011
11. STAFF REPORTS
  - (a) Treasury Department
  - (b) Public Works Department
  - (c) Department of Parks, Recreation and Property Management
  - (d) Fire Department
  - (e) Department of By-laws and Building Inspection
  - (f) Development Office

12. UNFINISHED BUSINESS
13. CONSIDERATION OF BY-LAWS
  - (a) By-Law No. A-7.6 – A By-Law to Amend By-Law No. A-7 “A By-Law to Impose a Special Business Improvement Levy” – be given Third and Final Reading – Short Title Only
  - (b) By-Law No. M-1.1 – A By-Law to Amend By-Law No. M-1, being the Town of St. Stephen Municipal Plan By-Law – be given Third and Final Reading – Short Title Only
  - (c) By-Law No. Z-1.1 – A By-Law to Amend By-Law No. Z-1, being the Town of St. Stephen Zoning By-Law – be given Third and Final Reading – Short Title Only
14. NEW BUSINESS
  - (a) Continental Nickel Limited – Exploration
  - (b) Combined Sewer Separation (Prince William Street to Budd Avenue) – Project No. 09-2731 – Overage
  - (c) Breakage of Sewer Lateral (Prince William Street and Budd Avenue) – H. E. Merchant and Sons Ltd.
  - (d) Fire Emergency Dispatch Service – McAdam Fire Department
  - (e) Transfer to General Operating Reserve Fund – Fire Department Radio Repeater
  - (f) Transfer to General Operating Reserve Fund – Renovations Town Hall
  - (g) Transfer to Water and Sewerage Capital Reserve Fund
  - (h) Transfer to General Capital Reserve Fund
  - (i) Awarding of Tender: One (1) New 6 x 4 60,000 Lb GVWR Cab and Chassis
  - (j) Awarding of Tender: One Way Snow Plow
  - (k) Banking Services – Temporary Capital Financing Tender # 2011-12
  - (l) The Town of St. Stephen’s Garcelon Civic Center Project – Capital Expenditure Policy
  - (m) Financial Advisor/Project Accountant
  - (n) The Town of St. Stephen’s Garcelon Civic Center – Letter of Intent
  - (o) Mini Design Build and Fixed Cost Proposal – J. W. Lindsay Enterprises Limited
  - (p) Mini Design Build and Fixed Cost Proposal – Marco Maritimes Limited
  - (q) Unused Vacation Days – Non-Union Employees
  - (r) Management – Salary Treatment Pay for Performance
  - (s) Chief Administrative Officer/Development Officer – Salary Treatment Pay for Performance
  - (t) One Time Salary Treatment – Manager of Compensation and Benefits/Accounts Receivable and Collections
  - (u) Voluntary Road Toll – International “Homecoming” Festival
  - (v) Change of Date – January 2012 Regular Town Council Meeting
15. THE TOWN OF ST. STEPHEN’S GARCELON CIVIC CENTER UPDATE
16. REPORTS OF MAYOR AND COUNCILLORS
17. QUESTION PERIOD
18. ADJOURNMENT