

SPECIAL MEETING
ST. STEPHEN TOWN COUNCIL
73 MILLTOWN BLVD., SUITE 112
THURSDAY, DECEMBER 29, 2011 @ 10:00 A.M.

1. PRAYER

2. RECORDING OF ATTENDANCE

PRESENT: Mayor G. L. (Jed) Purcell; Deputy Mayor Jim Maxwell; Councillors Barb Donovan, Jeremy Copeland, Ralph Williams, and Robert Tinker; CAO/Development Officer John Ferguson; Town Treasurer Tim Tozer; and Town Clerk Joan Flewelling.

ABSENT: Councillor Gavin Toumishey

3. APPROVAL OF AGENDA

AGENDA

Moved by Councillor Williams
Seconded by Councillor Tinker

332/11 **THAT** the Agenda be approved as circulated. **CARRIED**

4. CONFLICT OF INTEREST

There were no conflicts of interest declared.

5. NEW BUSINESS

WASTE WATER TREATMENT AGREEMENT – FLAKEBOARD COMPANY LIMITED

Moved by Councillor Tinker
Seconded by Councillor Williams

333/11 **THAT** the Council of the Town of St. Stephen authorizes the Chief Administrative Officer to negotiate a new long term waste water agreement with Flakeboard Company Limited, and authorization for the Mayor and Clerk to execute such agreement will be considered at a future Council meeting.

AND FURTHER THAT the Council of the Town of St. Stephen extends the agreement expired December 31, 2009, for the calendar year 2012, with the exception that the variable components (water and sewer consumption rates) be the same as those detailed in "Schedule A" of By-Law No. W-1, "A By-Law Respecting Water and Sewer Rates and Charges" effective January 1, 2011.

CARRIED

WASTE WATER TREATMENT AGREEMENT – GANONG BROS. LIMITED

Moved by Councillor Tinker

Seconded by Councillor Williams

334/11 **THAT** the Council of the Town of St. Stephen authorizes the Chief Administrative Officer to negotiate a new long term waste water agreement with Ganong Bros., Limited, and authorization for the Mayor and Clerk to execute such agreement will be considered at a future Council meeting.

AND FURTHER THAT the Council of the Town of St. Stephen extends the agreement expired December 31, 2009, for the calendar year 2012, with the exception that the variable components (water and sewer consumption rates) be the same as those detailed in "Schedule A" of By-Law No. W-1, "A By-Law Respecting Water and Sewer Rates and Charges" effective January 1, 2011.

CARRIED

SCHEDULE "A" – BY-LAW NO. W-1, "A BY-LAW RESPECTING WATER AND SEWER RATES AND CHARGES"

Moved by Councillor Copeland

Seconded by Councillor Tinker

335/11 **THAT** the attached revised "Schedule A" of By-Law No. W-1, "A By-Law Respecting Water and Sewer Rates and Charges" be accepted effective January 1, 2012. **CARRIED**

2012 WATER AND SEWERAGE OPERATING FUND BUDGET

Moved by Deputy Mayor Maxwell

Seconded by Councillor Williams

336/11 **THAT** pursuant to paragraph 189(4) of the *Municipalities Act*, the total budget for the Municipality of St. Stephen Utility for the ensuing year would consist of total revenues of \$2,204,416 (two million, two hundred and four thousand, four hundred and sixteen dollars), and total expenditures of \$2,204,416 (two million, two hundred and four thousand, four hundred and sixteen dollars). **CARRIED**

2012 GENERAL OPERATING FUND BUDGET

Moved by Councillor Williams

Seconded by Councillor Tinker

337/11 **THAT** the sum of \$7,532,665 (seven million, five hundred and thirty-two thousand, six hundred and sixty-five dollars) be the total operating budget of the Municipality; that the sum of \$5,476,914 (five million, four hundred and seventy-six thousand, nine hundred and fourteen dollars) be the warrant of the Municipality for the ensuing year; and that the tax rate for the Municipality be \$1.5800 (one dollar and fifty-eight cents). The Council orders and directs the Levying by the Minister of Local Government of said amount on real property liable to taxation under the *Assessment Act* within the Municipality of St. Stephen. **CARRIED**

**NON-UNION MANAGEMENT AND ADMINISTRATIVE STAFF COST
OF LIVING SALARY ADJUSTMENTS**

Moved by Councillor Tinker
Seconded by Deputy Mayor Maxwell

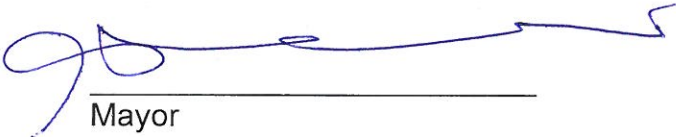
- 338/11 THAT the Council of the Town of St. Stephen authorizes that all permanent non-union management and administrative staff be awarded a 2.0% (two percent) cost of living salary adjustment for the 2012 calendar year effective January 1, 2012. **CARRIED**

6. **ADJOURNMENT**

ADJOURNMENT

Moved by Deputy Mayor Maxwell
Seconded by Councillor Copeland

- 339/11 THAT the meeting adjourn at 10:15 a.m. **CARRIED**



Mayor



Town Clerk

REVISED
SCHEDULE "A"

To

By-law No. W-1, A By-law Respecting Water and Sewer Rates and Charges

1. The water and sewer rates for a property the water supply of which is not metered shall be \$103.20 per family unit per quarterly billing basis and such sum shall be due and payable 30 days after the date of each billing.
2. The water rates for a property the water supply of which is metered shall consist of the base rate of \$36.15 for 500 cubic feet plus \$2.22 per 100 cubic feet calculated on quarterly meter readings and such sum shall be due and payable 30 days after the date of each billing.
3. The water rates for a Rental property the water supply of which is metered shall consist of the base rate of \$36.15 per unit for 500 cubic feet per unit plus \$2.22 per 100 cubic feet calculated on quarterly meter readings and such sum shall be due and payable 30 days after the date of each billing.
4. The water rates for water purchased in bulk at a location approved by the Director of Operations for that purchase shall be \$2.22 per 100 cubic feet and such sum shall be due and payable 30 days after the date of each billing.
5. The owner of a property the water supply of which is metered shall, at the same time as the water rates for the property are payable, pay a sewer base rate of \$67.05 for the same 500 cubic feet (not an additional), plus \$4.24 per 100 cubic feet calculated on quarterly water meter readings and such sum shall be due and payable 30 days after the date of each billing.
6. The owner of a Rental property the water supply of which is metered shall, at the same time as the water rates for the property are payable, pay a sewer base rate of \$67.05 per unit for the same 500 cubic feet per unit (not an additional), plus \$4.24 per 100 cubic feet calculated on quarterly water meter readings and such sum shall be due and payable 30 days after the date of each billing.
7. Interest at the rate of 1.5% per month will be charged on all overdue accounts 30 days after the date of each billing.

REVISED 12/29/11