

TOWN OF ST. STEPHEN
REGULAR COUNCIL
73 MILLTOWN BLVD., SUITE 112
FEBRUARY 21, 2011 @ 7:00 P.M.

1. PRAYER
2. RECORDING OF ATTENDANCE

PRESENT: Mayor G. L. (Jed) Purcell; Deputy Mayor Jim Maxwell; Councillors Ralph Williams, Barb Donovan, Jeremy Copeland and Gavin Toumishey; CAO John Ferguson; and, Town Clerk Joan Flewelling.

ABSENT: Councillor Robert Tinker

3. APPROVAL OF AGENDA

AGENDA

Moved by Deputy Mayor Maxwell
Seconded by Councillor Copeland

35/11 **THAT** the Agenda be approved as circulated. **CARRIED**

4. CONFLICT OF INTEREST

No conflicts were declared.

5. READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS

No petitions/presentations/proclamations.

6. NOTICES OF MOTIONS

No notices of motions.

7. APPROVAL OF COUNCIL MINUTES

REGULAR COUNCIL MEETING

Moved by Councillor Williams
Seconded by Councillor Toumishey

36/11 **THAT** the Minutes of the Regular Council meeting held on January 24, 2011 be approved as circulated. **CARRIED**

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SPECIAL COUNCIL MEETING

Moved by Deputy Mayor Maxwell
Seconded by Councillor Williams

- 37/11** **THAT** the Minutes of the Special Council meeting held on February 11, 2011 be approved as circulated. **CARRIED**

8. **ACCOUNTS**

PAID BILLS

Moved by Councillor Williams
Seconded by Deputy Mayor Maxwell

- 38/11** **THAT** the paid bills in the amount of \$1,381,222.38 (one million, three hundred and eighty-one thousand, two hundred and twenty-two dollars and thirty-eight cents) be ratified. **CARRIED**

9. **COMMUNICATIONS**

COMMUNICATION FOR INFORMATION FILE

Moved by Councillor Copeland
Seconded by Councillor Williams

- 39/11** **THAT** Communication for Information, note and file, be adopted. **CARRIED**

COMMUNICATION FOR ACTION

No communication for action.

10. **APPROVAL OF COMMITTEE MINUTES**

COMMITTEE OF COUNCIL MEETING

Moved by Councillor Toumishey
Seconded by Deputy Mayor Maxwell

- 40/11** **THAT** the Minutes of the Committee of Council meeting held on January 24, 2011 be approved as circulated. **CARRIED**

COMMITTEE OF COUNCIL MEETING

Moved by Deputy Mayor Maxwell
Seconded by Councillor Williams

- 41/11** **THAT** the Minutes of the Committee of Council meeting held on January 28, 2011 be approved as circulated. **CARRIED**

COMMITTEES MEETING

Moved by Councillor Copeland
Seconded by Councillor Toumishey

- 42/11** **THAT** the Minutes of the Committees meeting – Public Safety & Environment; Planning & Priorities; Community Services; and Finance & Administration held on February 9, 2011 be approved as circulated. **CARRIED**

PLANNING ADVISORY COMMITTEE MEETINGS

Moved by Deputy Mayor Maxwell
Seconded by Councillor Williams

- 43/11** **THAT** the Minutes of the Planning Advisory Committee meetings held on September 27, 2010; November 29, 2010; and December 20, 2010 be accepted. **CARRIED**

11. **STAFF REPORTS**

STAFF REPORTS

Moved by Councillor Toumishey
Seconded by Councillor Williams

- 44/11** **THAT** the following staff reports for the month of January 2011 be adopted: Treasury Department; Public Works Department; Department of Parks, Recreation and Property Management; Fire Department; Department of By-Laws and Building Inspection; and Development Office. **CARRIED**

12. **UNFINISHED BUSINESS**

No unfinished business.

13. **CONSIDERATION OF BY-LAWS**

No by-laws considered.

14. **NEW BUSINESS**

VOLUNTEER FIREFIGHTER POSITIONS

Moved by Councillor Williams
Seconded by Councillor Donovan

- 45/11** **THAT** the Fire Chief's recommendation to recruit Andrene Mosher, Jessica Eagan, and Nick Scott as volunteer firefighters subject to a three month probationary period be accepted.

AND FURTHER THAT the Fire Chief's recommendation to recruit Mark Cooke as a volunteer firefighter subject to successful completion of the Firefighter 1 Course during a six month probationary period be accepted. **CARRIED**

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ROYAL BANK OF CANADA BORROWING AUTHORITY

Moved by Councillor Williams

Seconded by Deputy Mayor Maxwell

46/11

BE IT RESOLVED THAT the Mayor or such other person as the Council appoints, shall jointly with the Treasurer be hereby authorized on behalf of the Town of St. Stephen (the "Corporation") to borrow from the Royal Bank of Canada during the year ending December 31, 2011, the sum of \$1,073,657.00 (one million, seventy-three thousand, six hundred and fifty-seven dollars) to be advanced in such amounts as may be required, from time to time, for Water and Sewerage Accounts. The Chief Administrative Officer, in lieu of the Mayor, shall be appointed by the Council of the Town of St. Stephen with the Treasurer on all amounts to \$5,000 (five thousand dollars). Further, the Assistant Treasurer, in the absence or disability of the Treasurer, shall be authorized to borrow jointly with the Mayor and/or the Chief Administrative Officer.

THAT the said sum of \$1,073,657.00 (one million, seventy-three thousand, six hundred and fifty-seven dollars) so to be borrowed shall be repaid on or before the 31st day of December next; and the promissory note or notes of the Corporation, if any, given therefore, if made payable before the said 31st day of December may be renewed by the said Mayor and Treasurer, from time to time, but no renewal shall fall due later than the 31st day of December next. **CARRIED**

SCOTIABANK BORROWING AUTHORITY

Moved by Councillor Williams

Seconded by Councillor Toumishey

47/11

BE IT RESOLVED THAT the Mayor or such other person as the Council appoints, shall jointly with the Treasurer be hereby authorized on behalf of the Town of St. Stephen (the "Corporation") to borrow from the Scotiabank (the "Bank"), from time to time by way of overdraft, a sum or sums not exceeding at any one time \$295,809.00 (two-hundred and ninety-five thousand, eight hundred and nine dollars), to meet current expenditures of the Corporation for the year 2011. The Chief Administrative Officer, in lieu of the Mayor, shall be appointed by the Council of the Town of St. Stephen, with the Treasurer, on all amounts to \$5,000 (five thousand dollars). Further, the Assistant Treasurer, in the absence or disability of the Treasurer, shall be authorized to borrow jointly with the Mayor and/or the Chief Administrative Officer.

THAT the Mayor and Treasurer are hereby authorized to sign on behalf of the Corporation, for the sum or sums so borrowed with interest at such rate as the Bank may from time to time determine.

THAT the Treasurer, Assistant Treasurer or Clerk are hereby authorized and directed to furnish to the Bank, at the time of each borrowing and at such other times as the Bank may from time to time request, a statement showing the nature and amount of the estimated revenues of the current

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year not yet collected, or where the estimates for the year have not been adopted, a statement showing the nature and amount of the estimated revenues of the Corporation as set forth in the estimates adopted for the next preceding year, and also showing the total of any amounts borrowed in the current year and in any preceding year that have not been repaid.

THAT the Treasurer, Assistant Treasurer or Clerk are hereby authorized and directed to apply in payment of all sums borrowed from the Bank, with interest thereon, all of the monies hereafter collected or received on account or realized in respect of the taxes levied for the current year and for any preceding years and all of the monies collected or received from any other source. **CARRIED**

WASTEWATER TREATMENT AGREEMENT – GANONG BROS. LIMITED

Moved by Councillor Williams

Seconded by Councillor Toumishey

48/11 **THAT** the Council of the Town of St. Stephen authorizes the Mayor and Clerk to enter into an agreement effective February 22, 2011 with Ganong Bros. Limited. **CARRIED**

GAS TAX PROJECT – SANITARY AND STORM SEWER LINES EASEMENT

Moved by Deputy Mayor Maxwell

Seconded by Councillor Williams

49/11 **THAT** the Council of the Town of St. Stephen authorizes, as a condition of an easement on 17 Prince William Street, the awarding of a Request For Proposal for the construction of a garage on the vacant lot at the southwest corner of Princess and Prince William Streets, to Mitch White, contractor, for an advanced and first payment of \$7,000.00 (seven thousand dollars), including HST, and a second and final payment of \$8,142.00 (eight thousand, one hundred and forty-two dollars), including HST, unbudgeted; final payment upon completion of project as supported by a final site visit and approval of the Town's Building Inspector.

AND FURTHER THAT this new garage replaces an outbuilding to be demolished by the Town in order to run sanitary and storm sewer lines through the property.

CARRIED

Deputy Mayor Maxwell voting in favour of the motion.

Councillor Williams voting in favour of the motion.

Councillor Toumishey voting in favour of the motion.

Councillor Copeland voting in favour of the motion.

Councillor Donovan voting against the motion.

BUILDING PERMIT FEE REFUND – ST. CROIX VOCATIONAL CENTRE INC.

Moved by Councillor Williams

Seconded by Councillor Toumishey

- 50/11 **THAT** the Council of the Town of St. Stephen authorizes the building permit fee refund in the amount of \$525.00 (five hundred and twenty-five dollars) be returned to the St. Croix Vocational Centre Inc. which was paid on January 5, 2011 for restoration work on their Thrift Store located at 6 King Street which suffered severe fire damage. **CARRIED**

SETTING DATE FOR PUBLIC PRESENTATION – NEW MUNICIPAL PLAN

Moved by Councillor Copeland

Seconded by Councillor Toumishey

- 51/11 **THAT** Monday, March 7, 2011 at 7:00 p.m. at the Milltown Legion, 444 Milltown Blvd., St. Stephen, NB be set as the date, time and place for a Public Presentation of proposed By-law M-1 “Municipal Plan By-law” which will repeal the existing By-law M-1, “Municipal Plan By-law”. **CARRIED**

15. **REPORTS OF MAYOR AND COUNCILLORS**

Councillor Copeland

- Attended various Town meetings.
- Attended a Civic Center meeting.
- Attended Arena Board meetings.
- Attended the Municipal Plan “teach-in” session.
- Attended the Annual General Meeting dinner of the Chamber of Commerce.

Councillor Williams

- Attended various Town meetings.
- Stated that the new Provincial Government is addressing items in the Finn Report and suggested that a motion be considered at the upcoming UMNZ Zone 4 meeting indicating support for certain regionalized services.

Deputy Mayor Maxwell

- Attended various Town meetings.
- Attended a Planning Advisory Committee meeting.
- Attended the Municipal Plan Open House at the St. Stephen Legion.
- Attended the Annual General Meeting dinner of the Chamber of Commerce.

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- Involved in a fundraiser at Dooly's for the Wood & Wardrobe Thrift Shop.
- Announced the death of a former Town Councillor, Ron Estabrooks.

Councillor Donovan

- Attended various Town meetings.
- Stated that a survey has been placed at various locations around Town to receive community opinion on whether a dog park located at the Elm Street Nature Park is favourable or not, and will report the results and her recommendation at next month's Committee meeting.

Councillor Toumishey

- Thanked Councillor Donovan for her efforts with respect to a dog park and research into Elm Street Nature Park.
- Stated a community survey is great and suggested more be used in the future on other matters.
- In response to Councillor Williams' comment with respect to the Finn Report and regionalization, suggested that it would be premature to consider a motion at the upcoming UMNZ Zone 4 meeting as more training/education is required, and further suggested that a request be made to the Department of Local Government to provide such education.

Mayor Purcell

- Attended various Town meetings.
- Attended the Annual General Meeting dinner of the Chamber of Commerce.
- Stated that a lot of work is being done on the Civic Center project and a productive meeting was held today with Provincial Government officials.

16. QUESTION PERIOD

There were no questions.

17. ADJOURNMENT

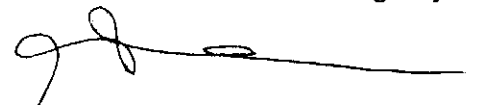
ADJOURNMENT

Moved by Deputy Mayor Maxwell

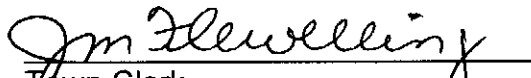
Seconded by Councillor Copeland

52/11

THAT the meeting adjourn at 7:35 p.m. CARRIED



Mayor



Town Clerk