

TOWN OF ST. STEPHEN
REGULAR COUNCIL
199 UNION STREET (FIRE HALL)
JANUARY 19, 2009 @ 7:00 P.M.

I. PRAYER

II. CHANGE OF ORDER OF BUSINESS

ORDER OF COUNCIL BUSINESS

Moved by Councillor Williams

Seconded by Deputy Mayor Maxwell

10/09 THAT the order of business be varied, as permitted by Section 13.01 of By-Law No. A-2, "A By-Law Respecting Procedures of the Town Council and Town Administration". **CARRIED**

III. RECORDING OF ATTENDANCE

PRESENT: Mayor G. L. (Jed) Purcell; Deputy Mayor Jim Maxwell; Councillors Ralph Williams, Robert Tinker, Gavin Toumishey, and Ken Parker; CAO/Clerk Hendrik Slegtenhorst; and, Assistant Clerk Joan Flewelling.

ABSENT: Councillor John Quartermain.

IV. APPROVAL OF AGENDA

AGENDA

Moved by Councillor Tinker

Seconded by Councillor Toumishey

11/09 THAT the Agenda be approved with one addition: under XIII. **NEW BUSINESS**
6. **PUBLIC SAFETY & ENVIRONMENT COMMITTEE** – Saint Croix Island International Historic Site – Environment/Assessment of Effect for the Draft Facilities Development Plan. **CARRIED**

V. CONFLICT OF INTEREST

Councillor Tinker declared a conflict of interest and left Council Chambers at 7:40 p.m. and returned at 7:41 p.m. Councillor Tinker again declared a conflict of interest and left Council Chambers at 7:55 p.m. and returned at 8:05 p.m.

VI. READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS

1. The John Howard Society of Charlotte County Inc. – Kelly Wilson, Executive Director, and Jeff Gregor presented to Council its proposal of building a home of safety for females between the ages of 16 and 24 in the hopes of reducing the level of homelessness in the Charlotte County area. Raymond and Gerald Disher, Disher Enterprises Ltd., were also in attendance to answer any structural questions.

THE JOHN HOWARD SOCIETY OF CHARLOTTE COUNTY, INC.

Moved by Councillor Williams

Seconded by Councillor Tinker

- 12/09** **THAT** the Council of the Town of St. Stephen unanimously supports in principle the proposal from The John Howard Society of Charlotte County, Inc. to build a home of safety for females between the ages of 16 and 24 in the hopes of reducing the level of homelessness in the Charlotte County area, and refers it to a future Community Services Committee meeting for its recommendation to Council. **CARRIED**

VII. NOTICES OF MOTIONS

No notices of motions.

VIII. APPROVAL OR AMENDING OF MINUTES

PUBLIC HEARING OF OBJECTIONS

Moved by Councillor Williams

Seconded by Councillor Parker

- 13/09** **THAT** the Minutes of the Public Hearing of Objections to By-Law M-1.9, "A By-Law to Amend the Municipal Plan By-Law M-1"; and By-Law Z-1.9, "A By-Law to Amend the Zoning By-Law Z-1" held on December 15, 2008 be approved as circulated. **CARRIED**

REGULAR COUNCIL MEETING

Moved by Deputy Mayor Maxwell

Seconded by Councillor Tinker

- 14/09** **THAT** the Minutes of the Regular Council meeting held on December 15, 2008 be approved as circulated. **CARRIED**

SPECIAL COUNCIL MEETING

Moved by Councillor Parker

Seconded by Councillor Tinker

- 15/09** **THAT** the Minutes of the Special Council meeting held on January 8, 2009 be approved as circulated. **CARRIED**

IX. COMMUNICATIONS

COMMUNICATION FOR INFORMATION FILE

Moved by Councillor Williams

Seconded by Deputy Mayor Maxwell

16/09 THAT Communication for Information, note and file, be adopted. **CARRIED**

COMMUNICATION FOR ACTION

No communication for action.

X. APPROVAL OF COMMITTEE MINUTES

COMMITTEE PRESENTATION - 2009 BUDGET

Moved by Councillor Tinker

Seconded by Councillor Williams

17/09 THAT the Minutes of the Committee Presentation - 2009 Budget held on December 8, 2008 be approved. **CARRIED**

XI. CONSIDERATION OF BY-LAWS

BY-LAW NO. M-1.9 – MUNICIPAL PLAN – PID # 01305424 (14 UNION STREET) – THIRD AND FINAL READING – SHORT TITLE ONLY

Moved by Deputy Mayor Maxwell

Seconded by Councillor Williams

18/09 THAT By-Law No. M-1.9 – “A By-Law to Amend By-Law No. M-1, being the Town of St. Stephen Municipal Plan By-Law – PID # 01305424 (14 Union Street) – be given Third and Final Reading – Short Title Only. **CARRIED**

BY-LAW NO. Z-1.9 – REZONING – PID # 01305424 (14 UNION STREET) – THIRD AND FINAL READING – SHORT TITLE ONLY

Moved by Councillor Williams

Seconded by Councillor Toumishey

19/09 THAT By-Law No. Z-1.9 – “A By-Law to Amend By-Law No. Z-1, being the Town of St. Stephen Zoning By-Law – PID # 01305424 (14 Union Street) – be given Third and Final Reading – Short Title Only. **CARRIED**

XII. CONTINUING BUSINESS

ST. STEPHEN HIGHWAY SIGN

Moved by Councillor Williams

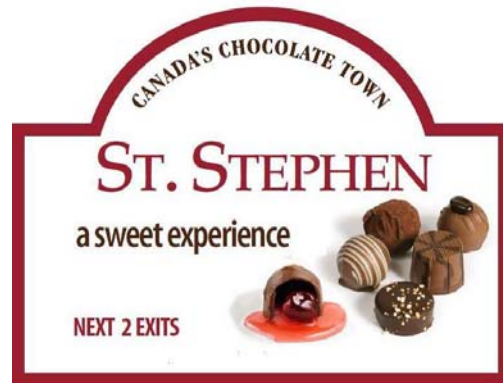
Seconded by Councillor Tinker

THAT the Council of the Town of St. Stephen approves the concept of the following sign which would be erected on the new highway prior to each of the

**MINUTES
REGULAR COUNCIL
JANUARY 19, 2009**

4

two entrances into the Town, and which would be funded as part of the Heritage Loop Project:

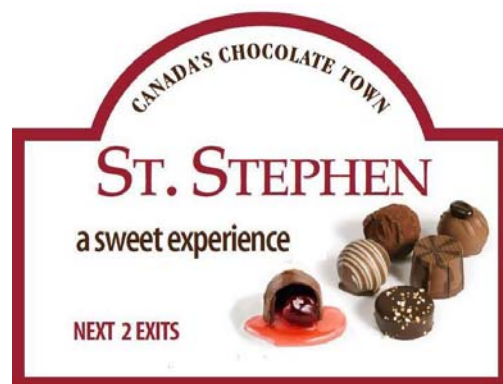


**AMENDED
ST. STEPHEN HIGHWAY SIGN**

Moved by Councillor Williams

Seconded by Councillor Tinker

20/09 THAT the Council of the Town of St. Stephen approves the concept of the following sign which would be erected on the new highway prior to each of the two entrances into the Town, and which would be funded as part of the Heritage Loop Project, subject to referral to the Business Improvement Area (BIA) and St. Stephen Chamber of Commerce for their review and recommendation:



CARRIED

MINUTES
REGULAR COUNCIL
JANUARY 19, 2009
XIII. NEW BUSINESS

5

1. CAO REPORT

REPORT OF CHIEF ADMINISTRATIVE OFFICER

Moved by Deputy Mayor Maxwell

Seconded by Councillor Williams

21/09 THAT the report of the Chief Administrative Officer dated December, 2008 be received. **CARRIED**

2. RCMP REPORT – received for information.

3. CAO

STRATEGIC PLAN: STATUS OF SPECIFIC INITIATIVES – Memo from CAO dated 9 December 2008 received for information.

CHEQUE REGISTER:

PAID BILLS

Moved by Councillor Toumishey

Seconded by Councillor Parker

22/09 THAT paid bills in the amount of \$643,159.26 (six hundred and forty-three thousand, one hundred and fifty-nine dollars and twenty-six cents) be ratified. **CARRIED**

PAID BILLS: CONFLICT – NB POWER

Moved by Councillor Williams

Seconded by Councillor Tinker

23/09 THAT the paid bills (cheque #3562 for \$16,664.32, and cheque #3826 for \$15,116.54) in the amount of \$31,780.86 (thirty-one thousand, seven hundred and eighty dollars and eighty-six cents) for NB Power be ratified. **CARRIED**

PAID BILL: CONFLICT – THE TIDE

Moved by Councillor Parker

Seconded by Councillor Toumishey

24/09 THAT the paid bill (cheque #3556) for \$516.98 (five hundred and sixteen dollars and ninety-eight cents) for The Tide be ratified. **CARRIED**

TRAVEL ALLOWANCE – ASSISTANT CLERK

Moved by Councillor Tinker

Seconded by Councillor Williams

25/09 THAT the Council of the Town of St. Stephen, further to Resolution #130/07 passed at a Regular Session of Council on June 18, 2007, authorizes the transfer of the \$50.00 per month travel allowance from the Assistant

**MINUTES
REGULAR COUNCIL
JANUARY 19, 2009**

6

Development Officer (formerly Executive Secretary) to the Assistant Clerk retroactive to January 1, 2009. **CARRIED**

ACQUISITION OF PROPERTY ON UNION STREET, ST. STEPHEN, NB

Moved by Councillor Williams

Seconded by Councillor Tinker

26/09 THAT the Council of the Town of St. Stephen accepts the offer to purchase PID #01306315 (220 Union Street), being surplus property, from the Provincial Department of Supply and Services, in the unbudgeted amount of \$22,000.00 (twenty-two thousand dollars), plus HST, legal fees and any required survey costs, representing 50% of the fair market value, subject to the necessary Provincial Departmental approval, and conditional upon the Town maintaining ownership for a five (5) year period, otherwise the Town shall pay the outstanding 50% of fair market value should it wish to sell the property. These unbudgeted funds are to be provided for within the existing 2009 General Operating Fund Budget. **CARRIED**

Deputy Mayor Maxwell voting in favour of the motion.

Councillor Tinker voting in favour of the motion.

Councillor Williams voting in favour of the motion.

Councillor Parker voting against the motion.

Councillor Toumishey voting against the motion.

STOP SIGN - UNION STREET AT BOUNDARY STREET

Moved by Councillor Williams

Seconded by Councillor Tinker

THAT the Council of the Town of St. Stephen approves the amendments to Schedule "E" of the Town's By-Law T-1, "A By-Law to Regulate Vehicular Traffic", by deleting the stop sign at "Boundary Street at Five Corners", and adding a stop sign at "Union Street at Boundary Street".

AMENDED

STOP SIGN - UNION STREET AT BOUNDARY STREET

Moved by Councillor Williams

Seconded by Councillor Tinker

THAT the Council of the Town of St. Stephen refers the amendments to Schedule "E" of the Town's By-Law T-1, "A By-Law to Regulate Vehicular Traffic", by deleting the stop sign at "Boundary Street at Five Corners", and adding a stop sign at "Union Street at Boundary Street" back to the administration for the following further information: (1) diagram of the area; and (2) rationale for erecting a sign.

MINUTES
REGULAR COUNCIL
JANUARY 19, 2009

7

AMENDED

STOP SIGN - UNION STREET AT BOUNDARY STREET

Moved by Councillor Williams

Seconded by Councillor Tinker

- 27/09 THAT** the Council of the Town of St. Stephen refers the amendments to Schedule "E" of the Town's By-Law T-1, "A By-Law to Regulate Vehicular Traffic", by deleting the stop sign at "Boundary Street at Five Corners", and adding a stop sign at "Union Street at Boundary Street" back to the administration for the following further information: (1) diagram of the area, and (2) rationale for erecting a sign.

AND FURTHER THAT the Council of the Town of St. Stephen refers the stop sign at Hill Street and Queensway, and the stop sign at Milltown Boulevard and Budd Avenue to the administration for review and referral to a future Public Safety & Environment Committee meeting. **CARRIED**

NBCC ST. ANDREWS CAMPUS – WINTER CARNIVAL

Moved by Councillor Toumishey

Seconded by Councillor Parker

- 28/09 THAT** the Council of the Town of St. Stephen authorizes an unbudgeted expenditure in the amount of \$200.00 (two hundred dollars) payable to the New Brunswick Community College (NBCC) St. Andrews Campus, as a donation to its Winter Carnival to be held on January 30 and 31, 2009. **CARRIED**

Councillor Tinker left Council Chambers due to a conflict.

Councillor Parker voting in favour of the motion.

Deputy Mayor Maxwell voting in favour of the motion.

Councillor Williams voting against the motion.

Councillor Toumishey voting against the motion.

Mayor Purcell, due to a tie vote, voting in favour of the motion.

4. PLANNING & PRIORITIES COMMITTEE

No items this month.

5. FINANCE & ADMINISTRATION COMMITTEE

No items this month.

6. PUBLIC SAFETY & ENVIRONMENT COMMITTEE

1. Saint Croix Island International Historic Site – Environment/Assessment of Effect for the Draft Facilities Development Plan – Councillor Tinker reviewed the various options contained within the Development Plan. He indicated that the National Park Service was seeking written public comments and after reviewing the documentation recommended that Council

MINUTES
REGULAR COUNCIL
JANUARY 19, 2009

8

support Alternative C, the preferred option of the National Park Service, or Options C & D.

**SAINT CROIX ISLAND INTERNATIONAL HISTORIC SITE –
ENVIRONMENT/ASSESSMENT OF EFFECT FOR THE DRAFT
FACILITIES DEVELOPMENT PLAN**

Moved by Councillor Tinker

Seconded by Councillor Williams

29/09

THAT the Council of the Town of St. Stephen endorses Options C & D of the Saint Croix Island International Historic Site – Environmental/Assessment of Effect for the Draft Facilities Development Plan. **CARRIED**

7. COMMUNITY SERVICES COMMITTEE

No items this month.

8. PLANNING ADVISORY COMMITTEE

No meeting during the month of December 2008.

XIV. REPORTS OF MAYOR AND COUNCILLORS

Deputy Mayor Maxwell

- Stated the past month was very busy.
- Attended various meetings.
- Attended several funerals.
- Attended several birthday parties.

Councillor Williams

- Stated that the 2009 budget process was very time consuming, and suggested that reviewing portions of the budget through monthly Finance & Administration Committee meetings will give new Councillors a better understanding.

Councillor Toumishey

- Stated the past month was busy with Christmas and family.
- Attended various budget meetings.
- Plans to present an action plan for the Town's Economic Development at the Regular Session of Council in February.
- Echoed Councillor Williams' comments with respect to the budget process.

**MINUTES
REGULAR COUNCIL
JANUARY 19, 2009**

9

Councillor Parker

- Attended numerous meetings.
- Thanked the CAO and Treasurer for their diligent work in preparing the budget, especially considering the delay in receiving Council's approval.
- Concerned with the Committee structure and will meet with the Mayor and CAO in the near future.

Councillor Tinker

- Stated that the interim report from UMN on the Downtown Development Plan would be available in the near future, and suggested to Councillor Toumishey, Chair of the Planning & Priorities Committee, that it could be rolled into the Economic Development Plan.
- Stated that recruiting and retaining health care professionals is important for economic development, and the Health Resources Committee formed some time ago, should be re-established.

Mayor Purcell

- Toured the new US Land Port of Entry and was advised the opening is on schedule for November.
- Attended an International City/County Management Association (ICMA) audio conference at Ganong boardroom on immigration integration.

XV. QUESTION PERIOD

There were no questions.

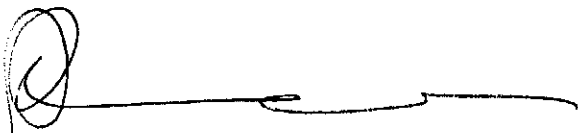
XVI. ADJOURNMENT

ADJOURNMENT

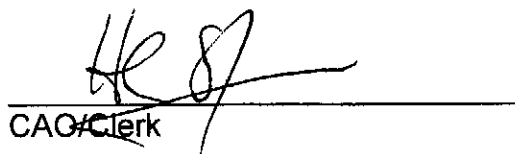
Moved by Deputy Mayor Maxwell

Seconded by Councillor Williams

30/09 THAT the meeting adjourn at 8:30 p.m. CARRIED



Mayor


CAO/Clerk