

AGENDA
SPECIAL MEETING
ST. STEPHEN TOWN COUNCIL
73 MILLTOWN BLVD., SUITE 112
MONDAY, JANUARY 20, 2014 @ 6:00 P.M.

1. RECORDING OF ATTENDANCE

2. APPROVAL OF AGENDA

3. CONFLICT OF INTEREST

4. NEW BUSINESS

- (i) 2014 Water and Sewerage Operating Fund Budget
- (ii) 2014 General Operating Fund Budget
- (iii) The Town of St. Stephen's Garcelon Civic Center – Amendment to Design-Build Agreement with DORA Construction Limited
- (iv) The Town of St. Stephen's Garcelon Civic Center Project – Direction to Pay October 2013 Progress Claim of DORA Construction Limited
- (v) The Town of St. Stephen's Garcelon Civic Center – Bell Aliant Proposal for the Telecommunications and Audio Visual Equipment and Services and Sponsorship Agreement
- (vi) Financial Matter – Motion to move into closed session as per Section 10.2(4)(c) of the New Brunswick *Municipalities Act* – one (1) item

5. ADJOURNMENT

RESOLUTION NO.: _____

DATE: January 20, 2014

MOVED BY: _____

SECONDED BY: _____

AGENDA

THAT the Agenda be approved as circulated.

RESOLUTION NO.: _____

DATE: January 20, 2014

MOVED BY: _____

SECONDED BY: _____

2014 WATER AND SEWERAGE OPERATING FUND BUDGET

THAT pursuant to paragraph 189(4) of the *Municipalities Act*, the total budget for the Municipality of St. Stephen utility for the ensuing year would consist of total revenues of \$2,214,298 (two million, two hundred and fourteen thousand, two hundred and ninety-eight dollars), and total expenditures of \$2,214,298 (two million, two hundred and fourteen thousand, two hundred and ninety-eight dollars).

RESOLUTION NO.: _____

DATE: January 20, 2014

MOVED BY: _____

SECONDED BY: _____

2014 GENERAL OPERATING FUND BUDGET

THAT the sum of \$8,507,836 (eight million, five hundred and seven thousand, eight hundred and thirty-six dollars) be the total operating budget of the Municipality; that the sum of \$5,562,934 (five million, five hundred and sixty-two thousand, nine hundred and thirty-four thousand dollars) be the warrant of the Municipality for the ensuing year; and that the tax rate for the Municipality be \$1.5800 (one dollar and fifty-eight cents). The Council orders and directs the Levying by the Minister of Environment and Local Government of said amount on real property liable to taxation under the *Assessment Act* within the Municipality of St. Stephen.

RESOLUTION NO.: _____

DATE: January 20, 2014

MOVED BY: _____

SECONDED BY: _____

**THE TOWN OF ST. STEPHEN'S GARCELON CIVIC CENTER - AMENDMENT TO
DESIGN-BUILD AGREEMENT WITH DORA CONSTRUCTION LIMITED**

WHEREAS the Council of the Town of St. Stephen (the "Town") and DORA Construction Limited ("DORA") have negotiated an amendment to the Design-Build Stipulated Price Contract dated the 3rd day of May, 2012 between the Town and DORA (the "Design-Build Agreement");

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to execute an Amendment Agreement amending the Design-Build Agreement, which amendment replaces E.A. Farren, Limited with exp Services Inc. as the Payment Certifier and removes the requirement for DORA Construction Limited to provide the Town with CCDC 9B forms, in the form of amendment agreement presented to Council.

RESOLUTION NO.: _____

DATE: January 20, 2014

MOVED BY: _____

SECONDED BY: _____

**THE TOWN OF ST. STEPHEN'S GARCELON CIVIC CENTER PROJECT –
DIRECTION TO PAY OCTOBER 2013 PROGRESS CLAIM OF DORA
CONSTRUCTION LIMITED**

THAT the Council of the Town of St. Stephen authorizes and directs Frank G. Godsoe Chartered Accountant, Garcelon Civic Center Project Accountant, to pay the October 31, 2013 progress claim, Draw # 18, in the amount of \$732,590.39 (seven hundred and thirty-two thousand, five hundred and ninety dollars and thirty-nine cents) from DORA Construction Limited relating to the Garcelon Civic Center in the form presented to Council at its Closed Session on January 15, 2014, as per Section 10.2(4)(c) of the New Brunswick *Municipalities Act*.

AND FURTHER THAT this payment is provide on the condition that its provision is without prejudice to any rights The Town of St. Stephen may have to review and assess the work completed and for which the progress payments to date are claimed.

RESOLUTION: _____

DATE: January 20, 2014

MOVED BY: _____

SECONDED BY: _____

**THE TOWN OF ST.STEPHEN'S GARCELON CIVIC CENTER - BELL ALIANT
PROPOSAL FOR THE TELECOMMUNICATIONS AND AUDIO VISUAL EQUIPMENT
AND SERVICES AND SPONSORSHIP AGREEMENT**

THAT the Council of the Town of St. Stephen accepts the proposal submitted by Bell Aliant, in the form presented to Council, for the purchase of equipment and services for telecommunications and audio visual equipment and services as proposed by them in their proposal dated January 17, 2014, in the amount of \$127,484.07 (one hundred and twenty-seven thousand, four hundred and eighty-four dollars and seven cents), with proposed recurring charges for voice services of \$524.47 per month (five hundred and twenty-four dollars and forty-seven cents) and annual charges of \$1,861.68 (one thousand, eight hundred and sixty-one dollars and sixty-eight cents) for support services.

AND FURTHER THAT the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to enter into a purchase agreement with Bell Aliant for the provision of equipment and services as outlined in their proposal.

AND ALSO FURTHER THAT the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to enter into a sponsorship agreement with Bell Aliant for the provision of internet and T.V. Services for a two (2) year period as outlined in their proposal.

RESOLUTION NO.: _____

DATE: January 20, 2014

MOVED BY: _____

SECONDED BY: _____

CLOSED SESSION

THAT the Council of the Town of St. Stephen agree to move into closed session to discuss one (1) financial matter as per Section 10.2(4)(c) of the New Brunswick *Municipalities Act*.

RESOLUTION NO.: _____

DATE: January 20, 2014

MOVED BY: _____

SECONDED BY: _____

ADJOURNMENT
THAT the meeting adjourn.