

TOWN OF ST. STEPHEN
REGULAR COUNCIL
73 MILLTOWN BLVD., SUITE 112
JULY 18, 2011 @ 7:00 P.M.

1. PRAYER

2. RECORDING OF ATTENDANCE

PRESENT: Mayor G. L. (Jed) Purcell; Deputy Mayor Jim Maxwell; Councillors Ralph Williams, Barb Donovan, Robert Tinker, Jeremy Copeland and Gavin Toumishey; Acting Chief Administrative Officer Lee Johnson; and, Town Clerk Joan Flewelling.

ABSENT: Chief Administrative Officer John Ferguson

3. APPROVAL OF AGENDA

AGENDA

Moved by Councillor Williams
Seconded by Councillor Tinker

156/11 **THAT** the Agenda be approved as circulated. **CARRIED**

4. CONFLICT OF INTEREST

Councillor Donovan declared a conflict of interest and left Council Chambers at 7:03 p.m. and returned at 7:04 p.m.

5. READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS

No petitions/presentations/proclamations.

6. NOTICES OF MOTIONS

No notices of motions.

7. APPROVAL OF COUNCIL MINUTES

REGULAR COUNCIL MEETING

Moved by Councillor Donovan
Seconded by Councillor Copeland

157/11 **THAT** the Minutes of the Regular Council meeting held on June 20, 2011 be approved as circulated. **CARRIED**

8. ACCOUNTS

STATEMENTS OF REVENUE AND EXPENDITURE

Moved by Councillor Williams

Seconded by Councillor Tinker

- 158/11 **THAT** the Statements of Revenue and Expenditure for both the General Operating Fund and Water and Sewerage Operating Fund to May 31, 2011 be received. **CARRIED**

PAID BILLS

Moved by Councillor Williams

Seconded by Councillor Donovan

- 159/11 **THAT** the paid bills in the amount of \$1,520,422.27 (one million, five hundred and twenty thousand, four hundred and twenty-two dollars and twenty-seven cents) be ratified. **CARRIED**

PAID BILL: CONFLICT – SELDON SMITH & SONS LIMITED

Moved by Deputy Mayor Maxwell

Seconded by Councillor Tinker

- 160/11 **THAT** the paid bill (Cheque #2592) in the amount of \$608.84 (six hundred and eight dollars and eighty-four cents) for Seldon Smith & Sons Limited be ratified. **CARRIED**

9. COMMUNICATIONS

COMMUNICATION FOR INFORMATION FILE

Moved by Councillor Tinker

Seconded by Councillor Williams

- 161/11 **THAT** Communication for Information, note and file, be adopted. **CARRIED**

COMMUNICATION FOR ACTION

No communication for action.

10. APPROVAL OF COMMITTEE MINUTES

COMMITTEES MEETING

Moved by Deputy Mayor Maxwell

Seconded by Councillor Tinker

- 162/11 **THAT** the Minutes of the Committees meeting – Public Safety & Environment; Planning & Priorities; Community Services; and Finance & Administration held on July 6, 2011 be approved as circulated. **CARRIED**

PLANNING ADVISORY COMMITTEE MEETINGS

Moved by Deputy Mayor Maxwell
Seconded by Councillor Copeland

- 163/11 **THAT** the Minutes of the Planning Advisory Committee meetings held on January 31, 2011; February 21, 2011; March 10, 2011; and April 20, 2011 be accepted. **CARRIED**

11. **STAFF REPORTS**

STAFF REPORTS

Moved by Councillor Tinker
Seconded by Councillor Williams

- 164/11 **THAT** the following staff reports for the month of June 2011 be adopted: Treasury Department; Public Works Department; Department of Parks, Recreation and Property Management; Fire Department; Department of By-Laws and Building Inspection; and Development Office. **CARRIED**

12. **UNFINISHED BUSINESS**

No unfinished business.

13. **CONSIDERATION OF BY-LAWS**

165/11 **EMERGENCY: SIGN BY-LAW**

Moved by Councillor Tinker
Seconded by Councillor Williams

WHEREAS Section 12(2) of the *Municipalities Act* provides that all members of Council present may declare by resolution that an emergency exists and thereafter a by-law may be read three times at the one meeting of Council;

THEREFORE be it unanimously resolved that an emergency exists and By-Law No. 01-05.1, being a By-Law to Repeal Sign By-Law No. 01-05 be read three times at this Council meeting. **CARRIED**

BY-LAW NO. 01-05.1 - "A BY-LAW TO REPEAL A SIGN BY-LAW" – FIRST READING – SHORT TITLE ONLY

Moved by Councillor Williams
Seconded by Councillor Tinker

- 166/11 **THAT** By-Law No. 01-05.1, "A By-Law to Repeal a Sign By-Law" – be given First Reading – Short Title Only. **CARRIED**

**BY-LAW NO. 01-05.1 - "A BY-LAW TO REPEAL A SIGN BY-LAW" –
SECOND READING – READING IN ITS ENTIRETY**

Moved by Deputy Mayor Maxwell
Seconded by Councillor Williams

- 167/11 **THAT** By-Law No. 01-05.1, "A By-Law to Repeal a Sign By-Law" – be given
Second Reading – Reading in its Entirety. **CARRIED**

**BY-LAW NO. 01-05.1 - "A BY-LAW TO REPEAL A SIGN BY-LAW" – THIRD
AND FINAL READING – SHORT TITLE ONLY**

Moved by Councillor Williams
Seconded by Councillor Tinker

- 168/11 **THAT** By-Law No. 01-05.1, "A By-Law to Repeal a Sign By-Law" – be given
Third and Final Reading – Short Title Only. **CARRIED**

14. **NEW BUSINESS**

FIRE DEPARTMENT – USED BOAT

Moved by Deputy Mayor Maxwell
Seconded by Councillor Tinker

- 169/11 **THAT** the Council of the Town of St. Stephen approves the unbudgeted
expenditure in the amount of \$7,000.00 (seven thousand dollars), plus HST, for
the purchase of a used boat, trailer and motor from the St. George Fire
Department. **CARRIED**

**FIRE DEPARTMENT - VEHICLE PURCHASE – 2008 FORD F-150 CREW 4x4
TRUCK**

Moved by Councillor Williams
Seconded by Councillor Tinker

- 170/11 **THAT** the Council of the Town of St. Stephen authorizes the purchase of a used
2008 Ford F-150 Crew 4x4 truck, Serial No. 1FTRW14W38FA73687 for
\$24,182.58 (twenty-four thousand, one hundred and eighty-two dollars and fifty-
eight cents), including HST, registration and inspection from Downey Ford Sales
Ltd., St. Stephen, NB. **CARRIED**

**FIRE DEPARTMENT – EMERGENCY AND OTHER NECESSARY
EQUIPMENT ON 2008 FORD F-150 CREW 4x4 TRUCK**

Moved by Councillor Williams
Seconded by Councillor Tinker

- 171/11 **THAT** the Council of the Town of St. Stephen authorizes the purchase and
installation of emergency and other necessary equipment up to a maximum of
\$10,000.00 (ten thousand dollars), including HST, on the Fire Department's used
2008 Ford F-150 Crew 4x4 truck. **CARRIED**

FIRE EMERGENCY DISPATCH AGREEMENT

Moved by Councillor Tinker

Seconded by Councillor Williams

- 172/11 **THAT** the Council of the Town of St. Stephen approves, in principle, the addition of the Welsford Fire Department to the Town's Fire Emergency Dispatch Agreement subject to mutually agreed upon terms, conditions and rates, and final acceptance would be considered at a future Council meeting. **CARRIED**

TRANSIENT TRADER'S LICENSE – DALE YOUNG

Moved by Councillor Copeland

Seconded by Deputy Mayor Maxwell

- 173/11 **THAT** the Council of the Town of St. Stephen approves the issuance of a Transient Trader's License to Dale Young to operate a mobile pressure wash business in the parking lot of the former Lofood to expire on the 17th day of January, 2012, in accordance with the Town's By-Law No. L-2, "A By-Law to License and Regulate Peddlers, Street Vendors, Transient Traders and Buskers". **CARRIED**

APPROVAL OF EVENT – INTERNATIONAL "HOMECOMING" FESTIVAL

Moved by Councillor Tinker

Seconded by Councillor Williams

- 174/11 **THAT** the Council of the Town of St. Stephen grants permission to International "Homecoming" Festival to hold its festival from Friday, July 29 to Sunday, August 7, 2011 as outlined in its brochure. **CARRIED**

APPROVAL OF EVENT – OLD RIDGE PENTECOSTAL CHURCH

Moved by Councillor Tinker

Seconded by Councillor Williams

- 175/11 **THAT** the Council of the Town of St. Stephen grants permission to the Old Ridge Pentecostal Church to hold a musical event for approximately one and one-half (1 ½) hours on Sunday, July 31, 2011 and Sunday, August 7, 2011 at Dover Hill Park between 6:00 p.m. and 7:30 p.m. **CARRIED**

Deputy Mayor Maxwell voting in favour of the motion.

Councillor Williams voting in favour of the motion.

Councillor Copeland voting in favour of the motion.

Councillor Toumishey voting in favour of the motion.

Councillor Tinker voting in favour of the motion.

Councillor Donovan voting against the motion.

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CHANGE OF DATE: AUGUST REGULAR TOWN COUNCIL MEETING

Moved by Deputy Mayor Maxwell

Seconded by Councillor Tinker

- 176/11** **THAT** the Council of the Town of St. Stephen changes the date of the August Regular Town Council Meeting from the third (3rd) Monday, 15th day of August, 2011 at 7:00 p.m., to the fourth (4th) Monday, 22nd day of August, 2011 at 7:00 p.m. as outlined in Section 9.01(1) of By-Law No. A-2, "A By-Law Respecting Procedures of the Town Council and Town Administration" to be held in Council Chambers, 73 Milltown Blvd., Suite 112 (entrance at back corner of building).

CARRIED

ADMINISTRATIVE FEES POLICY

Moved by Councillor Tinker

Seconded by Councillor Williams

- 177/11** **THAT** the Council of the Town of St. Stephen approves Administrative Fees Policy No. 44 attached. **CARRIED**

PIZZA DELIGHT – BUILDING EXPANSION

Moved by Councillor Tinker

Seconded by Councillor Williams

- 178/11** **THAT** the Council of the Town of St. Stephen authorizes the unbudgeted expenditure of \$6,500.00 (six thousand, five hundred dollars), plus HST for payment of a design fee for the expansion of the Pizza Delight building to Sid Lodhi & Associates of Saint John, NB contingent on successful negotiations between the Chief Administrative Officer and the owners of the Pizza Delight franchise. **CARRIED**

AUDITORS' SERVICES

Moved by Councillor Williams

Seconded by Councillor Tinker

- 179/11** **THAT** the Council of the Town of St. Stephen approves a three (3) year extension for the accounting firm of Teed Saunders Doyle & Co. of Saint John, NB, to act as the Town's auditors, including both the regular and Gas Tax audits for the fiscal years 2011, 2012 and 2013 for a fee of \$14,850.00 (fourteen thousand, eight hundred and fifty dollars), plus HST per year, with potential inflationary (Consumer Price Index) increases in 2012 and 2013. **CARRIED**

PUBLIC SECTOR ACCOUNTING BOARD (PSAB) CONSULTANT SERVICES

Moved by Councillor Williams

Seconded by Councillor Tinker

- 180/11** **THAT** the Council of the Town of St. Stephen accepts the Treasurer's recommendation to retain Frank G. Godsoe, Chartered Accountant, to act as the Town's PSAB Consultant, in the estimated amount of \$13,905.00 (thirteen thousand, nine hundred and five dollars), plus HST in order to ensure that the Municipality is in compliance with legislative, regulatory and reporting standards by 2012. **CARRIED**

HARMONIZED SALES TAX (HST) REGISTRATION

Moved by Councillor Tinker

Seconded by Councillor Williams

- 181/11 **THAT** the Council of the Town of St. Stephen approves the registration for HST effective July 1, 2011. **CARRIED**

HORTICULTURIST TECHNICIAN POSITION

Moved by Councillor Tinker

Seconded by Councillor Williams

- 182/11 **THAT** Jennifer Dow be appointed to the position of Horticulturist Technician within the Canadian Union of Public Employees (CUPE) Local 770 Collective Agreement retroactive to May 20, 2011, with applicable wages and benefits. **CARRIED**

15. **REPORTS OF MAYOR AND COUNCILLORS**

Councillor Toumishey

- Attended various Town meetings.
- Enjoying the summer.

Councillor Donovan

- Questioned the completion date of the current Council in conjunction with the upcoming quadrennial Municipal Election in May of 2012.

Deputy Mayor Maxwell

- Attended various Town meetings.
- Attended the SSHS graduation on behalf of the Mayor.
- Attended the official opening of the Satellite Dialysis Unit.
- Attended the grand opening of the new William T. Booth Centennial Pool building.
- Attended the unveiling of the "We Support Our Troops" sign.
- Attended the Maritime Horseshoe Pitching Championship on behalf of the Mayor.

Councillor Williams

- Attended the unveiling of the "We Support Our Troops" sign.
- Attended the grand opening of the new William T. Booth Centennial Pool building.
- Attended, on behalf of the Mayor, the 4th Annual Afghanistan Memorial Dedication Ceremony at Kingsbrae Garden.

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- Attended, on behalf of the Mayor, the closing Atlanticade Awards Breakfast at the Algonquin Hotel.
- Pleased with the Mayor's apology at the closing ceremony of Atlanticade following the "Parade of Iron Horses", as a result of miscommunications with respect to the absence of a BBQ.
- Reiterated last month's comments and suggested the Town continue to seek evaluations from experts on other projects, as it did with the new heat pump installed in the municipal building on Hawthorne Street, as such evaluation saved the Town money.
- As mentioned in the Auditors' management letter, the Finance Department is understaffed and is pleased that Frank Godsoe has been retained to act as the PSAB consultant.

Councillor Tinker

- Attended various Town meetings.
- Attended the unveiling of the "We Support Our Troops" sign.
- Congratulated his neighbours, Donald and Emilie Frigault, on their 60th wedding anniversary.
- Stated that due to the amount of graffiti recently in the downtown area, the RCMP needs to increase its foot patrols.

Councillor Copeland

- Attended various Town meetings.

Mayor Purcell

- Stated that the Civic Center is proceeding at a better pace and the Municipal Capital Borrowing Board approved the Town's application subject to receipt of confirmation of all other funding.

16. QUESTION PERIOD

Kathy Bockus, reporter with the *Courier*, asked for clarification on the following:

- Civic Center - the Mayor's comment with respect to the Municipal Capital Borrowing Board approval.
- Councillor Williams' comment with respect to the Mayor's apology at the closing ceremony of Atlanticade following the "Parade of Iron Horses".
- Pizza Delight – Building Expansion resolution.
- Emergency: Sign By-Law resolution.

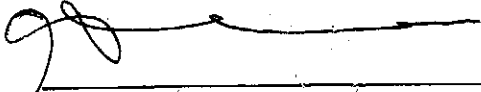
17. ADJOURNMENT

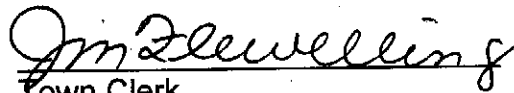
ADJOURNMENT

Moved by Councillor Copeland

Seconded by Councillor Tinker

183/11 THAT the meeting adjourn at 7:40 p.m. CARRIED



Mayor

Town Clerk