

SPECIAL MEETING
ST. STEPHEN TOWN COUNCIL
73 MILLTOWN BLVD., SUITE 112
TUESDAY, JULY 23, 2013 @ 5:15 P.M.

1. **RECORDING OF ATTENDANCE**

PRESENT: Mayor John Quartermain; Deputy Mayor John Ames; Councillors Allan MacEachern, Marg Harding, Mike Booth, Debbie MacDonald and Jim Maxwell; Town Clerk Joan Flewelling; and Town Solicitor James Mosher.

2. **APPROVAL OF AGENDA**

AGENDA

Moved by Deputy Mayor Ames

Seconded by Councillor Booth

202/13 **THAT** the Council of the Town of St. Stephen moves from a Closed Committee meeting as per Section 10.2(4)(j) of the New Brunswick *Municipalities Act* and accepts the recommendation of the Mayor to call an emergency Special Council meeting as outlined in the Town's By-Law No. A-2, "A By-Law Respecting Procedures of the Town Council and Town Administration", Section 9.02(1)(b) and approves the agenda. **CARRIED**

3. **CONFLICT OF INTEREST**

There were no conflicts of interest.

4. **NEW BUSINESS**

ACTING CHIEF ADMINISTRATIVE OFFICER

Moved by Councillor Harding

Seconded by Councillor Maxwell

203/13 1. **THAT**, pursuant to Section 83 of the *Municipalities Act* (New Brunswick), the Council of the Town of St. Stephen appoints C. Lee Johnson to be the Acting Chief Administrative Officer for the town with such duties and powers as are specified in By-Law No. A-8, A By-Law Respecting the Duties and Powers of the Chief Administrative Officer; By-Law A-8.1, A By-Law to Amend a By-Law Respecting the Duties and Powers of the Chief Administrative Officer; By-Law A-8.2, A By-Law to Amend a By-Law Respecting the Duties and Powers of the Chief Administrative Officer and all amendments thereto and as may otherwise be specified in the by-laws, resolutions and policies for the town for a period beginning July 23, 2013 and ending July 22, 2014 or until such time as a new Chief Administrative Officer may be chosen and appointed by Council.

EMERGENCY MEASURES CO-ORDINATOR

2. **THAT** the Council of the Town of St. Stephen hereby rescinds the appointment of the Chief Administrative Officer as the Emergency Measures Co-Ordinator for the town.


3. **THAT** the Council of the Town of St. Stephen appoints the chief of the town fire department to be the Emergency Measures Co-Ordinator for the town and oversee the coordination and implementation of the town's emergency plan. **CARRIED**
Deputy Mayor Ames voting in favour of the motion.
Councillor Harding voting in favour of the motion.
Councillor Booth voting in favour of the motion.
Councillor MacDonald voting in favour of the motion.
Councillor Maxwell voting in favour of the motion.
Councillor MacEachern voting against the motion.

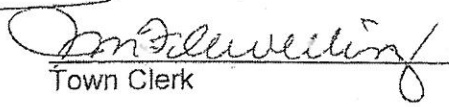
5. **ADJOURNMENT**

ADJOURNMENT

Moved by Councillor Harding
Seconded by Councillor MacDonald

204/13 **THAT** the meeting adjourn at 5:20 p.m. **CARRIED**


Mayor


Town Clerk