

TOWN OF ST. STEPHEN
REGULAR COUNCIL
73 MILLTOWN BLVD., SUITE 112
JULY 23, 2012 @ 7:00 P.M.

1. PRAYER

2. RECORDING OF ATTENDANCE

PRESENT: Mayor John Quartermain; Councillors Allan MacEachern, Marg Harding, Mike Booth, Debbie MacDonald and Jim Maxwell; Chief Administrative Officer/Development Officer John Ferguson; and, Town Clerk Joan Flewelling.

ABSENT: Deputy Mayor John Ames

3. APPROVAL OF AGENDA

AGENDA

Moved by Councillor Maxwell

Seconded by Councillor MacEachern

126/12

THAT the Agenda be approved with one deletion: (h) Boys & Girls Club of Charlotte County Inc. – Grant under 14. NEW BUSINESS be deleted. **CARRIED**

4. CONFLICT OF INTEREST

Mayor Quartermain declared a conflict of interest on paid bills to NB Power and left Council Chambers at 7:10 p.m. and returned at 7:15 p.m. In the absence of the Deputy Mayor, Councillor MacEachern assumed the Chair during the Mayor's absence.

It was determined that Councillor MacEachern did not have a conflict of interest on paid bills to the St. Croix Printing and Publishing Company.

5. READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS

- (a) Rally in the St. Croix Valley – International Motorcycle Festival (July 1 – July 8, 2012 - Bob Hamel, Canadian Chair, advised Council that Rally in the St. Croix Valley was a successful event with over 1,100 motorcyclists from several provinces across Canada, as well as from a number of eastern States. Mr. Hamel stated they were pleased with the number of motorcyclists, it being their first year, and is hopeful it will grow in future years.

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Even though the event ran a small deficit, a donation of \$1,500.00 to the Ridgewood Veterans Health Wing in Saint John, NB was made possible from several donations received.

A few members from the Canadian Army Veteran Motorcycle Unit were also in attendance and presented a plaque to the Mayor in appreciation of the Town's support.

6. NOTICES OF MOTIONS

No notices of motions.

7. APPROVAL OF COUNCIL MINUTES

REGULAR COUNCIL MEETING

Moved by Councillor Booth

Seconded by Councillor Harding

127/12 **THAT** the Minutes of the Regular Council meeting held on June 18, 2012 be approved as circulated. **CARRIED**

SPECIAL COUNCIL MEETING

Moved by Councillor Maxwell

Seconded by Councillor MacDonald

128/12 **THAT** the Minutes of the Special Council meeting held on June 28, 2012 be approved as circulated. **CARRIED**

SPECIAL COUNCIL MEETING

Moved by Councillor Harding

Seconded by Councillor Booth

129/12 **THAT** the Minutes of the Special Council meeting held on July 11, 2012 be approved as circulated. **CARRIED**

8. ACCOUNTS

STATEMENTS OF REVENUE AND EXPENDITURE

Moved by Councillor MacEachern

Seconded by Councillor Harding

130/12 **THAT** the Statements of Revenue and Expenditure for both the General Operating Fund and Water and Sewerage Operating Fund to June 30, 2012 be received. **CARRIED**

PAID BILLS

Moved by Councillor Booth

Seconded by Councillor MacDonald

131/12 **THAT** the paid bills in the amount of \$902,185.11 (nine hundred and two thousand, one hundred and eighty-five dollars and eleven cents) be ratified. **CARRIED**

PAID BILLS: CONFLICT OF INTEREST – NB POWER

Moved by Councillor Harding
Seconded by Councillor Booth

132/12 **THAT** the following paid bills to Service New Brunswick (NB Power) be ratified:

- \$233.38 (two hundred and thirty-three dollars and thirty-eight cents), Cheque #010499
- \$11,630.44 (eleven thousand, six hundred and thirty dollars and forty-four cents), Cheque #010533
- \$3,859.11 (three thousand, eight hundred and fifty-nine dollars and eleven cents), Cheque #010566
- \$3,568.46 (three thousand, five hundred and sixty-eight dollars and forty-six cents), Cheque #003282
- \$5,687.00 (five thousand, six hundred and eighty-seven dollars and zero cents), Cheque #03295
- \$5,703.67 (five thousand, seven hundred and three dollars and sixty-seven cents), Cheque #03307 **CARRIED**

PAID BILLS: CONFLICT OF INTEREST – ST. CROIX PRINTING AND PUBLISHING COMPANY

Moved by Councillor Maxwell
Seconded by Councillor Harding

133/12 **THAT** the following paid bills to St. Croix Printing and Publishing Company be ratified:

- \$877.80 (eight hundred and seventy-seven dollars and eighty cents), Cheque #010511
- \$941.04 (nine hundred and forty-one dollars and four cents), Cheque #010609
CARRIED

9. **COMMUNICATIONS**

COMMUNICATION FOR INFORMATION FILE

Moved by Councillor MacEachern
Seconded by Councillor Booth

134/12 **THAT** Communication for Information, note and file, be adopted. **CARRIED**

COMMUNICATION FOR ACTION

No communication for action.

10. APPROVAL OF COMMITTEE MINUTES

COMMITTEES MEETING

Moved by Councillor Booth

Seconded by Councillor Harding

- 135/12 **THAT** the Minutes of the Committees meeting – Public Works; Police and Fire; Property, By-Laws and Environment; Parks and Recreation; Planning, Promotion and Tourism; and Finance and Administration held on July 11, 2012 be approved as circulated. **CARRIED**

COMMITTEE OF COUNCIL MEETING

Moved by Councillor Maxwell

Seconded by Councillor Harding

- 136/12 **THAT** the Minutes of the Committee of Council meeting held on July 19, 2012 be approved as circulated. **CARRIED**

11. STAFF REPORTS

STAFF REPORTS

Moved by Councillor Maxwell

Seconded by Councillor Booth

- 137/12 **THAT** the following staff reports for the month of June 2012 be adopted: Treasury Department; Public Works Department; Department of Parks, Recreation and Property Management; Fire Department; Department of By-Laws and Building Inspection; and Development Office. **CARRIED**

12. UNFINISHED BUSINESS

No unfinished business.

13. CONSIDERATION OF BY-LAWS

**EMERGENCY: BY-LAW RESPECTING PROCEDURES OF THE TOWN
COUNCIL AND TOWN ADMINISTRATION**

Moved by Councillor Harding

Seconded by Councillor Maxwell

- 138/12 **WHEREAS** Section 12(2) of the *Municipalities Act* provides that all members of Council present may declare by resolution that an emergency exists and thereafter a by-law may be read three times at the one meeting of Council;

THEREFORE be it unanimously resolved that an emergency exists and By-Law No. A-2.3, being a By-Law to Amend a By-Law Respecting Procedures of the Town Council and Town Administration, be read three times at this Council meeting.

CARRIED

BY-LAW NO. A-2.3 – “A BY-LAW TO AMEND BY-LAW NO. A-2, ‘A BY-LAW RESPECTING PROCEDURES OF THE TOWN COUNCIL AND TOWN ADMINISTRATION’” – FIRST READING – SHORT TITLE ONLY

Moved by Councillor MacEachern
Seconded by Councillor MacDonald

- 139/12 **THAT** By-Law No. A-2.3 – “A By-Law to Amend By-Law No. A-2, ‘A By-Law Respecting Procedures of the Town Council and Town Administration’” – be given First Reading – Short Title Only. **CARRIED**

BY-LAW NO. A-2.3 – “A BY-LAW TO AMEND BY-LAW NO. A-2, ‘A BY-LAW RESPECTING PROCEDURES OF THE TOWN COUNCIL AND TOWN ADMINISTRATION’” – SECOND READING – READING IN ITS ENTIRETY

Moved by Councillor Booth
Seconded by Councillor Harding

- 140/12 **THAT** By-Law No. A-2.3 – “A By-Law to Amend By-Law No. A-2, ‘A By-Law Respecting Procedures of the Town Council and Town Administration’” – be given Second Reading – Reading in its Entirety. **CARRIED**

BY-LAW NO. A-2.3 – “A BY-LAW TO AMEND BY-LAW NO. A-2, ‘A BY-LAW RESPECTING PROCEDURES OF THE TOWN COUNCIL AND TOWN ADMINISTRATION’” – THIRD AND FINAL READING – SHORT TITLE ONLY

Moved by Councillor Maxwell
Seconded by Councillor MacEachern

- 141/12 **THAT** By-Law No. A-2.3 – “A By-Law to Amend By-Law No. A-2, ‘A By-Law Respecting Procedures of the Town Council and Town Administration’” – be given Third and Final Reading – Short Title Only. **CARRIED**

BY-LAW NO. T-1 – A BY-LAW TO REGULATE VEHICULAR TRAFFIC – FIRST READING – SHORT TITLE ONLY

Moved by Councillor Harding
Seconded by Councillor Booth

- 142/12 **THAT** By-Law No. T-1, being “A By-Law to Regulate Vehicular Traffic” which will repeal the existing By-Law No. T-1, being “A By-Law to Regulate Vehicular Traffic” – be given First Reading – Short Title Only. **CARRIED**

BY-LAW NO. Z-1.1 – “A BY-LAW TO AMEND BY-LAW NO. Z-1, BEING THE TOWN OF ST. STEPHEN ZONING BY-LAW” – FIRST READING – SHORT TITLE ONLY

Moved by Councillor Harding
Seconded by Councillor MacDonald

- 143/12 **THAT** By-Law No. Z-1.1 – “A By-Law to Amend By-Law No. Z-1, being the Town of St. Stephen Zoning By-Law” – be given First Reading – Short Title Only. **CARRIED**

14. NEW BUSINESS

HIGHWAY USAGE PERMIT ADDENDUM – WATERLINE – VALLEY ROAD

Moved by Councillor MacEachern

Seconded by Councillor Booth

144/12 **THAT** the Council of the Town of St. Stephen authorizes the Mayor and Clerk to sign an Addendum, Permit Number 201203R075000101 to Highway Usage Permit Number 200803R075000101 with the Department of Transportation and Infrastructure for the installation of a waterline across Route 750 to PID (Property Identifier) 01256874 contingent on the following:

- The owner of PID 01256874 shall pay all costs associated with the above-noted Addendum and any future repairs to the Valley Road and the waterline; and,
- The owner of PID 01256874 shall be subject to the Town's Water and Sewer By-Laws. **CARRIED**

PIZZA DELIGHT LEASE EXTENSION AGREEMENT

Moved by Councillor Maxwell

Seconded by Councillor MacEachern

145/12 **THAT** the Council of the Town of St. Stephen authorizes the Mayor and Clerk to enter into a four (4) year Lease Extension Agreement with 600633 NB LTD (Pizza Delight) retroactive to January 1, 2012 and expiring December 31, 2015. **CARRIED**

ROYAL CANADIAN MOUNTED POLICE LEASE AGREEMENT

Moved by Councillor Harding

Seconded by Councillor Maxwell

146/12 **THAT** the Council of the Town of St. Stephen authorizes the Mayor and Clerk to enter into a five (5) year Lease Agreement with the Royal Canadian Mounted Police (RCMP) retroactive to April 1, 2012 and expiring March 31, 2017. **CARRIED**

APPROVAL OF EVENT – INTERNATIONAL “HOMECOMING” FESTIVAL

Moved by Councillor Booth

Seconded by Councillor MacEachern

147/12 **THAT** the Council of the Town of St. Stephen grants permission to International “Homecoming” Festival to hold its festival from Friday, August 3 to Sunday, August 12, 2012 as outlined in its Calendar of Events. **CARRIED**

APPROVAL OF EVENT – N. B. ANTIQUE AUTO CLUB, PASSAMAQUODDY REGION AND THE ST. STEPHEN AREA CHAMBER OF COMMERCE – “SHOW AND SHINE”

Moved by Councillor MacDonald

Seconded by Councillor Maxwell

- 148/12** **THAT** the Council of the Town of St. Stephen grants permission to the N. B. Antique Auto Club, Passamaquoddy Region and the St. Stephen Area Chamber of Commerce, to play music at its “Show and Shine” event on Sunday, August 5, 2012 from 11:00 a.m. – 3:00 p.m. at the Kent Home Improvement parking lot. **CARRIED**

THE TOWN OF ST. STEPHEN’S GARCELON CIVIC CENTER – CONSTRUCTION COMMITTEE COMPOSITION

Moved by Councillor MacDonald

Seconded by Councillor Harding

- 149/12** **THAT** the Council of the Town of St. Stephen accepts, in addition to the previously appointed Mayor John Quartermain and Councillor Debbie MacDonald, the following as members of the Civic Center Construction Committee: CAO John Ferguson; Project Manager Ed Farren; and Financial Advisor/Project Accountant Frank Godsoe.

AND FURTHER THAT the Civic Center Construction Committee shall keep all members of Council updated on a monthly basis. **CARRIED**

NEW BRUNSWICK ASSOCIATION FOR COMMUNITY LIVING – TRANSITION TO WORK PROGRAM

Moved by Councillor Booth

Seconded by Councillor MacEachern

- 150/12** **THAT** the Council of the Town of St. Stephen approves an unbudgeted grant to the New Brunswick Association for Community Living (NBACL) to cover a two week paid job placement with the Town of St. Stephen, based on minimum wage and applicable benefits, for the student as part of the “Transition to Work” program. **CARRIED**

15. **REPORTS OF MAYOR AND COUNCILLORS**

Councillor MacEachern

- Welcomed the bikers at the opening ceremony for Rally in the St. Croix Valley (International Motorcycle Festival).
- Attended the gold medals celebration for Emily Baadsvik and Allyssa Cleaves at the Town Square.

Councillor Harding

- Attended Canada Day events.
- Attended the gold medals celebration, with pride, for Emily Baadsvik and Allyssa Cleaves at the Town Square and wished more people were in attendance.
- As Chair of Police and Fire, met with the Fire Chief and commended the members, both full-time and volunteer, of the Fire Department for the amount of ongoing money they raise through various fundraising projects.
- Met with Sergeant MacKnight with respect to the drug problem and commended the Citizens on Patrol (COPS) for their great assistance, and was also advised that Sergeant MacKnight will arrange for a future presentation to Council on the RCMP SCAN (Safer Communities and Neighbourhoods) project.

Councillor Booth

- Stated that the Charlotte County Museum Board is hopeful on receiving a government grant to assist with operational expenses.
- Stated that the Rally in the St. Croix Valley (International Motorcycle Festival) was a good time even with a small crowd.

Councillor MacDonald

- Stated that the footings for the Civic Center will be placed in the very near future and looks forward to the progress.

Councillor Maxwell

- Attended various Town meetings.
- Attended a Chocolate Fest meeting.
- Attended the gold medals celebration for Emily Baadsvik and Allyssa Cleaves at the Town Square and suggested that similar celebrations in the future should be held later in the day to allow for more people to attend.
- Commended Pat Zwicker, head coach, of the Wrestling Team for his dedication to the sport of wrestling.
- Encouraged Council members to each purchase a ladder rung for \$50.00 in the upcoming annual "bucket sit" Fire Department fundraiser in September.

Mayor Quartermain

- Commended the Fire Department for always providing assistance at various events.
- Stated that Ganong's expansion is a very impressive operation.
- Attended the annual BIA Canada Day breakfast at Pizza Delight.
- Welcomed the public during the Canada Day festivities at the Town Square.
- Attended Rally in the St. Croix Valley (International motorcycle festival) wreath ceremony on the Ferry Point Bridge.
- Thanked all involved with the preparations for Emily Baadsvik's and Allyssa Cleaves' gold medals celebration at the Town Square, and was pleased the Deputy Mayor was available to act as Mayor in his absence.

16. QUESTION PERIOD

Pat Cummins, a resident, stated his concern over observing Town staff trimming bushes in an unsafe manner, and further stated his concern with the number of trucks parked in Town. He was advised that the unsafe manner would be investigated, and also was advised that trucks (tractors) require a permit.

Carl Young, a resident, stated his concern with the number of blue plastic bags (used to wrap newspapers) which blow all over the Town, and was advised it would be looked into.

Doug Hansen, a former Mayor, stated how pleased he was with the length of the Council meetings compared with the length of years ago. He also questioned whether or not any streets would be paved this year and was advised there would be.

17. ADJOURNMENT

ADJOURNMENT

Moved by Councillor Maxwell

Seconded by Councillor Harding

151/12 THAT the meeting adjourn at 8:00 p.m. CARRIED

Mayor



Town Clerk

