

**SPECIAL MEETING**  
**ST. STEPHEN TOWN COUNCIL**  
**73 MILLTOWN BLVD., SUITE 112**  
**WEDNESDAY, JULY 24, 2013 @ 5:30 P.M.**

1. RECORDING OF ATTENDANCE

PRESENT: Mayor John Quartermain; Deputy Mayor John Ames; Councillors Allan MacEachern, Marg Harding, Mike Booth, Debbie MacDonald and Jim Maxwell; Acting Chief Administrative Officer Lee Johnson; Town Clerk Joan Flewelling; and Town Solicitor James Mosher.

2. APPROVAL OF AGENDA

**AGENDA**

Moved by Councillor Booth

Seconded by Councillor Harding

205/13

**THAT** the Council of the Town of St. Stephen moves from a Closed Committee meeting as per Section 10.2(4)(j) of the New Brunswick *Municipalities Act* and accepts the recommendation of the Mayor to call an emergency Special Council meeting as outlined in the Town's By-Law No. A-2, "A By-Law Respecting Procedures of the Town Council and Town Administration", Section 9.02(1)(b) and approves the agenda. **CARRIED**

3. CONFLICT OF INTEREST

There were no conflicts of interest.

4. NEW BUSINESS

**BY-LAW ENFORCEMENT – INTERIM AGREEMENT**

Moved by Councillor Booth

Seconded by Councillor MacEachern

**THAT** the Council of the Town of St. Stephen appoints Manzer Young to be By-Law Enforcement Officer on an interim basis until the return of the regular By-Law Enforcement Officer effective July 24, 2013.

**AND FURTHER THAT** the Council directs the Town Solicitor to prepare an agreement with Manzer Young for such services at a rate equal to the Building Inspection Services rate for a maximum of sixteen (16) hours per week.

**AMENDED**  
**BY-LAW ENFORCEMENT – INTERIM AGREEMENT**

Moved by Councillor Booth  
Seconded by Councillor MacEachern

**206/13** **THAT** the above-noted motion be amended by adding the following as the second paragraph:

For the purposes of rendering By-Law Enforcement Services, Manzer Young shall report to and be directed by the Chief Administrative Officer.

which shall now read:

**THAT** the Council of the Town of St. Stephen appoints Manzer Young to be By-Law Enforcement Officer on an interim basis until the return of the regular By-Law Enforcement Officer effective July 24, 2013.

**AND FURTHER THAT** for the purposes of rendering By-Law Enforcement Services, Manzer Young shall report to and be directed by the Chief Administrative Officer.

**AND ALSO FURTHER THAT** the Council directs the Town Solicitor to prepare an agreement with Manzer Young for such services at a rate equal to the Building Inspection Services rate for a maximum of sixteen (16) hours per week.

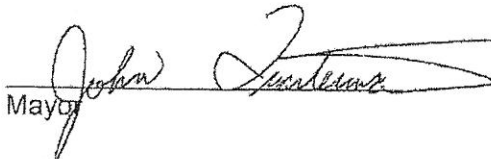
**CARRIED**

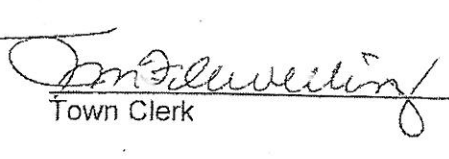
5. **ADJOURNMENT**

**ADJOURNMENT**

Moved by Councillor Harding  
Seconded by Councillor MacEachern

**207/13** **THAT** the meeting adjourn at 5:40 p.m. **CARRIED**

  
Mayor

  
Town Clerk