

TOWN OF ST. STEPHEN
REGULAR COUNCIL
73 MILLTOWN BLVD., SUITE 112
JUNE 20, 2011 @ 7:00 P.M.

1. PRAYER
2. RECORDING OF ATTENDANCE

PRESENT: Mayor G. L. (Jed) Purcell; Deputy Mayor Jim Maxwell; Councillors Ralph Williams, Barb Donovan, Robert Tinker, Jeremy Copeland and Gavin Toumishey; CAO John Ferguson; and, Town Clerk Joan Flewelling.

3. APPROVAL OF AGENDA

AGENDA

Moved by Councillor Williams
Seconded by Councillor Tinker

133/11

THAT the Agenda be approved with two additions: (k) Rescinding of Resolution (Awarding of Tender: Underground Concrete Reservoir Improvements (Valley Road Reservoir) – Project No. 10-2947), and (l) Awarding of Tender: Underground Concrete Reservoir Improvements (Valley Road Reservoir) – Project No. 10-2947 be added under 14. **NEW BUSINESS. CARRIED**

4. CONFLICT OF INTEREST

No conflicts were declared.

5. READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS

(a) Charlotte County Alternative Transportation Association Inc. (Charlotte Dial A Ride) – Deputy Mayor Maxwell presented the Town's grant in the amount of \$2,500 to Dana Planetta, Executive Director, Charlotte Dial A Ride.

6. NOTICES OF MOTIONS

No notices of motions.

7. APPROVAL OF COUNCIL MINUTES

REGULAR COUNCIL MEETING

Moved by Councillor Tinker
Seconded by Councillor Williams

134/11 **THAT** the Minutes of the Regular Council meeting held on May 16, 2011 be approved as circulated. **CARRIED**

SPECIAL COUNCIL MEETING

Moved by Councillor Williams
Seconded by Councillor Tinker

135/11 **THAT** the Minutes of the Special Council meeting held on May 27, 2011 be approved as circulated. **CARRIED**

8. ACCOUNTS

STATEMENTS OF REVENUE AND EXPENDITURE

Moved by Councillor Williams
Seconded by Councillor Tinker

136/11 **THAT** the Statements of Revenue and Expenditure for both the General Operating Fund and Water and Sewerage Operating Fund to April 30, 2011 be received. **CARRIED**

PAID BILLS

Moved by Deputy Mayor Maxwell
Seconded by Councillor Toumishey

137/11 **THAT** the paid bills in the amount of \$721,437.40 (seven hundred and twenty-one thousand, four hundred and thirty-seven dollars and forty cents) be ratified. **CARRIED**

9. COMMUNICATIONS

COMMUNICATION FOR INFORMATION FILE

Moved by Deputy Mayor Maxwell
Seconded by Councillor Williams

138/11 **THAT** Communication for Information, note and file, be adopted. **CARRIED**

COMMUNICATION FOR ACTION

No communication for action.

10. APPROVAL OF COMMITTEE MINUTES

COMMITTEE OF COUNCIL MEETING

Moved by Councillor Tinker
Seconded by Councillor Williams

- 139/11 **THAT** the Minutes of the Committee of Council meeting held on May 16, 2011 be approved as circulated. **CARRIED**

COMMITTEE OF COUNCIL MEETING

Moved by Councillor Tinker
Seconded by Councillor Williams

- 140/11 **THAT** the Minutes of the Committee of Council meeting held on May 27, 2011 be approved as circulated. **CARRIED**

COMMITTEES MEETING

Moved by Councillor Copeland
Seconded by Councillor Toumishey

- 141/11 **THAT** the Minutes of the Committees meeting – Public Safety & Environment; Planning & Priorities; Community Services; and Finance & Administration held on June 8, 2011 be approved as circulated. **CARRIED**

11. STAFF REPORTS

STAFF REPORTS

Moved by Deputy Mayor Maxwell
Seconded by Councillor Tinker

- 142/11 **THAT** the following staff reports for the month of May 2011 be adopted: Treasury Department; Public Works Department; Department of Parks, Recreation and Property Management; Fire Department; Department of By-Laws and Building Inspection; and Development Office. **CARRIED**

12. UNFINISHED BUSINESS

No unfinished business.

13. CONSIDERATION OF BY-LAWS

No by-laws considered.

14. NEW BUSINESS

SIGNAGE - BUDD AVENUE

Moved by Councillor Tinker

Seconded by Councillor Williams

- 143/11 **THAT** the Council of the Town of St. Stephen authorizes the erection of two signs on Budd Avenue: "Dead End" and "Private Drive" and placed at the discretion of the Public Works Department. **CARRIED**

APPROVAL OF EVENTS – A & W

Moved by Deputy Mayor Maxwell

Seconded by Councillor Tinker

- 144/11 **THAT** the Council of the Town of St. Stephen grants permission to A & W to hold the following two events which include music:

Cruisin' the Dub

- Wednesday, June 29 – 6:30 p.m. – 9:00 p.m.
- Wednesday, July 13 – 6:30 p.m. – 9:00 p.m.
- Wednesday, July 27 – 6:30 p.m. – 9:00 p.m.
- Wednesday, August 10 – 6:30 p.m. – 9:00 p.m.

Cruisin' for a Cause

- Thursday, August 25 – 12:00 p.m. – 9:00 p.m. **CARRIED**

APPROVAL OF EVENT – CHOCOLATE FEST

Moved by Councillor Tinker

Seconded by Councillor Williams

- 145/11 **THAT** the Council of the Town of St. Stephen grants permission to Chocolate Fest to hold its festival from Sunday, July 31 to Saturday, August 6, 2011 as outlined in its brochure. **CARRIED**

PARKING APPROVAL – ATLANTICADE EVENT

Moved by Councillor Williams

Seconded by Councillor Tinker

- 146/11 **THAT** the Council of the Town of St. Stephen grants permission to Development St. Stephen to designate "Off-Street Parking Lot #2 (behind Town Hall/McInnis Cooper) and the second parking lot down Budd Avenue (adjoining parking lot next to the Visitor Information Centre) as reserved parking on Friday, July 8, 2011 for the Atlantica "signature day" event, with the reserved parking on Budd Avenue conditional on demolition in that area. **CARRIED**

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RE-APPOINTMENT – ST. CROIX PUBLIC LIBRARY BOARD

Moved by Deputy Mayor Maxwell

Seconded by Councillor Williams

- 147/11 **THAT** Dorothy Hyslop be re-appointed to the Board of Trustees of the St. Croix Public Library for a two (2) year term effective July 1, 2011 and expiring June 30, 2013. **CARRIED**

WATER & SEWER SERVICE POLICY

Moved by Councillor Tinker

Seconded by Councillor Williams

- 148/11 **THAT** the Council of the Town of St. Stephen refers Water & Sewer Service Policy No. 13 retroactive to January 1, 2011 to next month's Public Safety & Environment Committee. **CARRIED**

VOIDING OF MINISTERIAL APPROVAL - GENERAL FUND

Moved by Councillor Williams

Seconded by Councillor Tinker

- 149/11 **THAT** the Council of the Town of St. Stephen approves the voiding of the following Ministerial Approval amounts previously granted by the Municipal Capital Borrowing Board and approved by the Minister of Local Government:

Approval Number 07-0007

Recreation and Cultural Services

Pool \$ 10,000

Approval Number 09-0026

Transportation Services

2009 Street Rehabilitation \$ 98,000

Sidewalk and Street Improvements

King Street – Town Portion \$ 23,000

Sidewalk and Street Improvements

King Street – Provincial Portion \$775,000

\$906,000

CARRIED

HEAT PUMP - MUNICIPAL BUILDING – 16 HAWTHORNE STREET

Moved by Councillor Williams

Seconded by Councillor Tinker

- 150/11 **THAT** of the two (2) bids received, the low bid of \$20,639.68 (twenty thousand, six hundred and thirty-nine dollars and sixty-eight cents), including HST, from East Coast Air of St. Stephen, NB, for the replacement of the heat pump in the municipal building at 16 Hawthorne Street and occupied by the Royal Canadian Mounted Police be accepted. **CARRIED**

PUBLIC WORKS DEPARTMENT - COMMERCIAL CREDIT APPLICATION

Moved by Councillor Williams

Seconded by Councillor Donovan

- 151/11 **THAT** the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to sign a commercial credit application between the Town and A To Z Rental Centre Ltd. of Fredericton, NB in order to process any future purchases of the Public Works Department from the said company. **CARRIED**

RENAMING OF CENTENNIAL PARK

Moved by Deputy Mayor Maxwell

Seconded by Councillor Williams

- 152/11 **THAT** the Council of the Town of St. Stephen agrees to rename Centennial Park to "John (Jake) Donahue Memorial Park" effective August 1, 2011. **CARRIED**

RESCINDING OF RESOLUTION (AWARDING OF TENDER: UNDERGROUND CONCRETE RESERVOIR IMPROVEMENTS (VALLEY ROAD RESERVOIR) – PROJECT NO. 10-2947)

Moved by Councillor Tinker

Seconded by Councillor Williams

- 153/11 **THAT** Resolution #131/11 as stated in the Minutes of the Special Council Meeting held on May 27, 2011, which reads

AWARDING OF TENDER: UNDERGROUND CONCRETE RESERVOIR IMPROVEMENTS (VALLEY ROAD RESERVOIR) – PROJECT NO. 10-2947

THAT of the seven (7) tenders received, the low tender of \$911,134.20 (nine hundred and eleven thousand, one hundred and thirty-four dollars and twenty cents), including HST, from CIMOTA INC. of Quebec (Quebec), for underground concrete reservoir improvements (Valley Road Reservoir) be accepted contingent upon successful negotiations to reduce tender price to below \$750,000.00 (seven hundred and fifty thousand dollars), including HST, based on the deletion of the proposed baffle system.

CARRIED

be rescinded effective immediately. **CARRIED**

AWARDING OF TENDER: UNDERGROUND CONCRETE RESERVOIR IMPROVEMENTS (VALLEY ROAD RESERVOIR) – PROJECT NO. 10-2947

Moved by Councillor Tinker

Seconded by Councillor Williams

- 154/11 **THAT** of the seven (7) tenders received, the low tender of \$869,328 (eight hundred and sixty-nine thousand, three hundred and twenty-eight dollars), including HST, from CIMOTA INC. of Quebec (Quebec), for underground

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concrete reservoir improvements (Valley Road Reservoir), plus previously related Dillon Consulting Limited fees, be accepted. **CARRIED**

15. REPORTS OF MAYOR AND COUNCILLORS

Councillor Copeland

- Attended various Town meetings.

Councillor Tinker

- Attended the Annual General Meeting of the Multicultural Association of Charlotte County.
- Attended two funerals: Bill Garcelon and Peter McBride.
- Attended the 10th Anniversary of 98.1 The Tide.
- Stated that the new Civic Center will assist with the health and wellness of its users.

Councillor Williams

- Suggested the Town continue to seek evaluations from experts on other projects, as it did with the new heat pump to be installed in the municipal building on Hawthorne Street, as such evaluation saved the Town money.
- Glad to have received public suggestions/positive comments on the Civic Center, such as providing an activity center for children.

Both the Mayor and CAO advised that there is no budget to make changes to the structure at this point, and recommended more public suggestions for future phases, if feasible.

Deputy Mayor Maxwell

- Attended Bill Garcelon's funeral.
- Attended Peter McBride's visitation.
- Attended various Town meetings.
- Attended a Chocolate Museum Operational Committee meeting.
- Attended the 10th Anniversary of 98.1 The Tide.
- Attended the Chamber of Commerce monthly luncheon.
- Attended the Chocolate Museum Open House which promoted its Ambassador Program.
- Attended and enjoyed the NB Sports Hall of Fame Induction Ceremony in Caraquet in which Duncan McGeachy became a member.
- Brought greetings from the Town at the St. Stephen High School Awards Banquet.

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- Attended on behalf of the Mayor the opening of the new National Park Service ranger station at Red Beach, Maine.
- Brought greetings from the Town at the Relay for Life.
- Very pleased that Councillor Toumishey participated in the Relay for Life opening ceremony as a cancer survivor.

Councillor Donovan

- Attended various Town meetings.
- Attended the Chocolate Museum Open House which promoted its Ambassador Program.
- Attended on behalf of the Mayor and very much enjoyed Kingsbrae Garden's season's opening.

Councillor Toumishey

- Thanked Deputy Mayor Maxwell for his comments with respect to participation in the Relay for Life opening ceremony.
- Complimented Halifax as the host city for the FCM Annual Conference.
- Caucus of New Brunswick met at the FCM Annual Conference to discuss possible regionalization as the province has three associations.

Mayor Purcell

- Stated that 90% of his time is spent on the proposed Civic Center and most of the hurdles are over.

16. QUESTION PERIOD

There were no questions.


17. ADJOURNMENT

ADJOURNMENT


Moved by Deputy Mayor Maxwell

Seconded by Councillor Copeland

155/11 **THAT** the meeting adjourn at 8:05 p.m. **CARRIED**



Mayor



Town Clerk