

TOWN OF ST. STEPHEN
REGULAR COUNCIL
73 MILLTOWN BLVD., SUITE 112
MARCH 15, 2010 @ 7:00 P.M.

1. PRAYER

2. RECORDING OF ATTENDANCE

PRESENT: Mayor G. L. (Jed) Purcell; Deputy Mayor Jim Maxwell; Councillors Ralph Williams, Robert Tinker, Barb Donovan, Jeremy Copeland and Gavin Toumishey; CAO/Clerk John Ferguson; and, Assistant Clerk Joan Flewelling.

3. APPROVAL OF AGENDA

AGENDA

Moved by Deputy Mayor Maxwell

Seconded by Councillor Donovan

42/10

THAT the Agenda be approved with three additions under 14. NEW BUSINESS (f) Sick Leave Bank – Canadian Union of Public Employees (CUPE), Local 770; (g) Proposal – E.A. Farren, Limited; and (h) Letter of Intent – Between Town of St. Stephen and 642929 NB, Ltd. **CARRIED**

4. CONFLICT OF INTEREST

Councillor Tinker declared a conflict of interest and left Council Chambers at 7:05 p.m. and returned at 7:08 p.m.

5. READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS

No petitions/presentations/proclamations.

6. NOTICES OF MOTIONS

No notices of motions.

7. APPROVAL OF COUNCIL MINUTES

REGULAR COUNCIL MEETING

Moved by Councillor Williams

Seconded by Councillor Donovan

43/10

THAT the Minutes of the Regular Council meeting held on February 15, 2010 be approved as circulated. **CARRIED**

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8. ACCOUNTS

STATEMENTS OF REVENUE AND EXPENDITURE

Moved by Councillor Williams

Seconded by Councillor Copeland

- 44/10 **THAT** the Statements of Revenue and Expenditure for both the General Operating Fund and Water and Sewerage Operating Fund to January 31, 2010 be received. **CARRIED**

PAID BILLS

Moved by Councillor Williams

Seconded by Deputy Mayor Maxwell

- 45/10 **THAT** paid bills in the amount of \$532,615.92 (five hundred and thirty-two thousand, six hundred and fifteen dollars and ninety-two cents) be ratified. **CARRIED**

PAID BILLS: CONFLICT – CHARLOTTE COUNTY CHEVROLET PONTIAC BUICK GMC LTD.

Moved by Deputy Mayor Maxwell

Seconded by Councillor Williams

- 46/10 **THAT** the paid bills (cheque #5857 for \$2,657.66 and cheque #1735 for \$2,638.29) in the amount of \$5,295.95 (five thousand, two hundred and ninety-five dollars and ninety-five cents) for Charlotte County Chevrolet Pontiac Buick GMC Ltd. be ratified. **CARRIED**

9. COMMUNICATIONS

COMMUNICATION FOR INFORMATION FILE

Moved by Deputy Mayor Maxwell

Seconded by Councillor Toumishey

- 47/10 **THAT** Communication for Information, note and file, be adopted. **CARRIED**

COMMUNICATION FOR ACTION

No communication for action.

10. APPROVAL OF COMMITTEE MINUTES

COMMITTEES MEETING

Moved by Councillor Williams

Seconded by Councillor Copeland

- 48/10 **THAT** the Minutes of the Committees meeting – Public Safety & Environment; Finance & Administration; Community Services; and Planning & Priorities held on March 3, 2010 be approved as circulated. **CARRIED**

11. STAFF REPORTS

STAFF REPORTS

Moved by Deputy Mayor Maxwell

Seconded by Councillor Tinker

- 49/10** **THAT** the following staff reports for the month of January 2010 be adopted: Treasurer; Director of Operations; Director, Parks & Recreation; Fire Chief; By-Law Enforcement Officer; and Development Officer. **CARRIED**

12. UNFINISHED BUSINESS

No unfinished business.

13. CONSIDERATION OF BY-LAWS

BY-LAW NO. L-1.1 - "A BY-LAW TO REGULATE THE USE OF PUBLIC PARKS" – FIRST READING – SHORT TITLE ONLY

Moved by Councillor Tinker

Seconded by Councillor Williams

- 50/10** **THAT** By-Law No. L-1.1: "A By-Law to Regulate the Use of Public Parks" – be given First Reading – Short Title Only. **CARRIED**

14. NEW BUSINESS

CHARLOTTE GARDENERS

Moved by Councillor Williams

Seconded by Deputy Mayor Maxwell

- 51/10** **THAT** the Council of the Town of St. Stephen authorizes an unbudgeted expenditure of \$200.00 (two hundred dollars) to Charlotte Gardeners to be used for the upcoming Charlotte County Blooms 7th Annual Seminar held this year in St. Stephen.

AND FURTHER THAT the Council of the Town of St. Stephen understands that any surplus monies from an annual seminar is divided equally among the three (3) Garden Clubs, being St. Stephen, St. Andrews and St. George. **CARRIED**

APPOINTMENTS – ARENA BOARD

Moved by Deputy Mayor Maxwell

Seconded by Councillor Toumishey

- 52/10** **THAT** the Council of the Town of St. Stephen appoints Councillor Jeremy Copeland and Councillor Barbara Donovan to the Arena Board as its representatives, and the term of office is one (1) year from date of appointment. **CARRIED**

HEAT PUMP UNIT REPAIRS – AIR COMPRESSOR – RCMP BUILDING – 16 HAWTHORNE STREET

Moved by Councillor Tinker

Seconded by Councillor Williams

- 53/10** **THAT** the Council of the Town of St. Stephen authorizes the unbudgeted amount of \$4,100.00, plus HST, (four thousand, one hundred dollars) be paid to McNamara Refrigeration of Saint John, NB, to replace the air compressor on the heat pump unit at the RCMP building, 16 Hawthorne Street. **CARRIED**

WASTE WATER TREATMENT AGREEMENT – FLAKEBOARD COMPANY LIMITED

Moved by Councillor Williams

Seconded by Councillor Tinker

- 54/10** **THAT** the Council of the Town of St. Stephen authorizes the Chief Administrative Officer to negotiate a new long term waste water agreement with Flakeboard Company Limited, and authorization for the Mayor and Clerk to execute such agreement will be considered at a future Council meeting.

AND FURTHER THAT the Council of the Town of St. Stephen extends the expired agreement of December 31, 2009, retroactive to January 1, 2010, with the exception that the variable components (water and sewer consumption rates) remain the same as in 2009. **CARRIED**

WASTE WATER TREATMENT AGREEMENT – GANONG BROS., LIMITED

Moved by Councillor Williams

Seconded by Councillor Tinker

- 55/10** **THAT** the Council of the Town of St. Stephen authorizes the Chief Administrative Officer to negotiate a new long term waste water agreement with Ganong Bros., Limited, and authorization for the Mayor and Clerk to execute such agreement will be considered at a future Council meeting.

AND FURTHER THAT the Council of the Town of St. Stephen extends the expired agreement of December 31, 2009, retroactive to January 1, 2010, with the exception that the variable components (water and sewer consumption rates) remain the same as in 2009. **CARRIED**

SICK LEAVE BANK - CANADIAN UNION OF PUBLIC EMPLOYEES (CUPE), LOCAL 770

Moved by Deputy Mayor Maxwell

Seconded by Councillor Tinker

- 56/10** **THAT** the Council of the Town of St. Stephen agrees to supply forty (40) days from the Union Sick Leave Bank effective March 20, 2010, as requested by the Canadian Union of Public Employees (CUPE), Local 770, and outlined in Article 18.06 of its Collective Agreement. **CARRIED**

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PROPOSAL – E. A. FARREN, LIMITED

Moved by Councillor Tinker

Seconded by Councillor Williams

57/10 **THAT** the proposal submitted by E. A. Farren, Limited dated February 26, 2010 (copy attached) be approved.

AND FURTHER THAT the work contained in the proposal to the Town of St. Stephen will be completed by E.A Farren, Limited for the fee of \$31,454.00 (thirty-one thousand, four hundred and fifty-four dollars), plus HST, within 90 (ninety) days after receiving approval.

NOTE: **The cost of this engagement will be reimbursed by the Regional Development Corporation.**

CARRIED

LETTER OF INTENT – BETWEEN TOWN OF ST. STEPHEN AND 642929 NB, LTD. (WILLIAM CLARKE)

Moved by Councillor Williams

Seconded by Councillor Tinker

58/10 **THAT** the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to enter into a Letter of Intent (copy attached) with 642929 NB, Ltd. (William Clarke) of Chamcook, NB for the purpose of improving infrastructure and property and recovering partial water and sewerage arrears. **CARRIED**

15. **REPORTS OF MAYOR AND COUNCILLORS**

Deputy Mayor Maxwell

- Attended various meetings.
- Attended the Chamber of Commerce Annual General Meeting dinner at the Milltown Legion and was proud of CAO John Ferguson as the guest speaker.
- Congratulated the CAO on the recent birth of his daughter.
- Attended a Planning Advisory Committee meeting.
- Suggested Council members attend the Acadian Coach Lines hearing at the Milltown Legion on March 16.

Councillor Donovan

- Stated she was not well for most of the past month.
- Attended a portion of the Chamber of Commerce Annual General Meeting dinner.
- Looks forward to her appointment on the Arena Board.
- Congratulated the CAO on the recent birth of his daughter.

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Councillor Williams

- Congratulated and wished the Liberal candidate well.
- Commended the CAO on the draft letter of intent with respect to the Milltown Trailer Park.
- Congratulated the CAO on the recent birth of his daughter.
- Advised that members of the Charlotte County Museum Board will be attending a meeting in Council Chambers on March 16 with representatives of the Heritage Branch of the Department of Wellness, Culture and Sport to discuss the concept of the museum, and will provide the community with a report at a later date.

Councillor Toumishey

- Thanked Councillors Donovan and Copeland for accepting their appointments to the Arena Board.
- Thanked Councillor Williams for his leadership with the Charlotte County Museum.
- Provided a summary of the recent FCM Standing Committees meetings recently held in Moncton to which the City was a great host, and advised he will continue to promote sustainability which improves quality of life.
- Thanked Ganong Chocolatier for its donation of Palomine bars for the FCM Standing Committees meetings.

Councillor Tinker

- Attended a Planning Advisory Committee meeting.
- Attended the Chamber of Commerce Annual General Meeting dinner at the Milltown Legion.
- Attended various Town meetings.
- Attended, as Secretary of UMNZB Zone 4, recent meetings in Fredericton.
- Reminded Council of the recognition ceremony honouring Greg Thompson, M.P. on Saturday, April 24, 2010 from 11:00 a.m. – 1:00 p.m. at the Magaguadavic Center in St. George.
- Wished everyone an early Happy St. Patrick's Day.

Councillor Copeland

- Attended the Chamber of Commerce Annual General Meeting dinner at the Milltown Legion and thought the CAO, as guest speaker, provided great information to the public.
- Attended a Civic Center meeting.
- Attended various Town meetings.
- Looks forward to his appointment on the Arena Board.
- Congratulated the CAO on the recent birth of his daughter.

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Mayor Purcell

- Attended the Chamber of Commerce Annual General Meeting dinner at the Milltown Legion.
- Attended Premier Graham's announcement in Lorneville with respect to the twinning of the highway.

Councillor Williams

- Stated that the weakest link in the Trade Corridor which affects all of southern NB is the reconstruction delay of the Saint John Harbour Bridge.

Mayor Purcell

- Stated that joint meetings with Calais/St. Stephen will commence in the near future and continue every few weeks, comprising of both Mayors, two members of each Council, the City Manager and Chief Administrative Officer.

16. QUESTION PERIOD

There were no questions.

17. ADJOURNMENT


ADJOURNMENT

Moved by Councillor Williams

Seconded by Deputy Mayor Maxwell

59/10

THAT the meeting adjourn at 7:45 p.m. CARRIED



Mayor



CAO/Clerk