

**SPECIAL MEETING**  
**ST. STEPHEN TOWN COUNCIL**  
**73 MILLTOWN BLVD., SUITE 112**  
**WEDNESDAY, MAY 20, 2015 @ 5:30 P.M.**

1. **RECORDING OF ATTENDANCE**

**PRESENT:** Mayor John Quartermain; Deputy Mayor Allan MacEachern; Councillors Marg Harding, Mike Booth, Debbie MacDonald, Jim Maxwell and Abby Pond; Chief Administrative Officer Derek O'Brien; and Town Clerk Joan Flewelling.

2. **APPROVAL OF AGENDA**

**AGENDA**

Moved by Councillor Maxwell

Seconded by Councillor MacDonald

**118/15** **THAT** the Agenda be approved as circulated. **CARRIED**

3. **CONFLICT OF INTEREST**

There were no conflicts of interest declared.

4. **NEW BUSINESS**

**RESIGNATION OF NATALIE REID – GARCELON CIVIC CENTER MANAGER**

Moved by Councillor Harding

Seconded by Councillor MacDonald

**119/15** **THAT** the Council of the Town of St. Stephen accepts the resignation of Natalie Reid, as Manager of the Garcelon Civic Center for the Town of St. Stephen effective May 15, 2015 and authorizes the Mayor and Town Clerk to execute and deliver a confidential Separation Agreement setting out the terms of the cessation of Natalie Reid's employment with the Town of St. Stephen in the form submitted to Council and the Council further authorizes and directs the Mayor and Town Clerk to cause all obligations and payments required by the Town of St. Stephen under such agreement to be completed and paid in accordance with the terms of such agreement. **CARRIED**

**TERM AGREEMENT – THE TOWN AND THE GARCELON CIVIC CENTER  
AQUATIC AND FITNESS COORDINATOR**

Moved by Councillor Booth  
Seconded by Councillor Maxwell

**120/15** **WHEREAS** the Council of the Town of St. Stephen and Tara-Lee Scott have negotiated a Term Agreement in the form presented to Council;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to execute a Term Agreement between The Town of St. Stephen and Tara-Lee Scott of St. Stephen, NB for the position of Aquatic and Fitness Coordinator of the Garcelon Civic Center for a one (1) year term commencing June 5, 2015 and in the form of agreement presented to Council. **CARRIED**

**DILLON CONSULTING LIMITED – CLIENT AUTHORIZATION TO PROCEED –  
TAN HOUSE BROOK CULVERTS (MILLTOWN BOULEVARD)**

Moved by Deputy Mayor MacEachern  
Seconded by Councillor Harding


**121/15** **THAT** the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to execute an agreement which in turn authorizes Dillon Consulting Limited of Fredericton, NB to provide consulting engineering services, in the amount of \$38,000 (thirty-eight thousand dollars), plus HST, for design, tender and construction administration phase services for the proposed new culvert installations at Milltown Boulevard and on private property at Civic #333 Milltown Boulevard. **CARRIED**

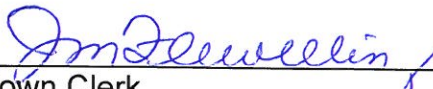
5. **ADJOURNMENT**

**ADJOURNMENT**

Moved by Councillor Maxwell  
Seconded by Councillor Pond

**122/15** **THAT** the meeting adjourn at 5:35 p.m. **CARRIED**

  
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Mayor

  
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Town Clerk