

TOWN OF ST. STEPHEN
REGULAR COUNCIL
199 UNION STREET (FIRE HALL)
MAY 20, 2008 @ 7:00 P.M.

I. PRAYER

II. RECORDING OF ATTENDANCE

PRESENT: Mayor Allan Gillmor; Deputy Mayor Robert Tinker; Councillors Ralph Williams, Al Corbett, Jim Maxwell, and Mary Gilmore; CAO/Clerk Hendrik Slegtenhorst; and, Assistant Clerk Joan Flewelling.

ABSENT: Councillor Marg Miller

III. APPROVAL OF AGENDA

Moved by Councillor Corbett
Seconded by Councillor Williams

94/08 THAT the Agenda be approved as circulated. **CARRIED**

IV. CONFLICT OF INTEREST

No conflicts declared.

V. READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS

1. Relay for Life Proclamation

Mayor Gillmor proclaimed that June 6 and 7, 2008 marks the sixth anniversary of the Relay for Life in the Town of St. Stephen.

WHEREAS cancer is the leading cause of premature death in Canada; and
WHEREAS new treatment options are being developed including surgery, chemotherapy and radiation, and some of these treatments are being developed and tested in Canada; and

WHEREAS approximately 50% of cancers can be prevented, and education is of paramount importance; and

WHEREAS survival rates for cancer have improved remarkably, and one in two cancer patients now survive; and

WHEREAS support for the Canadian Cancer Society includes all its programs, namely, Research, Advocacy, Prevention, Support and Information,

THEREFORE, I, E. Allan Gillmor, Mayor, do hereby proclaim that June 6 and 7, 2008, marks the sixth anniversary of the Relay for Life in the Town of St. Stephen, and encourage citizens to become involved by being a team member, sponsoring a team, and/or purchasing Luminaries.

**MINUTES
REGULAR COUNCIL
MAY 20, 2008**

2. New Brunswick Trails Council Inc. – International Trails Day – Proclamation
Mayor Gillmor proclaimed June 7, 2008, as International Trails Day.

WHEREAS, New Brunswick is fortunate to have a rich variety of natural resources, and our citizens have developed a deep appreciation for the many recreational opportunities which being outdoors in this Province affords them; and

WHEREAS, the over 550 km Sentier NB Trail that cross our Province are an integral part of these recreational possibilities in New Brunswick and promote an enjoyment of scenic beauty by our citizens and our visitors, whether they find it on a remote beach or mountaintop or beside an urban greenway; and

WHEREAS, trails in New Brunswick vary from short community trails to larger integrated networks that connect communities. They range from rugged footpaths along the scenic coastline to bikeways along abandoned railway corridors to water trails on our historic waterways; and

WHEREAS, trails also offer quality-of-life benefits to all New Brunswickers as expressions of local community character and pride, as living workshops for science education, as tools for economic revitalization of a community, as accessible alternative transportation, and as sites for social and cultural events; and

WHEREAS, the planning, construction, and maintenance of our trails through citizen involvement is crucial to the continued success of our trails program; and

WHEREAS, with the support of businesses, non-profit corporations, trail clubs, volunteer organizations, and local, provincial and federal government agencies, the New Brunswick Trails Council Inc is working to expand the trails that connect New Brunswickers all across the Province;

NOW, THEREFORE, I, E. Allan Gillmor, Mayor of the Town of St. Stephen, New Brunswick, do hereby proclaim June 7, 2008, as "INTERNATIONAL TRAILS DAY", and encourage our citizens to become aware of existing trail opportunities in our community and throughout our Province, and ask them to work with us on future trail development to create a more vibrant and diverse trail system.

VI. NOTICES OF MOTIONS

No notices of motions.

VII. APPROVAL OR AMENDING OF MINUTES

Moved by Councillor Corbett
Seconded by Councillor Gilmore

95/08 THAT the Minutes of the Regular Council meeting held April 21, 2008 be approved as circulated. **CARRIED**

MINUTES
REGULAR COUNCIL
MAY 20, 2008

3

VIII. ACCOUNTS

Moved by Councillor Corbett
Seconded by Councillor Maxwell

- 96/08** **THAT** paid bills in the amount of \$469,198.67 (four hundred and sixty-nine thousand, one hundred and ninety-eight dollars and sixty-seven cents) be ratified. **CARRIED**

IX. COMMUNICATIONS

Moved by Councillor Williams
Seconded by Councillor Corbett

- 97/08** **THAT** Communication for Information, note and file, be adopted. **CARRIED**

COMMUNICATION FOR ACTION

No communication for action.

X. APPROVAL OF COMMITTEE MINUTES

1. COMMITTEES – PLANNING, PROMOTIONS & TOURISM; PUBLIC WORKS; PARKS & RECREATION; POLICE & FIRE; EMERGENCY MEASURES; PROPERTY, BY-LAWS & ENVIRONMENT; FINANCE & ADMINISTRATION – APPROVAL OF MINUTES – MAY 7, 2008.

Moved by Councillor Maxwell
Seconded by Councillor Gilmore

- 98/08** **THAT** the Minutes of the Committees meeting – Planning, Promotions & Tourism; Public Works; Parks & Recreation; Police & Fire; Emergency Measures; Property, By-Laws & Environment; Finance & Administration held on May 7, 2008 be approved. **CARRIED**

2. PLANNING ADVISORY COMMITTEE

Moved by Councillor Corbett
Seconded by Councillor Williams

- 99/08** **THAT** the Minutes of the special Planning Advisory Committee meeting held on April 8, 2008, and the regular meeting on April 28, 2008 be accepted. **CARRIED**

XI. STAFF REPORTS

Moved by Councillor Corbett
Seconded by Councillor Gilmore

- 100/08** **THAT** the following staff reports for the month of April 2008 be adopted: CAO; Treasurer; Police; Fire; By-Law Officer; Public Works; and Parks & Recreation. **CARRIED**

XII. UNFINISHED BUSINESS

No unfinished business.

XIII. CONSIDERATION OF BY-LAW

No by-laws to be considered.

XIV. NEW BUSINESS

RE-APPOINTMENT - CHARLOTTE COUNTY HOSPITAL FOUNDATION, INC.

Moved by Councillor Maxwell

Seconded by Councillor Corbett

- 101/08** **THAT** Barbara Lee be re-appointed to the Board of Trustees of the Charlotte County Hospital Foundation, Inc. for a three year term commencing May 1, 2008 and expiring April 30, 2011. **CARRIED**

RE-APPOINTMENT – ST. CROIX PUBLIC LIBRARY

Moved by Councillor Gilmore

Seconded by Councillor Corbett

- 102/08** **THAT** Diana Boyd be re-appointed to the Board of Trustees of the St. Croix Public Library for a three year term commencing June 1, 2008 and expiring May 31, 2011. **CARRIED**

VENDOR’S LICENSE – STEPHANE MANN

Moved by Councillor Corbett

Seconded by Councillor Williams

- 103/08** **THAT** the Council of the Town of St. Stephen approves the issuance of a Vendor’s License to Stephane Mann of Back Bay, NB, to expire on the 19th day of November, 2008, in accordance with the Town’s By-Law No. L-2, “A By-Law to License and Regulate Peddlers, Street Vendors, Transient Traders and Buskers”. **CARRIED**

VENDOR’S LICENSE – BARBARA TAYLOR

Moved by Councillor Corbett

Seconded by Councillor Gilmore

- 104/08** **THAT** the Council of the Town of St. Stephen approves the issuance of a Vendor’s License to Barbara Taylor, St. Stephen, NB, to expire on the 19th day of November, 2008, in accordance with the Town’s By-Law No. L-2, “A By-Law to License and Regulate Peddlers, Street Vendors, Transient Traders and Buskers”. **CARRIED**

**SECURITY DEPOSIT – HIGHWAY USAGE PERMIT – ROUTE 750 AND
RESERVOIR ROAD**

Moved by Councillor Corbett

Seconded by Councillor Williams

- 105/08** **THAT** the Municipality of the Town of St. Stephen submits to the Minister of Finance for the Province of New Brunswick, a cheque in the amount of \$5,000.00 (five thousand dollars), representing a cash security deposit for the issuance of a Highway Usage Permit (No. 200803R075000101) for the installation of an underground water main within the New Brunswick Department of Transportation right-of-way limits of Route 750 and Reservoir Road, near St. Stephen, Charlotte County. **CARRIED**

FUTURE STREET NAMES

THAT the Council of the Town of St. Stephen approves the following list as future street names, in order to have them readily available:

- 1) _____
- 2) _____
- 3) _____
- 4) _____
- 5) _____

Mayor Gillmor requested that names be submitted to the CAO/Clerk.

XV. **REPORTS OF MAYOR AND COUNCILORS**

Councillor Williams

- Thanked Councillor Corbett for his many years served on Council and wished him well.
- Pleased to have been re-elected and look forward to the next four years.

Councillor Gilmore

- Stated that it was an honour and pleasure to have served on Council the past four years.
- Thanked each member of Council for their time and support.
- Commended the CAO and administrative staff for their diligent work.
- Hopes that the new Council will continue plans for a new Town Hall.
- Suggests the new highway from Waweig to the third bridge be named after the War Brides.
- Thanked Mayor Gillmor for his time and stated that he puts the good of the community ahead of himself.
- Congratulated the incoming Council.

Councillor Maxwell

- Commended Councillor Gilmore for her fine remarks, and thanked the outgoing members of Council.
- Attended an open house at the St. Croix Vocational Centre.
- Attended the grand opening of the Chocolate Museum.
- Attended the government funding announcement at Ganong, which allows for an expansion, and was pleased that Premier Graham was present.
- Attended a supper for Carol Murphy who left her position as BIA Coordinator.
- Attended a presentation of the new plow truck.
- Thanked Mayor Gillmor for running in the May 2007 By-Election, as well as for his support, being new to municipal politics.

Councillor Corbett

- Thanked Mayor Gillmor for coming out of retirement to run in the May 2007 By-Election.
- Pleased to have served as Chair of the Property, By-Laws & Environment Committee, and hopes the new Council will make the environment a top priority.
- Very proud of the RCMP and commended Sergeant Larry MacDonald for his dedication.
- Attended a presentation of the new plow truck.
- Commended the Public Works crew for their great work with snow removal.
- Thanked Councillor Williams for his advice over the years.
- Extended best wishes to Councillor Gilmore.
- Attended an open house at the St. Croix Vocational Centre.
- Thanked the Town administration for its support over the years.

Mayor Gillmor

- Advised of various accomplishments during the past year, and in particular, noted:
 - Fall Council Retreat was held at Loon Bay Lodge in September.
 - Commitment for a new water transmission main – King Street.
 - Yearly Capital Budget developed, rather than by piece meal.
 - Concept of a Citizens' Recreation Forum was embraced, a Committee formed, and two public meetings were held with 25 different sports groups participating.

- Conditional commitment of 2.1 million dollars for the Charlotte County Civic Centre.
 - Major deficiencies were identified in the Municipal Plan and Zoning By-Law, and work is underway to correct them through a transparent process.
 - Two positions were split: By-Law Enforcement Officer and Building Inspector, and both are working well.
 - Pleased with the ongoing relationship with Development St. Stephen which promotes the Town.
 - Through Development St. Stephen and funded in part by ACOA, a Down Town Revitalization Committee was struck.
 - The Town guaranteed a loan for the Chocolate Museum, as joint owner with Ganong, enabling its expansion with the assistance of Atlantic Canada Opportunity Agency (ACOA) and Regional Development Corporation (RDC)
 - Development St. Stephen is managing the development of the Heritage Loop in an effort to direct traffic into St. Stephen after the new highway is opened in 2009.
 - Invited to the sod turning ceremony for the new American Customs and Immigration facility at the third bridge location, and enjoyed reminiscing with Mayor Cassidy of Calais about their efforts in the early 1990's in bringing all the parties together to commence the project, which has a completion date of 2009.
 - Pleased to have once again been elected as a Director of the Union of Municipalities of New Brunswick, an organization which is a vital link not only to the Government of New Brunswick, but also to all municipalities in Canada through the Federation of Canadian Municipalities.
- In closing, Mayor Gillmor stated it was a privilege to serve as Mayor once again, be it only for one year. He thanked Council, staff and the many volunteers whose contributions made the past year successful, and congratulated the Mayor Elect, returning Councillors, and those newly elected.

XVI. QUESTION PERIOD

Mayor Elect Jed Purcell commended and thanked Mayor Gillmor for coming out of retirement and running in the May 2007 By-Election.


XVII. ADJOURNMENT

Moved by Councillor Corbett
Seconded by Councillor Williams

106/08 **THAT** the meeting adjourn at 7:50 p.m. **CARRIED**



Mayor



CAO/Clerk