

**TOWN OF ST. STEPHEN**  
**REGULAR COUNCIL**  
**73 MILLTOWN BLVD., SUITE 112**  
**MONDAY, MAY 25, 2015 @ 7:00 P.M.**

1. PRAYER
2. RECORDING OF ATTENDANCE

PRESENT: Mayor John Quartermain; Deputy Mayor Allan MacEachern; Councillors Marg Harding, Mike Booth, Debbie MacDonald, Jim Maxwell and Abby Pond; Chief Administrative Officer Derek O'Brien; and Town Clerk Joan Flewelling.

3. APPROVAL OF AGENDA

**AGENDA**

Moved by Councillor Harding  
Seconded by Councillor Maxwell

**123/15** **THAT** the Agenda be approved with one amendment: "Second Reading – Reading in its Entirety" of By-Law No. Z-1.4 – "A By-Law to Amend By-Law No. Z-1, being the Town of St. Stephen Zoning By-Law" under CONSIDERATION OF BY-LAWS be amended to "First Reading – Short Title Only". **CARRIED**

4. CONFLICT OF INTEREST

There were no conflicts of interest declared.

5. READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS

- (a) Mayor Quartermain proclaimed the week of May 31 – June 6, 2015 as Disability Awareness Week:

**WHEREAS**, the municipality of St. Stephen, New Brunswick, is committed to assisting citizens with disabilities to participate fully in our community; and

**WHEREAS**, many persons living with disabilities face barriers in the areas of employment, access to information, transportation, housing, education, recreation, and other disability-related supports; and

**WHEREAS**, we believe that more citizens with disabilities should have the chance to access disability related supports to improve their opportunities in New Brunswick; and

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**WHEREAS**, we support the theme

**“Independence Through Employment”;**

**NOW THEREFORE BE IT KNOWN THAT I**, John Quartermain, Mayor of the Town of St. Stephen, do hereby request the citizens of St. Stephen to join with our Council in recognizing persons with disabilities and their role in our community by the observance of Disability Awareness Week, May 31<sup>st</sup> to June 6<sup>th</sup>, 2015.

6. NOTICES OF MOTIONS

No notices of motions.

7. APPROVAL OF COUNCIL MINUTES

**REGULAR COUNCIL MEETING**

Moved by Deputy Mayor MacEachern  
Seconded by Councillor MacDonald

**124/15** **THAT** the Minutes of the Regular Council meeting held on April 27, 2015 be approved as circulated. **CARRIED**

**SPECIAL COUNCIL MEETING**

Moved by Councillor Booth  
Seconded by Councillor Maxwell

**125/15** **THAT** the Minutes of the Special Council meeting held on May 20, 2015 be approved as circulated. **CARRIED**

**PUBLIC HEARING OF OBJECTIONS/SUPPORT – 217 UNION STREET**

Moved by Councillor MacDonald  
Seconded by Councillor Harding

**126/15** **THAT** the Minutes of the Public Hearing of Objections/Support with respect to the property known as PID # 01298181 (217 Union Street) held on May 20, 2015 be approved as circulated. **CARRIED**

8. ACCOUNTS

**PAID BILLS**

Moved by Councillor Booth  
Seconded by Councillor Maxwell

**127/15** **THAT** the paid bills in the amount of \$893,511.29 (eight hundred and ninety-three thousand, five hundred and eleven dollars and twenty-nine cents) be received. **CARRIED**

9. COMMUNICATIONS

**COMMUNICATION FOR INFORMATION FILE**

Moved by Councillor Harding  
Seconded by Deputy Mayor MacEachern

128/15 **THAT** Communication for Information, note and file, be adopted. **CARRIED**

COMMUNICATION FOR ACTION

No communication for action.

10. APPROVAL OF COMMITTEE MINUTES

**COMMITTEES MEETING**

Moved by Councillor Booth  
Seconded by Councillor MacDonald

129/15 **THAT** the Minutes of the Committees meeting – Finance and Administration; Public Works; Police and Fire; Property, By-Laws and Environment; Parks and Recreation; and Planning, Promotion and Tourism held on May 13, 2015 be approved as circulated. **CARRIED**

11. STAFF REPORTS

**STAFF REPORTS**

Moved by Councillor Harding  
Seconded by Councillor Maxwell

130/15 **THAT** the following staff reports for the month of April 2015 be adopted: Finance Department; Public Works Department; Parks and Recreation Department; Fire Department; By-Laws and Building Inspection Services; Property Management Services; Development Office; and Office of the Garcelon Civic Center Manager. **CARRIED**

12. UNFINISHED BUSINESS

No unfinished business.

13. CONSIDERATION OF BY-LAWS

**BY-LAW NO. M-1.2 - "A BY-LAW TO AMEND BY-LAW NO. M-1, BEING THE TOWN OF ST. STEPHEN MUNICIPAL PLAN BY-LAW" – SECOND READING – READING IN ITS ENTIRETY**

Moved by Councillor MacDonald  
Seconded by Councillor Harding

131/15 **THAT** By-Law No. M-1.2 – "A By-Law to Amend By-Law No. M-1, being the Town of St. Stephen Municipal Plan By-Law" – be given Second Reading – Reading in its Entirety. **CARRIED**

132/15 **BY-LAW NO. Z-1.3 - "A BY-LAW TO AMEND BY-LAW NO. Z-1, BEING THE TOWN OF ST. STEPHEN ZONING BY-LAW" – SECOND READING – READING IN ITS ENTIRETY**

Moved by Councillor Booth  
Seconded by Deputy Mayor MacEachern

**THAT** By-Law No. Z-1.3 – "A By-Law to Amend By-Law No. Z-1, being the Town of St. Stephen Zoning By-Law" – be given Second Reading – Reading in its Entirety. **CARRIED**

**BY-LAW NO. Z-1.4 - "A BY-LAW TO AMEND BY-LAW NO. Z-1, BEING THE TOWN OF ST. STEPHEN ZONING BY-LAW" – FIRST READING – SHORT TITLE ONLY**

Moved by Councillor Booth  
Seconded by Councillor Pond

133/15 **THAT** leave now be given to introduce a by-law entitled By-Law No. Z-1.4 – "A By-Law to Amend By-Law No. Z-1, being the Town of St. Stephen Zoning By-Law" – for First Reading – Short Title Only. **CARRIED**

14. NEW BUSINESS

**ROYAL CANADIAN MOUNTED POLICE – MONTHLY REPORT**

Moved by Councillor Harding  
Seconded by Councillor Maxwell

134/15 **THAT** the Royal Canadian Mounted Police April 2015 report for the St. Stephen Municipal Post, District # 1, be received for information and filed. **CARRIED**

**TOWN OF ST. STEPHEN - COMMERCIAL CREDIT APPLICATION**

Moved by Deputy Mayor MacEachern  
Seconded by Councillor Maxwell

135/15 **THAT** the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to sign a commercial credit application between the Town and Terrapure (Revolution Environmental Solutions LP) in order to process any future purchases of the Town from the said company. **CARRIED**

**INCREASED KENNEL FEES - ANIMAL CONTROL OFFICER**

Moved by Councillor Harding  
Seconded by Councillor Maxwell

- 136/15 **THAT** the Council of the Town of St. Stephen accepts the increased kennel fees of the Town's Animal Control Officer from \$100.00 (one hundred dollars) per dog to \$140.00 (one hundred and forty dollars) per dog, and from \$50.00 (fifty dollars) per cat to \$60.00 (sixty dollars) per cat retroactive to March 1, 2015. **CARRIED**

**RE-APPOINTMENT - CHARLOTTE COUNTY HOSPITAL FOUNDATION, INC.**

Moved by Councillor Booth  
Seconded by Councillor Harding

- 137/15 **THAT** Richard Purcell be re-appointed to the Board of Trustees of the Charlotte County Hospital Foundation, Inc. for a three year term retroactive to May 1, 2015 and expiring April 30, 2018. **CARRIED**

**APPROVAL OF EVENT – ST. CROIX BANDFEST**

Moved by Councillor MacDonald  
Seconded by Deputy Mayor MacEachern

- 138/15 **THAT** the Council of the Town of St. Stephen grants permission to St. Croix Bandfest to hold a musical event in the rear parking lot of the St. Stephen Legion on Saturday, August 8, 2015 from 4:00 p.m. – 11:00 p.m.

**AND THAT** permission is granted for the placement of “off-site” signage, if required, so placed as to not obstruct traffic and vendor licenses for the event shall be waived.

**AND FURTHER THAT** the above-noted permission is contingent on receipt by the Town of a Certificate of Insurance. **CARRIED**

**PUBLIC WORKS DEPARTMENT – ASSISTANT TREATMENT PLANT OPERATOR POSITION - JOB RECOMMENDATION**

Moved by Councillor Maxwell  
Seconded by Councillor MacDonald

- 139/15 **THAT** Kevin Mundie be appointed to the position of Assistant Treatment Plant Operator for the Public Works Department effective May 29, 2015, with applicable wages and benefits as outlined in the Canadian Union of Public Employees (CUPE) Local Union No. 770 Collective Agreement. **CARRIED**

**‘IN KIND SERVICES’ - MARIA F. GANONG SENIORS’ RESIDENCE (LONICERA HALL)**

Moved by Deputy Mayor MacEachern  
Seconded by Councillor Booth

- 140/15 **THAT** the Council of the Town of St. Stephen authorizes “in kind services” be provided to Lonicera Hall located on the corner of Union and Marks Streets for site preparation during the installation of new water and sewer lines. **CARRIED**

15. REPORTS OF MAYOR AND COUNCILLORS

Deputy Mayor MacEachern

- Attended a recent Union of Municipalities of New Brunswick (UMNB) meeting in Fredericton as a board member representing Zone 4.
- Attended the Sammy Kershaw/Georgette Jones concert at the Garcelon Civic Center.
- Attended all Town meetings.

Councillor Harding

- Attended all Town meetings.
- Participated in the Town booth at the Kiwanis Trade Show.

Councillor Booth

- Participated in the Town booth at the Kiwanis Trade Show.
- Attended all Town meetings.

Councillor MacDonald

- Participated in the Town Pride cleanup.
- Attended the Employment and Wellness Fair at the Garcelon Civic Center.
- Participated in the Town booth at the Kiwanis Trade Show.
- Attended the Sammy Kershaw/Georgette Jones concert, being the first concert at the Garcelon Civic Center.
- Participated in the interviews for the Aquatic and Fitness Coordinator position.
- Attended a Parks and Recreation meeting.
- Attended the Federal/Provincial Governments' announcement with respect to the water and sewer lines project on Prince William Street.

Councillor Maxwell

- Attended all Town meetings.
- Attended a Chocolate Museum Operating Committee meeting.
- Coordinated and participated in an annual cleanup of the St. Stephen Rural Cemetery, and will continue with weekly cleanup.
- Extremely pleased with the Federal/Provincial Governments' announcement with respect to the water and sewer lines project on Prince William Street.

Councillor Pond

- Attended a Business Improvement Area meeting.
- Attended the barbeque at the Garcelon Civic Center hosted by the Royal Canadian Mounted Police in celebration of Police Week.
- Attended a meeting with the Chief Administrative Officer to discuss various Planning, Promotion and Tourism items.
- Participated in the Town Pride cleanup.
- Attended all Town meetings.
- Attended the Employment and Wellness Fair at the Garcelon Civic Center.
- Attended a meeting in St. Andrews with respect to Charlotte County transportation.
- Participated in the Town booth at the Kiwanis Trade Show.
- Attended a meeting at the Atlantic Superstore, along with Mike O'Connell, Director, Parks and Recreation, and in partnership with the Superstore and the BIA, the Town is entering the Kraft Play contest, and has chosen to enter the proposed turf field project on Budd Avenue as its recreational facility upgrade, in which the grand prize winner will receive \$250,000, and three secondary prize winners will each receive \$25,000.

Mayor Quartermain

- Thanked the many volunteers who contributed to the success of the first concert at the Garcelon Civic Center, as well as the many dedicated volunteers who so willingly give of their time in preparation of the numerous community events.

16. QUESTION PERIOD

Kathy Bockus, reporter with *The Saint Croix Courier*, questioned the "Prayer" back on the agenda, to which the Mayor advised that he plans to continue with the recitation of The Lord's Prayer at the beginning of each Regular Session.

Mrs. Bockus asked for clarification with respect to the "In Kind Services" to be provided to Lonicera Hall.

A few residents were in attendance and spoke in favour of the proposed amendment to the Zoning By-Law with respect to the "Keeping of Chickens", and one resident opposed it.

Both the Mayor and Chief Administrative Officer advised that Council will discuss the proposed amendment at its Committees meeting on Wednesday, June 10, 2015 @ 5:00 p.m. at which time people can provide their comments.

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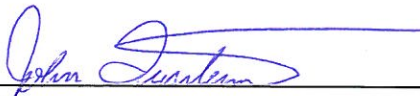
17. ADJOURNMENT

ADJOURNMENT

Moved by Councillor MacDonald

Seconded by Councillor Harding

141/15 THAT the meeting adjourn at 7:45 p.m. CARRIED

  
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Mayor

  
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Town Clerk