

SPECIAL MEETING
ST. STEPHEN TOWN COUNCIL
ST. STEPHEN LEGION – 43 QUEEN STREET WEST
WEDNESDAY, MAY 30, 2012 @ 7:00 P.M.

1. WELCOME AND PRAYER

Mayor Elect John Quartermain welcomed the public and thanked the outgoing Council, along with the incoming and staff members who assisted with the preparations for the swearing-in ceremony. He stated that he looks forward to the many challenges ahead during the next four years.

After reciting the Lord's Prayer, Mayor Elect Quartermain introduced David R. Ames, Q.C. and thanked him for accepting the offer to administer the oaths of office.

2. OATHS OF OFFICE

David R. Ames, Q.C. administered the oaths.

3. PASSING OF CHAIN OF OFFICE

G. L. (Jed) Purcell passed the Chain of Office over to Mayor Quartermain.

4. ELECTION OF DEPUTY MAYOR

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Moved by Councillor Maxwell

Seconded by Councillor MacEachern

96/12

THAT the Council of the Town of St. Stephen elects John Benjamin Ames as Deputy Mayor for the full four (4) year term (2012 – 2016) as outlined in Section 30 of the New Brunswick *Municipalities Act* and Section 4 of the Town of St. Stephen By-Law No. A-2, "A By-Law Respecting Procedures of the Town Council and Town Administration". **CARRIED**

5. AUTHORIZATION OF SIGNING OFFICERS – BANKING SERVICES

THE BANK OF NOVA SCOTIA SIGNING AUTHORITIES

Moved by Councillor Harding

Seconded by Councillor Booth

97/12

THAT the Council of the Town of St. Stephen resolves that:

1. We appoint The Bank of Nova Scotia as our banker and agree to the terms set out in the Scotiabank Financial Services Agreement, or where applicable, the Scotiabank Financial Services Agreement section of the Business Banking Services Agreement.
2. Any two of the following persons are authorized to sign and deliver the Scotiabank Financial Services Agreement, any service requests and any other banking agreements with you:
Mayor, Deputy Mayor or CAO, along with the Treasurer or Assistant Treasurer.
3. The persons and the required combination of those persons we verify, are the persons authorized, and the combination of those persons required, to give instructions, verifications and approvals on our behalf from time to time. We will provide this verification by a certificate in writing given to you by any two of the officers set out below. The most recent certificate given to you will be the current certificate in effect:
Over \$5,000 – Mayor or Deputy Mayor along with Treasurer or Assistant Treasurer
\$5,000 and Under – Mayor, Deputy Mayor or CAO along with Treasurer or Assistant Treasurer.
4. We may exercise every power to borrow money and otherwise obtain services from you and to receive repayment thereof and to secure our obligations to you arising out of our acquisition of services from you which is conferred upon us by our governing legislation. The persons and the required combination of those persons we verify, are the persons authorized, and the combination of those persons required, to borrow money from you on our credit from time to time in the amounts and on the terms that those persons determine, and to grant security to you over any of our property from time to time. We will provide this verification by a certificate in writing given to you by any two of the officers set out below. The most recent certificate given to you will be the current certificate in effect:
Over \$5,000 – Mayor or Deputy Mayor along with Treasurer or Assistant Treasurer
\$5,000 and Under – Mayor, Deputy Mayor or CAO along with Treasurer or Assistant Treasurer.
5. All instructions, agreements and documents which we sign, make, draw, accept, endorse or complete and which are signed by the persons we have authorized from time to time are valid and are binding on us. Our seal is not required on any written document to make it valid or to show consideration.
6. This Resolution remains in effect until we cancel it by written notice to you and you have acknowledged receiving the notice. **CARRIED**

ROYAL BANK OF CANADA SIGNING AUTHORITIES

Moved by Deputy Mayor Ames

Seconded by Councillor MacDonald

98/12

THAT the Council of the Town of St. Stephen resolves:

1. That Royal Bank of Canada (the "Bank") is appointed banker for the Town of St. Stephen.
2. That to sign cheques \$5,000 and under, the Mayor, or Deputy Mayor or the CAO, along with the Treasurer or the Assistant Treasurer; cheques over \$5,000 the Mayor or the Deputy Mayor, along with the Treasurer or the Assistant Treasurer are authorized on behalf of the Town of St. Stephen from time to time:
 - (a) to withdraw or order transfers of funds from the Town of St. Stephen's accounts by any means including the making, drawing, accepting, endorsing or signing of cheques, promissory notes, bills of exchange, other orders for the payment of money or other instruments or the giving of other instructions;
 - (b) to sign any agreements or other documents or instruments with or in favour of the Bank, including the Bank's general financial services agreement and contracts relating to products or services provided by the Bank to the Town of St. Stephen; and
 - (c) to do, or to authorize any person or persons to do, any one or more of the following:
 - (i) to receive from the Bank any cash or any securities, instruments or other property of the Town of St. Stephen held by the Bank, whether for safekeeping or as security, or to give instructions to the Bank for the delivery or other transfer of any such cash, securities, instruments or other property to any person named in those instructions;
 - (ii) to deposit with or negotiate or transfer to the Bank, for the credit of the Town of St. Stephen, cash or any security, instrument or other property, and for those purposes to endorse (by rubber stamp or otherwise) the name of the Town of St. Stephen, or any other name under which the Town of St. Stephen carries on business, on any security or instrument;
 - (iii) to instruct the Bank, by any means, to debit the accounts of third parties for deposit to the credit of the Town of St. Stephen;
 - (iv) to receive statements, instruments and other items (including paid cheques) and documents relating to the Town of St. Stephen's accounts with or any service of the Bank (including any revisions to the Bank's rules and manuals of operation), and to settle and certify the Town of St. Stephen's accounts with the Bank; and
 - (v) to receive from the Bank any software and any security devices, including security cards, codes, and passwords, relating to electronic banking services or electronic communications between the Town of St. Stephen and the Bank, and to determine and set the levels and limits of authority applicable to individual security devices.
3. That the provisions contained in the Bank's general financial services agreement including, without limitation, the provisions concerning the binding effect of electronic communications received by the Bank from or in the name of the Town of St. Stephen, are expressly approved.

4. That all instruments, instructions, agreements and documents made, drawn, accepted, endorsed or signed (under the corporate seal or otherwise) as provided in this Resolution and delivered to the Bank by any person, shall be valid and binding on the Town of St. Stephen, and the Bank is hereby authorized to act on them and give effect to them.
5. That the Bank be furnished with:
 - (a) a copy of this Resolution; and
 - (b) a list of the names of the persons authorized by this Resolution to act on behalf of the Town of St. Stephen, and with written notice of any changes which may take place in such list from time to time, and with specimens of the signatures of all such persons; each certified by the (1) Mayor and (2) Treasurer of the Town of St. Stephen; and
 - (c) in writing, any authorization made under paragraph 2(c) of this Resolution.
6. That any document furnished to the Bank as provided for in paragraph 5 of this Resolution shall be binding upon the Town of St. Stephen until a new document repealing or replacing the previous one has been received and duly acknowledged in writing by the branch or agency of the Bank where the Town of St. Stephen has its account. **CARRIED**

6. **APPOINTMENTS OF COMMITTEE STRUCTURE**

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Moved by Councillor Booth

Seconded by Deputy Mayor Ames

99/12

THAT the Council of the Town of St. Stephen accepts that the Mayor will appoint, at a future Council meeting, a Chair to each of the following six (6) Standing Committees and all members of Council shall participate as members of each Committee, with the Mayor as an *ex officio* member of each Committee as outlined in Section 10 of the Town of St. Stephen By-Law No A-2, "A By-Law Respecting Procedures of the Town Council and Town Administration":

- Finance and Administration
- Parks and Recreation
- Planning, Promotion and Tourism
- Police and Fire
- Property, By-Laws and Environment
- Public Works

AND FURTHER THAT Council accepts that the Mayor will appoint, at a future Council meeting, members to serve as Council Appointees on the various agencies, boards or commissions. **CARRIED**

7. DATE OF FIRST REGULAR SESSION OF TOWN COUNCIL

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Moved by Councillor Harding
Seconded by Councillor MacEachern

100/12 **THAT** the first Regular Session of the newly appointed Council shall be held in Council Chambers, 73 Milltown Blvd., Suite 112, Ganong Place (entrance at back corner of building) on the 18th day of June, 2012 at 7:00 p.m., being the third (3rd) Monday, as outlined in Section 9.01(1) and (2) of By-Law No. A-2, "A By-Law Respecting Procedures of the Town Council and Town Administration". **CARRIED**

8. WORDS FROM THE MAYOR AND COUNCILLORS

Mayor Quartermain adjourned the meeting and then asked if any members wanted to speak and Councillors Booth and Maxwell made a few brief comments.

9. ADJOURNMENT

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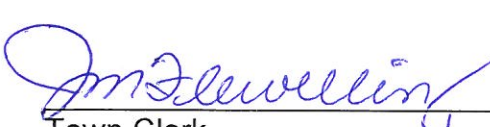
Moved by Councillor Booth
Seconded by Councillor MacDonald

101/12 **THAT** the meeting adjourn at 7:30. **CARRIED**

10. RECEPTION FOLLOWED



Mayor



Town Clerk