

**AGENDA**  
**ST. STEPHEN TOWN COUNCIL**  
**73 MILLTOWN BLVD., SUITE 112**  
**NOVEMBER 21, 2011**  
**7:00 P.M. – 9:00 P.M.**

1. PRAYER
2. RECORDING OF ATTENDANCE
3. APPROVAL OF AGENDA
4. CONFLICT OF INTEREST
5. READING OF PETITIONS/PRESENTATIONS/PROCLAMATION
  - (a) Bully Free Community - Proclamation
6. NOTICES OF MOTIONS
7. APPROVAL OF COUNCIL MINUTES
  - (a) Regular Council Meeting – October 17, 2011
  - (b) Public Hearing of Objections (15 Queen Street West) – November 9, 2011
8. ACCOUNTS
  - (a) Statements of Revenue and Expenditure
  - (b) Paid Bills
9. COMMUNICATIONS

COMMUNICATION FOR INFORMATION

  - (a) Letter from President and CEO of the Saint John Regional Hospital Foundation Inc. to Mayor and Council dated October 14, 2011.

COMMUNICATION FOR ACTION
10. APPROVAL OF COMMITTEE MINUTES
  - (a) Committees Meeting – Public Safety & Environment; Planning & Priorities; Community Services; and Finance & Administration – November 9, 2011

11. STAFF REPORTS

- (a) Treasury Department
- (b) Public Works Department
- (c) Department of Parks, Recreation and Property Management
- (d) Fire Department
- (e) Department of By-laws and Building Inspection
- (f) Development Office

12. UNFINISHED BUSINESS

13. CONSIDERATION OF BY-LAWS

- (a) By-Law No. A-7.6 – A By-Law to Amend By-Law No. A-7 “A By-Law to Impose a Special Business Improvement Levy” – be given Second Reading – Reading in its Entirety
- (b) By-Law No. M-1.1 – A By-Law to Amend By-Law No. M-1, being the Town of St. Stephen Municipal Plan By-Law – be given Second Reading – Reading in its Entirety
- (c) By-Law No. Z-1.1 – A By-Law to Amend By-Law No. Z-1, being the Town of St. Stephen Zoning By-Law – be given Second Reading – Reading in its Entirety

14. NEW BUSINESS

- (a) Commercial Credit Application – Wallace Equipment Ltd.
- (b) Dillon Consulting Limited – Client Authorization to Proceed
- (c) Emergency Preparedness Computer Software
- (d) Approval of Event – Santa Claus Parade
- (e) General Operating Fund – Bank Account
- (f) Awarding of Bid: Solid Waste and Collection and Disposal Services – Residential Homes – Zone 1 (TOSS11-14)
- (g) Awarding of Bid: Solid Waste and Collection and Disposal Services – Residential Homes – Zone 2 (TOSS11-15)
- (h) Awarding of Bid: Solid Waste and Collection and Disposal Services – Residential Homes – Zone 3 (TOSS11-16)
- (i) Job Description – Human Resource and Office Manager
- (j) Advertisement – Human Resource and Office Manager Position

15. THE TOWN OF ST. STEPHEN'S GARCELON CIVIC CENTER UPDATE

16. REPORTS OF MAYOR AND COUNCILLORS

17. QUESTION PERIOD

18. ADJOURNMENT