

TOWN OF ST. STEPHEN
REGULAR COUNCIL
199 UNION STREET (FIRE HALL)
OCTOBER 20, 2008 @ 7:00 P.M.

I. PRAYER

II. CHANGE OF ORDER OF BUSINESS

ORDER OF COUNCIL BUSINESS

Moved by Deputy Mayor Maxwell

Seconded by Councillor Tinker

- 197/08** **THAT** the order of business be varied, as permitted by Section 13.01 of By-Law No. A-2, "A By-Law Respecting Procedures of the Town Council and Town Administration". **CARRIED**

III. RECORDING OF ATTENDANCE

PRESENT: Mayor G. L. (Jed) Purcell; Deputy Mayor Jim Maxwell; Councillors Ralph Williams, Robert Tinker, Gavin Toumishey, John Quartermain and Ken Parker; CAO/Clerk Hendrik Slegtenhorst; and, Assistant Clerk Joan Flewelling.

IV. APPROVAL OF AGENDA

AGENDA

Moved by Councillor Williams

Seconded by Councillor Parker

- 198/08** **THAT** the Agenda be approved with one amendment: Re-appointment – St. Stephen Development Board added as item 3 under XII. **CONTINUING BUSINESS. CARRIED**

V. CONFLICT OF INTEREST

Councillor Tinker declared a conflict of interest and left Council Chambers at 8:05 p.m. and returned at 8:06 p.m. Councillor Quartermain declared a conflict of interest and left Council Chambers at 8:06 p.m. and returned at 8:08 p.m.

VI. READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS

1. Re-zoning Application – 14 Union Street from Central Commercial to Institutional - The Assistant Development Officer presented the Planning Advisory Committee's recommendation to Council.

MINUTES
REGULAR COUNCIL
OCTOBER 20, 2008

2

RE-ZONING APPLICATION FOR 14 UNION STREET

Moved by Deputy Mayor Maxwell

Seconded by Councillor Williams

- 199/08** **THAT** the Council of the Town of St. Stephen accepts the recommendation of the Planning Advisory Committee for amendment of zoning from Central Commercial to Institutional, and that the necessary by-law process be invoked. **CARRIED**

SETTING DATE FOR PUBLIC HEARING OF OBJECTIONS – ONE (1)

REZONING

Moved by Councillor Quartermain

Seconded by Councillor Tinker

- 200/08** **THAT** Monday, December 15, 2008 at 7:00 p.m. at 199 Union Street, St. Stephen Fire Hall, be set as the date, time and place for a Public Hearing of Objections of proposed:

1) By-Law M-1.9, "A By-Law to Amend the Municipal Plan By-Law M-1" and By-Law Z-1.9, "A By-Law to Amend the Zoning By-Law Z-1", which would see the consideration of the property known as PID # 01305424 (14 Union Street) rezoned from Central Commercial to Institutional for the purpose of a religious institution. **CARRIED**

2. Municipal Plan Process – Mark Reade of Terrain Group, Moncton, NB presented an overview of the Municipal Plan Process. A public open house will be held on November 5, 2008 at 7:00 p.m. at the St. Stephen Legion.

3. Brunswick Pipeline – Robin McAdam, President and Susan Harris, Community Relations Manager, of Brunswick Pipeline, Saint John, NB, presented an update on the pipeline.

4. Restorative Justice Week Proclamation
Mayor Purcell proclaimed the week of November 16 – November 23, 2008 as "Restorative Justice Week" in the Town of St. Stephen.

WHEREAS, in the face of crime or conflict, restorative justice offers a philosophy and approach that views these matters principally as harm done to people and relationships; and

WHEREAS, restorative justice approaches strive to provide support and opportunities for the voluntary participation and communication between those affected by crime and conflict (victims, offenders, community) to encourage accountability, reparation and a movement towards understanding, feelings of satisfaction, healing and closure; and

WHEREAS, this year's theme for Restorative Justice Week is "**Fostering a Restorative Worldview**", it is an opportunity to learn, educate and

**MINUTES
REGULAR COUNCIL
OCTOBER 20, 2008**

3

celebrate along with other communities across the country about restorative justice during the week.

THEREFORE, I, G. L. (Jed) Purcell, Mayor of the Town of St. Stephen, do hereby proclaim November 16 - November 23, 2008 as Restorative Justice Week in the Town of St. Stephen, NB.

VII. NOTICES OF MOTIONS

No notices of motions.

VIII. APPROVAL OR AMENDING OF MINUTES

REGULAR COUNCIL MEETING

Moved by Councillor Tinker

Seconded by Councillor Parker

201/08 **THAT** the Minutes of the Regular Council meeting held on September 15, 2008 be approved as circulated. **CARRIED**

IX. COMMUNICATIONS

COMMUNICATION FOR INFORMATION FILE

Moved by Councillor Williams

Seconded by Councillor Toumishey

202/08 **THAT** Communication for Information, note and file, be adopted. **CARRIED**

COMMUNICATION FOR ACTION

No communication for action.

X. APPROVAL OF COMMITTEE MINUTES

COMMUNITY SERVICES COMMITTEE

Moved by Councillor Tinker

Seconded by Deputy Mayor Maxwell

203/08 **THAT** the Minutes of the Community Services Committee meeting held on September 10, 2008 be approved. **CARRIED**

STRATEGIC PLAN - PUBLIC HEARING

Moved by Councillor Tinker

Seconded by Deputy Mayor Maxwell

204/08 **THAT** the Minutes of the Strategic Plan - Public Hearing held on October 2, 2008 be approved as circulated. **CARRIED**

**MINUTES
REGULAR COUNCIL
OCTOBER 20, 2008**

4

PLANNING & PRIORITIES COMMITTEE

Moved by Councillor Quartermain
Seconded by Councillor Toumishey

205/08 **THAT** the Minutes of the Planning & Priorities Committee meeting held on October 7, 2008 be approved. **CARRIED**

XI. **CONSIDERATION OF BY-LAWS**

No by-laws to be considered.

XII. **CONTINUING BUSINESS**

STRATEGIC PLAN

Moved by Councillor Williams
Seconded by Councillor Tinker

206/08 **THAT** the Council of the Town of St. Stephen adopts the attached Strategic Plan dated 8 October 2008 having held a Public Hearing on October 2, 2008. **CARRIED**

**PARTIAL VOIDING OF MINISTERIAL APPROVAL NUMBER 08-09 –
CONSTRUCTION OF A NEW TOWN HALL**

Moved by Councillor Parker
Seconded by Councillor Williams

207/08 **THAT** the Council of the Town of St. Stephen approves the partial voiding of the authority granted in Ministerial Approval Number 08-09 in the amount of \$1,000,000 (one million dollars) under General Government Services for the construction of a new Town Hall. **CARRIED**

RE-APPOINTMENT – ST. STEPHEN DEVELOPMENT BOARD

Moved by Councillor Williams
Seconded by Councillor Parker

208/08 **THAT** the Council of the Town of St. Stephen recommends to the St. Stephen Chamber of Commerce that David Pigott be re-appointed to the St. Stephen Development Board for a three (3) year term effective October 21, 2008 and expiring October 20, 2011. **CARRIED**

XIII. **NEW BUSINESS**

1. **CAO REPORT**

REPORT OF CHIEF ADMINISTRATIVE OFFICER

Moved by Deputy Mayor Maxwell
Seconded by Councillor Tinker

209/08 **THAT** the report of the Chief Administrative Officer dated September 2008 be received. **CARRIED**

2. CAO

BUILDING CANADA FUND (BCF) APPLICATION – received for information.

OUT-OF-PROVINCE TRAVEL: ATLANTIC CANADA WATER WORKS ASSOCIATION (ACWWA) CONFERENCE

Moved by Councillor Tinker

Seconded by Deputy Mayor Maxwell

- 210/08** **THAT** the Council of the Town of St. Stephen authorizes Lawrence Peters, Water Quality Technician, to attend an Atlantic Canada Water Works Association (ACWWA) Conference in Charlottetown, PEI, October 19 – 21, 2008, inclusively. **CARRIED**

STATEMENTS OF REVENUE AND EXPENDITURE

Moved by Councillor Williams

Seconded by Councillor Tinker

- 211/08** **THAT** the Statements of Revenue and Expenditure for both the General Operating Fund and Water and Sewerage Operating Fund to July 31, 2008 be received. **CARRIED**

UNBUDGETED EXPENDITURES

Moved by Councillor Toumishey

Seconded by Deputy Mayor Maxwell

- 212/08** **THAT** the following unbudgeted expenditures be approved:

Southern New Brunswick Gateway Council: Membership Registration	-	Total \$ 500.00
Romanian Workers Bus Tour & Picnic	-	Total \$1,468.35

CARRIED

CHEQUE REGISTER:

PAID BILLS

Moved by Councillor Williams

Seconded by Councillor Tinker

- 213/08** **THAT** paid bills in the amount of \$2,840,034.13 (two million, eight hundred and forty thousand, thirty-four dollars and thirteen cents) be ratified. **CARRIED**

PAID BILL: CONFLICT – THE TIDE

Moved by Councillor Williams

Seconded by Councillor Quartermain

- 214/08** **THAT** the paid bill (cheque #2938) in the amount of \$150.01 (one hundred and fifty dollars and one cent) for The Tide be ratified. **CARRIED**

**MINUTES
REGULAR COUNCIL
OCTOBER 20, 2008**

6

PAID BILLS: CONFLICT – NB POWER

Moved by Councillor Parker

Seconded by Deputy Mayor Maxwell

- 215/08** **THAT** the paid bills (cheque # 2966 for \$18,599.07, cheque # 3069 for \$19,109.83, cheque # 3628 for \$15,297.65, and cheque # 3662 for \$16,408.26) in the amount of \$69,414.81 (sixty-nine thousand, four hundred and fourteen dollars and eighty-one cents) for NB Power be ratified. **CARRIED**

NEW BRUNSWICK MUNICIPAL EMPLOYEES PENSION PLAN COMMITTEE

Moved by Deputy Mayor Maxwell

Seconded by Councillor Tinker

THAT the Council of the Town of St. Stephen appoints the Chief Administrative Officer to represent the employer (Town) on the New Brunswick Municipal Employees Pension Plan Committee.

AMENDED

NEW BRUNSWICK MUNICIPAL EMPLOYEES PENSION PLAN COMMITTEE

Moved by Councillor Toumishey

Seconded by Councillor Williams

- 216/08** **THAT** the Council of the Town of St. Stephen appoints, on an interim basis, the Chief Administrative Officer to represent the employer (Town) on the New Brunswick Municipal Employees Pension Plan Committee. **CARRIED**
- Councillor Quartermain voting in favour of the motion.
Councillor Williams voting in favour of the motion.
Councillor Toumishey voting in favour of the motion.
Councillor Parker voting in favour of the motion.
Deputy Mayor Maxwell voting against the motion.
Councillor Tinker voting against the motion.

DISPOSAL OF 1979 FIRE TRUCK – PUMPER 202

Moved by Councillor Quartermain

Seconded by Councillor Williams

- 217/08** **THAT** the Council of the Town of St. Stephen approves the donation of the 1979 Fire Truck – Pumper 202 – Serial No. T170E9V609173 to the Moores Mills Fire Department on an “as is where is” condition, and that any costs associated with this transaction be that of the Moores Mills Fire Department. **CARRIED**

3. **PLANNING & PRIORITIES COMMITTEE**

HANDLING OF MUNICIPAL COMPLAINTS POLICY

Moved by Councillor Tinker

Seconded by Councillor Williams

- 218/08** **THAT** the Council of the Town of St. Stephen adopts the “Handling of Municipal Complaints” Policy # 51, attached. **CARRIED**

**MINUTES
REGULAR COUNCIL
OCTOBER 20, 2008**

7

4. FINANCE & ADMINISTRATION COMMITTEE

No items this month.

5. PUBLIC SAFETY & ENVIRONMENT COMMITTEE

**TOWN OF ST. STEPHEN – PROPOSED FIVE YEAR PLAN 2009 – 2013 –
DESIGNATED HIGHWAY PROGRAM**

Moved by Councillor Toumishey

Seconded by Councillor Parker

219/08 **THAT** the Council of the Town of St. Stephen approve the attached Proposed Five Year Plan 2009 - 2013 Designated Highway Program and submit same to the Department of Transportation to assist the Department in considering request in preparation for the budget process. **CARRIED**

6. COMMUNITY SERVICES COMMITTEE

BICYCLE ROUTES

Moved by Councillor Williams

Seconded by Councillor Tinker

220/08 **THAT** the Council of the Town of St. Stephen endorses the development of bicycle routes that meet necessary safety and other relevant standards. **CARRIED**

SOCCER FIELDS

Moved by Councillor Williams

Seconded by Councillor Tinker

221/08 **THAT** the Council of the Town of St. Stephen reaffirms its commitment of \$400,000 (four hundred thousand dollars) for playing fields construction as outlined in Resolution No. 263/07 passed at a Regular Session of Council on December 17, 2007. **MOTION DEFEATED**

Councillor Williams voting in favour of the motion.

Deputy Mayor Maxwell voting in favour of the motion.

Councillor Tinker voting in favour of the motion.

Councillor Toumishey voting against the motion.

Councillor Quartermain voting against the motion.

Councillor Parker voting against the motion.

Mayor Purcell voting against the motion.

7. PLANNING ADVISORY COMMITTEE

PLANNING ADVISORY COMMITTEE

Moved by Councillor Tinker

Seconded by Deputy Mayor Maxwell

222/08 **THAT** the Minutes of the Planning Advisory Committee meeting held on September 29, 2008, be accepted. **CARRIED**

XIV. REPORTS OF MAYOR AND COUNCILLORS

Deputy Mayor Maxwell

- Attended Civic Centre meetings.
- Stressed the importance of recreation.
- Attended the Chocolate Museum end of season open house.
- Attended various meetings.

Councillor Quartermain

- Meetings will be scheduled in the near future for the Finance Committee to review proposed budgets.
- Stated that he is on a “learning curve” as a new member of Council.

Councillor Williams

- Stated he had no comments as he suggested any would be counterproductive.

Councillor Toumishey

- As Chair of the Planning & Priorities Committee, will be seeking members of the public to form a sub-committee to assist with the process of gathering information over the agencies, boards and commissions that have a mandate for the economic development of the Town.

Councillor Parker

- Attended a few of the sessions at the UMNB Annual Conference in St. Andrews.
- Attended his first BIA meeting and congratulated its members for their worthwhile initiatives which will be brought to future Council meetings.

Councillor Tinker

- Attended a Chocolate Fest meeting.
- Attended a BIA meeting.
- Attended the well-received public meeting on the Strategic Plan.
- Attended the presentation of the new fire truck which kicked off Fire Prevention Week.
- Attended the UMNB Annual Conference in St. Andrews.
- Stated that the Environmental Sustainability Committee sold many composters at the Fall Fair and orders can still be taken.

MINUTES
REGULAR COUNCIL
OCTOBER 20, 2008

9

- Attended a meeting with the Ministerial Association with respect to them forming a possible partnership with the RCMP on the drug issues in our community.

Mayor Purcell

- Pleased with the public meeting on the Strategic Plan.
- Attended a reception at SSHS to welcome exchange students.
- Attended Federal candidates' night.
- Pleased with the bus tour, followed by a BBQ at Ganong Nature Park, for the Romanians employed at Ganong, and organized by the BIA and Chamber of Commerce.

XV. QUESTION PERIOD

There were no questions.


XVI. ADJOURNMENT

ADJOURNMENT

Moved by Councillor Tinker

Seconded by Councillor Parker

223/08 THAT the meeting adjourn at 9:00 p.m. CARRIED



Mayor

CAO/Clerk