

SPECIAL MEETING
ST. STEPHEN TOWN COUNCIL
73 MILLTOWN BLVD., SUITE 112
MONDAY, NOVEMBER 6, 2017 @ 4:30 P.M.

1. RECORDING OF ATTENDANCE

PRESENT: Mayor Allan MacEachern; Deputy Mayor Jason Carr; Councillors Marg Harding, Ghislaine Wheaton, David Hyslop, Phil Chisholm, and Ken Parker; Town Treasurer Tim Tozer; and Town Clerk Joan Flewelling.

2. APPROVAL OF AGENDA

AGENDA

Moved by Deputy Mayor Carr
Seconded by Councillor Harding

248/17 **THAT** the Agenda be approved as circulated. **CARRIED**

3. CONFLICT OF INTEREST

There were no conflicts of interest declared.

4. NEW BUSINESS

DILLON CONSULTING LIMITED – AGREEMENT FOR PROFESSIONAL SERVICES – TURNING THE CORNER COMMUNITY SPACE – PROJECT NO. 17-6504

Moved by Councillor Harding
Seconded by Councillor Wheaton

249/17 **THAT** the Council of the Town of St. Stephen authorizes the Mayor and Town Clerk to execute an agreement which in turn authorizes Dillon Consulting Limited of Fredericton, NB to provide consulting engineering services for the design, tender and construction phases, in the amount of \$20,000.00 (twenty thousand dollars), plus HST, for the design of a masonry structure which will be the focal point of the park, complete with a patio constructed of unit pavers, a garden wall constructed of granite blocks from the former post office, concrete steps and overall site grading and lawns located on the former Milltown Post Office site.
CARRIED

**AWARDING OF TENDER: TURNING THE CORNER COMMUNITY SPACE –
PROJECT NO. 17-6504**

Moved by Councillor Hyslop

Seconded by Deputy Mayor Carr

250/17

THAT of the two (2) tenders received, the low tender of \$167,960.00 (one hundred and sixty-seven thousand, nine hundred and sixty dollars), including HST, from King Construction Ltd. of Hanwell, NB, for the design of a masonry structure which will be the focal point of the park, complete with a patio constructed of unit pavers, a garden wall constructed of granite blocks from the former post office, concrete steps and overall site grading and lawns located on the former Milltown Post Office site be accepted, with the understanding that the scope of construction will be reduced to approximately \$145,000.00 (one hundred and forty-five thousand dollars), including HST, to align with the original construction budget.

AND THAT the reduction will be achieved, in general, by deleting lawn restoration and unit paving. **CARRIED**

APPOINTMENT - CHIEF ADMINISTRATIVE OFFICER

Moved by Councillor Chisholm

Seconded by Councillor Hyslop

251/17

WHEREAS the Council of the Town of St. Stephen and Jeff Renaud have negotiated terms of an Employment Agreement in the form presented to Council;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of St. Stephen appoints Jeff Renaud as the Chief Administrative Officer for the Town of St. Stephen commencing November 14, 2017, and authorizes the Mayor and Town Clerk to execute the Employment Agreement between The Town of St. Stephen and Jeff Renaud in the form presented to Council. **CARRIED**

Deputy Mayor Carr voting in favour of the motion.

Councillor Wheaton voting in favour of the motion.

Councillor Hyslop voting in favour of the motion.

Councillor Chisholm voting in favour of the motion.

Councillor Harding voting against the motion.

Councillor Parker voting against the motion.

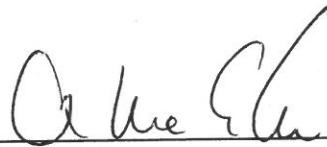
5. ADJOURNMENT

ADJOURNMENT

Moved by Deputy Mayor Carr
Seconded by Councillor Wheaton

252/17

THAT the meeting adjourn at 4:35 p.m. CARRIED



Mayor



Town Clerk