

TOWN OF ST. STEPHEN
REGULAR COUNCIL
MONDAY, OCTOBER 26, 2020 @ 7:00 P.M.

In response to the outbreak of the COVID-19 virus, the public was not permitted to attend the meeting; however, the meeting was broadcast live on the Town's Facebook page.

1. **MOMENT OF SILENCE**

Mayor MacEachern requested a moment of silence.

2. **RECORDING OF ATTENDANCE**

PRESENT: Mayor Allan MacEachern; Deputy Mayor Carr; Councillors Marg Harding, David Hyslop, Phil Chisholm, and Ken Parker; and Chief Administrative Officer Jeff Renaud.

ABSENT: Councillor Ghislaine Wheaton

3. **APPROVAL OF AGENDA**

AGENDA

Moved by Councillor Chisholm
Seconded by Deputy Mayor Carr

148/20 THAT the Agenda be approved as circulated. **CARRIED**

4. **CONFLICT OF INTEREST**

There were no conflicts of interest declared.

5. **READING OF PETITIONS/PRESENTATIONS/PROCLAMATIONS**

a) Canada First Basketball Presentation (virtual attendance) – Richard Fulton and David Ganong

6. **NOTICES OF MOTIONS**

There were no notices of motions.

7. **APPROVAL OF COUNCIL MINUTES**

REGULAR COUNCIL MEETING

Moved by Councillor Parker

- 149/20 Seconded by Deputy Mayor Carr
THAT the Minutes of the Regular Council meeting held on September 28, 2020 be approved as presented. **CARRIED**

8. ACCOUNTS

PAID BILLS

- Moved by Councillor Harding
Seconded by Councillor Chisholm
150/20 **THAT** the paid bills in the amount of \$1,576,589.55 (one million, five hundred seventy-six thousand, five hundred and eighty-nine dollars and fifty-five cents) be received. **CARRIED**

9. COMMUNICATIONS

COMMUNICATION FOR INFORMATION

No communication for information.

COMMUNICATION FOR ACTION

SANTA'S HELPERS REQUEST FOR DONATION

- Moved by Deputy Mayor Carr
Seconded by Councillor Hyslop
151/20 **THAT** a donation to Santa's Helpers in the amount of \$500 (five hundred dollars) be approved. **CARRIED**

10. APPROVAL OF COMMITTEE MINUTES

COMMITTEES MEETING

- Moved by Councillor Harding
Seconded by Councillor Hyslop
152/20 **THAT** the Minutes of the Committees meeting – Finance and Administration; Public Works; Police and Fire; Property, By-Laws and Environment; Parks and Recreation; and Planning, Promotion and Tourism held on October 14, 2020 be approved as circulated. **CARRIED**

11. STAFF REPORTS

STAFF REPORTS

- Moved by Councillor Hyslop
Seconded by Councillor Parker
153/20 **THAT** the following staff reports presented at the October 14th, 2020 Committee meeting be acknowledged and received for information: Chief Administrative Officer;

Finance Department; Public Works Department; Fire Department; By-Laws and Building Inspection Services; and Community Services and Events. **CARRIED**

12. **UNFINISHED BUSINESS**

No unfinished business.

13. **CONSIDERATION OF BY-LAWS**

(a) By-Law No. A-18 – Procedural Bylaw – Summary reading by the Chief Administrative Officer

(b) **BY-LAW NO. A-18 – PROCEDURAL BYLAW – THIRD AND FINAL READING**

Moved by Councillor Harding

Seconded by Councillor Chisholm

154/20 **THAT** Bylaw No. A-18, being the Procedural Bylaw, be given third and final reading. **CARRIED**

(c) By-Law No. M-2, being the Town of St. Stephen Municipal Plan – Summary reading by the Chief Administrative Officer

(d) **BY-LAW NO. M-2 – MUNICIPAL PLAN – THIRD AND FINAL READING**

Moved by Deputy Mayor Carr

Seconded by Councillor Parker

155/20 **THAT** Bylaw No. M-2, being the Town of St. Stephen Municipal Plan, be given third and final reading. **CARRIED**

(e) By-Law No. A-17, being the Council Remuneration Bylaw – Summary reading by the Chief Administrative Officer.

(f) **BY-LAW NO. A-17 – COUNCIL REMUNERATION BYLAW – THIRD AND FINAL READING**

Moved by Councillor Hyslop

Seconded by Deputy Mayor Carr

156/20 **THAT** Bylaw No. A-17, being the Council Remuneration By-Law, be given third and final reading. **CARRIED**

(g) **BY-LAW NO. A-7.15 – BYLAW TO IMPOSE A SPECIAL BUSINESS IMPROVEMENT LEVY FOR 2021 – FIRST READING**

Moved by Councillor Hyslop

Seconded by Councillor Parker

157/20 **THAT** Bylaw No. A-7.15, being a Bylaw to impose a Special Business Improvement Levy for 2021, be given first reading. **CARRIED**

14. NEW BUSINESS

(a) REQUEST FOR CROSSWALK

Moved by Councillor Harding

Seconded by Councillor Hyslop

158/20 **THAT** Council approves the installation of a pedestrian crosswalk at the intersections of Union and Elm Streets. **CARRIED**

(b) APPROVAL OF COMMUNITY GRANT

Moved by Councillor Parker

Seconded by Deputy Mayor Carr

159/20 **THAT** Council approve a Community Grant in the amount of \$1,500 (one thousand five hundred dollars) be awarded to the Charlotte County Hospital Foundation. **CARRIED**

(c) APPOINTMENT OF TOWN CLERK

Moved by Councillor Hyslop

Seconded by Deputy Mayor Carr

160/20 **THAT** Council rescinds the appointment of the now retired Joan Flewelling, with thanks, and appoints the Chief Administrative Officer as Town Clerk. **CARRIED**

(d) REQUEST FOR HOLIDAY LAMPOST DECORATING

Moved by Councillor Harding

Seconded by Councillor Chisholm

161/20 **THAT** the request of Downtown St. Stephen to conduct a Holiday Lamppost Decorating Contest in the manner described in their proposal be approved. **CARRIED**

15. REPORTS OF MAYOR AND COUNCILLORS

Councillor Chisholm

- Attended all meetings of Council
- Attended Coastal Link Trail ribbon cutting

Councillor Harding

- Attended all meetings of Council
- Attended Coastal Link Trail ribbon cutting

Councillor Parker

- Attended all meetings of Council
- Paid tribute to the Veterans and applauded the interest and effort put into the Veteran banners

Councillor Hyslop

- Attended all meetings of Council
- Attended a Charlotte County Museum meeting – AGM this week.
- Attended a Canada First Basketball Meeting
- Attended Coastal Link Trail ribbon cutting
- Attended Golf Tournament in memory of Wayne Hiltz

Deputy Mayor Carr

- Attended all meetings of Council

Mayor MacEachern

- Attended all meetings of Council
- Attended Coastal Link Trail ribbon cutting
- Participated in several COVID-19 related conference calls

16. QUESTION PERIOD

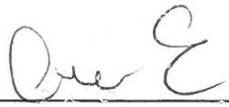
Any questions posted on the Town's Facebook page will be addressed by the Chief Administrative Officer.

17. ADJOURNMENT

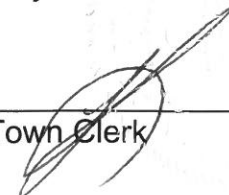
ADJOURNMENT

Moved by Councillor Harding
Seconded by Deputy Mayor Carr

162/20 **THAT** the meeting adjourns at 6:38 p.m. **CARRIED**



Mayor



Town Clerk

