

**TOWN OF ST. STEPHEN**  
**REGULAR COUNCIL**  
**WEDNESDAY, FEBRUARY 24, 2021 @ 5:00 P.M.**

**In response to the outbreak of the COVID-19 virus, the public was not permitted to attend the meeting; however, the meeting was broadcast live on the Town's Facebook page.**

**A. CALL TO ORDER**

Mayor MacEachern called the meeting to order.

**B. MOMENT OF REFLECTION**

Mayor MacEachern requested a moment of reflection.

**C. ADDITION OF LATE ITEMS**

There were none.

**D. ADOPTION OF AGENDA**

**AGENDA**

Moved by Councillor Chisholm

Seconded by Councillor Hyslop

15/21

**THAT** the Agenda for the Regular Council Meeting of February 24<sup>th</sup>, 2021, be approved with one change: H. ADOPTION OF MINUTES That the Minutes of the Special Council Meeting held on January 27<sup>th</sup>, 2020 be approved as presented.

**CARRIED**

**E. MAYOR'S COMMENTS/PROCLAMATIONS**

**March 26<sup>th</sup>, 2021 – Purple Day**

Mayor MacEachern proclaimed March 26, 2021, "Purple Day" in the Town of St. Stephen, New Brunswick, in an effort to raise awareness of epilepsy in Canada.

**F. DISCLOSURE OF INTEREST**

There were none.

**G. PUBLIC AND/OR STATUTORY HEARINGS**

There were none.

**H. ADOPTION OF MINUTES**

**REGULAR COUNCIL MEETING**

Moved by Councillor Harding  
Seconded by Councillor Parker

16/21 **THAT** the Minutes of the Regular Council Meeting held on January 27<sup>th</sup>, 2021 be approved as presented. **CARRIED**

I. UNFINISHED BUSINESS FROM PREVIOUS MEETING

N/A

J. CORRESPONDENCE

**i) Request for Assistance – Shawn Richard**

Moved by Councillor Hyslop  
Seconded by Deputy Mayor Carr

17/21 **THAT** Council approves a Community Grant of \$1,500 (one thousand five hundred dollars) to Shawn Richard towards a development deal with SSM Nashville. **CARRIED**

**ii) Youth Assistance Program Proposal – received from Keith Pierce**

Staff directed to request Mr. Pierce make a presentation at an upcoming meeting.

K. BYLAWS, PERMITS, AND POLICIES

**i) Bylaw Z-2 – Zoning Bylaw**

Moved by Councillor Harding  
Seconded by Councillor Chisholm

18/21 **THAT** Bylaw Z-2, being the Zoning Bylaw, be given Second Reading, and that a virtual Public Hearing on Bylaw Z-2 be set for March 17<sup>th</sup>, 2021 at 5pm. Further, that the bylaw be referred to the Public Regional Advisory Committee for the purpose of receiving their written views on the proposed bylaw as amended. **CARRIED**

**ii) High Water Bill Adjustment Policy**

Moved by Councillor Parker  
Seconded by Councillor Hyslop

19/21 **THAT** the High Water Bill Adjustment Policy be approved as presented. **CARRIED**

**iii) Multi-Truck Response Policy**

Moved by Councillor Harding  
Seconded by Deputy Mayor Carr

20/21 **THAT** the Multi-Truck Response Policy be approved as presented. **CARRIED**

L. NEW BUSINESS

**Informational Reports**

1. CAO Informational Report (CAO 03-21)
2. Planning and Development Report – dated February 17<sup>th</sup>, 2021
3. Treasurer Informational Report (TR03-21)
4. Protective Services Departmental Report (PS01-21)
5. Community Services Departmental Report (CMS02-21)
6. Public Works Departmental Report (PW01-21)

Moved by Councillor Harding  
Seconded by Councillor Hyslop

21/21 **THAT** the Departmental Informational Reports be acknowledged and received.  
**CARRIED**

**REQUEST FOR DECISIONS:**

**i) Award of Tender – TOSS20-02: AERIAL FIRE TRUCK**

Moved by Councillor Harding  
Seconded by Deputy Mayor Carr

22/21 **THAT** Council approves the awarding of tender TOSS20-02, for the provision of an Aerial Platform Fire Truck, to Micmac Fire & Safety Source Ltd., of Dartmouth, Nova Scotia, to a maximum value of \$1,482,181.00 (one million four hundred eighty-two thousand one hundred eighty-one dollars) + HST, conditional upon receipt of funding approval from the Municipal Capital Borrowing Board. **CARRIED**

**ii) BORDER ARENA REVIEW COMMITTEE**

Moved by Councillor Chisholm  
Seconded by Councillor Parker

23/21 **THAT** Council approves the creation of an Ad Hoc Border Arena Review Committee to operate in accordance with the presented Terms of Reference. **CARRIED**

**iii) PLACEMENT OF THE ST. STEPHEN BATEAU**

Moved by Councillor Harding  
Seconded by Councillor Parker

24/21 **THAT** Council approves the location of the bateau to be on the Waterfront Trail beside the Beacon apartments so it can be placed in static display in time for the Town's 150<sup>th</sup> anniversary celebrations. **CARRIED**

M. QUESTION PERIOD

A Facebook question from a member of the media, about the specifics of the High Water Bill Policy will be addressed in a telephone conversation with the CAO.

## N. MAYOR AND COUNCILLOR ITEMS

### 1. Councillor Reports

#### Councillor Parker

- Attended all meetings of Council.
- Responded to several calls from the public.
- Telephone call with Kathy Bockus, MLA

#### Councillor Harding

- Attended all meetings of Council.

#### Councillor Chisholm

- Attended all meetings of Council.

#### Councillor Hyslop

- Attended all meetings of Council.
- Attended Canada 1<sup>st</sup> Basketball Inc. meeting.

#### Deputy Mayor Carr

- Attended all meetings of Council.
- Directed caller to Future St. Stephen to discuss Town initiatives

#### Councillor Wheaton

- Absent

#### Mayor MacEachern

- Attended all meetings of Council.
- Attended several Zoom calls
- Future St. Stephen looking for Board Members
- Pride in community in dealing with COVID-19 case at SSHS

## O. NOTICE OF CLOSED MEETING

### iii) Revert to Closed Session

Moved by Councillor Hyslop

Seconded by Deputy Mayor Carr

25/21 **THAT** Council revert to a closed session pursuant to the Local Governance Act, as the subject matters (4 items) being discussed relates to section 68(1):

(c) information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract. **CARRIED**

P. RECONVENE TO REGULAR MEETING

Q. ADJOURNMENT

Moved by Parker  
Seconded by Councillor Chisholm

26/21 **THAT** the meeting be adjourned at 6:58 p.m. **CARRIED**

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Mayor

\_\_\_\_\_  
Town Clerk