



**TOWN OF ST. STEPHEN  
REGULAR COUNCIL MINUTES**

**August 25, 2021, 5:00 p.m.  
Moosehead Room at the Garcelon Civic Center**

**Members Present:** Mayor A. MacEachern, Deputy Mayor G. Wheaton, Councillor M. Harding, Councillor P. Chisholm, Councillor D. Hyslop, Councillor V. Thiessen

**Members Absent:** Councillor K. Parker

**Staff Present:** J. Renaud, CAO/Town Clerk, T. Tozer, Director of Corporate Services, S. Morton, Director of Protective Services, K. Sumner, Director of Community Services

**Staff Absent:** L. Johnson, Director of Operations Public Works

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**A. CALL TO ORDER**

Mayor MacEachern called the meeting to order

**B. MOMENT OF REFLECTION**

Mayor MacEachern requested a moment of reflection.

**C. ADDITION OF LATE ITEMS**

**RES. NO. 107/21**

**Moved by** Councillor Harding

**Seconded by** Councillor Chisholm

That the following item be added to the agenda:

**MOTION CARRIED**

- 1. Street Vendor Permit Application**
- 2. Potential Land Disposition**

**3. Personnel Matter**

**D. ADOPTION OF AGENDA**

**RES. NO. 108/21**

**Moved by** Councillor Hyslop

**Seconded by** Deputy Mayor Wheaton

That the Agenda for the Regular Council Meeting of August 25, 2021, be approved.

**MOTION CARRIED**

**E. MAYOR'S COMMENTS/PROCLAMATIONS**

**F. DISCLOSURE OF INTEREST**

**G. PUBLIC AND/OR STATUTORY HEARINGS**

**H. ADOPTION OF MINUTES**

**1. Regular Council Meeting**

**RES. NO. 109/21**

**Moved by** Councillor Harding

**Seconded by** Councillor Chisholm

That the Minutes of the Regular Council Meeting held on July 28, 2021, be approved as presented.

**MOTION CARRIED**

**I. UNFINISHED BUSINESS FROM PREVIOUS MEETINGS**

**J. CORRESPONDENCE**

**K. BYLAWS, PERMITS, AND POLICIES**

**1. Development Incentive Bylaw--2nd Reading**

Proposed Resolution:

**RES. NO. 110/21**

**Moved by** Councillor Hyslop

**Seconded by** Councillor Thiessen

That Development Incentive Bylaw, DI-1, be given second reading.

**MOTION CARRIED**

**2. Development Incentive Bylaw--Third and Final Reading**

Proposed Resolution:

**RES. NO. 111/21**

**Moved by** Deputy Mayor Wheaton

**Seconded by** Councillor Hyslop

That Development Incentive Bylaw, DI-1, be given third and final reading.

**MOTION CARRIED**

**L. NEW BUSINESS**

**1. Departmental Reports**

Proposed Resolution:

**RES. NO. 112/21**

**Moved by** Councillor Harding

**Seconded by** Councillor Thiessen

That the Departmental information reports be acknowledged and received.

**MOTION CARRIED**

- a. CAO Report
- b. Planning Report
  - a. Development Scheme Concepts
- c. Community Services Report
- d. Protective Services Report
- e. Treasurer's Report
- f. Public Works Report
- g. Future St. Stephen Report

**2. Requests for Decision**

- a. Street Vendor Permit Application

**RES. NO. 113/21**

**Moved by** Councillor Hyslop

**Seconded by** Councillor Chisholm

THAT the Council of the Town of St. Stephen approves the issuance of a Peddler's License to Pizza Guy NB effective August 25, 2021, and which will expire on the 31st day of December 2021, in accordance with the Town's By-Law No. L-2, "A By-Law to License and Regulate Peddlers, Street Vendor, Transient Traders and Buskers".

**MOTION CARRIED**

**M. QUESTION PERIOD**

Facebook question on low-flying plane in the area.

The Town of St. Stephen currently has no information on the aircraft. The CAO welcomes calls at the Town Hall during business hours to discuss further.

**N. MAYOR AND COUNCILLOR ITEMS/REPORTS**

**1. Councillor Thiessen**

- Attended all meetings of Council
- Chaired first official meeting of the Innovation & Technology Committee
- Attended NB Day events and St. Stephen Farmer's Market
- Met with Raymond Funk, Vibrant Communities

**2. Councillor Parker**

**3. Councillor Harding**

- Met with group of concerned citizens on living situation in particular apartment buildings in town, i.e., no rules - will work together with Town Council to address issues
- Commended Dr. Tami Matheson on her new veterinary business in St. Andrews

**4. Councillor Chisholm**

- Had discussion with concerned citizen on their living situation in a particular apartment building in town

**5. Deputy Mayor Wheaton**

- Attended all meetings of Council
- Attended NB Day and Chocolate Fest activities
- Commended St. Croix Theatre Company on their 'History is Alive' event
- Visited the St. Stephen Farmer's Market
- Attended Beer Garden and Concerts in the Park
- Planning a Heritage Fair for students in May 2022
- Continuing work on providing "Safer Neighbourhoods"

**6. Councillor Hyslop**

- Attended all meetings of Council
- Attended Charlotte County Museum meeting and assisted with renos/repairs to building
- Attended Rib Fest
- Welcomed new Members on the Board of the Charlotte County Museum
- Canada 1st Basketball meetings
- Met with Kendall Kadatz, President FSS, to discuss economic development
- Attended the Innovation & Technology Committee meeting

**7. Mayor MacEachern**

- Attended tourism meeting
- Attended Rotary meeting - glamping
- Attended Rib Fest
- Attended NB Day activities, fireworks and 5 Kings Beer Garden event

**O. NOTICE OF CLOSED MEETING**



**RES. NO. 114/21**

**Moved by** Councillor Thiessen

**Seconded by** Councillor Harding

That pursuant to section 68(1) of the Local Governance Act, Council move to a closed session for the purpose of discussing:

**MOTION CARRIED**

1. **Financial Matter - LGA 68(1)(C)**
2. **Potential Land Disposition**
3. **Personnel Matter**

**P. RECONVENE TO REGULAR MEETING**

**Q. ADJOURNMENT**

**RES. NO. 115/21**

**Moved by** Councillor Harding

**Seconded by** Councillor Chisholm

That the meeting be adjourned at 7:11 pm.

**MOTION CARRIED**

  
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Mayor

  
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Town Clerk

